

REQUEST FOR A SACRAMENT CERTIFICATE

All certificates are provided in hard copy only with the church seal. No certificates will be sent via email.

Please provide the following information:

CERTIFICATE INFORMATION

Type of Certificate (Circle request):

Baptism First Communion Confirmation Marriage

Approximate Date of Sacrament: _____

Full name of the person the sacrament was for:

Date of birth of the person the sacrament was for _____

Mother's first and maiden name: _____

Father's full name: _____

YOUR INFORMATION

Full name: _____

Your relationship to the person named on the certificate:

Email: _____

Phone: (_____) _____ - _____

Address to mail certificate: _____

City: _____ State: _____ Zip: _____

For Office Use only:

Received by: _____ Date: _____

ID Checked: _____ Date: _____

Prepared by: _____ Date: _____

Mailed by: _____ Date: _____



Please note the following:

- Sacrament certificates are legal documents.
- **ONLY** the person(s) named on the certificate for who the sacrament was completed may submit a request.
- A parent or legal guardian can request the certificate if it is for a minor.
- An ID must be presented when making the request.

Allow at least 1-2 weeks to process the certificate.