

## **Privacy Policy**

### **What Information Do We Gather?**

We collect from you only the personal information you voluntarily provide in order to deliver the best possible service. If you choose to process an online payment or reservation, we ask you to provide us with information necessary to process your order, which may include, but not be limited to, name, physical address, telephone number, facsimile number, email address, company name, title, credit card number, expiration date, and storage unit number.

We collect your email address so that we can send you information about your transaction and its status. We may use your email address to inform you about current offers or events. We will never share, sell, or rent individual personal information with anyone without your advance permission or unless ordered by a court of law. The credit card information that is collected is used strictly for billing purposes only.

### **Sharing Your Personal Information**

Garden Court does not sell information to unrelated third parties. Garden Court does send your contact and order information to the facility that you selected for purposes of satisfying your payment or reservation.

### **Changes to This Privacy Policy**

Garden Court reserves the right, at its sole discretion, to change, modify, add or remove portions of this Privacy Policy at any time. Accordingly, Garden Court recommends that you revisit this Privacy Policy from time to time to ensure that you are aware of the current privacy practices. Your continued use of the website following any changes signifies your acceptance of these changes.

### **Garden Court Website and Session Cookies**

The Garden Court website uses session cookies to enable making transactions on our site. A session cookie is a small file placed on your computer, which acts as a unique identifier to keep track of the information you have entered. Without the session cookie, our site cannot track the information you are entering, and you will be unable to complete your transaction.

A session cookie does not remain on your machine after you close your web browser window. Our session cookie contains none of your personal information, and cannot be used to track you around the web. It can only be used by our website to identify the information you have entered during the transaction process, which is required to complete the transaction.

### **How to Enable Cookies on your Browser**

Your web browser is the primary way you can control cookies. The method for changing your cookie settings will vary depending on the browser you use, but options should be similar regardless of your browser choice. Do a quick Google search to locate the appropriate instructions for the browser you're using.