



Referral Form for Potential Candidates

Instructions: Please fill out form in conjunction with the potential candidate. It will take between 10-15 min. to thoroughly complete. Fax this form to the attention of exalt staff at 347-621-6600, or email to melissabautista@exaltyouth.org or stanleytillman@exaltyouth.org, or call 347-621-6100 ext. 1 with any questions.

Date: _____

Referral Source:

Name: _____

Agency/School: _____

Email: _____

Phone: _____

Candidate Basic Info:

Name: (first, last) _____

Date of Birth: _____

Address: _____

Primary Phone: _____

Secondary Phone: _____

Guardian name: _____ Relationship: _____

School Name and Grade: _____

Special Education Student? _____ yes _____ no

Active or Pending School Suspension? _____ yes _____ no

Any other program involvement?: _____

Mental Health issues: (please indicate if referral has any clinical mental health diagnosis and/or is on medication) _____

Does Candidate have a Social Security Number? _____ yes _____ no

Additional Information that might be useful in assessing candidate:



elevating expectations for youth

Candidate Criminal Justice Information:

exalt only serves youth with active or recent criminal justice involvement (within 1 year). Candidates must have at minimum a processed arrest for a delinquent/criminal charge in either the juvenile or adult system.

NYSID # _____

Does candidate have an open case? _____ yes _____ no

IF YES, please check all that apply regarding the **CURRENT** case(s) in terms of systems and charges:

IF NO, please check all that apply regarding the candidate's **MOST RECENT** case(s):

_____ Family Court

_____ Family Court

_____ Criminal Court

_____ Criminal Court

_____ Supreme Court

_____ Supreme Court

_____ Misdemeanor

_____ Misdemeanor

_____ Non-violent felony

_____ Non-violent felony

_____ Violent felony

_____ Violent Felony

Charge(s) _____

Charge(s) _____

How many prior convictions does the candidate have? _____

Does the candidate have or have pending a sealed juvenile record? YES / NO

Does the candidate have or have pending a YO (Youthful Offender status)? YES / NO

If yes, what case and date? _____

Has the candidate spent any time in juvenile detention? YES / NO

Has the candidate spent any time in Rikers or other adult jail/prison? YES / NO

Recently completed or been released from incarceration or residential program?

_____ yes: where: _____ when _____

_____ no

Lawyer Name: _____

Contact Info: _____

Social Worker Name: _____

Contact Info: _____

Please check all that apply regarding the candidate's **PRESENT** supervision status



	Type	More Info. (time served, program, etc)
YES/NO	Alternative to placement program (family court)	
YES/NO	Alternative to incarceration program	
YES/NO	OCFS Aftercare	
YES/NO	Family Court Probation	
YES/NO	Adult Probation	
YES/NO	Adult Parole	

Court Appointments/Pending Open Cases:

Upcoming Court Dates

Supreme Date _____

Family Date _____

Criminal Date _____

Probation/Parole Appointments

Adult Probation Date _____

Family Court Probation Date _____

Court Related Social Worker Appointments

Date _____

Date _____

Date _____

Other Program Name of Program/Service _____

Next Appt. Date _____

Candidate Living Information:

Who does Candidate live with? : _____

Is the candidate in foster care? _____ yes _____ no

The candidate has been in foster care for:

_____ 6 months or less

_____ 1 year

_____ 2 years



elevating expectations for youth

_____ 3 years+

Current placement

_____ Family member

_____ Unrelated foster family

_____ Group home