Owner’s Manual

GTS “W” Type
Automatic Transfer Switch
200 Amp, 250 Volts
Model 04635-0

This manual should remain with the unit.
Generac® Power Systems, Inc.

SAVE THESE INSTRUCTIONS. Read the following information carefully before attempting to install, operate or service this equipment. Also read the instructions and information on tags, decals, and labels that may be affixed to the transfer switch. Replace any decal or label that is no longer legible.

DANGER! Connection of a generator to an electrical system normally supplied by an electric utility shall be by means of suitable transfer equipment so as to isolate the electric system from utility distribution system when the generator is operating (Article 701 Legally Required Standby Systems or Article 702 Optional Standby Systems, as applicable). Failure to isolate electric system by these means may result in damage to generator and may result in injury or death to utility workers due to backfeed of electrical energy.

Generac cannot possibly anticipate every possible circumstance that might involve a hazard. The warnings in this manual, and on tags and decals affixed to the unit are, therefore, not all-inclusive. If using a procedure, work method or operating technique Generac does not specifically recommend, ensure that it is safe for others. Also make sure the procedure, work method or operating technique chosen does not render the transfer switch unsafe.

Throughout this publication, and on tags and decals affixed to the generator, DANGER, WARNING, CAUTION and NOTE blocks are used to alert personnel to special instructions about a particular operation that may be hazardous if performed incorrectly or carelessly. Observe them carefully. Their definitions are as follows:

--- DANGER ---
After this heading, read instructions that, if not strictly complied with, will result in personal injury, including death, or property damage.

--- WARNING ---
After this heading, read instructions that, if not strictly complied with, may result in personal injury or property damage.

--- CAUTION ---
After this heading, read instructions that, if not strictly complied with, could result in damage to equipment and/or property.

NOTE:
After this heading, read explanatory statements that require special emphasis.

These safety warnings cannot eliminate the hazards that they indicate. Common sense and strict compliance with the special instructions while performing the service are essential to preventing accidents.

Four commonly used safety symbols accompany the DANGER, WARNING and CAUTION blocks. The type of information each indicates follows:

This symbol points out potential explosion hazard.

This symbol points out potential fire hazard.

This symbol points out potential electrical shock hazard.

--- GENERAL HAZARDS ---

• Any AC generator that is used for backup power if a NORMAL (utility) power source failure occurs, must be isolated from the NORMAL (utility) power source by means of an approved transfer switch. Failure to properly isolate the NORMAL and STANDBY power sources from each other may result in injury or death to electric utility workers, due to backfeed of electrical energy.

• Improper or unauthorized installation, operation, service or repair of the equipment is extremely dangerous and may result in death, serious personal injury, or damage to equipment and/or personal property.

• Extremely high and dangerous power voltages are present inside an installed transfer switch. Any contact with high voltage terminals, contacts or wires will result in extremely hazardous, and possibly LETHAL, electric shock. DO NOT WORK ON THE TRANSFER SWITCH UNTIL ALL POWER VOLTAGE SUPPLIES TO THE SWITCH HAVE BEEN POSITIVELY TURNED OFF.

• Competent, qualified personnel should install, operate and service this equipment. Adhere strictly to local, state and national electrical and building codes. When using this equipment, comply with regulations the National Electrical Code (NEC), CSA Standard; C22.1 Canadian Electric Code and Occupational Safety and Health Administration (OSHA) have established.

• Never handle any kind of electrical device while standing in water, while barefoot, or while hands or feet are wet. DANGEROUS ELECTRICAL SHOCK MAY RESULT.
Because jewelry conducts electricity, wearing it may cause dangerous electrical shock. Remove all jewelry (such as rings, watches, bracelets, etc.) before working on this equipment.

If work must be done on this equipment while standing on metal or concrete, place insulative mats over a dry wood platform. Work on this equipment only while standing on such insulative mats.

Never work on this equipment while physically or mentally fatigued.

Keep the transfer switch enclosure door closed and bolted at all times. Only qualified personnel should be permitted access to the switch interior.

In case of an accident caused by electric shock, immediately shut down the source of electrical power. If this is not possible, attempt to free the victim from the live conductor but AVOID DIRECT CONTACT WITH THE VICTIM. Use a nonconducting implement, such as a rope or board, to free the victim from the live conductor. If the victim is unconscious, apply first aid and get immediate medical help.

When an automatic transfer switch is installed for a standby generator set, the generator engine may crank and start at any time without warning. To avoid possible injury that might be caused by such sudden start-ups, the system's automatic start circuit must be disabled before working on or around the generator or transfer switch. For that purpose, a SAFETY DISCONNECT is provided inside the transfer switch. Always set that switch to its MANUAL position before working on the equipment. Then place a “DO NOT OPERATE” tag on the transfer switch and on the generator. Remove the Negative (Neg) or (−) battery cable.
1.1 INTRODUCTION
This manual has been prepared especially for the purpose of familiarizing personnel with the design, application, installation, operation and servicing of the applicable equipment. Read the manual carefully and comply with all instructions. This will help to prevent accidents or damage to equipment that might otherwise be caused by carelessness, incorrect application, or improper procedures.

Every effort has been expended to make sure that the contents of this manual are both accurate and current. Generac, however, reserves the right to change, alter or otherwise improve the product at any time without prior notice.

1.2 EQUIPMENT DESCRIPTION
The automatic transfer switch is used for transferring critical electrical load from a UTILITY (Normal) power source to a EMERGENCY (STANDBY) power source. Such a transfer of electrical loads occurs automatically when the UTILITY power source has failed or is substantially reduced and the EMERGENCY source voltage and frequency have reached an acceptable level. The transfer switch prevents electrical feedback between two different power sources (such as the UTILITY and EMERGENCY sources) and, for that reason, codes require it in all standby electric system installations.

The transfer switch consists of a solid state intelligence circuit, a transfer mechanism and a control panel.

1.3 TRANSFER SWITCH DATA DECAL
A DATA DECAL is permanently affixed to the transfer switch enclosure. Use this transfer switch only with the specific limits shown on the DATA DECAL and on other decals and labels that may be affixed to the switch. This will prevent damage to equipment and property.

When requesting information or ordering parts for this equipment, make sure to include all information from the DATA DECAL.

Record the Model and Serial numbers in the space provided below for future reference.

<table>
<thead>
<tr>
<th>ASSEMBLY #</th>
</tr>
</thead>
<tbody>
<tr>
<td>SERIAL #</td>
</tr>
</tbody>
</table>

1.4 TRANSFER SWITCH ENCLOSURE
The standard switch enclosure is a National Electrical Manufacturer’s Association (NEMA) 3R type. NEMA 3R type enclosures primarily provide a degree of protection against falling rain and sleet; undamaged by the formation of ice on the enclosure.

1.5 SAFE USE OF TRANSFER SWITCH
Before installing, operating or servicing this equipment, read the SAFETY RULES (inside front cover) carefully. Comply strictly with all SAFETY RULES to prevent accidents and/or damage to the equipment. Generac recommends that a copy of the SAFETY RULES be posted near the transfer switch. Also, be sure to read all instructions and information found on tags, labels and decals affixed to the equipment.

Two publications that outline the safe use of transfer switches are the following:
• NFPA 70: National Electrical Code
• UL 1008, STANDARD FOR SAFETY-AUTOMATIC TRANSFER SWITCHES
2.1 INTRODUCTION TO INSTALLATION
This equipment has been wired and tested at the factory. Installing the switch includes the following procedures:

- Mounting the enclosure.
- Connecting power source and load leads.
- Connecting the generator start circuit.
- Connecting any auxiliary contact (if needed)
- Installing/connecting any options and accessories.
- Testing functions.

2.2 UNPACKING
Carefully unpack the transfer switch. Inspect closely for any damage that might have occurred during shipment. The purchaser must file with the carrier any claims for loss or damage incurred while in transit.

Check that all packing material is completely removed from the switch prior to installation.

2.3 MOUNTING
Mounting dimensions for the transfer switch enclosure are in this manual. Enclosures are typically wall-mounted. See “Mounting Dimensions”.

--- CAUTION ---

Handle transfer switches carefully when installing. Do not drop the switch. Protect the switch against impact at all times, and against construction grit and metal chips. Never install a transfer switch that has been damaged.

Install the transfer switch as close as possible to the electrical loads that are to be connected to it. Mount the switch vertically to a rigid supporting structure. To prevent switch distortion, level all mounting points. If necessary, use washers behind mounting holes to level the unit.

2.4 CONNECTING POWER SOURCE AND LOAD LINES

--- DANGER ---

Make sure to turn OFF both the UTILITY (NORMAL) and EMERGENCY (STANDBY) power supplies before trying to connect power source and load lines to the transfer switch. Supply voltages are extremely high and dangerous. Contact with such high voltage power supply lines causes extremely hazardous, possibly lethal, electrical shock.

Wiring diagrams and electrical schematics are provided in this manual. Power source and load connections are made at a transfer mechanism, inside the switch enclosure.

◆ 2.4.1 2-POLE MECHANISM

These switches (Figure 2.1) are used with a single phase system, when the single phase NEUTRAL line is to be connected to a Neutral Lug and is not to be switched.

Figure 2.1 — Typical 2-Pole Transfer Mechanism (100 Amp Shown)

Solderless, screw-type terminal lugs are standard.

The conductor size range is as follows:

<table>
<thead>
<tr>
<th>Switch Rating</th>
<th>Wire Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>200A</td>
<td>#4-400 MCM</td>
</tr>
</tbody>
</table>

Conductor sizes must be adequate to handle the maximum current to which they will be subjected: based on the 75°C column of tables, charts, etc. used to size conductors. The installation must comply fully with all applicable codes, standards and regulations.

Before connecting wiring cables to terminals, remove any surface oxides from the cable ends with a wire brush. All power cables should enter the switch next to transfer mechanism terminals. If ALUMINUM conductors are used, apply corrosion inhibitor to conductors. Tighten terminal lugs to the torque values as noted on the decal located on the inside of the door. After tightening terminal lugs, carefully wipe away any excess corrosion inhibitor.

All power cables should enter the switch next to the transfer mechanism terminals.
Use a torque wrench to tighten the conductors, being sure not to overtighten, or damage to the switch base could occur. If undertightened, a loose connection would result, causing excess heat which could damage the switch base.

Connect power source load conductors to clearly marked transfer mechanism terminal lugs as follows:

1. Connect UTILITY (NORMAL) power source cables to switch terminals N1, N2.
2. Connect EMERGENCY (STANDBY) source power cables to transfer switch terminals E1, E2.
3. Connect customer LOAD leads to switch terminals Load 1, Load 2. (Load 1 and Load 2 are used with liquid-cooled units only.)

Conductors must be properly supported, of approved insulative qualities, protected by approved conduit, and of the correct wire gauge size in accordance with applicable codes.

Be sure to maintain proper electrical clearance between live metal parts and grounded metal. Allow at least 1/2 inch for 100-400 amp circuits; at least one inch for circuits over 400 amps.

2.5 CONNECTING START CIRCUIT WIRES

Control system interconnections consist of UTILITY 1 and 2, LOAD 1 and 2 (liquid-cooled units only); and leads 23 and 194. Control system interconnection leads must be run in a conduit that is separate from the AC power lead. Recommended wire gauge sizes for this wiring depends on the length of the wire, as recommended below:

<table>
<thead>
<tr>
<th>MAXIMUM WIRE LENGTH</th>
<th>RECOMMENDED WIRE SIZE</th>
</tr>
</thead>
<tbody>
<tr>
<td>460 feet (140m)</td>
<td>No. 18 AWG.</td>
</tr>
<tr>
<td>461 to 730 feet (223m)</td>
<td>No. 16 AWG.</td>
</tr>
<tr>
<td>731 to 1,160 feet (354m)</td>
<td>No. 14 AWG.</td>
</tr>
<tr>
<td>1,161 to 1,850 feet (565m)</td>
<td>No. 12 AWG.</td>
</tr>
</tbody>
</table>

2.6 AUXILIARY CONTACTS

If desired, there are Auxiliary Contacts on the transfer switch to operate customer accessories, remote advisory lights, or remote annunciator devices. A suitable power source must be connected to the COMMON (C) terminal. See Figure 2.3.

Contact operation is shown in the following chart:

<table>
<thead>
<tr>
<th>Switch Position</th>
<th>Utility</th>
<th>Standby</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common to Normally Open</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>Common to Normally Closed</td>
<td>Closed</td>
<td>Open</td>
</tr>
</tbody>
</table>

NOTE:

Auxiliary Contacts are rated 10 amps at 125 or 250 volts AC. DO NOT EXCEED THE RATED VOLTAGE AND CURRENT OF THE CONTACTS.

Figure 2.3 – Auxiliary Contacts
3.1 FUNCTIONAL TESTS AND ADJUSTMENTS

Following transfer switch installation and interconnection, inspect the entire installation carefully. A competent, qualified electrician should inspect it. The installation should comply strictly with all applicable codes, standards, and regulations. When absolutely certain the installation is proper and correct, complete a functional test of the system.

--- CAUTION ---

Perform functional tests in the exact order presented in this manual, or the switch could be damaged.

IMPORTANT: Before proceeding with functional tests, read and make sure all instructions and information in this section is understood. Also read the information and instructions of labels and decals affixed to the switch. Note any options or accessories that might be installed and review their operation.

3.2 MANUAL OPERATION

--- DANGER ---

Do NOT manually transfer under load. Disconnect transfer switch from all power sources by approved means, such as a main circuit breaker(s).

A manual HANDLE is shipped with the transfer switch. Manual operation must be checked BEFORE the transfer switch is operated electrically. To check manual operation, proceed as follows:

1. Turn the generator’s AUTO-OFF-MANUAL switch to OFF.
2. Turn OFF both UTILITY and EMERGENCY power supplies to the transfer switch, with whatever means provided (such as the main line circuit breakers).
3. Note position of transfer mechanism main contacts by observing display windows in “A” and “B” in Figure 3.1 as follows:
   - Window “A” ON, Window “B” OFF - LOAD terminals (T1, T2) are connected to UTILITY terminals (N1, N2).

--- DANGER ---

Disconnect transfer switch from all power sources by approved means, such as a main circuit breaker(s).

Figure 3.1 — Actuating Transfer Switch

Detail of instructions printed on transfer switch

Attach handle to actuating shaft.

End View

NOTE: Return handle to storage position in enclosure when finished with manual transfer.
3.2.1 CLOSE TO NORMAL SOURCE SIDE
Before proceeding, verify the position of the switch by observing window “A” in Figure 3.1. If window “A” reads “ON”, the contacts are closed in the NORMAL position, no further action is required. If it reads “OFF”, proceed with Step 1.

Step 1: With the handle attached to the actuating shaft, move handle in the direction of the arrow on the switch cover until it stops — DO NOT FORCE. Release handle slowly to allow the spring in the switch box to relax. “ON” now appears in Window “A” and “OFF” appears in Window “B”.

3.2.2 CLOSE TO EMERGENCY SOURCE SIDE
Before proceeding, verify the position of the switch by observing window “B” in Figure 3.1. If window “B” reads “ON”, the contacts are closed in the EMERGENCY (STANDBY) position. No further action is required. If it reads “OFF”, proceed with Step 1.

Step 1: With the handle attached to the actuating shaft, move handle in the direction of the arrow on the switch cover until it stops - DO NOT FORCE. Release handle slowly to allow the spring in the switch box to relax. “OFF” now appears in Window “A” and “ON” appears in Window “B”.

3.2.3 RETURN TO NORMAL SOURCE SIDE
Manually actuate switch to return Window “A” to the “ON” position.

3.3 VOLTAGE CHECKS
1. Turn ON the UTILITY power supply to the transfer switch with whatever means provided (such as the UTILITY main line circuit breaker).

Single-phase utility supply:
Measure across ATS terminal lugs N1 and N2; N1 to NEUTRAL and N2 to NEUTRAL.
3. When certain that UTILITY supply voltage is correct and compatible with transfer switch ratings, turn OFF the UTILITY supply to the transfer switch.
4. On the generator panel, set the AUTO-OFF-MANUAL switch to MANUAL position. The generator should crank and start.
5. Let the generator stabilize and warm up at no-load for at least five minutes.
6. Set the generator’s main circuit breaker (CB1) to its ON or CLOSED position.

PROCEDURE WITH CAUTION. GENERATOR OUTPUT VOLTAGE IS NOW BEING DELIVERED TO TRANSFER SWITCH TERMINALS. CONTACT WITH LIVE TERMINALS RESULTS IN EXTREMELY DANGEROUS AND POSSIBLY FATAL ELECTRICAL SHOCK.

7. With an accurate AC voltmeter and frequency meter, check the no-load, voltage and frequency.

Single-phase generator supply:
Measure across ATS terminal lugs E1 to E2; E1 to NEUTRAL and E2 to NEUTRAL.

a. Frequency ......................................60-62 Hz
b. Terminals E1 to E2 ..........................240-246 VAC
c. Terminals E1 to NEUTRAL ...............120-123 VAC
d. Terminals E2 to NEUTRAL ...............120-123 VAC

It will also be necessary to verify that the phase rotation of the utility matches the phase rotation of the generator. This can be done by using a phase rotation indicator.

8. Set the generator’s main circuit breaker (CB1) to its OFF or OPEN position.
9. Set the AUTO-OFF-MANUAL switch to the OFF position to shut down the generator.

NOTE:

Do NOT proceed until generator AC output voltage and frequency are correct and within stated limits. If the no-load voltage is correct but no-load frequency is incorrect, the engine governed speed probably requires adjustment. If no-load frequency is correct but voltage is not, the voltage regulator may require adjustment.
3.4 GENERATOR TESTS UNDER LOAD

1. Set the generator's main circuit breaker to its OFF or OPEN position.

2. Manually actuate the transfer switch main contacts to their EMERGENCY (STANDBY) position. Refer to Manual Operation.

3. To start the generator, set the AUTO-OFF-MANUAL switch to MANUAL. When engine starts, let it stabilize for a few minutes.

4. Turn the generator's main circuit breaker to its ON or CLOSED position. The generator now powers all LOAD circuits. Check generator operation under load as follows:
   - Turn ON electrical loads to the full rated wattage/amperage capacity of the generator. DO NOT OVERLOAD.
   - With maximum rated load applied, check voltage and frequency across transfer switch terminals E1 and E2. Voltage should be greater than 230 volts; frequency should be greater than 59 Hz.
   - Let the generator run under rated load for at least 30 minutes. With unit running, listen for unusual noises, vibration, overheating, etc., that might indicate a problem.

5. When checkout under load is complete, set main circuit breaker of the generator to its OFF or OPEN position.

6. Let the generator run at no-load for several minutes. Then, shut down by setting the AUTO-OFF-MANUAL switch to its OFF position.

7. Move the switch's main contacts back to their utility position. For example, load connected to utility power supply. Refer to Manual Operation. Handle and operating lever of transfer switch should be in down position.

8. Turn on the utility power supply to transfer switch, using whatever means provided (such as a utility main line circuit breaker). The utility power source now powers the loads.

9. Set the generator's AUTO-OFF-MANUAL switch to its AUTO position. The system is now set for fully automatic operation.
Section 4 – Mounting Dimensions
Generac GTS “W” Type Transfer Switch
Mounting Dimensions – Drawing No. 0D3714-B

Values are in Millimeters

Note: Diameter of Mounting holes (A) is 6.35 MM
Section 5 — Electrical Data
Generac GTS “W” Type Transfer Switch
Transfer Switch Interconnections - Drawing No. 074106-A
<table>
<thead>
<tr>
<th>ITEM</th>
<th>PART NO.</th>
<th>QTY.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
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<td>1</td>
<td>XFER SW-W 200A600V2P</td>
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<td>0A9949</td>
<td>6</td>
<td>LUG SLDLSS 400-#4X1/4-20 CU7AL</td>
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<td>0C4896</td>
<td>6</td>
<td>SCREW FHMS M8-1.25 X 20MM CR</td>
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<td>NUT LOCK FL M8-1.25 YEL CHR</td>
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<td>WASHER SHAKEPROOF EXT 5/16 STL</td>
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<td>ASSY-NTRL BL150-200A</td>
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<td>19</td>
<td>0D3714</td>
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<td>WELDMENT, TRANSFER SWITCH BOX</td>
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<td>SILK SCREEN, ATS COVER</td>
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<td>DECAL TERMINAL SHOCK HAZARD</td>
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<td>DECAL, SWITCH RATING</td>
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<td>NUT WING 1/4-20</td>
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<td>27</td>
<td>057593</td>
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<td>CABLE TIE MOUNT BLACK</td>
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<td>TIE WRAP UL 5.6 X .10 NATL</td>
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<td>HANDLE XFER SWITCH 1-400A</td>
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<td>DECAL GROUND LUG</td>
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<td>0A9457</td>
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<td>DECAL NEUTRAL</td>
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<td>0D4545</td>
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<td>DECAL, MANUAL OPERATION</td>
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<td>0C8275</td>
<td>4</td>
<td>SCREW PPHM DSEMS M4-7 X 10 ZNC</td>
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<tr>
<td>36</td>
<td>0D3305</td>
<td>1</td>
<td>DECAL, TEST SEQUENCE 2P TS</td>
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<tr>
<td>37*</td>
<td>081221</td>
<td>1</td>
<td>DECAL-UL LIST HSB</td>
</tr>
</tbody>
</table>

*CENTER DECAL ON INSIDE OF THE COVER (ITEM #20)
Section 7 — Warranty
Generac GTS “W” Type Transfer Switch

GENERAC POWER SYSTEMS STANDARD TWO-YEAR LIMITED WARRANTY
FOR GENERAC TRANSFER SWITCH SYSTEMS
For a period of 2 (two) years from the date of sale, Generac Power Systems, Inc. will, at its option, repair or replace any part(s) which, upon examination, inspection, and testing by Generac Power Systems or a Generac Power Systems Authorized Warranty Service Dealer, is found to be defective under normal use and service, in accordance with the warranty schedule set forth below. Any equipment that the purchaser/owner claims to be defective must be examined by the nearest Generac Power Systems Authorized Warranty Service Dealer. All transportation costs under the warranty, including return to the factory, are to be borne and prepaid by the purchaser/owner. This warranty applies only to Generac Power Systems Transfer Switch applications, as Generac Power Systems, Inc. have defined Transfer Switch application.

WARRANTY SCHEDULE
• YEAR ONE — 100% (one hundred percent) coverage labor, and parts listed.
• ALL COMPONENTS
• YEAR TWO — 100% (one hundred percent) coverage on parts listed.
• ALL COMPONENTS — *PARTS ONLY
A Generac Power Systems, Inc. Transfer Switch is highly recommended to be used in conjunction with the genset. If a non Generac genset is substituted for use and directly causes damage to the Generac Transfer Switch, no warranty coverage shall apply.

All warranty expense allowances are subject to the conditions defined in Generac Power Systems Warranty, Policies, and Procedures Flat Rate Manual.

Units that have been resold are not covered under the Generac Power Systems Warranty, as this Warranty is not transferable.

THIS WARRANTY SHALL NOT APPLY TO THE FOLLOWING:
1. Any unit built/manufactured prior to January 1, 2002.
2. Unit enclosure is only covered against rust or corrosion the first year of the warranty provision.
3. Costs of normal maintenance i.e. tune-ups, associated part(s), adjustments, loose/leaking clamps, installation and start-up.
4. Use of Non-Generac replacement part(s) will void the warranty in its entirety.
5. Damage related to rodent or insect infestation
6. Failures due, but not limited to, normal wear and tear, accident, misuse, abuse, negligence, or improper installation or sizing.
7. Failures caused by any external cause or act of God such as collision, fire, theft, freezing, vandalism, riot or wars, lightning, earthquake, windstorm, hail, volcanic eruption, water or flood, tornado, hurricane, terrorist acts or nuclear holocaust.
8. Products that are modified or altered in a manner not authorized by Generac Power Systems in writing.
9. Any incidental, consequential or indirect damages caused by defects in materials or workmanship, or any delay in repair or replacement of the defective part(s).
10. Failure due to misapplication, or misrepresentation.
11. Telephone, cellular phone, facsimile, internet access or other communication expenses.
12. Living or travel expenses of person(s) performing service, except as specifically included within the terms of a specific unit warranty period.
13. Rental equipment used while warranty repairs are being performed.
15. Expenses related to “customer instruction” or troubleshooting where no manufacturing defect is found.
16. Overnight freight costs for replacement part(s).

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