

**REGULAR MEETING
DUNSMUIR CITY COUNCIL
COUNCIL CHAMBERS
5902 DUNSMUIR AVE, DUNSMUIR, CA
1166 ZOLLMAN'S MILL RD., LEXINGTON, VA 24450
JULY 16, 2015
CLOSED SESSION: NONE
REGULAR SESSION: 6:00 P.M.**

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - A. July 2, 2015
6. COMMITTEE REPORTS
 - A. Big Fish/Trophy Trout committee
 - B. Siskiyou County Integrated Solid Waste Management Regional Agency
7. ANNOUNCEMENTS AND PUBLIC COMMENT

Regular City Council meetings are televised on Channel 15 to keep the City residents informed of City Council actions and deliberations that affect the community (meetings are scheduled to be televised on the 1st and 3rd Thursday of each month. Meetings that take place on dates other than the 1st and 3rd Thursday will not be televised

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium in the meeting hall.

The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

8. ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:

Members of the Council or staff may ask questions, request reports for a later meeting, or ask that an item be placed on a future agenda on any subject within the Council's jurisdiction.

9. CONSENT AGENDA

The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to "Adopt the Consent Agenda" and Council Members will vote without debate. Council Members may remove a Consent Agenda matter for any reason and request that it be placed on the Agenda for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of "New Business" for discussion and consideration.

A. Approval of Check Register Report dated 6-26-2015

B. Adoption of Resolution No. 2015- creating a housing and economic development revolving loan fund as per CDBG management memorandum 14-05 and amending Resolution Nos. 2015-13 and 2015-21.

C. Approval of Check Register Report dated 7-9-2015

10. PUBLIC HEARING:

Public Hearing Protocol:

- a. Mayor will describe the purpose of the Public Hearing
- b. City Staff will provide the Staff Report
- c. City Staff will respond to questions by the City Council
- d. Mayor will open the Public Hearing
- e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
- f. Mayor will close the Public Hearing

A. Consider and appoint Planning Commissioner (2 applications)

B. Consider and appoint members to Airport Committee (2 applications)

11. OLD BUSINESS

A. Accept and approve proposal for engineering services from PACE for South Dunsmuir Water Main replacements and North Dunsmuir Water Main replacements in accordance with IRWMP grant applications

B. Consider and provide direction regarding MOU for Siskiyou Sheriff's services for 2015-16 (continued from July 2, 2015 regular meeting)

12. NEW BUSINESS

- A. Consideration and introduction and first reading of Ordinance No. 548 repealing Ordinance No. 544
- B. Consideration and introduction and first reading of Ordinance No. 549 repealing Ordinances Nos. 537, 539, and 540
- C. Consideration and introduction and first reading of Ordinance No. 550 adopting City Codes excepting therefrom Ordinances Nos. 537, 539, and 540
- D. Consideration and adoption of resolutions consenting to inclusion of the City of Dunsmuir properties in the California Home Finance Authority PACE programs and Associate Membership in California Home Finance Authority
- E. Consideration and adoption of Resolution No. 2015- directing staff to work with FAA and others to provide improvements to Dunsmuir's Mott Airport
- F. Consider and approve installation of tile art work on concrete portions of Belnap Fountain
- G. Request from staff with acceptance from Planning Commission to change date of Planning Commission meetings to the second Wednesday of the month.

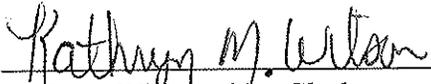
13. ADJOURNMENT: To July 30, 2015 at 6:00 pm in Council Chambers

Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 p.m., Sunday, July 12, 2015.

The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City reasonable arrangements to accommodate participation in the meeting.

CERTIFICATION

This is the official Dunsmuir City Council Agenda created and posted in accordance with the Dunsmuir City Council Protocols.



Kathryn Wilson, City Clerk

7/12/15
Date

**CITY OF DUNSMUIR
CITY COUNCIL MEETING MINUTES
July 2, 2015**

Closed Session held at 5:30 pm

1. CALL TO ORDER:

Meeting was called to order by Mayor Keisler at 6:00 pm.

2. ROLL CALL:

Council members present: Spurlock, Deutsch, Craig, Mayor Keisler, Syrrist (via skype)

Council members absent: None

City staff present: Interim City Manager Johnsen, Deputy City Clerk Iskra

3. REPORT OF CLOSED SESSION: Direction to City Attorney Kenny to meet with Leslie Wilde for a settlement proposal.

4. FLAG SALUTE

5. APPROVAL OF AGENDA: Motion by Councilmember Craig to add an urgency item Resolution 2015-23 calling for an election on November 3, 2015 for the transactions and use tax as item 13G. Second by Councilmember Spurlock. Roll call vote:

Spurlock yes

Craig yes

Syrrist yes

Deutsch yes

Keisler yes

Motion by Councilmember Craig to continue item 13A Siskiyou County Sheriff's MOU to the next agenda. Second by Councilmember Deutsch. Voice Vote: 5-0-0-0

Motion by Councilmember Craig to approve the agenda as amended. Second by Councilmember Spurlock. Voice Vote: 5-0-0-0

6. APPROVAL OF MINUTES: Motion by Councilmember Craig to approve the minutes of June 18, 2015 as presented. Second by Councilmember Spurlock. Voice Vote: 5-0-0-0

7. COMMITTEE REPORTS:

A) Interim City Manager Johnsen reported for Big Fish/Trophy Trout Committee. The committee is working on advertising including: map/flyer, Facebook link to the Chamber of Commerce, T-shirts, and picture contest. The committee meets Wednesday evenings at 5:30. He thanked Chris Raine for beginning this program and his continued work on it.

B) Councilmember Craig reported for the RWMP Committee. Two projects for the City of Dunsmuir were chosen out of the top five to move forward for consideration. The City will know in October if the projects are successful. Interim City Manager Randy Johnsen reported that Program Income of \$137,000 will be added to the water main replacement grant project.

C) Councilmember Craig reported for the Website Committee. The new website was transferred over today. He has added a news page and the site has more outreach to the community. Councilmember Deutsch offered his assistance in updating the website as needed.

D) Councilmember Deutsch reported that the Solid Waste Committee met and determined that the City is charging too much for garbage service. There continues to be a surplus even though several purchases have been made. The committee needs to determine how much of a reserve the fund should carry. The Solid Waste fund cannot give money back to the customers because the admin costs would be too much. The committee is looking at paying for deferred costs such as the removal of trees in the City. The Airport Committee also needs to meet. Councilmembers Deutsch and Spurlock are the council representatives. They are hoping to appoint two citizens to the committee. Resolution 2010-38 was previously passed which stated that the City does not want to work with the Airport any longer. That idea needs to be changed. The FAA will work with the City.

E) Interim City Manager Randy Johnsen attended the SCORE meeting on behalf of the City. He reviewed the changes and information presented at the meeting.

8. ANNOUNCEMENTS AND PUBLIC COMMENT:

Mario Rubino commended the current City Council on carrying on the work of previous councils.

Richard Dinges from the Chamber of Commerce stated that the Chamber website was now linked to the City website and Facebook. Jazz in the Canyon is this weekend. He hopes the City will work with the Chamber through the TOT monies collected to help the Chamber grow.

Arlis Steele reminded the Council that green waste was an important issue brought up at the Community Meeting held at the Elementary School. He hopes that the Solid Waste surplus monies could be used for green waste disposal to reduce our dump fees.

Linda Gnesa discussed "Bent Rail Park" south of Manfredis Depot getting the brush cleaned up for fire protection.

Leslie Wilde asked why the Solid Waste Committee met but no citizen appointments have been made. She stated that the auditor previously recommended reducing the reserve and it has not happened. She said the City uses the reserve to borrow for other needs.

Michael Bush complimented the Council on the RWMP success and the opportunity to fix the old water system.

Sgt Chris Rees announced the preliminary Sheriff's Department statistics for the month of June, 2015.

Mark Juarez agreed that the City needs a green waste program. He noted that the California Theater will have a movie on July 17 and the director of the movie will be attending.

9. ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:

Councilmember Craig asked about the Prop 218 process for the surplus monies in solid waste. It was explained that Prop 218 is necessary when raising rates but not when a surplus exists. Councilmember Craig also asked about buying the garbage cans rather than renting them.

Sgt Rees said if anyone sees campfires and reports them, the offenders will be cited if they can find them. Extra patrols can be added by CalFire and the Sheriff's Dept.

Mayor Keisler asked about a thank you letter to the gentleman who provided the train for the recent train ride. The Chamber of Commerce has written a letter. The Mayor also asked about Brenda. ICM Johnsen said her case was in litigation. Her contract ended on June 30 as City Manager and July 1 as Finance Officer.

10. CONSENT AGENDA:

Motion by Councilmember Deutsch to approve the Consent Agenda. Second by Councilmember Syrrist. Voice Vote: 5-0-0-0

11. PUBLIC HEARING:

A) ICM Johnsen explained that mandatory water conservation was mandated by the State Water Resources Control Board. The City can either pass this ordinance or provide monthly water usage reports. The recommendation is to pass this ordinance.

Public Comment: Tim Holt asked if there could be fines. ICM Johnsen said yes, just like any other ordinance violations. No watering is allowed between 7 am and 7 pm.

Motion by Mayor Keisler to read by title and number only. Second by Councilmember Craig. Voice Vote: 5-0-0-0 Motion to pass the second reading and adopt Ordinance 547 by Mayor Keisler. Second by Councilmember Spurlock. Roll Call Vote:

Spurlock	yes
Deutsch	yes
Craig	yes
Syrrist	yes
Keisler	yes

B) ICM Johnsen explained this item was to fill a vacancy on the Planning Commission. The City Council received two applications from the advertisement. Mayor Keisler noted that neither of the applicants were present.

Public Comment: Michael Bush, Mario Rubino and Barbara Cross stated that the applicants need to be here. Motion by Mayor Keisler to continue this item to the next meeting. Second by Councilmember Deutsch. Voice Vote: 5-0-0-0

C) ICM Johnsen explained the Airport Committee is new and the City received two applications from the advertisement.

Public Comment: Barbara Cross stated she thought the Council should be consistent and continue this item to the next meeting as well. Motion by Mayor Keisler to continue this item to the next meeting. Second by Councilmember Spurlock. Voice Vote: 5-0-0-0

12. OLD BUSINESS:

A) ICM Johnsen stated that Ordinance 544 was recently adopted and within the 30 day period after adoption, a referendum was filed with sufficient signatures and delayed the effective date of the ordinance. Would the Council like to add Ordinance 544 to the ballot or rescind Ordinance 544?

Public Comment: Leslie Wilde asked what the goal was for Ordinance 544. She filed the referendum with over 100 signatures. She will meet with Attorney Kenny.

Staff Comment: ICM Johnsen stated that one option was to adopt a new ordinance removing the objectionable items.

Motion by Mayor Keisler to 1) to create an ordinance rescinding Ordinance 544, 2) to create a new ordinance validating all ordinances except Numbers 537, 539 and 540 3) create an Ordinance invalidating Ordinances 537, 539 and 540. Second by Councilmember Craig. Voice Vote: 5-0-0-0

13. NEW BUSINESS:

A) Continued to next meeting

B) ICM Johnsen explained that this item is not for approval of the project. It is so the project can move forward to the Planning Commission.

Helen Cartwright explained that previous approval had been given for a mural on the north side of City Hall. It was found that the tile would not bond. She is now proposing putting the tile on the water fountains at Belnap Fountain. Her request is to alter City of Dunsmuir property.

City Council Meeting took a break for 10 minutes. Councilmember Syrrist did not return via skype.

Motion by Councilmember Craig to authorize application to Planning Commission/Historic District Management Commission to tile the concrete structure within Belnap Fountain as presented in renderings. Second by Councilmember Spurlock. Voice Vote: 4-0-1-0 (Syrrist)

C) HCD requires a CDBG/EDBG loan committee. Carol Scialdone is willing to serve on this committee. Motion by Councilmember Craig to appoint Carol Scialdone to the CDBG/EDBG loan committee. Second by Councilmember Spurlock. Voice Vote: 4-0-1-0

D) City Council to consider bundling account payable checks every two weeks. Check register would be approved and checks signed/released by City Council at first and third Thursday regular City Council meetings. Motion by Mayor Keisler to direct staff to prepare check register for each regular council meeting and release checks after signatures from councilmembers, with the exception that the City Manager may authorize prior release of a check if the item is budgeted in order to avoid late fee/penalty. Second by Councilmember Craig. Voice Vote: 4-0-1-0

E) ICM stated that a list of trees has been prepared by the Public Works Supervisor that are deemed unsafe, dead or dying. Recommendation to request bids for removal of trees on list.

Public Comment: Several audience members agreed and commended the Council for following a City Ordinance while using surplus solid waste monies to remove hazardous trees. Motion by Councilmember Spurlock to authorize staff to prepare a bid package and request bids for work on city trees and to obtain price quotes for replacement trees where appropriate. Second by Mayor Keisler. Voice Vote: 4-0-1-0 (Syrrist)

F) Presentation by Councilmember Deutsch regarding fiber optics in Dunsmuir. Motion by Councilmember Craig to send this information to the Facilities and Economic Development Committees. Second by Councilmember Spurlock. Voice Vote: 4-0-1-0

G) ICM Johnsen introduced Urgency Item 13G that requires submittal of a resolution calling a special election on the Transactions and Use Tax measure to the County Clerk by July 13. Motion by Mayor Keisler to adopt Resolution 2015-23 for an election on November 3, 2015 to approve a one-half of one percent (0.50%) Transactions and Use Tax within the City of Dunsmuir and find that this measure is not subject to CEQA. Second by Councilmember Spurlock. Roll call vote.

Spurlock	yes
Craig	yes
Deutsch	yes
Keisler	yes
Syrrist	absent

14. ADJOURNMENT: Motion to adjourn by Councilmember Craig. Second by Councilmember Deutsch. Voice Vote: 4-0-1-0

Deputy City Clerk

Mayor Keisler

Check Register Report

July 16, 2015 - 9th A^o

6-26-15 A/P

Date: 06/26/2015

Time: 11:09 am

Page: 1

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
46952	06/05/2015	Printed		1215	ALSCO	P.W.&WWTP CVRALL RNTL	53.10
46953	06/05/2015	Printed		9447	AUS SMALL BUSINESS	C.H.MATS, WKLY LNDRY 6-3-15	92.30
46954	06/05/2015	Printed		1923	AXCES INDUSTRIAL SUPPLY INC.	55 GAL FLOAT AWAY/DEGREASER	2,601.50
46955	06/05/2015	Printed		2635	BASIC LABORATORY, INC.	FRANCH DRAIN LEACH LINE	109.00
46956	06/05/2015	Printed		4523	BURTON'S FIRE, INC.	4-ON SITE PUMP TEST & VAC TEST	950.00
46957	06/05/2015	Printed		5240	CASCADE FIRE EQUIPMENT CO	YLO HAT,WLDFR W/RATCHT,GOGGLE,	677.25
46958	06/05/2015	Printed		9999999345	DUNSMUIR RAILROAD DAYS	JUNE 2015 RR DAYS SUPPORT	2,000.00
46959	06/05/2015	Printed		5219	FERGUSON ENTERPRISES INC,1423	REPAIR CLAMPS	373.03
46960	06/05/2015	Printed		17013	GOLD NUGGET PRINTING CO.	LETTERHEAD - 1,000	423.82
46961	06/05/2015	Printed		31625	MEYER & SONS HEATING	MISC PIPE, 4- DRINKING FOUNTNS	1,595.58
46962	06/05/2015	Printed		33130	MT SHASTA CITY	WA SAMPLES 5-19-15	40.00
46963	06/05/2015	Printed		44240	RAMSHAW'S ACE HARDWARE	BLND RLUP, ELBW PVC,TIES,NET	106.56
46964	06/05/2015	Printed		47520	SHASTA AUTO SUPPLY	TANK RNTL	15.09
46965	06/05/2015	Printed		47654	SISKIYOU CO ROAD DEPT	FINAL INV CLOSE CAL-TRANS TPRK	471.71
46966	06/05/2015	Printed		9918	SISKIYOU MEDIA COUNCIL	3-APR 16, MAY 7,&MAY 21, 2015	450.00
46967	06/05/2015	Printed		47676	SMITH BUILDING SERVICES, LLC	MAY '2015 BLDG & PLN SVCS	1,478.12
46968	06/05/2015	Printed		50850	VERIZON WIRELESS	MAR '15 CELL SVC	228.61
46969	06/12/2015	Printed		1225	ACME COMPUTER	ADV WEB HOSTING	233.91
46970	06/12/2015	Printed		9447	AUS SMALL BUSINESS	C.H.MATS, WKLY LNDRY 6-10-15	92.30
46971	06/12/2015	Printed		10017	CAL-ORE COMMUNICATIONS	JUNE '15 COMMUNICATIONS SVC	19.95
46972	06/12/2015	Printed		5240	CASCADE FIRE EQUIPMENT CO	BOOT, AIRPWR XR1.05	523.53
46973	06/12/2015	Printed		5325	REBECCA CATLETT	CLN SVC 5-28,31-15&6-1,2,7-15	148.50
46974	06/12/2015	Printed		9820	CITY OF DUNSMUIR	JUNE '15 UTIL BILLS	1,158.57
46975	06/12/2015	Printed		6325	CLEMENS WASTE REMOVAL	MAY '15 DUMP FEES	6,229.31
46976	06/12/2015	Printed		5219	FERGUSON ENTERPRISES INC,1423	2" PARK LINE	513.05
46977	06/12/2015	Printed		9345	FIRST BAPTIST CHURCH	2015 CHILD SUMR LUNCH PROG	7,500.00
46978	06/12/2015	Printed		47610	FISCHER'S SISKIYOU BACKHOE	1-HNDICP TOILET TAUHINDAULI PR	331.82
46979	06/12/2015	Printed		22620	JULIE ISKRA	MI FOR DELIVERY WILDE REFERNDM	54.05
46980	06/12/2015	Printed		31212	MANFREDI'S DEPOT	MAY 2015 VEH FUEL	271.07
46981	06/12/2015	Printed		33120	MOUNTAIN COUNTIES SUPPLY CO.	MAY '15 VEH FUEL	1,960.24
46982	06/12/2015	Printed		9870	MT SHASTA AREA NEWSPAPERS	LEGAL #7305 ORD NO. 545	528.80
46983	06/12/2015	Printed		33151	MT SHASTA RECREATION	SENIOR NUTRITION MAY '15	204.00
46984	06/12/2015	Printed		33146	MT SHASTA SPRING WATER CO	CS-1GAL DWA	85.15
46985	06/12/2015	Printed		39860	QUALITY CONTROL SERVICES	ON SITE SVCD, TRVL CHRGS	190.00
46986	06/12/2015	Printed		10206	PAMELA RUSSELL	MAY 15 THRU JUNE 11-15 FIN SVC	2,117.50
46987	06/12/2015	Printed		48726	ST. WATER RESOURCES	DELLA BONA GRADEIII EXAM&FEE	350.00
46988	06/12/2015	Printed		53810	US BANK EQUIPMENT FINANCE	5-20-15-6-20-15 PRNTR&COPRNTL	505.09
46989	06/12/2015	Printed		53806	USA BLUE BOOK, INC	SUBMERS PUMP, 20FT 3WIRE	427.52
46990	06/19/2015	Printed		1215	ALSCO	PW&CH CVRAL RNTL 6-16-15	53.10
46991	06/19/2015	Printed		9999999913	AQUARIUS WELL DRILLING, INC.	DEMOB DRILLING RIG,HRLY LBR,PV	4,024.21
46992	06/19/2015	Printed		9447	AUS SMALL BUSINESS	C.H.MATS, WKLY LNDRY 6-17-15	92.30
46993	06/19/2015	Printed		9999992265	BAT ELECTRIC, INC.	REPAIR/SPARES	102.82
46994	06/19/2015	Printed		9999999174	BENSON ROOFING	CHILDREN'S PARK RNT (JUNE '15)	625.00
46995	06/19/2015	Printed		3572	BLUE CROSS OF CALIF	7-1-15/8-1-15 LIFE INS PREM	162.90
46996	06/19/2015	Printed		10060	BULLERT INDUSTRIAL ELEC. INC.	TRBLSHOOT INDICATOR LIGHTS	446.40
46997	06/19/2015	Printed		4523	BURTON'S FIRE, INC.	PUMP TESTING	815.69
46998	06/19/2015	Printed		9000	CABITTO'S SMALL ENGINE REPAIR	CHAIN WNDNR, RND FL,CHPS,JETFT	276.74
46999	06/19/2015	Printed		9820	CITY OF DUNSMUIR	APLY DEP T. SHIBLEY #2051	135.00

Check Register Report

6-26-15 A/P

Date: 06/26/2015

Time: 11:09 am

Page: 2

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
47000	06/19/2015	Printed		10098	DAVID HICKS, A.P.L.C.	FINAL PYMNT FOR DISPUTED BILLS	17,145.37
47001	06/19/2015	Printed		9999999461	DEPT OF TRANSPORTATION-ODA	CLASS A LICENSE OUYDR ADVTSNG	250.00
47002	06/19/2015	Printed		10185	ARLENE DINGES	MAY '15 PLN SVCS	770.50
47003	06/19/2015	Printed		9885	DUNSMUIR TIRE	FLAT REPAIR F.D.	15.00
47004	06/19/2015	Printed		11255	ELECSYS INTERNATIONAL CORP	JULY 2015 MO MAINT CHRGS	223.50
47005	06/19/2015	Printed		12122	EMERGENCY MEDICAL PRODUCTS,INC	MICROFLX NITR GLOVE,	268.68
47006	06/19/2015	Printed		7260	L.N. CURTIS & SONS	GXTREME, GLO CUST GXTREME	2,850.36
47007	06/19/2015	Printed		10214	MEYER FAMILY TRUST	6-22-15/7-22-15 RNT R.JOHNSEN	1,000.00
47008	06/19/2015	Printed		9870	MT SHASTA AREA NEWSPAPERS	COUNCIL VACANCIES ROP DSPLY	52.50
47009	06/19/2015	Printed		39855	PMC, INC	APR 25,15/MAY 29, 2015 PLN SVC	47.50
47010	06/19/2015	Printed		40490	PROTEL ANSWERING SERVICE	YRLY ANSWERING SVC	970.58
47011	06/19/2015	Printed		10193	RP WELDING	RPR HNDRAIL AT FIRE STA LOC	254.00
47012	06/19/2015	Printed		24163	SISKIYOU CO. CLERK	SIGNATURE VERIFICATION FORREFR	100.29
47013	06/19/2015	Printed		9918	SISKIYOU MEDIA COUNCIL	PUBLIC BRODCSTNG OF CC MTG 6-4	150.00
47014	06/19/2015	Printed		57228	SOLANO'S HOME IMPROVEMNT CTR	15X25 4MIL BLK POLY FILM	88.33
47015	06/19/2015	Printed		48729	STATE WATER BOARD ACCOUNTING	PRINC PYMNT CNTRCT#2001C416	1,395.00
47016	06/19/2015	Printed		53813	U.S. BANK CORP PAYMENT SYSTEMS	DNH GO DADDY, DYN	1,469.76
47017	06/26/2015	Printed		514	ADVANCE INFOSYSTEMS FORMS	PRE-PROC DATA, ENV ETC	408.28
47018	06/26/2015	Printed		1910	AT&T	MAY '15 TELEPHONE SVC	1,678.71
47019	06/26/2015	Printed		9447	AUS SMALL BUSINESS	C.H.MATS,WKLY LNDRY 6-24-15	92.30
47020	06/26/2015	Printed		2635	BASIC LABORATORY, INC.	FRENCH DRAIN LEACH LINE	139.00
47021	06/26/2015	Printed		5325	REBECCA CATLETT	CLN SVC 6-14,15,21,22-15	132.00
47022	06/26/2015	Printed		9999999849	CAVE SPRINGS	5-19/21-15 C.M. HOUSING	1,476.00
47023	06/26/2015	Printed		9820	CITY OF DUNSMUIR	APLY DE J. TEMPLIN #351740	448.60
47024	06/26/2015	Printed		6325	CLEMENS WASTE REMOVAL	6-13, 20-15 20YRD, WT&DMP FEES	12,318.77
47025	06/26/2015	Printed		9303	FASTENAL COMPANY	10-ORANGE VEST	74.93
47026	06/26/2015	Printed		9197	GCS ENVIRONMENTAL EQUIP SVCS	CURTAIN SET-STD, GTR BROOM	1,143.79
47027	06/26/2015	Printed		22145	INTERSTATE SALES	6CS OJ BAGS, 15-BNDAD 5GAL CNT	834.35
47028	06/26/2015	Printed		24875	LILLY JONES	JUNE '15 CEMETERY MAINT	583.33
47029	06/26/2015	Printed		25317	KENNY, SNOWDEN & NORINE	LEGAL SVCS MAY '15	3,367.12
47030	06/26/2015	Printed		10213	MES - CALIFORNIA	FLOW TEST - SCBA	2,027.21
47031	06/26/2015	Printed		35508	NORTHSTATE ASPHALT	3/8" COLD MIX (TON)	1,320.10
47032	06/26/2015	Printed		37106	OFFICEMAX CONTRACT INC.	MISC OFFICE SUPPLIES	357.14
47033	06/26/2015	Printed		39005	PACE ENGINEERING, INC.	CITY ENGNR SVCS	5,774.00
47034	06/26/2015	Printed		39015	PACIFIC POWER & LIGHT	MAY 15 TO JUNE 15, 2015 ELEC	9,092.52
47035	06/26/2015	Printed		39043	PAINT MARTS	LS10 PLS 1QT BTL, SHIPPING	90.79
47036	06/26/2015	Printed		10011	RTA CONSTRUCTION, INC.	16- FINAL RETENTION	8,550.00
47037	06/26/2015	Printed		47520	SHASTA AUTO SUPPLY	BST BABL, CREEPER	358.81
47038	06/26/2015	Printed		57228	SOLANO'S HOME IMPROVEMNT CTR	HOSE BARB,BRASSNIP,SWTCH,PGAGE	57.05
47039	06/26/2015	Printed		48255	SOUSA READY MIX, LLC.	24.5500 AGGREGATE	393.21
47040	06/26/2015	Printed		9413	STATEWIDE TRAFFIC SAFETY	TRAFFIC PAINT	2,063.18
47041	06/26/2015	Printed		50840	UNION PACIFIC RAILROAD CO	LS-RENT, PRESET	4,984.88

Total Checks: 90

Checks Total (excluding void checks):

126,661.63

Total Payments: 90

Bank Total (excluding void checks):

126,661.63

Total Payments: 90

Grand Total (excluding void checks):

126,661.63

July 16, 2015 9. B.

RESOLUTION NO. 2015-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR
CREATING A HOUSING AND ECONOMIC DEVELOPMENT REVOLVING LOAN FUND
AS PER CDBG MANAGEMENT MEMORANDUM 14-05
AND AMENDING RESOLUTION NOS. 2015-13 AND 2015-21

WHEREAS, the City of Dunsmuir is required by Housing Urban Development (HUD) which administers the Department of Housing and Community Development for the Community Development Block Grant Program (CDBG) and the Economic Development Block Grant Program (EDBG) to create revolving loan funds from existing program income money that the City of Dunsmuir has on hand as of July 1, 2014; and

WHEREAS, Resolution No. 2015-13 used a combined balance number to transfer to new economic development RLF.

NOW THEREFORE BE IT RESOLVED, the existing City of Dunsmuir Program Income account which has a balance of \$127,500 will be rolled over into the new Economic Development Revolving Loan Fund. Funds dispersed from the Economic Development Revolving Loan Fund will be used specifically for Special Economic Development Business Assistance and Microenterprise Financial Assistance loans.

IT IS HEREBY CERTIFIED that the amounts described in the accounts above are accurate as of July 16, 2015 and that the amount for the new account is accurate.

IT IS FURTHER HEREBY CERTIFIED that the foregoing Resolution was introduced, passed and duly adopted at a regular meeting of the Dunsmuir City Council on July 16, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINS:

Dave Keisler, Mayor

ATTEST:

Kathryn Wilson, City Clerk

July 17, 2015

Department of Housing and Community Development
Community Development Block Grant Program
MeLisa Adams, CDBG Program Representative
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833

Subject: City of Dunsmuir Request to Establish
Economic Development Revolving Loan Fund (RLF)

The City of Dunsmuir requests approval to establish the following Revolving Loan Fund (hereinafter, RLF) with the State of California, Community Development Block Group Program (hereinafter, CDBG).

Submitted with this request is an approving resolution by the City of Dunsmuir City Council, and Program Guidelines for the activities in the requested RLF.

The City of Dunsmuir certifies the following:

Economic Development Revolving Loan Fund (ED RLF)

- o Microenterprise Financial Assistance
 - o Special Economic Development Business Assistance
1. The funds on hand in the amount of \$127,500 are from the same activity as the requested ED RLF; and
 2. The amount of funds in the loan portfolio of the Economic Development activities total \$127,500 and will continue within the RLF when payments are received.

PROGRAM INCOME

The amount of funds, *both deposited and within the loan portfolio*, totals \$137,000 and cannot be identified with the requested RLF activities. These activity funds are considered CDBG Program Income, and will be expended first before drawdown of contract funds.

Authorized Representative
Randy L. Johnsen, Interim City Manager

Date Signed: _____

Check Register Report

Item 9C

7-10-15 A/P

Date: 07/09/2015

Time: 2:04 pm

Page: 1

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
47042	07/10/2015	Printed		1225	ACME COMPUTER	CONTRACTED SVCS	1,285.40
47043	07/10/2015	Printed		1215	ALSCO	PW&WWTP CVRALL RNTL	53.10
47044	07/10/2015	Printed		999999913	AQUARIUS WELL DRILLING, INC.	PMPSTR EQUIP,PUMP,CNTRLBX,SPLK	1,968.98
47045	07/10/2015	Printed		9447	AUS SMALL BUSINESS	C.H.MATS, WKLY LNDRY 7-8-15	184.60
47046	07/10/2015	Printed		2800	BAXTER AUTO PARTS, INC.	COUPLER, PLUG FEMALE	10.00
47047	07/10/2015	Printed		10215	ROBERTA BENATTI	REFND DEP R. BENATTI #53202	121.40
47048	07/10/2015	Printed		9999999174	BENSON ROOFING	JULY '15 CHILDRENS PRK RNT	625.00
47049	07/10/2015	Printed		10017	CAL-ORE COMMUNICATIONS	JULY '15 INTERNET CHRGS	20.45
47050	07/10/2015	Printed		5325	REBECCA CATLETT	CLN SVC 6-28,29,30/7-2,3-15	148.50
47051	07/10/2015	Printed		6325	CLEMENS WASTE REMOVAL	CITY CLN UP DRP BOXES ETC	15,885.35
47052	07/10/2015	Printed		9603	ANTHONY CONGI	2ND QTR MO PHONE REIMB '15	240.00
47053	07/10/2015	Printed		12752	DENNIS DELLA BONA	2ND QTR PHONE REIMB '15	90.00
47054	07/10/2015	Printed		9850	DUNSMUIR HARDWARE	JUNE '15 SUPPLIES/MATRL'S	126.36
47055	07/10/2015	Printed		10301	ESAFETY SUPPLIES, INC.	SAFETY EQUIP, GLOVES,KNEE PADS	319.82
47056	07/10/2015	Printed		9303	FASTENAL COMPANY	10 ORANGE VESTS	214.26
47057	07/10/2015	Printed		5219	FERGUSON ENTERPRISES INC,1423	REPAIR COUPLING	773.45
47058	07/10/2015	Printed		22620	JULIE ISKRA	SAFETY 3-WIRELESS KEYBOARDS	161.22
47059	07/10/2015	Printed		10090	RICK JOYCE	AUTO EXTRICATION CLASS (F.D.)	375.00
47060	07/10/2015	Printed		26425	KEN ELGIN	#200 REPL ALTERNATOR	289.94
47061	07/10/2015	Printed		7260	L.N. CURTIS & SONS	LETTER PATCHES W/SNAPS	67.45
47062	07/10/2015	Printed		31212	MANFREDI'S DEPOT	JUNE '15 VEH FUEL	407.63
47063	07/10/2015	Printed		33130	MT SHASTA CITY	E-814 VEH MAINT (F.D.)	2,470.69
47064	07/10/2015	Printed		35505	NORTHLAND CABLE TELEVISION	JULY '15 HIGH SPEED INTERNET	140.15
47065	07/10/2015	Printed		39855	PMC, INC	PROF SVC 5-30-15 TO 6-26-15	142.50
47066	07/10/2015	Printed		44240	RAMSHAW'S ACE HARDWARE	MISC HARDWARE	113.99
47067	07/10/2015	Printed		45110	MARIO J. RUBINO	JUNE '15 STIPEN FOR TREASURER	50.00
47068	07/10/2015	Printed		10206	PAMELA RUSSELL	JUNE 16/25-15 FIN SVCS	1,251.25
47069	07/10/2015	Printed		9999992009	SCHWAAB, INC.	1-ENGRAVED NAMEPLATE	18.01
47070	07/10/2015	Printed		47520	SHASTA AUTO SUPPLY	JUNE '15 TANK RNTL	560.44
47071	07/10/2015	Printed		24164	SISKIYOU COUNTY CLERK	MICHELLE RODRIGUEZ CA ENVIRON	100.00
47072	07/10/2015	Printed		47658	SISKIYOU DAILY NEWS	LEGAL #7989 NOTICE OF PB HRNG	62.38
47073	07/10/2015	Printed		9918	SISKIYOU MEDIA COUNCIL	PUBLIC BRDCSTNG CC MTG 6-18-15	150.00
47074	07/10/2015	Printed		47676	SMITH BUILDING SERVICES, LLC	JUNE '15 BLDG INSP SVCS, PLNCK	1,594.15
47075	07/10/2015	Printed		48729	STATE WATER BOARD ACCOUNTING	7-1-14THRU12-31-14LRGWASYS	2,433.28
47076	07/10/2015	Printed		9413	STATEWIDE TRAFFIC SAFETY	12"X10' BAR .080 ALUM W/	215.68
47077	07/10/2015	Printed		49875	TERMINIX INTERNATIONAL	4837 DUNS AVE PEST CNTRL 1YR	380.00
47078	07/10/2015	Printed		53810	US BANK EQUIPMENT FINANCE	6-20-15/7-20-15 PRNTRS &COPIER	505.09
47079	07/10/2015	Printed		9318	US POSTMASTER	POSTAGE FOR UTIL BILLING	1,500.00
47080	07/10/2015	Printed		53806	USA BLUE BOOK, INC	STRMLIGHT TWN-TSK 3C LED (3)	388.61
47081	07/10/2015	Printed		50850	VERIZON WIRELESS	CELL SVC JUNE '15	231.02
47082	07/10/2015	Printed		10020	WRINKLEDOG, INC.	WEBSITE HSTNG 3-31-15/6-30-15	555.00

Total Checks: 41

Checks Total (excluding void checks): 36,230.15

Total Payments: 41

Bank Total (excluding void checks): 36,230.15

Total Payments: 41

Grand Total (excluding void checks): 36,230.15

City Council Agenda Item Public Hearing Staff Report

Item No: 10.A.
~~11.B.16~~
Date: July 2, 2015
Subject: Consider and appoint Planning Commissioner

A vacancy on the Planning Commission was created by the death of Rick Galassi. The opening was posted and advertised in accordance with provisions of the Maddy Act, not later than 20 days after the vacancy occurred. Any appointment at this time will be more than 10 days after the notice was posted/published.

Two applications were received and are included in your packets.

City Council Agenda Item Public Hearing Staff Report

Item No: 10.6.
~~11.6.16~~
Date: July 2, 2015
Subject: Consider and appoint members to airport committee

This is a new committee created by the City Council. Notice of request for members to serve on committee was posted and mentioned in several local newspaper articles as formation of the committee was discussed by City Council.

Two applications were received and are included in your packets.

City Council Agenda Item

Interim City Manager Staff Report

Old Business

Item No: 11.A.
Date: July 16, 2015
Subject: Accept and approve proposal for engineering services from PACE for South Dunsmuir Water Main replacements and North Dunsmuir Water Main replacements in accordance with IRWMP grant applications

As has been mentioned several times recently, the City of Dunsmuir has been approved to submit applications for funding of water main replacement projects through RWMP. The two projects are in South and North Dunsmuir with the Central Dunsmuir project which included replacement of water tank to be held for future consideration.

Both accepted projects require engineering and environmental work. Some of this work has been done but the majority is yet to be completed. The cost for this work is estimated at \$111,562. All costs for this work will be reimbursed by the grant when awarded.

The two projects have been tentatively accepted for \$650,000 for South Dunsmuir and \$600,000 for North Dunsmuir. As CDBG has approved use of program income for some of the South Dunsmuir project, RWMP will be requested to transfer \$130,000 for South Dunsmuir project to North Dunsmuir project.

There are very rigid deadlines to qualify to use these grant funds. In order to continue to be eligible to receive these grants the engineering work needs to be completed now, as described in the attached engineer's narrative.

Recommendation: Move to accept and approve proposal for engineering services from PACE dated July 6, 2015 for South Dunsmuir Water Main replacements and North Dunsmuir Water Main replacements, authorize the work be completed as soon as possible in order to meet RWMP required schedule for construction of projects, acknowledge that all costs will be reimbursed by grants when awarded.



July 6, 2015

0.04

SENT BY EMAIL ONLY

citymanager@ci.dunsmuir.ca.us

Randy Johnsen
City Manager
City of Dunsmuir
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

Dear Randy,

Subject: PROPOSAL FOR ENGINEERING SERVICES
2015 IRWM Proposition 84 Grant-Funded Projects
Project 1 – South Dunsmuir Water Main Replacements
Project 2 – North Dunsmuir Water Main Replacements - *Partial*

As you know, the City of Dunsmuir is well-positioned to receive funding through the latest round of Integrated Regional Water Management (IRWM) Proposition 84 grant funding. City and PACE staff have been working diligently with the Upper Sacramento Regional Water Management Group (RWMG) in recent months to scope and score potential projects. On June 23, 2015, representatives of the RWMG met to recommend projects within the region to be funded in this final round of Proposition 84 allocation. Dunsmuir submitted the following projects for funding:

- South Dunsmuir Water Main Replacements
- North Dunsmuir Water Main Replacements
- Downtown Tank Relocation and Replacement Project

The RWMG recommended the South Dunsmuir Water Main Replacements and a portion (\$600,000) of the North Dunsmuir Water Main Replacements be funded in this final round. The South Dunsmuir Project will enable the City to complete the portion of work that could not be funded with the City's current Community Development Block Grant. The North Dunsmuir Project would replace a portion of water mains in north Dunsmuir that are located underneath houses and other structures and have an extensive leak history.

The next step in the process is for the City to develop final funding applications, due July 23. The City has already authorized PACE to prepare these, and we are working with the City of Mt. Shasta and other project sponsors to complete an all-inclusive funding application that contains five projects – two of which are Dunsmuir's. The chances of receiving funding is very

high because the RWMG recommends projects that meet regional goals and fit within available funding amounts. However, one significant caveat for receiving funding is that the projects must be under construction by April 1, 2016. Meeting this timeframe was a key scoring criteria for being recommended for funding, and the City indicated it could meet this. The City will not be issued a final funding agreement from Department of Water Resources (DWR) until the end of 2015.

PACE has completed the majority of the design, permitting, and environmental work for the South Dunsmuir Water Main Replacements Project, and some design work on the North Dunsmuir Water Main Replacements Project. In order to meet the April 1 deadline, the City will need to advertise for public bids in early January 2016. This leaves little time to perform remaining design, permitting, and environmental work if a funding agreement is not received until the end of 2015.

Therefore, it is recommended the City authorize PACE to proceed with the remaining design, permitting, and environmental work in order to advertise the projects for public bid by early January 2016. This will enable the City to meet the April 1, 2016 deadline for proceeding with construction.

Below is the Scope of Work for engineering services needed to implement the IRWM-funded projects through final completion. The projects will be funded as separate projects so engineering and other "soft" costs will need to be tracked separately for both projects.

SCOPE OF WORK

Specific tasks for which PACE is proposing to provide engineering and/or other professional services, for each project, are summarized below:

- Task 2 – Labor Compliance Program**
- Task 5 – Feasibility Studies**
- Task 6 – CEQA Documentation**
- Task 7 – Permitting**
- Task 8 – Design**
- Task 10 – Contract Services**
- Task 11 – Construction Administration**

Tasks in which PACE will provide assistance to the City or other project stakeholders are as follows:

- Task 1 – Project Management**
- Task 3 – Reporting**
- Task 9 – Project Performance Monitoring Plan**

Tasks that PACE will not provide services for and/or will be performed entirely by others, are as follows:

- Task 4 – Property/ROW/Site and Easement Acquisition (Not Required)**
- Task 12 – Construction/Implementation Activities**
- Task 13 – Construction/Implementation Contingency**
- Task 14 – Develop/Maintain USR Project-Specific Website**
- Task 15 – Data Management**

Below is a description of work to be performed entirely, or in part, by PACE for implementing the subject projects. Reference is made to the attached Tables 1 through 5 for each project.

TASK 1 – PROJECT MANAGEMENT

Project management efforts will be shared between the Engineer and City of Mt. Shasta. The City of Mt. Shasta will be the responsible agency for administering the Proposition 84 grants for all five projects. Tasks will include preparation and submittal of supporting grant documents, including invoices, and coordination with the IRWM RWMG.

TASK 2 – LABOR CODE COMPLIANCE

PACE will review the Contractor's certified payroll throughout construction of the improvements against applicable prevailing wage determinations established by the Department of Labor. PACE will conduct monthly interviews with the Contractor's field staff and file the appropriate reporting forms.

TASK 3 – REPORTING

Reporting efforts will be shared between the Engineer and City of Mt. Shasta. The City of Mt. Shasta will be the responsible agency for administering the Proposition 84 grants for all five projects. Tasks will include preparation and submittal of progress reports throughout implementation of all five projects, including preparation of the Final Project Completion Report.

TASK 4 – PROPERTY/ROW/SITE AND EASEMENT ACQUISITION (Not Required)

TASK 5 – FEASIBILITY STUDIES

No feasibility studies are required for either project. Both projects were analyzed and scoped as part of the City of Dunsmuir's *Draft Preliminary Engineering Report*, titled, *Water System Improvement Project*, dated September 2010.

TASK 6 – CEQA DOCUMENTATION

Environmental for the South Dunsmuir Project has been completed. Similar to the South Dunsmuir Project, the North Dunsmuir Project involves replacing existing water lines. Therefore, it is anticipated the project will meet the requirements for a CEQA Class 2 Exemption. As such, PACE will work with City Staff and its environmental consultant to fill out the exemption paperwork and file with the County Clerk, which should satisfy the environmental requirements for the project.

The Contract Documents will include the typical construction environmental mitigation measures pertaining to noise, air quality, erosion control, and protection of sensitive resources, including cultural resources.

TASK 7 – PERMITTING

Permitting for the South Dunsmuir Project has been completed. The majority of work in North Dunsmuir will occur within City street rights-of-way, thus, no encroachment permits will be required. However, portions of proposed alignment along North Dunsmuir Avenue may fall within the Caltrans right-of-way. Thus, it may be necessary to obtain a Caltrans encroachment permit. There may be drainage culvert crossings which will require consultation with California Department of Fish and Wildlife. It is anticipated that any permit requirements will be minor. PACE will pay any required permit fees and bill the City through our normal billing practices. If permit fees exceed the amounts shown in Table 3, it may be necessary to tap project contingency funds to make up the difference.

TASK 8 – DESIGN

The design effort for the South Dunsmuir Project is mostly complete, except for some final details and preparation of contract documents and written technical specifications. For the North Dunsmuir Project, PACE will prepare plan sheets depicting proposed replacement pipeline alignments. Water system tie-in and standard details will be prepared. The Dunsmuir Avenue replacement pipeline will require extending water services onto private property. It is proposed that individual Right-of-Entry agreements be established with each property owner.

Written specifications will detail any required constraints and sequences of work the Contractor must adhere to while performing the work.

Plans will be prepared on 22-inch by 34-inch plan sheets so they can be reduced to half scale on 11-inch by 17-inch sheets.

Technical specifications will be prepared for all major materials required for construction, such as construction materials, pipe, fittings, valves, etc. The technical specifications will provide workmanship expectations and testing requirements.

Contract documents will be prepared utilizing the Engineering Joint Contract Documents Committee (EJCDC) format which is recognized by many funding agencies.

The plans and contract documents will reflect any permitting mitigation measures required of the Contractor.

PACE will provide drawings and specifications to the City at 95% completion for review and comment. Five sets of the final contract documents will be provided to the City. Once approved, PACE will initiate bidding as described hereinafter.

TASK 9 – PROJECT PERFORMANCE MONITORING PLAN

PACE will work with City of Dunsmuir staff to prepare a Project Performance Monitoring Plan for each project. The South Dunsmuir project will be evaluated based on pre- and post-project fire flows in the lower Blackberry Hill Area. The North Dunsmuir project will evaluate pre- and post-project leak history in the areas where new water mains are installed.

TASK 10 – CONTRACT SERVICES

After completion of the bid documents, PACE will upload the documents to the online bid solicitation website, CIPList.com, and notify applicable plan rooms. The City will be responsible for advertising the project in local periodicals in accordance with the Public Contract Code. PACE will attend a non-mandatory pre-bid meeting to show prospective bidders both projects and answer any questions. We will also prepare any necessary addendums during the bid period and attend the bid openings at the City.

PACE will evaluate the bids and provide Recommendations of Award to the City for approval. Once formal award is granted, PACE will provide Notices of Award to the Contractors, along with the agreements, bond forms, and insurance requirements. Provided the City approves the Recommendation of Award, Notices of Award will be conveyed to the Contractors.

After the agreements, bond forms, and insurance certificates are returned by the Contractor and reviewed by PACE and City legal counsel, we will provide contract execution letters to the Contractors with Notices to Proceed. Prior to beginning work, PACE will host a pre-construction conference with the City and the Contractors to discuss project schedules, key players, communication protocol, and pertinent project requirements and expectations.

TASK 11 – CONSTRUCTION ADMINISTRATION

PACE will provide construction administration services throughout construction of the projects. Particular tasks to be included in this effort are as follows:

- A. Respond to Contractor's requests for information (RFI).
- B. Prepare monthly partial payment requests for the Contractors.
- C. Prepare corrective-type change orders which typically result from some kind of changed condition from what the contract documents were based on. Additive-type change orders are usually an increase in the project Scope of Work and often require additional engineering.
- D. Maintain daily correspondence with PACE's construction observer.
- E. Review daily construction diaries prepared by PACE's construction observer.
- F. Attend periodic project status meetings.
- G. Act as the primary communication liaison between the City and Contractor.
- H. Prepare final project completion documentation.

PACE will assign one of its in-house construction observers to review daily construction progress of the work to assure the City the Contractor's efforts generally comply with the intent of the contract documents. Our proposed effort is based on construction of both the South and North Dunsmuir projects occurring concurrently. This saves the project money. If, for whatever reason, the projects are not constructed concurrently, it may be necessary to use contingency funds to pay for additional construction observation efforts, or City staff may decide to take on the remaining effort themselves. The primary tasks of the PACE construction observer will be as follows:

- A. Observe daily construction of the critical aspects of the construction work.
- B. Prepare a written daily diary summarizing that day's work, including labor and equipment efforts, daily construction progress, any testing results, and key conversations with key project members.
- C. Working with the Contractor's representative, establish monthly work quantities to include in partial payment requests.
- D. Collaborate with the Contractor and document the effort required to perform extra work.
- E. Maintain "as-built" records and monitor Contractor's efforts for doing the same.
- F. Perform compaction, concrete, and any special structural inspections required on the project.
- G. Act as the primary communication liaison between the Contractor and PACE Project Manager.
- H. Prepare preliminary punch list at construction completion.
- I. Participate in pre-construction conference and final inspection.

FEE AMOUNTS

Fee amounts for the respective tasks are detailed in Tables 1 through 5 for each project, attached. The fee amounts for each task are summarized below for each project. PACE is providing assistance for Tasks 1, 3, and 9. Thus, the amounts shown in the table below do not match the amounts shown in Table 1 for each project.

TASK	SOUTH	NORTH	TOTAL
Task 1 – Project Management	\$3,777	\$4,287	\$8,064
Task 2 – Labor Compliance Program	\$13,992	\$16,134	\$30,126
Task 3 - Reporting	\$2,818	\$3,183	\$6,001
Task 5 – Feasibility Studies	\$0	\$0	\$0
Task 6 – CEQA Documentation	\$0	\$2,056	\$2,056
Task 7 – Permitting	\$0	\$4,796	\$4,796
Task 8 - Design	\$19,996	\$49,898	\$69,894
Task 9 – Project Performance Monitoring Plan	\$5,124	\$5,124	\$10,248
Task 10 – Contract Services	\$13,376	\$13,376	\$26,752
Task 11 – Construction Administration	\$57,598	\$57,598	\$115,196
TOTAL:	\$116,681	\$156,452	\$273,133
TOTAL RECOMMENDED AUTHORIZATION BY 8/6:	\$37,149	\$74,413	\$111,562

The “red” highlighted tasks in the table must be authorized by the City by late summer/early fall 2015 in order to meet the April 1, 2016 deadline to begin construction. The total amount of these tasks is \$111,562. The remaining tasks can be authorized after the City obtains a funding agreement from DWR, expected by the end of 2015.

SCHEDULE

It will be critical the following milestones be accomplished to position the City for meeting the April 1, 2016 deadline to begin construction for both projects:

- August 6, 2015: City authorize PACE to perform \$111,562 worth of engineering/environmental/permitting services
- January 5, 2016: Advertise for public bids
- February 4, 2016: Open public bids
- February 11, 2016: Send Recommendations of Award to City Council
- February 18, 2016: City approve award at regularly-scheduled meeting
- February 19, 2016: Send Notices of Award to Contractors
- March 15, 2016: Pre-Construction conference

March 25, 2016: Contract execution
March 28, 2016: Issue Notices to Proceed to Contractors

We appreciate the opportunity to assist the City with these important projects. Feel free to give us a call if you have any questions or comments regarding this proposal.

Sincerely,



Paul J. Reuter, P.E.
Managing Engineer

PJR
Enclosures

M:\Jobs\00.04\2015\City of Dunsmuir\2015 IRWM Projects\Ltr - Proposal for IRWMP Projects.docx

TABLE 1 City of Dunsmuir - South Dunsmuir Water Main Replacements Budget					
Category	(a) Requested Grant Amount	(b) Cost Share: Non-State Fund Source (Funding Match)	(c) Cost Share: Other State Funding Sources	(d) Total Cost	(e) % Funding Match
(a) Direct Project Administration Costs (Tables 2)					
Task 1	\$4,977	\$0	\$0	\$4,977	\$0
Task 2	\$13,992	\$0	\$0	\$13,992	\$0
Task 3	\$4,018	\$0	\$0	\$4,018	\$0
Rounded Subtotal:	\$23,000	\$0	\$0	\$23,000	\$0
(b) Land Purchase/Easement - (n/a)					
Task 4	\$0	\$0	\$0	\$0	\$0
Rounded Subtotal:	\$0	\$0	\$0	\$0	\$0
(c) Planning/Design/Engineering/Environmental Documentation (Table 3)					
Task 5	\$0	\$0	\$0	\$0	\$0
Task 6	\$0	\$0	\$0	\$0	\$0
Task 7	\$0	\$0	\$0	\$0	\$0
Task 8	\$19,996	\$0	\$0	\$19,996	\$0
Task 9	\$6,324	\$0	\$0	\$6,324	\$0
Rounded Subtotal:	\$26,000	\$0	\$0	\$26,000	\$0
(d) Construction/Implementation (Table 4)					
Task 10	\$13,376	\$0	\$0	\$13,376	\$0
Task 11	\$57,598	\$0	\$0	\$57,598	\$0
Task 12	\$313,000	\$0	\$0	\$313,000	\$0
Task 13	\$64,000	\$0	\$0	\$64,000	\$0
Rounded Subtotal:	\$448,000	\$0	\$0	\$448,000	\$0
(e) Other (USR) Costs					
Task 14	\$16,667	\$0	\$0	\$16,667	\$0
Task 15	\$6,333	\$0	\$0	\$6,333	\$0
Rounded Subtotal:	\$23,000	\$0	\$0	\$23,000	\$0
Total	\$520,000	\$0	\$0	\$520,000	\$0

Project Budget: \$520,000
Delta: \$0

TABLE 2
CITY OF DUNSMUIR
SOUTH DUNSMUIR WATER MAIN REPLACEMENTS
DIRECT PROJECT ADMINISTRATION COST

WORK TASK	WORK HOURS										Category Subtotal
	Project Mngrr/Managing Engr	Assoc Engr E-4	Staff Engr E-3	Staff Engr E-2	Staff Engr E-1	Survey Supervisor	2-Man Survey Crew	CADD Tech/Staff Engr T-3	Admin Staff		
TASK 1 - PROJECT MANAGEMENT (by PACE and Owner staff)											
a. Administration and Management	4	14			6				5		\$3,777
b. Owner staff time (20 hours @ \$60/hour)											\$1,200
											\$4,977
											\$3,777
TASK 2 - LABOR COMPLIANCE PROGRAM (by PACE)											
c. Certified payroll review		24							24		\$5,088
d. Monthly onsite interviews of Contractor's labor staff (4 hrs/visit)		12									\$1,740
e. Correspondence with Contractor and Labor Board		20							30		\$4,910
f. Reporting		10							12		\$2,254
		66	0	0	0	0	0	0	66		\$13,992
											\$13,992
TASK 3 - REPORTING (by PACE and Owner staff)											
g. Progress Reports	2	8			8				6		\$2,818
h. Owner staff time (20 hours @ \$60/hour)											\$1,200
											\$4,018
											\$2,818
											\$22,987
TOTAL DIRECT PROJECT ADMINISTRATION COSTS:											
	0	66	0	0	0	0	0	0	66		
	\$188	\$145	\$130	\$122	\$110	\$334	\$110	\$67			
	\$0	\$9,570	\$0	\$0	\$0	\$0	\$0	\$4,422			
											\$20,587
TOTAL PERSON HOURS (Not including Tasks 1 and 3)											
LABOR \$/HOUR											
LABOR COST PER CLASSIFICATION											

TABLE 4
CITY OF DUNSMUIR
SOUTH DUNSMUIR WATER MAIN REPLACEMENTS
CONSTRUCTION/IMPLEMENTATION

WORK TASK	WORK HOURS										Category Subtotal
	Project Mngfr/Managing Engr	Assoc Engr	Staff Engr E-3	Staff Engr E-2	Staff Engr E-1	Survey Supervisor	2-Man Survey Crew	CADD Tech/Staff Engr T-3	Admin Staff		
TASK 10 - CONTRACT SERVICES (by PACE)											
a. Set-up for bid advertisement on CiPList			2		4				2		\$834
b. Prepare addendums	6		10		8				8		\$3,844
c. Attend Pre-Bid conference	6		6		6						\$2,568
d. Attend Bid opening & review/evaluate bids	4		12								\$2,312
e. Recommend award	1		2								\$448
f. Issue Notice of Award to Contractor	1		4		2				2		\$1,062
g. Review and approve Contractor's bonds and insurance	1		5		4						\$1,278
h. Issue contract execution documents to Contractor	2		4						2		\$1,030
Subtotal Task 10:	21	0	45	0	24	0	0	0	14		\$13,376
TASK 11 - CONSTRUCTION ADMINISTRATION (by PACE)											
a. Organize and attend pre-construction conference		6									\$870
b. Maintain daily communication with construction observer		30									\$4,350
c. Prepare monthly partial payment requests		12			8						\$2,620
d. Prepare corrective-type contract change orders		10									\$1,450
e. Respond to Contractor's Request for Information (RFIs) - 10 max		10									\$1,450
f. Progress meetings with City and Contractor		12									\$1,740
g. Start-up and Testing		8									\$1,160
h. Attend final inspection		6									\$870
i. Prepare recommendation of acceptance and Notice of Completion		6							2		\$1,004
j. Prepare record drawings		2			10				2		\$1,524
k. Construction Observation (Prevailing Wage) (\$1,248/day for 30 days)											\$37,440
l. Construction Observation per diem (Prevailing Wage) (\$130/day for 24 days)											\$3,120
Subtotal Task 11:	0	102	0	0	18	0	0	0	4		\$57,598
TOTAL CONSTRUCTION/IMPLEMENTATION COST:											
TOTAL PERSON HOURS	21	102	45	0	42	0	0	0	18		
LABOR \$/HOUR	\$188	\$145	\$130	\$122	\$110	\$152	\$334	\$110	\$67		
LABOR COST PER CLASSIFICATION	\$3,948	\$14,790	\$5,850	\$0	\$4,620	\$0	\$0	\$0	\$1,206		
TOTAL PACE COSTS											
\$70,974											

TABLE 5
City of Dunsmuir
South Dunsmuir Water Main Replacements
Oak & Lower Blackberry Hill Mains
CONSTRUCTION COST ESTIMATE

DESCRIPTION	QTY	UNITS	UNIT COST	TOTAL COST
Oak Street				
8" Water Main w/A1 Bkfl	200	LF	\$90	\$18,000
8" Gate Valve	2	EA	\$2,800	\$5,600
3/4" Water Service w/A1 Bkfl	80	LF	\$60	\$4,800
1" Water Service Box, Complete	2	EA	\$1,800	\$3,600
Tie-in to Exist Water System	2	LS	\$4,200	\$8,400
Subtotal Oak Street:				\$40,400
Welsh Street				
6" Water Main w/A1 Bkfl	320	LF	\$80	\$25,600
6" Gate Valve	1	EA	\$2,200	\$2,200
Fire Hydrant	1	EA	\$5,500	\$5,500
3/4" Water Service w/A1 Bkfl	30	LF	\$60	\$1,800
3/4" Water Service Box, Complete	1	EA	\$1,800	\$1,800
6" Water Main - HDD	40	LF	\$300	\$12,000
Tie-in to Exist Water System	1	LS	\$4,200	\$4,200
Subtotal Welsh Street:				\$53,100
Third Street				
6" Water Main w/A1 Bkfl	420	LF	\$80	\$33,600
6" Gate Valve	1	EA	\$2,200	\$2,200
Fire Hydrant	1	EA	\$5,500	\$5,500
3/4" Water Service w/A1 Bkfl	15	LF	\$60	\$900
3/4" Water Service Box, Complete	1	EA	\$1,800	\$1,800
Blow-off, Complete	1	EA	\$5,000	\$5,000
Subtotal Third Street:				\$49,000
Marion Street				
6" Water Main w/A1 Bkfl	560	LF	\$80	\$44,800
6" Gate Valve	6	EA	\$2,200	\$13,200
Fire Hydrant	1	EA	\$5,500	\$5,500
3/4" Water Service w/A1 Bkfl	90	LF	\$60	\$5,400
3/4" Water Service w/A4 Bkfl	40	LF	\$50	\$2,000
3/4" Water Service Box, Complete	8	EA	\$1,800	\$14,400
Tie-in to Exist Water System	1	LS	\$4,200	\$4,200
Subtotal Marion Street:				\$89,500
Second Street				
6" Water Main w/A1 Bkfl	400	LF	\$80	\$32,000
6" Water Main (Class 200 Adder)	20	LF	\$30	\$600
6" Gate Valve	3	EA	\$2,200	\$6,600
Fire Hydrant	1	EA	\$5,500	\$5,500
3/4" Water Service w/A1 Bkfl	90	LF	\$60	\$5,400
3/4" Water Service w/A4 Bkfl	35	LF	\$50	\$1,750
3/4" Water Service Box, Complete	7	EA	\$1,800	\$12,600
Tie-in to Exist Water System	1	LS	\$4,200	\$4,200
Subtotal Second Street:				\$68,650
Total Construction Cost:				\$300,650
Inflation at 4% to May 2016 Dollars:				\$12,026
Total Construction Cost:				\$313,000
Construction Contingency:				\$64,000

TABLE 1
City of Dunsmuir - North Dunsmuir Water Main Replacements Budget

Category	(a) Requested Grant Amount	(b) Cost Share: Non-State Fund Source (Funding Match)	(c) Cost Share: Other State Funding Sources	(d) Total Cost	(e) % Funding Match
(a) Direct Project Administration Costs (Tables 2)					
Task 1	\$5,487	\$0	\$0	\$5,487	\$0
Task 2	\$16,134	\$0	\$0	\$16,134	\$0
Task 3	\$4,383	\$0	\$0	\$4,383	\$0
Rounded Subtotal:	\$26,000	\$0	\$0	\$26,000	\$0
(b) Land Purchase/Easement - (n/a)					
Task 4	\$0	\$0	\$0	\$0	\$0
Rounded Subtotal:	\$0	\$0	\$0	\$0	\$0
(c) Planning/Design/Engineering/Environmental Documentation (Table 3)					
Task 5	\$0	\$0	\$0	\$0	\$0
Task 6	\$2,056	\$0	\$0	\$2,056	\$0
Task 7	\$4,796	\$0	\$0	\$4,796	\$0
Task 8	\$49,898	\$0	\$0	\$49,898	\$0
Task 9	\$6,324	\$0	\$0	\$6,324	\$0
Rounded Subtotal:	\$63,000	\$0	\$0	\$63,000	\$0
(d) Construction/Implementation (Table 4)					
Task 10	\$13,376	\$0	\$0	\$13,376	\$0
Task 11	\$57,598	\$0	\$0	\$57,598	\$0
Task 12	\$456,000	\$0	\$0	\$456,000	\$0
Task 13	\$91,000	\$0	\$0	\$91,000	\$0
Rounded Subtotal:	\$618,000	\$0	\$0	\$618,000	\$0
(e) Other (USR) Costs					
Task 14	\$16,667	\$0	\$0	\$16,667	\$0
Task 15	\$6,333	\$0	\$0	\$6,333	\$0
Rounded Subtotal:	\$23,000	\$0	\$0	\$23,000	\$0
Total	\$730,000	\$0	\$0	\$730,000	\$0

Project Budget: \$730,000
Delta: \$0

TABLE 2
CITY OF DUNSMUIR
NORTH DUNSMUIR WATER MAIN REPLACEMENTS
DIRECT PROJECT ADMINISTRATION COST

WORK TASK	WORK HOURS										Category Subtotal	
	Project Mngr/Managing Engr	Assoc Engr E-4	Staff Engr E-3	Staff Engr E-2	Staff Engr E-1	Survey Supervisor	2-Man Survey Crew	CADD Tech/Staff Engr T-3	Admin Staff			
TASK 1 - PROJECT MANAGEMENT (by PACE and Owner staff)												
a. Administration and Management	4	16			8				5			\$4,287
b. Owner staff time (20 hours @ \$60/hour)												\$1,200
	Subtotal Task 1:										\$5,487	
	TASK 1 PACE COST:										\$4,287	
TASK 2 - LABOR COMPLIANCE PROGRAM (by PACE)												
c. Certified payroll review		30							30			\$6,360
d. Monthly onsite interviews of Contractor's labor staff (4 hrs/visit)		16										\$2,320
e. Correspondence with Contractor and Labor Board		20							30			\$4,910
f. Reporting		12							12			\$2,544
	Subtotal Task 2:										\$16,134	
	TASK 2 PACE COST:										\$16,134	
TASK 3 - REPORTING (by PACE and Owner staff)												
g. Progress Reports	2	9			10				6			\$3,183
h. Owner staff time (20 hours @ \$60/hour)												\$1,200
	Subtotal Task 3:										\$4,383	
	TASK 3 PACE COST:										\$3,183	
TOTAL DIRECT PROJECT ADMINISTRATION COSTS:												
TOTAL PERSON HOURS (Not including Tasks 1 and 3)	0	78	0	0	0	0	0	0	72			
LABOR \$/HOUR	\$188	\$145	\$130	\$122	\$110	\$152	\$334	\$110	\$67			
LABOR COST PER CLASSIFICATION	\$0	\$11,310	\$0	\$0	\$0	\$0	\$0	\$0	\$4,824			
	TOTAL PACE COSTS										\$23,604	

TABLE 3
CITY OF DUNSMUIR
NORTH DUNSMUIR WATER MAIN REPLACEMENTS
PLANNING/DESIGN/ENGINEERING/ENVIRONMENTAL DOCUMENTATION

WORK TASK	Project Mngr/Managing Engr	Assoc Engr	Staff Engr E-3	Staff Engr E-2	Staff Engr E-1	Survey Supervisor	2-Man Survey Crew	CADD Tech/Staff Engr T-3	Admin Staff	Category Subtotal
TASK 5 - FEASIBILITY STUDIES - Not Required										
TASK 6 - CEQA DOCUMENTATION (by PACE & Enviro Consultant)										
a. Coordination with Enviro Consultant	2	4								\$956
b. Enviro Consultant for preparing CEQA Exemption										\$550
c. Processing fees									0	\$550
Subtotal Task 6:										\$2,056
TASK 7 - PERMITTING (by PACE)										
a. Coordination with permit agencies	2	4			8					\$1,836
b. Prepare permit applications		4			8					\$1,460
c. Pay permit fees (Caltrans and CDFW)	2	8	0	0	16	0	0	0	0	\$1,500
Subtotal Task 7:										\$4,796
TASK 8 - DESIGN (by PACE)										
a. Utility coordination	4	12			18					\$4,472
b. Hydraulic modelling	2	4			8					\$1,836
c. Design topographic and boundary surveying	2				8		16			\$6,936
d. Mapping		8			16			16		\$4,680
e. Preliminary water main and service layout	8	24			48					\$10,264
f. Prepare 50% design plans	4	20			40					\$6,052
g. Prepare 90% design plans		10			20				16	\$3,650
h. Prepare contract and bid documents	8	24			48					\$6,056
i. Prepare documents for bidding	4	16			8					\$3,952
Subtotal Task 8:										\$49,898
TASK 9 - PROJECT PERFORMANCE MONITORING PLAN (by PACE and Owner staff)										
a. Consultation with Owner's staff	2	4								\$956
b. Develop plan		8			8				4	\$2,308
c. Assist Owner staff with collecting/preparing data		6			9					\$1,860
d. Owner staff time (30 hours @ \$60/hour)									4	\$1,200
Subtotal Task 9:										\$6,324
Subtotal Task 9 PACE COST:										\$5,124
TOTAL PLANNING/DESIGN/ENGINEERING/ENVIRONMENTAL DOCUMENTATION:										\$63,074
TOTAL PERSON HOURS	38	148	0	0	191	8	16	16	20	
LABOR \$/HOUR	\$188	\$145	\$130	\$122	\$110	\$152	\$334	\$110	\$67	
LABOR COST PER CLASSIFICATION	\$7,144	\$21,460	\$0	\$0	\$21,010	\$1,216	\$5,344	\$1,760	\$1,340	

TABLE 4
CITY OF DUNSMUIR
NORTH DUNSMUIR WATER MAIN REPLACEMENTS
CONSTRUCTION/IMPLEMENTATION

WORK TASK	WORK HOURS										Category Subtotal
	Project Mngfr/Managing Engr	Assoc Engr	Staff Engr E-3	Staff Engr E-2	Staff Engr E-1	Survey Supervisor	2-Man Survey Crew	CADD Tech/Staff Engr 1-3	Admin Staff		
TASK 10 - CONTRACT SERVICES (by PACE)											
a. Set-up for bid advertisement on CIPList			2		4				2		\$834
b. Prepare addendums	6		10		8				8		\$3,844
c. Attend Pre-Bid conference	6		6		6						\$2,568
d. Attend Bid opening & review/evaluate bids	4		12								\$2,312
e. Recommend award	1		2						2		\$448
f. Issue Notice of Award to Contractor	1		4		2				2		\$1,062
g. Review and approve Contractor's bonds and insurance	1		5		4						\$1,278
h. Issue contract execution documents to Contractor	2		4						2		\$1,030
Subtotal Task 10:	21	0	45	0	24	0	0	0	14		\$13,376
TASK 11 - CONSTRUCTION ADMINISTRATION (by PACE)											
a. Organize and attend pre-construction conference		6									\$870
b. Maintain daily communication with construction observer		30									\$4,350
c. Prepare monthly partial payment requests		12			8						\$2,620
d. Prepare corrective-type contract change orders		10									\$1,450
e. Respond to Contractor's Request for Information (RFIs) - 10 max		10									\$1,450
f. Progress meetings with City and Contractor		12									\$1,740
g. Start-up and Testing		8									\$1,160
h. Attend final inspection		6									\$870
i. Prepare recommendation of acceptance and Notice of Completion		6							2		\$1,004
j. Prepare record drawings		2			10				2		\$1,524
k. Construction Observation (Prevailing Wage) (\$1,248/day for 30 days)											\$37,440
Subtotal Task 11:	0	102	0	0	18	0	0	0	4		\$57,598
TOTAL CONSTRUCTION/IMPLEMENTATION COST:											
TOTAL PERSON HOURS	21	102	45	0	42	0	0	0	18		
LABOR \$/HOUR	\$188	\$145	\$130	\$122	\$110	\$152	\$334	\$110	\$67		\$67
LABOR COST PER CLASSIFICATION	\$3,948	\$14,790	\$5,850	\$0	\$4,620	\$0	\$0	\$0	\$1,206		\$1,206
TOTAL PACE COSTS											
\$70,974											

TABLE 5
City of Dunsmuir
North Dunsmuir Water Main Replacements

CONSTRUCTION COST ESTIMATE

DESCRIPTION	QTY	UNITS	UNIT COST	TOTAL COST
Dunsmuir Avenue				
18" Water Main w/A1 Bkfl	190	LF	\$200	\$38,000
18" Water Main w/A4 Bkfl	50	LF	\$180	\$9,000
12" Water Main w/A1 Bkfl	1000	LF	\$115	\$115,000
3/4" Water Service w/A1 Bkfl	100	LF	\$55	\$5,500
3/4" Water Service w/A4 Bkfl	100	LF	\$45	\$4,500
3/4" Water Service w/C (Landscaping) Bkfl	200	LF	\$75	\$15,000
New Water Services, Meters, & Box	18	EA	\$2,500	\$45,000
Concrete Removal & Replacement	360	SF	\$35	\$12,600
Fire Hydrant	5	EA	\$5,000	\$25,000
12" Gate Valve	3	EA	\$3,000	\$9,000
6" Gate Valve	6	EA	\$2,000	\$12,000
Tie-in to existing water system at 3 locations	3	LS	\$5,000	\$15,000
Subtotal Dunsmuir Avenue:				\$305,600
Prospect Avenue (Partial)				
10" Water Main w/A1 Bkfl	550	LF	\$105	\$57,750
10" Water Main w/A4 Bkfl	40	LF	\$95	\$3,800
10" Class 200 Adder	40	LF	\$15	\$600
6" Water Main w/A1 Bkfl	40	LF	\$70	\$2,800
4" Water Main w/A1 Bkfl	125	LF	\$55	\$6,875
2" Water Main w/A4 Bkfl	8	LF	\$45	\$360
3/4" Water Service w/A1 Bkfl	100	LF	\$55	\$5,500
3/4" Water Service w/A4 Bkfl	40	LF	\$45	\$1,800
Fire Hydrant	2	EA	\$5,000	\$10,000
New Water Services, Meters, & Box	8	EA	\$2,000	\$16,000
10" Gate Valve	2	EA	\$2,500	\$5,000
6" Gate Valve	2	EA	\$2,000	\$4,000
4" Gate Valve	2	EA	\$1,500	\$3,000
Tie-in to existing water system at 4 locations	3	LS	\$5,000	\$15,000
Subtotal Prospect Avenue:				\$132,485
Total Construction Cost w/o Contingency:				\$438,000
Inflation @ 4% to May 2016 Dollars:				\$17,520
TASK 12 - CONSTRUCTION/IMPLEMENTATION ACTIVITIES:				\$456,000

TASK 13 - CONSTRUCTION/IMPLEMENTATION CONTINGENCY: \$91,000

City Council Agenda Item
Interim City Manager Staff Report
Old Business

Item No: 11.B.
Date: July 16, 2015
Subject: Consider and provide direction regarding MOU for Siskiyou County Sheriff's services for 2015-16

At your July 2, 2015 regular meeting this item was continued at the request of Sheriff. As of the time of preparation of this agenda report, there had been no further communication from the Sheriff or his representatives.

Recommendation:

City Council Agenda Item

Interim City Manager Staff Report

New Business

Item No: 12.A. and B. and C.
Date: July 16, 2015
Subject: Consideration and introduction and first reading of Ordinances 548, 549, and 550

At your July 2, 2015 regular meeting you directed staff to prepare Ordinances to repeal Ordinance No. 544, repeal Ordinances Nos. 537 and 539 and 540, and new Ordinance to adopt Dunsmuir City Codes excluding Ordinances Nos. 537 and 539 and 540.

Staff has drafted those Ordinances which are included in your agenda as Ordinances 548, 549, and 550. As of the writing of this staff report there has been no response from Municipal Code lawyers or City Attorney regarding the legal sufficiency of these draft ordinances. Your direction was given July 2, July 3 was holiday followed by weekend, July 6 ordinances were drafted and forwarded, July 7 this report was prepared. Hopefully one or both of the legal opinions can be provided at your meeting. Such may necessitate amendments to the ordinance drafts prior to your action thereon.

Each Ordinance needs to be handled separately. Each needs motion to read by number and title only. Each needs motion to introduce and pass first reading, and set July 30 for public hearing and second reading and adoption thereof.

Recommendation: Move to read by number and title only.

Move to introduce and pass first reading of "Ordinance No. (read number and entire title of ordinance), and set public hearing for July 30, 2015 for second reading and adoption thereof. (requires roll call vote)

ORDINANCE NO. 548

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR REPEALING ORDINANCE NO. 544

The City Council makes the following findings:

1. Ordinance No. 544 adopting the Dunsmuir City Code was passed on May 7, 2015;
and
2. During the appeal period thereafter a referendum petition was filed with sufficient signatures; and
3. A meeting was held with the proponent of the referendum and it was agreed that Ordinance No. 544 would be repealed in order to avoid the cost of election thereon.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUNSMUIR DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 544 is repealed in its entirety.

Section 2. CEQA. This ordinance is not a “project” subject to the California Environmental Quality Act (CEQA). “Project” does not include “general policy and procedure making” or “organization or administrative activities of governments that will not result in direct or indirect physical changes in the environment” pursuant to CEQA Guidelines 15378(b).

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of the Ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances. The City Council of the City of Dunsmuir hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

Section 4. Publication. The City Clerk shall cause this Ordinance to be published or posted in accordance with California Government Code section 36933 and shall certify to the adoption of this Ordinance.

Section 5. Effective Date: This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

* * * * *

Introduced and first read at a regular meeting of the City Council held on the 16th day of July, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Final passage and adoption by the Dunsmuir City Council occurred at an adjourned regular Dunsmuir City Council meeting held the 30th day of July, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dave Keisler, Mayor

ATTEST:

Kathryn Wilson, City Clerk

ORDINANCE NO. 549

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR REPEALING ORDINANCES NOS. 537, 539, and 540

The City Council makes the following findings:

1. Ordinance No. 544 adopting the Dunsmuir City Code was passed on May 7, 2015;
and
2. During the appeal period thereafter a referendum petition was filed with sufficient signatures; and
3. A meeting was held with the proponent of the referendum and it was agreed that Ordinance No. 544 would be repealed in order to avoid the cost of election thereon; and
4. It was further agreed that Ordinances Nos. 537, 539 and 540 would also be repealed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUNSMUIR DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 537 codified as Chapter 17.34, Ordinance No. 539 codified as Chapter 1.06, and Ordinance No. 540 which amended Chapter 1.06 are repealed in their entirety.

Section 2. CEQA. This ordinance is not a “project” subject to the California Environmental Quality Act (CEQA). “Project” does not include “general policy and procedure making” or “organization or administrative activities of governments that will not result in direct or indirect physical changes in the environment” pursuant to CEQA Guidelines 15378(b).

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of the Ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances. The City Council of the City of Dunsmuir hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

Section 4. Publication. The City Clerk shall cause this Ordinance to be published or posted in accordance with California Government Code section 36933 and shall certify to the adoption of this Ordinance.

Section 5. Effective Date: This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

* * * * *

Introduced and first read at a regular meeting of the City Council held on the 16th day of July, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Final passage and adoption by the Dunsmuir City Council occurred at an adjourned regular Dunsmuir City Council meeting held the 30th day of July, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dave Keisler, Mayor

ATTEST:

Kathryn Wilson, City Clerk

ORDINANCE NO. 550

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR, CALIFORNIA, ADOPTING THE DUNSMUIR CITY CODE EXCEPTING PRIOR ORDINANCES NOS. 537, 539, AND 540

WHEREAS, this City Council finds and determines that it is in the best interest of the City of Dunsmuir to clarify that all prior ordinances codified in the Dunsmuir City Code be considered in effect and valid with the exception of Ordinances Nos. 537, 539, and 540.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUNSMUIR DOES ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to the provisions of Government Code Sections 50022.1 through 50022.8 and 50022.10, there is hereby adopted the Code entitled "The Code of the City of Dunsmuir, California" (2015 Edition), also known as the "Dunsmuir City Code" (2015 Edition), originally published in 1995 by LexisNexis Municipal Codes, which also published supplements 1, 2, 3, and 4 to the Dunsmuir City Code, after which Municipal Code Corporation succeeded LexisNexis Municipal Codes and published supplements 5 and 6 to the Dunsmuir City Code, consisting of Titles 1, 2, 3, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, each inclusive, together with those secondary codes adopted by reference as authorized by the California State Legislature, save and except those portions of the secondary codes as are deleted, modified or amended by the provisions of the Dunsmuir City Code with the exception of prior Ordinances Nos. 537, 539, and 540 which had been codified as a part of supplement 6.

SECTION 2. All ordinances of a general and permanent nature enacted on or before December 13, 2012, and not included in the Code or recognized and continued in force by reference therein, are repealed.

SECTION 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

SECTION 4. The adoption of the Dunsmuir City Code is intended by the City Council to be a continuation of existing ordinances and nothing is intended to modify or enact any new taxes. To the extent the provisions of the 2015 Edition of the Dunsmuir City Code are substantively the same as existing law, the provisions of the Dunsmuir City Code (2015 Edition) shall be considered a continuation of existing law and not new enactments.

Section 5. The recodification and adoption of the Dunsmuir City Code (2015 Edition) and the repeal provided for in section 2 of this Ordinance shall not affect the following matters or municipal legislation:

- a) Action and proceedings that began before the effective date of this Ordinance.
- b) Civil, criminal and administrative proceedings concerning ordinance violations committed before the effective date of this Ordinance.
- c) The amount of or collection of license, fee, penalty debt, forfeiture or obligation due and unpaid as of the effective date of this Ordinance.
- d) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance, resolution or regulation.
- e) Matters of record that refer to or are connected with a provision of the Code as originally published in 1995 by LexisNexis Municipal Codes, which also published supplements 1, 2, 3, and 4 to the Code, after which Municipal Code Corporation succeeded LexisNexis Municipal Codes and published supplements 5 and 6 to the Dunsmuir City Code, as amended. Such references shall be construed to apply to the corresponding provisions of the Dunsmuir City Code (2015 Edition).
- f) Ordinance No. 543 adopted December 13, 2012.
- g) Ordinance No. 545 adopted May 21, 2015.
- h) Ordinance No. 546 adopted June 18, 2015.
- i) Ordinance No. 547 adopted July 2, 2015.

Section 6. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to the penalties set forth in the Dunsmuir City Code which are as follows:

- a) Any person violating any of the provisions or failing to comply with any of the mandatory requirements of the ordinances of the city shall be guilty of an infraction unless the violation is made a misdemeanor by ordinance.
- b) Except in cases where a different punishment is prescribed by any ordinance of the city, any person convicted of a misdemeanor for violation of an ordinance of the city is punishable by a fine of not more than one thousand five hundred dollars (\$1,500.00) or by imprisonment not to exceed six months or by both such fine and imprisonment.
- c) Except in cases where a different punishment is prescribed by any ordinance of the city, any person convicted of an infraction for violation of an ordinance of the city is punishable by a penalty of not more than one thousand dollars (\$1,000.000).

d) Each such person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of the ordinances of the city is committed, continued or permitted by any such person, and he shall be punishable accordingly.

e) Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the City of Dunsmuir may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

SECTION 7. Additions or amendments to the Code when passed in such form as to indicate the intention of the City Council of the City of Dunsmuir to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

SECTION 8. Ordinances adopted after Ordinance No. 544 that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

SECTION 9. CEQA. This ordinance is not a “project” subject to the California Environmental Quality Act (CEQA). “Project” does not include “general policy and procedure making” or “organization or administrative activities of governments that will not result in direct or indirect physical changes in the environment” pursuant to CEQA Guidelines 15378(b).

SECTION 10. Severability. If any section, subsection, sentence, clause, phrase or portion of the Ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances. The City Council of the City of Dunsmuir hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 11. Publication. The City Clerk shall cause this Ordinance to be published or posted in accordance with California Government Code section 36933 and shall certify to the adoption of this Ordinance.

Section 12. Effective Date. This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

Introduced and first read at a regular meeting of the City Council on the 16th day of July, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

FINAL PASSAGE AND ADOPTION by the City Council of the City of Dunsmuir occurred at an adjourned regular meeting thereof held on the 30th day of July, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

Dave Keisler, Mayor

ATTEST:

Kathryn Wilson, City Clerk

City Council Agenda Item

Interim City Manager Staff Report

New Business

Item No: 12.D.
Date: July 16, 2015
Subject: Consideration and adoption of resolutions consenting to inclusion of the City of Dunsmuir properties in the California Home Finance Authority PACE programs and Associate Membership in California Home Finance Authority

If the City passes the proposed resolutions, city residents can participate in the loan program. The solar investment is secured by a tax lien on the home owner's property. The deal is between the property owner and the California Clean Energy Program. The City is not a party.

In theory, the program allows the property owners, if they elect, to enter the program. Repayment is made as part of the annual property tax bill. Delinquencies are treated as tax delinquencies. The reservation sometimes presented about this and other programs like it is that the City may be seen as endorsing the deal. Whether the deal is good for the owner depends on the owner's situation. The value to the owner is determined by the electrical rate savings.

The only roll the City actually plays is to provide the option for this program.

Recommendation: Move to adopt Resolution No. 2015- consenting to inclusion of properties within the City's jurisdiction in the California Home Finance Authority Community Facilities District No. 2014-1 (Clean Energy) to finance renewable energy improvements, energy efficiency and water conservation improvements and electric vehicle charging infrastructure and approving associate membership in the Joint Exercise of Powers Authority related thereto; and

Move to adopt Resolution No. 2015- consenting to inclusion of properties within the City's jurisdiction in the California Home Finance Authority program to finance renewable energy generation, energy and water efficiency improvements and electric vehicle charging infrastructure and approving associate membership in the Joint Exercise of Powers Authority related thereto

TO: Mayor and Members of the City Council of the City of

FROM:

Date:

Subject: Resolutions Consenting to Inclusion of the City of
_____ Properties in the California Home Finance
Authority PACE Programs and Associate Membership in
California Home Finance Authority

BACKGROUND

California Home Finance Authority ("CHF"), which is in the process of formally changing its name to Golden State Finance Authority, is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on July 1, 1993, as amended from time to time (the "Authority JPA").

CHF has established two Property Assessed Clean Energy ("PACE") financing programs for residential, commercial, industrial and agricultural properties to address high up-front costs for property owners who wish to improve their properties through installation of measures that will generate renewable energy or reduce their energy and water use. By offering low cost financing, CHF's PACE programs allow construction of these projects to proceed and, in the process, stimulate building activity and the overall local economy, reduce peak energy demand, increase property values, and generate savings on utility bills for property owners.

CHF contracts with Ygrene Energy Fund CA LLC (Ygrene) to serve as the program administrator and to operate the Ygrene Works for California PACE financing program.

PACE Financing Programs

CHF has established two PACE programs under the legislative authority of two separate California PACE laws:

SB 555 PACE Community Facilities District: Senate Bill 555 amended the Mello-Roos Community Facilities Act, set forth in sections 53311 through 53368.3 of the California Government Code and particularly in accordance with sections 53313.5(l) and 53328.1(a) ("Mello-Roos Act"), to allow for the creation of

Community Facilities Districts ("CFDs") for the purpose of financing or refinancing the acquisition, installation, and improvement of energy efficiency, water conservation, renewable energy and electric vehicle charging infrastructure improvements permanently affixed to private or publicly-owned real property.

Individual properties can be annexed into the district and be subject to the special tax that is imposed to repay project financing only if (i) the Council adopts a resolution consenting to the inclusion of parcels in the incorporated areas of the City within the CFD and (ii) each participating owner provides its unanimous written approval for annexation of its property into the PACE CFD.

AB 811 PACE Contractual Assessment Program: By the passage of Assembly Bill 811, the California State Legislature added Chapter 29 to the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code. This legislation authorized cities and counties to establish voluntary contractual assessment programs for the purpose financing private property improvements that promote renewable energy generation, energy and water efficiency and electric vehicle charging infrastructure.

As with the SB 555 CFD, properties can be annexed into the AB 811 PACE program and be subject to the property tax assessment that is imposed to repay project financing only if (i) the Council adopts a resolution consenting to the inclusion of parcels in the incorporated areas of the City within the program and (ii) each participating owner consents in writing to the annexation of its property into the PACE program.

[PARTICIPATION IN OTHER PACE PROGRAMS (to be included in the event the jurisdiction has approved one or more other PACE programs)]

The City of _____ has previously approved participation in another PACE program. Adding the CHF PACE programs, to be administered by Ygrene , provides more options for City property owners. It will not add to or require any additional responsibilities for the City.]

JPA ASSOCIATE MEMBERSHIP

To participate in the PACE programs, the City must become an Associate Member of CHF (JPA Agreement attached). Associate membership requires no dues or other costs to the City, but permits participation in all CHF programs including the PACE program. The attached resolutions approve joining the JPA as an Associate Member. Pursuant to the JPA Agreement and CHF Board Resolution 15-01, the Executive Director has the authority to approve the addition of new Associate Members to the JPA.

PROGRAM AUTHORIZATION BEING SOUGHT

CHF is in the process of seeking validation judgments for both the SB 555 and the AB 811 programs from the Superior Court for the County of Sacramento. However, CHF intends to only implement ONE of the above PACE programs.

Once the court enters the validation judgments, CHF will select the PACE program it believes will provide property owners with the greatest flexibility. The other PACE program will not be implemented unless changes in the PACE laws warrant changing or adding that option.

In support of CHF's approach, the Council is being asked to pass two resolutions that would approve the following actions:

The first resolution authorizes the City to join the JPA as an Associate Member and permits property owners within the incorporated areas of the City to participate in the CHF SB 555 Community Facilities District.

The second resolution authorizes the City to join the JPA as an Associate Member and permits property owners within the incorporated areas of the City to participate in the CHF AB 811 Authority PACE Program.

Each resolution also authorizes CHF (1) to accept applications from property owners within the City's incorporated area to finance authorized improvements; and (2) to conduct proceedings and levy special taxes or contractual assessments, as applicable, on the property of participating owners.

Following are additional PACE program considerations:

- Supports development of renewable energy sources, installation of energy and water efficiency improvements, reduction of greenhouse gases, and protection of the environment.
- Only property owners who voluntarily choose to participate in the program will be subject either to assessments or special taxes, depending on which program CHF decides to implement.
- Program financing provides for an affordable method for many property owners to reduce their energy costs and improve their properties.
- Because program financing can be readily transferred upon sale, even owners who are planning to sell have the ability to make responsible and beneficial improvements to their property.
- While early payment premiums apply in some circumstances, property owners can choose to pay off the program financing at any time.
- The City incurs no financial obligations as a result of program participation.

- Once the Council passes the resolutions, the City will incur no costs, and no staff time is required for administration or funding of the PACE program.

RECOMMENDED ACTION

Staff recommends that the City Council take the following actions:

1. Review and adopt Resolution _____ consenting to Inclusion of Properties within the City's Incorporated Area in CHF Community Facilities District No. 2014-1 (Clean Energy) to Finance Renewable Energy Generation, Energy Efficiency, Water Conservation and Electric Vehicle Charging Infrastructure Improvements and approving associate membership in CHF.
2. Review and adopt Resolution _____ consenting to Inclusion of Properties within the City's Incorporated Area in the CHF PACE Program to Finance Renewable Energy Generation, Energy and Water Efficiency Improvements and Electric Vehicle Charging Infrastructure and approving associate membership in CHF.

FISCAL IMPACT

There are no fiscal impacts associated with the recommended actions. There is no cost to the City to become an associate member of the JPA or by opting into the PACE programs described in this report. The City will have no administrative responsibilities, marketing obligations, or financial obligations associated with the PACE program.

ATTACHMENTS

Resolution _____

Resolution _____

California Home Finance Authority Amended and Restated Joint Exercise of Powers Agreement



FACT SHEET

Identity Golden State Finance Authority (GSFA), is a joint powers authority and a duly constituted public entity and agency, existing under and by virtue of Articles 1 through 4 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California.

Golden State Finance Authority (GSFA) was formerly known as California Rural Home Mortgage Finance Authority or CRHMFA Homebuyers Fund, (CHF). A formal name change is pending.

Founded 1993

Headquarters Sacramento, California

Joint Powers Authority (JPA)

Membership

Member Counties (33)	Alpine County	Lake County	Plumas County
	Amador County	Lassen County	San Benito County
	Butte County	Madera County	Shasta County
	Calaveras County	Mariposa County	Sierra County
	Colusa County	Mendocino County	Siskiyou County
	Del Norte County	Merced County	Sutter County
	El Dorado County	Modoc County	Tehama County
	Glenn County	Mono County	Trinity County
	Humboldt County	Napa County	Tuolumne County
	Imperial County	Nevada County	Yolo County
	Inyo County	Placer County	Yuba County

Associate Member Counties (21)	Alameda County	Sacramento County	Solano County
	Contra Costa County	San Bernardino County	Sonoma County
	Fresno County	San Diego County	Stanislaus County
	Kern County	San Francisco County	Tulare County
	Kings County	San Joaquin County	Ventura County
	Monterey County	San Luis Obispo County	Independent Cities
	Orange County	San Mateo County	Finance Authority (ICFA)
	Riverside County	Santa Cruz County	

Associate Member Cities (2)	Palmdale (Los Angeles County)	San Jose (Santa Clara County)
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Mission	To provide a source of financing for individuals and families without resources to purchase a home or make energy efficiency improvements.
What We Do	<p>Offer a variety of affordable housing programs, including but not limited to mortgage loan programs with low down payment requirements and competitive interest rates, down payment assistance in the form of grants or second mortgages, mortgage credit certificate tax credit programs for homebuyers, and competitive financing options for energy efficiency improvement projects.</p> <p>Programs are available within GSFA Member and Associate Member regions, as well as statewide, depending on the individual program.</p>
Californian's Served	Over the past 20 years GSFA has helped more than 47,300 individuals and families purchase homes and 1,275 homeowners make energy efficiency home upgrades.
Market Leadership	<p>From January 1993 to the present, GSFA has:</p> <ul style="list-style-type: none"> • Assisted 47,300 individuals and families to purchase homes in California; • Provided \$57.6 million in down payment assistance grants; • Participated in over \$6.7 billion in loan financing of first and second mortgages; • Issued over \$2.7 billion in tax exempt and taxable mortgage revenue bonds; and • Helped 1,275 homeowners energy upgrade their residential property(ies).

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____, CALIFORNIA
CONSENTING TO INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION
IN THE CALIFORNIA HOME FINANCE AUTHORITY COMMUNITY FACILITIES
DISTRICT NO. 2014-1 (CLEAN ENERGY) TO FINANCE RENEWABLE ENERGY
IMPROVEMENTS, ENERGY EFFICIENCY AND WATER CONSERVATION
IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND
APPROVING ASSOCIATE MEMBERSHIP IN THE JOINT EXERCISE OF POWERS
AUTHORITY RELATED THERETO

Recitals

WHEREAS, the California Home Finance Authority, a California joint powers authority, (the "Authority") has established the Community Facilities District No. 2014-1(Clean Energy) in accordance with the Mello-Roos Community Facilities Act, set forth in sections 53311 through 53368.3 of the California Government Code (the "Act") and particularly in accordance with sections 53313.5(l) and 53328.1(a) (the "District"); and

WHEREAS, the purpose of the District is to finance or refinance (including the payment of interest) the acquisition, installation, and improvement of energy efficiency, water conservation, renewable energy and electric vehicle charging infrastructure improvements permanently affixed to private or publicly-owned real property (the "Authorized Improvements"); and

WHEREAS, the Authority is in the process of amending the Authority Joint Powers Agreement (the "Authority JPA") to formally change its name to the Golden State Finance Authority; and

WHEREAS, the City of _____ is committed to development of renewable energy generation and energy efficiency improvements, reduction of greenhouse gases, and protection of the environment; and

WHEREAS, in the Act, the Legislature has authorized a parcel within the territory of the District to annex to the District and be subject to the special tax levy of the District only (i) if the city or county within which the parcel is located has consented, by the adoption of a resolution by the applicable city council or county board of supervisors, to the inclusion of parcels within its boundaries in the District and (ii) with the unanimous written approval of the owner or owners of the parcel when it is annexed (the "Unanimous Approval Agreement"), which, as provided in section 53329.6 of the Act, shall constitute the election required by the California Constitution; and

WHEREAS, the City wishes to provide innovative solutions to its property owners to achieve energy efficiency and water conservation and in doing so cooperate with Authority in order to efficiently and economically assist property owners the City in financing such Authorized Improvements; and

WHEREAS, the Authority has established the District, as permitted by the Act, the Authority JPA, originally made and entered into July 1, 1993, as amended to date, and the City, desires to become an Associate Member of the JPA by execution of the JPA Agreement, a copy of which is attached as Exhibit "A" hereto, to participate in the programs of the JPA and, to assist property owners within the incorporated area of the City in financing the cost of installing Authorized Improvements; and

WHEREAS, the City will not be responsible for the conduct of any special tax proceedings; the levy and collection of special taxes or any required remedial action in the case of delinquencies in the payment of any special taxes in connection with the District.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This City Council finds and declares that properties in the City's incorporated area will be benefited by the availability of the Authority CFD No. 2014-1 (Clean Energy) to finance the installation of the Authorized Improvements.

2. This City Council consents to inclusion in the Authority CFD No. 2014-1 (Clean Energy) of all of the properties in the incorporated area within the City and to the Authorized Improvements, upon the request of and execution of the Unanimous Approval Agreement by the owners of such properties when such properties are annexed, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the Authority CFD No. 2014-1 (Clean Energy) and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Authorized Improvements.

4. This City Council hereby approves joining the JPA as an Associate Member and authorizes the execution by appropriate City officials of any necessary documents to effectuate such membership.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the Authority CFD No. 2014-1 (Clean Energy) within the City, and report back periodically to this City Council on the success of such program.

6. This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority.

(Insert Voting Block for the City)

Exhibit A
JPA Agreement
[to be inserted]

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF _____, CALIFORNIA, CONSENTING TO INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION IN THE CALIFORNIA HOME FINANCE AUTHORITY, PROGRAM TO FINANCE RENEWABLE ENERGY GENERATION, ENERGY AND WATER EFFICIENCY IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND APPROVING ASSOCIATE MEMBERSHIP IN THE JOINT EXERCISE OF POWERS AUTHORITY RELATED THERETO

WHEREAS, the California Home Finance Authority ("Authority") is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on July 1, 1993, as amended from time to time (the "Authority JPA"); and

WHEREAS, the Authority is in the process of amending the Authority JPA to formally change its name to the Golden State Finance Authority; and

WHEREAS, Authority has established a property-assessed clean energy ("PACE") Program (the "Authority PACE Program") to provide for the financing of renewable energy generation, energy and water efficiency improvements and electric vehicle charging infrastructure (the "Improvements") pursuant to Chapter 29 of the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code ("Chapter 29") within counties and cities throughout the State of California that elect to participate in such program; and

WHEREAS, City of _____ (the "City") is committed to development of renewable energy generation and energy and water efficiency improvements, reduction of greenhouse gases, and protection of the environment; and

WHEREAS, in Chapter 29, the Legislature has authorized cities and counties to assist property owners in financing the cost of installing Improvements through a voluntary contractual assessment program; and

WHEREAS, installation of such Improvements by property owners within the jurisdictional boundaries of the counties and cities that are participating in the Authority PACE Program would promote the purposes cited above; and

WHEREAS, the City wishes to provide innovative solutions to its property owners to achieve energy and water efficiency, and in doing so cooperate with Authority in order to efficiently and economically assist property owners within the City in financing such Improvements; and

WHEREAS, Authority has established the Authority PACE Program, which is such a voluntary contractual assessment program, as permitted by the Act, the Authority JPA, originally made and entered into July 1, 1993, as amended to date, and the City, desires to become an Associate Member of the JPA by execution of the JPA Agreement, a copy of which is attached

as Exhibit "A" hereto, to participate in the programs of the JPA and to assist property owners within the jurisdiction of the City in financing the cost of installing Improvements; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy and collection of assessments or any required remedial action in the case of delinquencies in the payment of any assessments or the issuance, sale or administration of any bonds issued in connection with the Authority PACE Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This City Council finds and declares that properties in the City's incorporated area will be benefited by the availability of the Authority PACE Program to finance the installation of the Improvements.

2. This City Council consents to inclusion in the Authority PACE Program of all of the properties in the jurisdictional boundaries of the City and to the Improvements, upon the request by and voluntary agreement of owners of such properties, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the Authority PACE Program and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Improvements, including the levying, collecting and enforcement of the contractual assessments to finance the Improvements and the issuance and enforcement of bonds to represent such contractual assessments.

4. This City Council hereby approves joining the JPA as an Associate Member and authorizes the execution by appropriate City officials of any necessary documents to effectuate such membership.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the Authority PACE Program within the City, and report back periodically to this City Council on the success of such program.

6. This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority.

(Insert Voting Block for the City)

Exhibit A
JPA Agreement
[to be inserted]

CALIFORNIA HOME FINANCE AUTHORITY

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT

(Original date July 1, 1993 and as last amended and restated December 10, 2014)

THIS AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT ("Agreement") is entered into by and among the counties listed on Attachment 1 hereof and incorporated herein by reference. All such counties are referred to herein as "Members" with the respective powers, privileges and restrictions provided herein.

RECITALS

A. WHEREAS, the California Rural Home Mortgage Finance Authority ("CRHMFA") was created by a Joint Exercise of Powers Agreement dated July 1, 1993 pursuant to the Joint Exercise of Powers Act (commencing with Article 1 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the "Act"). By Resolution 2003-02, adopted on January 15, 2003, the name of the authority was changed to CRHMFA Homebuyers Fund. The most recent amendment to the Joint Exercise of Powers Agreement was on January 28, 2004.

B. WHEREAS, the Members of CRHMFA Homebuyers Fund desire to update, reaffirm, clarify and revise certain provisions of the joint powers agreement, including the renaming of the joint powers authority, as set forth herein.

C. WHEREAS, the Members are each empowered by law to finance the construction, acquisition, improvement and rehabilitation of real property.

D. WHEREAS, by this Agreement, the Members desire to create and establish a joint powers authority to exercise their respective powers for the purpose of financing the construction, acquisition, improvement and rehabilitation of real property within the jurisdiction of the Authority as authorized by the Act.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Members individually and collectively agree as follows:

1. Definitions

Unless the context otherwise requires, the following terms shall for purposes of this Agreement have the meanings specified below:

"Act" means the Joint Exercise of Powers Act, commencing with Article 1 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California, including the Marks-Roos Local Bond Pooling Act of 1985, as amended.

"Agreement" means this Joint Exercise of Powers Agreement, as the same now exists or as it may from time to time be amended as provided herein.

"Associate Member" means a county, city or other public agency which is not a voting member of the Rural County Representatives of California, a California nonprofit corporation ("RCRC"), with legal power and authority similar to that of the Members, admitted pursuant to paragraph 4.d. below to associate membership herein by vote of the Board.

"Audit Committee" means a committee made up of the nine-member Executive Committee.

"Authority" means California Home Finance Authority ("CHF"), formerly known as CRHMFA Homebuyers Fund or California Rural Home Mortgage Finance Authority.

"Board" means the governing board of the Authority as described in Section 7 below.

"Bonds" means bonds, notes, warrants, leases, certificates of participation, installment purchase agreements, loan agreements and other securities or obligations issued by the Authority, or financing agreements entered into by the Authority pursuant to the Act and any other obligation within the meaning of the term "Bonds" under the Act.

"Delegate" means the Supervisor designated by the governing board of each Member to serve on the Board of the Authority.

"Executive Committee" means the nine-member Executive Committee of the Board established pursuant to Section 10 hereof.

"Member" means any county which is a member of RCRC, has executed this Agreement and has become a member of the Authority.

"Obligations" means bonds, notes, warrants, leases, certificates of participation, installment purchase agreements, loan agreements and other securities or obligations issued by the Authority, or financing agreements entered into by the Authority pursuant to the Act and any other financial or legal obligation of the Authority under the Act.

"Program" or "Project" means any work, improvement, program, project or service undertaken by the Authority.

"Rural County Representatives of California" or "RCRC" means the nonprofit entity incorporated under that name in the State of California.

"Supervisor" means an elected County Supervisor from an RCRC member county.

2. Purpose

The purpose of the Authority is to provide financing for the acquisition, construction, , improvement and rehabilitation of real property in accordance with applicable provisions of law for the benefit of residents and communities. In pursuit of this purpose, this Agreement provides for the joint exercise of powers common to any of its Members and Associate Members as provided herein, or otherwise authorized by the Act and other applicable laws, including assisting

in financing as authorized herein, jointly exercised in the manner set forth herein.

3. Principal Place of Business

The principal office of the Authority shall be 1215 K Street, Suite 1650, Sacramento, California 95814.

4. Creation of Authority; Addition of Members or Associate Members

a. The Authority is hereby created pursuant to the Act. As provided in the Act, the Authority shall be a public entity separate and distinct from the Members or Associate Members.

b. The Authority will cause a notice of this Agreement or any amendment hereto to be prepared and filed with the office of the Secretary of State of California in a timely fashion in the manner set forth in Section 6503.3 of the Act.

c. A county that is a member of RCRC may petition to become a member of the Authority by submitting to the Board a resolution or evidence of other formal action taken by its governing body adopting this Agreement. The Board shall review the petition for membership and shall vote to approve or disapprove the petition. If the petition is approved by a majority of the Board, such county shall immediately become a Member of the Authority.

d. An Associate Member may be added to the Authority upon the affirmative approval of its respective governing board and pursuant to action by the Authority Board upon such terms and conditions, and with such rights, privileges and responsibilities, as may be established from time to time by the Board. Such terms and conditions, and rights, privileges and responsibilities may vary among the Associate Members. Associate Members shall be entitled to participate in one or more programs of the Authority as determined by the Board, but shall not be voting members of the Board. The Executive Director of the Authority shall enforce the terms and conditions for prospective Associate Members to the Authority as provided by resolution of the Board and as amended from time to time by the Board. Changes in the terms and conditions for Associate Membership by the Board will not constitute an amendment of this Agreement.

5. Term and Termination of Powers

This Agreement shall become effective from the date hereof until the earlier of the time when all Bonds and any interest thereon shall have been paid in full, or provision for such payment shall have been made, or when the Authority shall no longer own or hold any interest in a public capital improvement or program. The Authority shall continue to exercise the powers herein conferred upon it until termination of this Agreement, except that if any Bonds are issued and delivered, in no event shall the exercise of the powers herein granted be terminated until all Bonds so issued and delivered and the interest thereon shall have been paid or provision for such payment shall have been made and any other debt incurred with respect to any other financing program established or administered by the Authority has been repaid in full and is no longer outstanding.

6. Powers; Restriction upon Exercise

a. To effectuate its purpose, the Authority shall have the power to exercise any and all powers of the Members or of a joint powers authority under the Act and other applicable provisions of law, subject, however, to the conditions and restrictions herein contained. Each Member or Associate Member may also separately exercise any and all such powers. The powers of the Authority are limited to those of a general law county.

b. The Authority may adopt, from time to time, such resolutions, guidelines, rules and regulations for the conduct of its meetings and the activities of the Authority as it deems necessary or desirable to accomplish its purpose.

c. The Authority shall have the power to finance the construction, acquisition, improvement and rehabilitation of real property, including the power to purchase, with the amounts received or to be received by it pursuant to a bond purchase agreement, bonds issued by any of its Members or Associate Members and other local agencies at public or negotiated sale, for the purpose set forth herein and in accordance with the Act. All or any part of such bonds so purchased may be held by the Authority or resold to public or private purchasers at public or negotiated sale. The Authority shall set any other terms and conditions of any purchase or sale contemplated herein as it deems necessary or convenient and in furtherance of the Act. The Authority may issue or cause to be issued Bonds or other indebtedness, and pledge any of its property or revenues as security to the extent permitted by resolution of the Board under any applicable provision of law. The Authority may issue Bonds in accordance with the Act in order to raise funds necessary to effectuate its purpose hereunder and may enter into agreements to secure such Bonds. The Authority may issue other forms of indebtedness authorized by the Act, and to secure such debt, to further such purpose. The Authority may utilize other forms of capital, including, but not limited to, the Authority's internal resources, capital markets and other forms of private capital investment authorized by the Act..

d. The Authority is hereby authorized to do all acts necessary for the exercise of its powers, including, but not limited to:

- (1) executing contracts,
- (2) employing agents, consultants and employees,
- (3) acquiring, constructing or providing for maintenance and operation of any building, work or improvement,
- (4) acquiring, holding or disposing of real or personal property wherever located, including property subject to mortgage,
- (5) incurring debts, liabilities or obligations,
- (6) receiving gifts, contributions and donations of property, funds, services and any other forms of assistance from persons, firms, corporations or governmental entities,
- (7) suing and being sued in its own name, and litigating or settling any suits or claims,
- (8) doing any and all things necessary or convenient to the exercise of its specific powers and to accomplishing its purpose
- (9) establishing and/or administering districts to finance and refinance the acquisition, installation and improvement of energy efficiency, water

conservation and renewable energy improvements to or on real property and in buildings. The Authority may enter into one or more agreements, including without limitation, participation agreements and implementation agreements to implement such programs.

e. Subject to the applicable provisions of any indenture or resolution providing for the investment of monies held thereunder, the Authority shall have the power to invest any of its funds as the Board deems advisable, in the same manner and upon the same conditions as local agencies pursuant to Section 53601 of the Government Code of the State of California.

f. All property, equipment, supplies, funds and records of the Authority shall be owned by the Authority, except as may be provided otherwise herein or by resolution of the Board.

g. Pursuant to the provisions of Section 6508.1 of the Act, the debts, liabilities and obligations of the Authority shall not be debts, liabilities and obligations of the Members or Associate Members. Any Bonds, together with any interest and premium thereon, shall not constitute debts, liabilities or obligations of any Member. The Members or Associate Members hereby agree that any such Bonds issued by the Authority shall not constitute general obligations of the Authority but shall be payable solely from the moneys pledged to the repayment of principal or interest on such Bonds under the terms of the resolution, indenture, trust, agreement or other instrument pursuant to which such Bonds are issued. Neither the Members or Associate Members nor the Authority shall be obligated to pay the principal of or premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members or Associate Members or the Authority shall be pledged to the payment of the principal of or premium, if any, or interest on the Bonds, nor shall the Members or Associate Members of the Authority be obligated in any manner to make any appropriation for such payment. No covenant or agreement contained in any Bond shall be deemed to be a covenant or agreement of any Delegate, or any officer, agent or employee of the Authority in an individual capacity, and neither the Board nor any officer thereof executing the Bonds or any document related thereto shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

7. Governing Board

a. The Board shall consist of the number of Delegates equal to one representative from each Member.

b. The governing body of each Member shall appoint one of its Supervisors to serve as a Delegate on the Board. A Member's appointment of its Delegate shall be delivered in writing (which may be by electronic mail) to the Authority and shall be effective until he or she is replaced by such governing body or no longer a Supervisor; any vacancy shall be filled by the governing body of the Member in the same manner provided in this paragraph b..

c. The governing body of each Member of the Board shall appoint a Supervisor as an alternate to serve on the Board in the absence of the Delegate; the alternate may exercise all the

rights and privileges of the Delegate, including the right to be counted in constituting a quorum, to participate in the proceedings of the Board, and to vote upon any and all matters. No alternate may have more than one vote at any meeting of the Board, and any Member's designation of an alternate shall be delivered in writing (which may be by electronic mail) to the Authority and shall be effective until such alternate is replaced by his or her governing body or is no longer a Supervisor, unless otherwise specified in such appointment. Any vacancy shall be filled by the governing body of the Member in the same manner provided in this paragraph c..

d. Any person who is not a member of the governing body of a Member and who attends a meeting on behalf of such Member may not vote or be counted toward a quorum but may, at the discretion of the Chair, participate in open meetings he or she attends.

e. Each Associate Member may designate a non-voting representative to the Board who may not be counted toward a quorum but who may attend open meetings, propose agenda items and otherwise participate in Board Meetings.

f. Delegates shall not receive compensation for serving as Delegates, but may claim and receive reimbursement for expenses actually incurred in connection with such service pursuant to rules approved by the Board and subject to the availability of funds.

g. The Board shall have the power, by resolution, to the extent permitted by the Act or any other applicable law, to exercise any powers of the Authority and to delegate any of its functions to the Executive Committee or one or more Delegates, officers or agents of the Authority, and to cause any authorized Delegate, officer or agent to take any actions and execute any documents for and in the name and on behalf of the Board or the Authority.

h. The Board may establish such committees as it deems necessary for any lawful purpose; such committees are advisory only and may not act or purport to act on behalf of the Board or the Authority.

i. The Board shall develop, or cause to be developed, and review, modify as necessary, and adopt each Program.

8. Meetings of the Board

a. The Board shall meet at least once annually, but may meet more frequently upon call of any officer or as provided by resolution of the Board.

b. Meetings of the Board shall be called, noticed, held and conducted pursuant to the provisions of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part I of Division 2 of Title 5 of the Government Code of the State of California.

c. The Secretary of the Authority shall cause minutes of all meetings of the Board to be taken and distributed to each Member as soon as possible after each meeting.

d. The lesser of twelve (12) Delegates or a majority of the number of current Delegates shall constitute a quorum for transacting business at any meeting of the Board, except

that less than a quorum may act to adjourn a meeting. Each Delegate shall have one vote.

e. Meetings may be held at any location designated in notice properly given for a meeting and may be conducted by telephonic or similar means in any manner otherwise allowed by law.

9. Officers; Duties; Official Bonds

a. The Board shall elect a chair and vice chair from among the Delegates at the Board's annual meeting who shall serve a term of one (1) year or until their respective successor is elected. The chair shall conduct the meetings of the Board and perform such other duties as may be specified by resolution of the Board. The vice chair shall perform such duties in the absence or in the event of the unavailability of the chair.

b. The Board shall contract annually with RCRC to administer the Agreement and to provide administrative services to the Authority, and the President and Chief Executive Officer of RCRC shall serve *ex officio* as Executive Director, Secretary, Treasurer, and Auditor of the Authority. As chief executive of the Authority, the Executive Director is authorized to execute contracts and other obligations of the Authority, unless prior Board approval is required by a third party, by law or by Board specification, and to perform other duties specified by the Board. The Executive Director may appoint such other officers as may be required for the orderly conduct of the Authority's business and affairs who shall serve at the pleasure of the Executive Director. Subject to the applicable provisions of any indenture or resolution providing for a trustee or other fiscal agent, the Executive Director, as Treasurer, is designated as the custodian of the Authority's funds, from whatever source, and, as such, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act. The Executive Director, as Auditor, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act.

c. The Legislative Advocate for the Authority shall be the Rural County Representatives of California.

d. The Treasurer and Auditor are public officers who have charge of, handle, or have access to all property of the Authority, and a bond for such officer in the amount of at least one hundred thousand dollars (\$100,000.00) shall be obtained at the expense of the Authority and filed with the Executive Director. Such bond may secure the faithful performance of such officer's duties with respect to another public office if such bond in at least the same amount specifically mentions the office of the Authority as required herein. The Treasurer and Auditor shall cause periodic independent audits to be made of the Authority's books by a certified public accountant, or public accountant, in compliance with Section 6505 of the Act.

e. The business of the Authority shall be conducted under the supervision of the Executive Director by RCRC personnel.

10. Executive Committee of the Authority

a. Composition

The Authority shall appoint nine (9) members of its Board to serve on an Executive Committee.

b. Powers and Limitations

The Executive Committee shall act in an advisory capacity and make recommendations to the Authority Board. Duties will include, but not be limited to, review of the quarterly and annual budgets, service as the Audit Committee for the Authority, periodically review this Agreement; and complete any other tasks as may be assigned by the Board. The Executive Committee shall be subject to all limitations imposed by this Agreement, other applicable law, and resolutions of the Board.

c. Quorum

A majority of the Executive Committee shall constitute a quorum for transacting business of the Executive Committee.

11. Disposition of Assets

Upon termination of this Agreement, all remaining assets and liabilities of the Authority shall be distributed to the respective Members in such manner as shall be determined by the Board and in accordance with the law.

12. Agreement Not Exclusive; Operation in Jurisdiction of Member

This Agreement shall not be exclusive, and each Member expressly reserves its rights to carry out other public capital improvements and programs as provided for by law and to issue other obligations for those purposes. This Agreement shall not be deemed to amend or alter the terms of other agreements among the Members or Associate Members.

13. Conflict of Interest Code

The Authority shall by resolution adopt a Conflict of Interest Code as required by law.

14. Contributions and Advances

Contributions or advances of public funds and of personnel, equipment or property may be made to the Authority by any Member, Associate Member or any other public agency to further the purpose of this Agreement. Payment of public funds may be made to defray the cost of any contribution. Any advance may be made subject to repayment, and in that case shall be repaid in the manner agreed upon by the advancing Member, Associate Member or other public agency and the Authority at the time of making the advance.

15. Fiscal Year; Accounts; Reports; Annual Budget; Administrative Expenses

a. The fiscal year of the Authority shall be the period from January 1 of each year to and including the following December 31, except for any partial fiscal year resulting from a change

in accounting based on a different fiscal year previously.

b. Prior to the beginning of each fiscal year, the Board shall adopt a budget for the succeeding fiscal year.

c. The Authority shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles. The books and records of the Authority are public records and shall be open to inspection at all reasonable times by each Member and its representatives.

d. The Auditor shall either make, or contract with a certified public accountant or public accountant to make, an annual audit of the accounts and records of the Authority. The minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California, and shall conform to generally accepted auditing standards. When an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member (and also with the auditor of Sacramento County as the county in which the Authority's office is located) within 12 months after the end of the fiscal year.

e. In any year in which the annual budget of the Authority does not exceed five thousand dollars (\$5,000.00), the Board may, upon unanimous approval of the Board, replace the annual audit with an ensuing one-year period, but in no event for a period longer than two fiscal years.

16. Duties of Members or Associate Members; Breach

If any Member or Associate Member shall default in performing any covenant contained herein, such default shall not excuse that Member or Associate Member from fulfilling its other obligations hereunder, and such defaulting Member or Associate Member shall remain liable for the performance of all covenants hereof. Each Member or Associate Member hereby declares that this Agreement is entered into for the benefit of the Authority created hereby, and each Member or Associate Member hereby grants to the Authority the right to enforce, by whatever lawful means the Authority deems appropriate, all of the obligations of each of the parties hereunder. Each and all of the remedies given to the Authority hereunder or by any law now or hereafter enacted are cumulative, and the exercise of one right or remedy shall not impair the right of the Authority to any or all other remedies.

17. Indemnification

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Board Delegate, alternate, officer, consultant, employee or other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Delegate, alternate, officer, consultant, employee or other agent of the Authority. Such indemnification may be made against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal

proceeding, had no reasonable cause to believe his or her conduct was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

18. Immunities

All of the privileges and immunities from liabilities, exemptions from law, ordinances and rules, all pension, relief, disability, workers' compensation and other benefits which apply to the activity of officers, agents or employees of any of the Members or Associate Members when performing their respective functions, shall apply to them to the same degree and extent while engaged as Delegates or otherwise as an officer, agent or other representative of the Authority or while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

19. Amendment

This Agreement may be amended by the adoption of the amendment by the governing bodies of a majority of the Members. The amendment shall become effective on the first day of the month following the last required member agency approval. An amendment may be initiated by the Board, upon approval by a majority of the Board. Any proposed amendment, including the text of the proposed change, shall be given by the Board to each Member's Delegate for presentation and action by each Member's board within 60 days, which time may be extended by the Board.

The list of Members, Attachment 1, may be updated to reflect new and/or withdrawn Members without requiring formal amendment of the Agreement by the Authority Board of Directors.

20. Withdrawal of Member or Associate Member

If a Member withdraws as member of RCRC, its membership in the Authority shall automatically terminate. A Member or Associate Member may withdraw from this Agreement upon written notice to the Board; provided however, that no such withdrawal shall result in the dissolution of the Authority as long as any Bonds or other obligations of the Authority remain outstanding. Any such withdrawal shall become effective thirty (30) days after a resolution adopted by the Member's governing body which authorizes withdrawal is received by the Authority. Notwithstanding the foregoing, any termination of membership or withdrawal from the Authority shall not operate to relieve any terminated or withdrawing Member or Associate Member from Obligations incurred by such terminated or withdrawing Member or Associate Member prior to the time of its termination or withdrawal.

20. Miscellaneous

- a. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
- b. **Construction.** The section headings herein are for convenience only and are not to

be construed as modifying or governing the language in the section referred to.

c. **Approvals.** Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

d. **Jurisdiction; Venue.** This Agreement is made in the State of California, under the Constitution and laws of such State and is to be so construed; any action to enforce or interpret its terms shall be brought in Sacramento County, California.

e. **Integration.** This Agreement is the complete and exclusive statement of the agreement among the parties hereto, and it supersedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the parties relating to the subject matter of this Agreement.

f. **Successors; Assignment.** This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the Board.

g. **Severability.** Should any part, term or provision of this Agreement be decided by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms or provisions hereof shall not be affected thereby.

The parties hereto have caused this Agreement to be executed and attested by their properly authorized officers.

AS ADOPTED BY THE MEMBERS:

Originally dated July 1, 1993
Amended and restated December 10, 1998
Amended and restated February 18, 1999
Amended and restated September 18, 2002
Amended and restated January 28, 2004
Amended and restated December 10, 2014

[SIGNATURES ON FOLLOWING PAGES]

SIGNATURE PAGE FOR NEW ASSOCIATE MEMBERS

NAME OF COUNTY OR CITY:

Dated: _____

By: _____

Name: _____

Title: _____

Attest:

By _____
[Clerk of the Board Supervisors or City Clerk]

AFTER EXECUTION, PLEASE SEND TO:

Golden State Finance Authority
(formerly California Home Finance Authority)
1215 K Street, Suite 1650
Sacramento, CA 95814

ATTACHMENT 1
CALIFORNIA HOME FINANCE AUTHORITY MEMBERS

As of December 10, 2014

Alpine County
Amador County
Butte County
Calaveras County
Colusa County
Del Norte County
El Dorado County
Glenn County
Humboldt County
Imperial County
Inyo County
Lake County
Lassen County
Madera County
Mariposa County
Mendocino County
Merced County
Modoc County
Mono County
Napa County
Nevada County
Placer County
Plumas County
San Benito County
Shasta County
Sierra County
Siskiyou County
Sutter County
Tehama County
Trinity County
Tuolumne County
Yolo County
Yuba County

City Manager

From: Ygrene <terry.phenicie@ygrene.us>
Sent: Wednesday, June 10, 2015 12:21 PM
To: City Manager
Subject: FW: PACE in Dunsmuir
Attachments: Form_City_CHF Resolution CFD 555_v2-25-15.docx; Form_City_CHF Resolution PACE 811_v2-25-15.doc; GSFA Fact Sheet 020315.pdf; Sample_Staff Report_Non-Member City_CHF_v2-25-15.docx; CHF JPA Agreement v12.10.14 w signature page for new assoc members.pdf

Randy,

Pleasure speaking with you about the PACE(Property Accessed Clean Energy Program)
Attached are the resolutions for the city to approve to opt into the PACE program.

Once you have reviewed the information you can call me with any questions.

Have a great day.

Terry

Terry Phenicie
Express-It Mailing Services
3001 South State Street #30
Ukiah, Ca. 95482
707-467-8483 office

City Council Agenda Item
Interim City Manager Staff Report
New Business

Item No: 12.E.
Date: July 16, 2015
Subject: Consideration and adoption of Resolution No. 2015- directing staff to work with FAA and others to provide improvements to Dunsmuir's Mott Airport

At your July 2, 2015 regular meeting staff was directed to prepare Resolution that would change the direction to staff provided in Resolution No. 2010-38. That Resolution is included in your packet for your review. The new Resolution would allow and direct staff to work on improvements to Mott Airport utilizing FAA grant programs and other funding opportunities.

Recommendation: Move to adopt Resolution No. 2015- directing staff to work with FAA and others to provide improvements to Dunsmuir's Mott Airport.

RESOLUTION NO. 2015-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR
DIRECTING STAFF TO WORK WITH FAA AND OTHERS
TO PROVIDE IMPROVEMENTS TO DUNSMUIR'S MOTT AIRPORT**

Whereas, Resolution No. 2010-38 was passed April 1, 2010 directing staff to not participate in the FAA-AIP improvement program; and

Whereas, Resolution No. 2010-38 directed that grant application for drainage improvements not be submitted; and

Whereas, City's airport fund and airport capital improvement fund were in deficit in 2010 and the then City Council directed no further projects at the airport until positive balances were restored and State subsidies for FAA grants were restored.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dunsmuir that staff is directed to work with newly formed airport committee of the City Council which includes public members to provide for improvements to Mott Airport utilizing FAA grant opportunities and other means to keep Mott Airport as an asset of the City of Dunsmuir; and

BE IT FURTHER RESOLVED by the City Council of the City of Dunsmuir that Dunsmuir's Mott Airport is a unique opportunity for a city the size of Dunsmuir and every effort be made to improve its current operations and create a positive situation for residents and businesses of and visitors to the City of Dunsmuir.

* * * * *

IT IS HEREBY CERTIFIED that this Resolution was introduced and adopted by the Dunsmuir City Council at a regular meeting held July 16, 2015 by the following vote to wit:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Dave Keisler, Mayor

ATTEST:

Kathryn Wilson, City Clerk

RESOLUTRION 2010-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR
ADOPTING CERTAIN POLICY FOR SUBMITTAL OF FAA-AIP GRANT
APPLICATIONS AND DETERMINING THAT CERTAIN PROJECTS SHOULD
BE CLOSED OUT**

WHEREAS, the City has for several years use the FAA-AIP program to provide the funds needed to construct Mott Airport improvements, and

WHEREAS, the California Department of Transportation is no longer providing funding assistance for small general aviation airports and in addition no longer provide funding support to help these smaller and poorer facilities provide the local share match required to participate in the FAA-AIP grant program, and

WHEREAS, the City has been pursuing additional FAA-AIP grants to provide additional capital project improvements at Mott Airport, and

WHEREAS, City of Dunsmuir Airport Fund is severely restricted in their ability to match grant funded projects and can no longer participate in these valuable programs.

NOW THERREFORE BE IT RESOLVED, by the Dunsmuir City Council as follows:

1. the City of Dunsmuir will not participate in the FAA-AIP improvement program until the City's Airport Fund 40 and Airport Capital Improvement Fund 45 until each can report a positive Fund Balances; and that the California Department of Transportation has restored the agencies operating subsidy for General Aviation and the portion of the local share match provided prior to Fiscal Year 2009-2010.
2. The City Council declines will not submit the proposed grant application for a 2010 Drainage Improvements FAA-AIP grant.
3. The Acting City Administrator is directed to negotiate with FAA to reach a reasonable agreement to close out open FAA-AIP project grants.

IT IS HEREBY CERTIFIED that this Resolution was introduced and adopted by the Dunsmuir City Council at the regular meeting held on April 1, 2010 by the following vote:

AYES: 3
NOES: 0
ABSTAIN: 0
ABSENT: 1 Arth



MAYOR Pro Tem

ATTEST:



July 16, 2015

12. F.

Staff Report

By Arlene Dinges, Planning Consultant

Date of Hearing July 8, 2015

Project Location Belnap Fountain at the north east corner of Dunsmuir Avenue and Cedar, within the Historic District.

Project Description Mosaic tile artwork to wrap the cement fountain. See Exhibits attached.

Purpose of Review To allow the use of the fountain structure to display public art honoring the water/fountain.

Existing conditions The fountain exists, but is constructed of plain, smooth concrete. See attached photo. This project would supplant the formerly approved mosaic on the northerly wall of the city hall building.

Supplemental issues The project is proposed on city owned property and is the site of a monument to a firefighter, Belnap. The City Council authorized moving this forward at their July 2, 2015 regular meeting.

Recommendation The Historic District Delegates were consulted and provide the following recommendation:
June 30, 2015
Dear Planning Commissioners:
Don Harley and I met with Planning Commission consultant Arlene Dinges June 26 at Belnap Fountain and discussed the proposed tile work by Monica Zinda presented by the Downtown Beautification Committee. We agree this work will be a big improvement on what should be a lovely monument facing the entrance to downtown. The colors are traditional and suitable for representing water and our historic downtown. If funding allows in the future, we would like to see some tile work extended to the concrete benches. We recommend a YES vote on this proposal.
Barbara Cross
Don Harley
Historic District Representatives of the
Dunsmuir Planning Commission

Further Recommendation: If acceptable to the Planning Commission, recommend approval of this project to City Council.

approved unanimously by Planning Commission at their July 8 meeting.

BELNAP FOUNTAIN PROPOSAL – July 2015

Dunsmuir Beautification Committee has received a revised proposal from artist Monica Zinda for a Historic District public art installation and we are seeking permission from the Planning Commission and City Council to begin work next month. Monica is an experienced and well respected professional artist, with sixteen of her large scale mosaics installed in California cities since 2000.

Last year the Planning Commission and City Council approved Monica Zinda's design for a mosaic mural on the side of City Hall, but this past winter her weather test of the glittering glass material specially chosen for the river element showed bonding failure and she determined the glass was not suitable. Something comparable would be prohibitively expensive. Therefore we have switched tile being used, project design, and location. We have chosen the Belnap Fountain as our location, and would like to embellish the very plain cement drinking fountain that was installed there in the early 1990's.

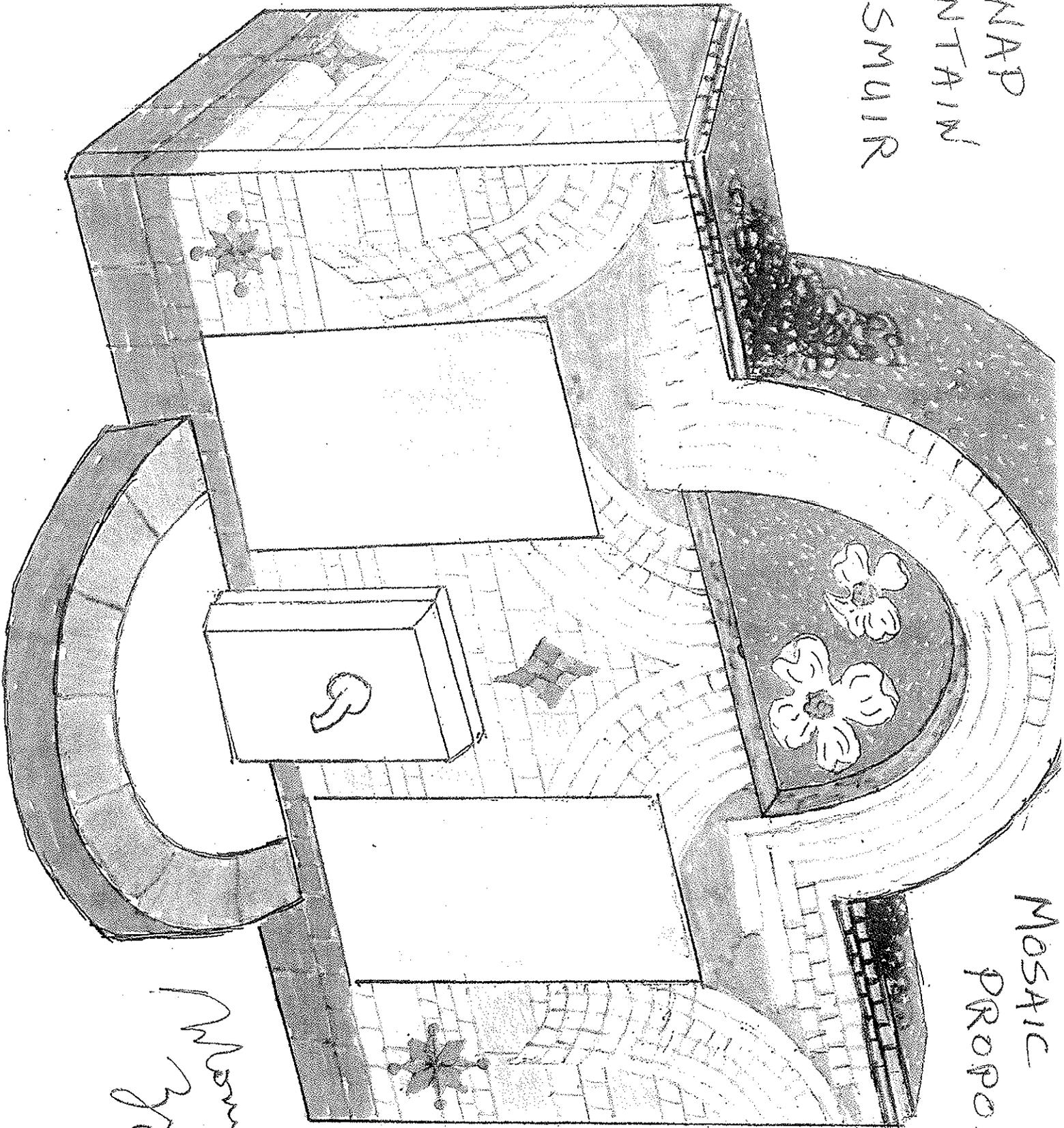
This revised design will use colorful but traditional tiles, in keeping with the Historic District. It will be a tasteful enhancement of a generic drinking fountain and become a more significant memorial to fallen fire fighter Glen Belnap and to all the Dunsmuir fire fighters, who are also honored at this site.

Dunsmuir Beautification Committee is a City Council appointed committee. Our mission is to beautify Dunsmuir and make it an inspiring place to live & visit and to enhance its reputation as a community that supports the visual arts. This will be our 4th Downtown public art project - the first three being John Signor's train mural on the Pine Street wall, Tom O'Hara's fish on the Ted Fay Fly Fishing building, and Debbie Blackwell's High School mural on Sacramento Avenue. Previous projects include Downtown street trees and Children's Park.

We appreciate your support and look forward to helping with Downtown Dunsmuir's continued revitalization.

Helen Cartwright, Barbara Cross, Tim Holt - Dunsmuir Beautification Committee

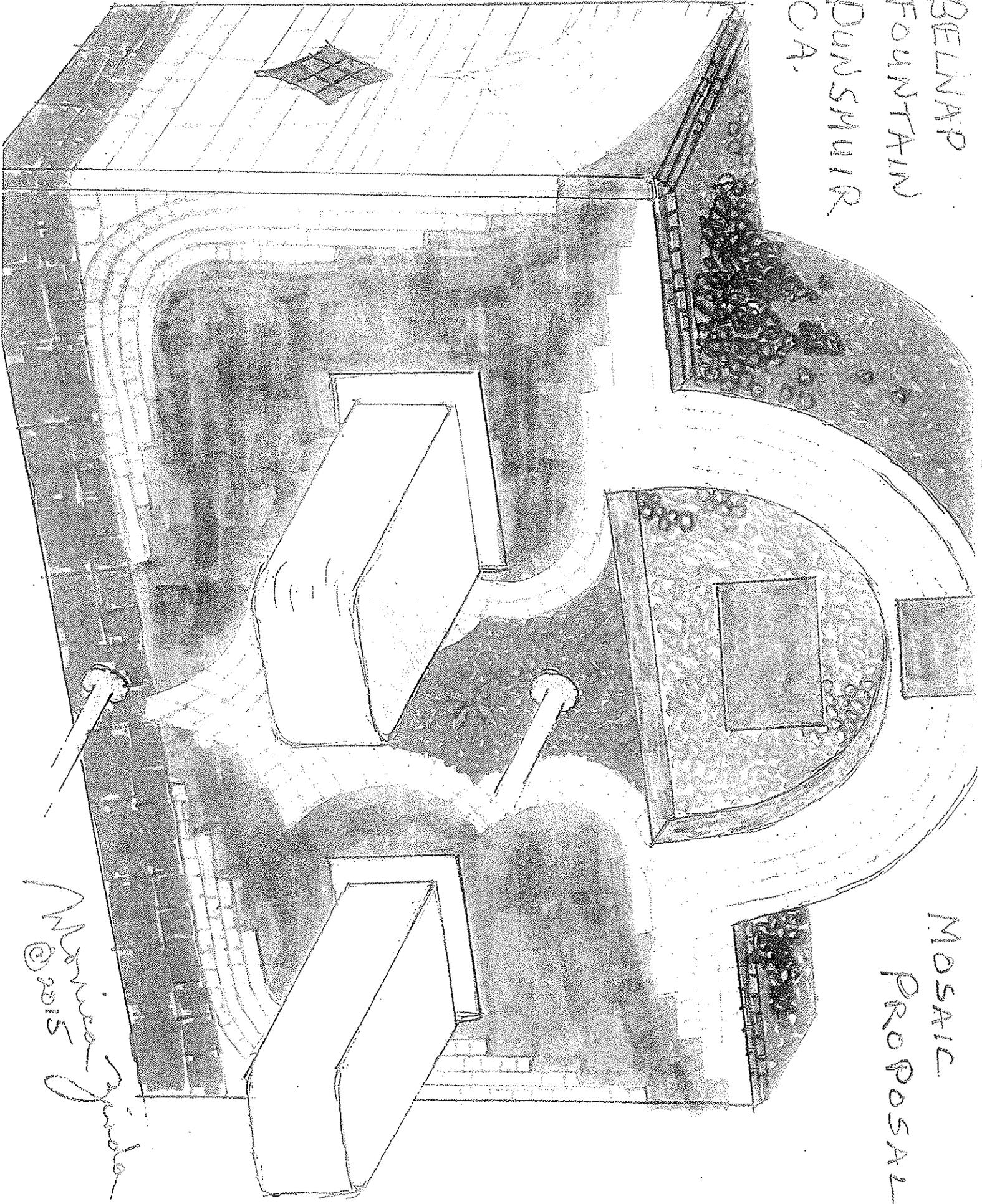
BELNAP
FOUNTAIN
PUNSMUIR
C.A.



MOSAIC
PROPOSAL

Maria
Gimble
@2015

BELNAP
FOUNTAIN
DUNSMUIR
C.A.



MOSAIC
PROPOSAL

Mexico Jorda
@2015



