



**MINUTES of the
ANNUAL GENERAL MEETING
of the
OJIBWAY HISTORICAL PRESERVATION SOCIETY**

Held on Saturday, July 16th, 2016
At 9:30 AM in Pointe Au Baril, Ontario.

Members and Directors present: Doug Bryce, Helen Bryce, Terry Clark (Chairman) Sted Garber, Stephen Griggs, Martha Hall-Findlay, Cathie Hurlburt, Leslie Taylor.

Regrets: Peter Bryce, Nancy Lang.

With the approval of the meeting, Terry Clark, Chairman, took the chair and Helen Bryce was appointed Secretary of the meeting. It was reported that there were 31 members of the community present by invitation, including the current Members and Directors. Terry Clark determined that there was a quorum to conduct business. Notice of the meeting having been duly given, the meeting was called to order and declared regularly constituted.

MINUTES

The Minutes of the last Annual General Meeting held on July 18th, 2015 were moved for approval by Don Wright and seconded by Mack Young. **CARRIED***.

TREASURER'S REPORT (Doug Bryce):

Copies of the Auditors Report for the period ended December 31, 2015 were provided and posted through the Ojibway newsletter. The highlights of the year included the following:

Cash balance	230K
Donations	170K
Overhead costs	22.1K
Investments:	
Trails	27K
Swim Pavilion	22.6K
Basswood	88.7K
<u>Financials as of July 12, 2016</u>	
Cash balance	115K
Donations	19K
Investments:	
Trails	40K
Swim Pavilion cumulative	46K
Estimated further expense	(21K)
Basswood cumulative	133K
Estimated cash after completion	94K
<u>Question from the floor</u>	

Lloyd Posno stated that in addition to the need to raise donations for restoration projects, there are the ongoing \$20K a year administrative costs to run OHPS and pay its auditors. A few years ago a new category of donor was created called “Friends of the Society” which was intended to offset these operating costs. So his question was, how far are these “Friends” donations going to offset the operating costs?

Terry answered that most of the \$19K in donations this past year was from “Friends of the Society” contributions. We are not far off but we will continue to highlight the need for this practical donation as a way to minimize costs for OHPS.

After discussion, Sted Garber moved the approval of the Financial Statements and the Auditors Report of the Ojibway Historical Preservation Society for the year ended December 31, 2015. Seconded by Lloyd Posno and Stephen Griggs. **CARRIED***.

Doug Bryce further moved the appointment of Akler, Browning, Frimet & Landsberg LLP as auditors of the Ojibway Historical Preservation Society for the year ending December 31, 2016. Seconded by Stephen Griggs. **CARRIED***.

CHAIRMAN’S REPORT:

Terry gave a brief overview of the OHPS charitable corporation mandate to preserve and restore designated Ojibway heritage structures and facilities and make them available to the public. It is by adhering to this mandate that OHPS is able to provide tax receipts for the donations that enable its work. There is a lot of behind the scenes activity associated with OHPS’s role as initiator and owner of construction contracts on the restoration projects, which are ultimately handed over to the Ojibway Club to maintain once the project is complete. Terry’s report then covered the following:

Fundraising

- We were a bit behind on Basswood and are behind on the Swim Pavilion. This has caused OHPS to utilize reserve contingency funds.
- The Board has formalized its prior practice in a policy document on Project Process, setting forth criteria under which OHPS will not commit to or proceed with a project until we have the funds raised.
- Because the restoration and preservation requirements are ongoing, OHPS needs to keep raising funds to execute those planned projects. Without sufficient funds on hand to do so, OHPS cannot undertake needed historical projects and that then puts more financial pressure on the Ojibway Club.
- Sted Garber will Chair a reconstituted Fundraising Committee that will reach out to the community. We need the new ideas, energy and input of the community. Sted is looking for interested participants to help organize and get the word out on these fundraising efforts.
- At the OHPS fundraiser Jazz Event held on June 28, 2016, organized with the help of Mark Gienow, we enjoyed excellent jazz by Juliet Dunn and Peter Shea, gave a tour of the newly restored Basswood cottage and raised about \$3K.

Ojibway Club Board liaison with OHPS

We have talked with the Ojibway Club board President, Don Wright, and will organize discussions and a joint board meeting to consider strategic restoration needs and priorities on a

timeline going forward. This in turn will help inform the fundraising needs for the work of OHPS which we will communicate to the Ojibway community.

Question from the floor

Mack Young asked are the trails open to the public? If so, OHPS could apply for Ontario Participation grant and public money that will be available to support the 150th birthday of Canada.

Terry answered that as discussed with the CRA at our audit two years ago, we are obligated to provide access to the public to our restored facilities and historic sites. So, yes, the trails are open to the public. It could depend on specific grant criteria, but OHPS is certainly open to exploring those grant application opportunities.

Walking Trails

- A new phase of the trails has been completed to the west of the large “soccer pitch.” There are now several KM of trails that are very well used and received.
- Benches have been built with cement molds and are being placed along the trails. We plan to have about 6 benches that will provide a resting place to enjoy the view and a good addition to the overall ambiance of the trails.
- A new brochure shows all the trails including the new ones. Carol Prior also re-did her painting that is displayed in the kiosk to provide this update on the original set of trails.
- The new brochure thus matches the map in the kiosk, and also shows a potential new southern trail for the future.

Website

- Nancy Lang has been working on the website.
- John Pepper created some drone footage for us. Nancy will work with the footage and intersperse archival photos of pertinent areas.
- Posting this video will also provide more public access on the website to the heritage Ojibway facilities.
- Over the course of the year, we will be updating the website with other materials as well, on governance, project and other suggested information.

Electronic communications

Helen explained that due to ongoing printing and mailing costs of the OHPS newsletter to over 600 people, OHPS has been exploring a way to reduce costs through conversion to digital communications. We will be contacting all on the Ojibway community emailing list for approval to begin emailing them newsletters and project information. Terry explained that we will be coordinating these efforts with the leadership of the Ojibway Club and PaBIA in order to have the conversion run smoothly. Helen will be working with Hilde Clark on the database issues related to the digital conversion.

Project Restoration Policy

Stephen Griggs spoke to the issues on the formalized Project Process, under which projects may not be commenced until funding is secured, and described several of its main components:

- 1) All projects require Board approval, after a detailed review of their historical significance and qualification under the OHPS mandate, and will be prioritized based on evaluation of need.
- 2) Unless the Board determines the nature of the project is limited or falls within the particular expertise of a contractor, all projects will be awarded based upon competitive bids from qualified contractors.

The Board

- Terry concluded his report by noting that “everyone on the OHPS Board contributes and it is my privilege to work with all of them. Thank you to all the members of the Board.”
- We also want to acknowledge the importance of the many volunteers and donors without whom we could not do our part. Thanks to our volunteers and all those donors listed in the Annual Directory.
- OHPS has three members retiring as of October:

Stephen Griggs has been on the Board since 2001. Using his institutional knowledge, he was instrumental in the conception and creation of OHPS as a corporation and charitable organization able to generate tax receipts. He has been a great colleague and served also from 2008 to 2010 as President of OHPS. Thank you, Stephen.

Cathy Hurlburt has been on the Board since since 2008. She has been responsible for communicating with donors and updating donor lists. Her great expertise in financial and estate planning has been a huge benefit for us. She’s been a great participant and we thank her very much for all her service.

Peter Bryce has also been on the board since 2008. He has overseen analysis of building and grounds, competitive bidding process, cost controls, and he’s done a wonderful job. Peter has been on site frequently in the off season as projects progress; and he also served as a liaison between OHPS and the Club. A huge thanks to Peter (in absentia).

- Fortunately Bill Watts, currently director of facilities for the Club, is willing to join OHPS to fulfill the same function as Peter Bryce has been doing, as well as becoming that liaison to the Ojibway Club on project needs.
- Doug Bryce, who is also on both Boards and Helen Bryce who is Secretary for both Boards insure that necessary information is shared on a timely basis.
- We are looking for people to replace Stephen and Cathy and their skills sets: community knowledge, non-profit expertise, donor relations, and fundraising efforts.
- We invite suggestions, any time between now and our October Board Meeting, to fill these vacancies on the OHPS Board.

RATIFY AND CONFIRM ACTIONS OF THE BOARD SINCE THE LAST AGM

Nancy Rogers moved that it be resolved that all acts and proceedings done by the Directors and Officers of the Ojibway Historical Preservation Society since the last Annual General Meeting be and same are hereby ratified, confirmed and adopted.

Seconded by Mack Young. **CARRIED***.

GENERAL QUESTION FROM THE FLOOR

Bill Culp asked if the insurance coverage for the buildings cover replacement? Stephen Griggs answered that since the Club holds those insurance policies, the precise nature of the coverage would be a question for them.

ADJOURNMENT

There being no further business, Cathy Hurlburt moved the adjournment of the meeting. Seconded by Stephen Griggs. The Chairman then declared the motion **CARRIED*** and the meeting was terminated.

Respectfully submitted,
Helen Bryce, Secretary

*All Motions designated as “**CARRIED**” were approved unanimously by those present, including the Members and Directors of OHPS.