

**AGENDA FOR THE REGULAR MEETING
DUNSMUIR CITY COUNCIL
COUNCIL CHAMBERS
5902 DUNSMUIR AVE, DUNSMUIR, CA
MARCH 3, 2016
CLOSED SESSION: NONE
REGULAR SESSION: 6:00 PM**

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEM(S): NONE**
- 4. ADJOURN TO CLOSED SESSION: NONE**
- 5. REPORT FROM CLOSED SESSION: NONE**
- 6. FLAG SALUTE**
- 7. APPROVAL OF AGENDA**
- 8. APPROVAL OF MINUTES: February 18, 2016**

- 9. COMMITTEE REPORTS**
 - a. Economic Development/Tourism**
 - b. Finance**
 - c. Public Facilities and Services**
 - d. Public Safety**
 - e. Airport**
 - f. Solid Waste**
 - g. Mossbrae**

10. ANNOUNCEMENTS AND PUBLIC COMMENT

Regular City Council meetings are televised on Channel 15 to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled to be televised on the 1st and 3rd Thursday of each month. Meetings that take place on dates other than the 1st and 3rd Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at

this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

11. ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:

Members of the Council or staff may ask questions, request reports for a later meeting, or ask that an item be placed on a future agenda on any subject within the Council's jurisdiction.

12. CONSENT AGENDA

The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to "Adopt the Consent Agenda" and Council Members will vote without debate. Council Members may remove a Consent Agenda matter for any reason and request that it be placed on the Agenda for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of "New Business" for discussion and consideration.

A. Approve Check Register Report dated February 26, 2016

B. Accept resignation of Councilmember Syrrist effective February 16, 2016

C. Request from Councilmember Deutsch to send letter of support for Catherine Emerson

13. PUBLIC HEARING

Public Hearing Protocol:

- a. Mayor will describe the purpose of the Public Hearing.
- b. City Staff will provide the Staff Report.
- c. City Staff will respond to questions from the City Council.
- d. Mayor will open the Public Hearing.
- e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
- f. Mayor will close the Public Hearing.

A. Proposition 218 Hearing: Proposed Water Rate Increases

14. OLD BUSINESS

15. NEW BUSINESS

A. Discussion and possible action for the replacement of Dunsmuir Fire Department Assistant Chief Vehicle

B. Discussion and possible action to update the City Hall copier/scanner lease

C. Review Committee Appointments

16. ADJOURNMENT:

Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 pm, February 28, 2016.

The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822

for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.

CERTIFICATION

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.

Kathryn Wilson, City Clerk

Date

**CITY OF DUNSMUIR
CITY COUNCIL MEETING MINUTES
FEBRUARY 18, 2016**

CALL TO ORDER:

Meeting was called to order at 6:00 pm by Mayor Spurlock.

ROLL CALL:

Council members present: Craig, Keisler, Deutsch, Spurlock

City staff present: Johnsen, Iskra

City official present: Wilson

Flag salute

APPROVAL OF AGENDA:

Council member Deutsch requested that Old Business item 'D' be moved up to 'A'. Motion to approve agenda as amended by Deutsch, second by Keisler. Voice vote: 4-0-0-0, motion carried.

APPROVAL OF MINUTES:

Motion to approve minutes by Keisler, second by Craig. Voice vote: 4-0-0-0, motion carried.

COMMITTEE REPORTS:

a. Economic Development/Tourism

Council member Craig stated that a meeting would be scheduled when the new City Manager starts work. He also stated that car-charging stations were going to be built behind Yaks restaurant.

c. Public Facilities and Services

Meeting scheduled for February 29th.

d. Meeting scheduled for March 2.

e. Airport

Council member Deutsch stated that the grant applications for 2016/17 have been signed off on. He reviewed activities that the Committee is looking into, including acquiring fuel for the airport, paving, and improving the main hangar.

g. Mossbrae

Council member Keisler removed himself from the Committee and Mayor Spurlock was added. Council member Craig stated that the City continues to work with the stakeholders group regarding the Mossbrae Trail.

ANNOUNCEMENTS AND PUBLIC COMMENT:

Audience member Peter Arth stated that the Mossbrae effort should be expanded to include those who can make it a success.

FEBRUARY 18, 2016
CITY OF DUNSMUIR MEETING MINUTES
PAGE 2

He spoke regarding the Engine House, stating that having the asbestos removed is the right decision. He recommended the creation of a citizen's group to look at the next phase in developing the area around the railroad.

Audience member and local realtor Yolanda Krueger stated that some local renters were being evicted for not keeping up with rent and for poor keeping of the property. She stated that the Sheriff's Office is involved and that the situation is under control.

ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:

Council member Keisler stated that he would be unable to attend the March 17 meeting.

Council member Craig reviewed the process to register a complaint about a nuisance.

He agreed with Mr. Arth, stating that the creation of a citizen's group would be a good idea.

Council member Deutsch stated that the first step with the Engine House is to abate the nuisance and have the asbestos removed.

Mayor Spurlock stated that council member Syrrist had resigned his position.

Mr. Johnsen reviewed the process of appointing a new council member.

CONSENT AGENDA:

- a. Approve Check Register Report dated February 12, 2016
- b. Receive and file 2015 Annual Operations Report for Waste Water Treatment Plant
- c. Receive and file notification from UP of non-funding of children's lunch program 2016
- d. Consider and authorize additional pay for temporary assignment of Acting City manager
- e. Authorize reimbursement for mileage and hotel cost to former Interim City Manager Randy Johnsen for attendance at the February 18 and March 3 City Council Meetings, not to exceed \$300 per meeting

Motion to approve by Keisler, second by Craig. Roll call vote:

Ayes: 4 Craig, Keisler, Deutsch, Spurlock
Noes: 0
Abstain: 0
Absent: 0 Motion carried, 4-0-0-0

PUBLIC HEARING:

- a. Presentation of applicants to fill Planning Commission vacancy and appointment thereto
Applicants Larry Baker, Linda Gnesa, and Wil Newman introduced themselves and reviewed their personal histories. Council asked questions of each candidate regarding their role in the Planning Commission

Public Hearing Open: 7:08 pm

Audience member Peter Arth stated that the Historic District has suffered in the last few years, and that it needs to be determined how to deal with the situation. He stated that the Planning Commission should be working on the next phase for the Engine House and Depot, and that there is currently no dialogue. He stated that the City needs to utilize the people that want to help.

FEBRUARY 18, 2016
CITY OF DUNSMUIR MEETING MINUTES
PAGE 3

Public Hearing Closed: 7:13 pm

Council member Craig expressed support for Mr. Newman due to his experience. Mr. Wil Newman nominated by Craig, second by Deutsch. Voice vote: 4-0-0-0, motion carried.

City Clerk Wilson administered the Oath of Office to Mr. Newman.

OLD BUSINESS:

D. Consider and give possible direction regarding Children's Park

Council member Deutsch stated that the item should have been passed to the Planning Commission before Council made a decision.

Planning Commission Chair Don Harley read a letter on behalf of the Planning Commission stating that the Commission would research new locations for the park, and that the park should stay put for the time being.

Audience member Ann Powers stated that the section of Spruce Street allows for access to the rear of the library.

Audience member Tim Holt stated that he could not believe that anyone would want to eliminate a children's park in the center of downtown. He stated that the park creates a vibrant downtown, and encouraged Council to turn the matter over to the Planning Commission.

Audience member Peter Arth agreed, and stated that the community deserves something better than Council's current actions. He recommended that the Commission be given the ability to retain and expert planner.

Audience member Bruce Petty expressed hope that the City would work with Mr. Benson, and create a deal to allow Mr. Benson to use the Engine House and to save the park.

Audience member Sandra Peters stated that she is moving to Dunsmuir, and that she was surprised to find out that the park would be removed. She stated that she hopes she is not making a mistake moving to Dunsmuir.

Audience member Cheryl Petty asked if the owner of the old gas station where Mr. Benson stores roofing supplies had ever gone through the Conditional Use Permit process to store commercial and industrial products.

Audience member Helen Cartwright stated that before anything is removed from the park, money should be budgeted for the project.

Former Interim City Manager Johnsen stated that access to the rear of the library will be provided no matter what happens. He stated that the City was advised that the only option its portion of Spruce Street was to abandon the property. He explained that the property could not be sold, and that money would have to be put together to purchase a site for a new park.

Audience member/property owner Gary Benson stated that he had previously offered to address the asbestos abatement issue in the Engine House, to redo the roof and sides in order to use the space for storage.

Mr. Johnsen explained that if anyone ever was to become ill due to the asbestos in the Engine House, the City would be liable. He stated that the only safe action would be to remove the haz-mat, and then determine whether or not the building should be restored.

Discussion.

FEBRUARY 18, 2016
CITY OF DUNSMUIR MEETING MINUTES
PAGE 4

Council member Deutsch proposed utilizing the Pine Street area as a combined memorial park, playground, and amphitheater, and suggested that the Planning Commission look into the idea. Mr. Benson suggested that the City remove the asbestos from the Engine House and sell it to him for \$1. He stated that he would then sell the Children's Park to the City for \$1.

Discussion.

Council member Deutsch made a motion for staff to continue with negotiations with Mr. Benson when the new City Manager is on board, and to send the item to the Planning Commission to look at options for a permanent site for one or more parks. Second by Keisler. Roll call vote:

Ayes: 4 Craig, Keisler, Deutsch, Spurlock

Noes: 0

Abstain: 0

Absent: 0 Motion carried, 4-0-0-0

A. Consider and approve new City Manager Contract pending results of requirements of Conditional Offer of Employment

Review by Mr. Johnsen. Motion to approve contract and authorize Mayor to sign by Keisler, second by Craig. Roll call vote:

Ayes: 4 Craig, Keisler, Deutsch, Spurlock

Noes: 0

Abstain: 0

Absent: 0 Motion carried, 4-0-0-0

B. Accept and approve program guidelines and forms to implement business assistance program to generate jobs

Review by Mr. Johnsen. Clarifying questions. Motion to accept and approve program guidelines and forms, packet, to be used to implement business assistance program generating jobs with Community Development Block grant funding by Keisler, second by Deutsch. Voice vote: 4-0-0-0, motion carried.

C. Discussion and possible action regarding offer from Ron Stock and Steve Baker to facilitate work plan

Review by Mr. Johnsen, brief discussion.

Motion to accept the generous offer, to direct staff to organize the function for April, and to include the acting Chief of Police by Keisler, second by Deutsch. Voice vote: 4-0-0-0, motion carried.

NEW BUSINESS:

A. Setting new lease fees for Mott Airport

Mr. Johnsen reviewed the 10% increase.

Motion to increase lease/rent fees for hangars by 10% effective July 1, 2016 by Deutsch, second by Craig. Roll call vote:

Ayes: 4 Craig, Keisler, Deutsch, Spurlock

Noes: 0

FEBRUARY 18, 2016
CITY OF DUNSMUIR MEETING MINUTES
PAGE 5

Abstain: 0

Absent: 0 Motion carried, 4-0-0-0

B. Consider and award contract for 2016 south Dunsmuir Water Main Replacement Project
Mr. Johnsen reviewed the funding, and explained that the City will carry the projects for several months until reimbursed by the grant. Discussion.

Motion to award the contract to Whitehawk Construction, Inc. of Palo Cedro by Keisler, second by Deutsch. Roll call vote:

Ayes: 4 Craig, Keisler, Deutsch, Spurlock

Noes: 0

Abstain: 0

Absent: 0 Motion carried, 4-0-0-0

C. Consider and award contract for 2016 North Dunsmuir Water Main Replacement project

Motion to award the contract to Whitehawk Construction Inc. of Palo Cedro by Keisler, second by Craig. Roll call vote:

Ayes: 4 Craig, Keisler, Deutsch, Spurlock

Noes: 0

Abstain: 0

Absent: 0 Motion carried, 4-0-0-0

Mayor Spurlock requested that staff look into getting a quote for asbestos removal in the Council building, and to add the item to a future agenda.

Council member Craig suggested referring the asbestos research process to the Public Facilities and Services Committee, Council agreed.

ADJOURNMENT: 9:18 pm

Mayor Spurlock

ATTEST:

City Clerk Wilson

Check Register Report

2-26-16 A/P

Date: 02/26/2016

Time: 1:30 pm

Page: 1

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
47883	02/26/2016	Printed		1215	ALSCO	P.W.&WWTP CVRALL RNTL	32.00
47884	02/26/2016	Printed		1910	AT&T	FEB '16 TELEPHONE SVC	2,119.01
47885	02/26/2016	Printed		9447	AUS SACRAMENTO MC LOCKBOX	C.H.MATS, WKLY LNDRY 2-24-16	194.09
47886	02/26/2016	Printed		2635	BASIC LABORATORY, INC.	DRINKING WATER MONITORING	267.00
47887	02/26/2016	Printed		2800	BAXTER AUTO PARTS, INC.	5LB COLOR TERRY	123.76
47888	02/26/2016	Printed		9000	CABITTO'S SMALL ENGINE REPAIR	SHARPENING - STIHL CHNSW CHNS	18.00
47889	02/26/2016	Printed		5325	REBECCA CATLETT	CLN SVC 2-14,15,17,21,22-16	148.50
47890	02/26/2016	Printed		9820	CITY OF DUNSMUIR	APLY DEP B. MORESI #912003	601.08
47891	02/26/2016	Printed		6325	CLEMENS WASTE REMOVAL	RECYCLING/SORTING	14,202.19
47892	02/26/2016	Printed		6950	CROSS PETROLEUM	CHV STARPLEX GREASE #2	70.91
47893	02/26/2016	Printed		10185	ARLENE DINGES	2-8/25-16 PLN SVCS	381.25
47894	02/26/2016	Printed		10149	DIVISION OF THE STATE ARCHITECT	JULY THRU DEC '2015 BUS.LIC.DIS	29.70
47895	02/26/2016	Printed		9999999376	DUNSMUIR FIRE PROTECTION DIST	REIMB CHINA FIRE 7-30TO31,2015	2,400.00
47896	02/26/2016	Printed		9885	DUNSMUIR TIRE	DISMNT SPLIT RIM TRAC TIRE	45.00
47897	02/26/2016	Printed		9303	FASTENAL COMPANY	12-LG5MLNATLTXLV	4.65
47898	02/26/2016	Printed		5219	FERGUSON ENTERPRISES INC,1423	SHOP '16 HYD	691.43
47899	02/26/2016	Printed		9819	GEMPLER'S	BACKPACK SPRAYER, 3 GAL	102.83
47900	02/26/2016	Printed		9999999244	GOOD MEDICINE A MEDICAL CORP	PE PAUL POCZOBUT 2-11-16	120.00
47901	02/26/2016	Printed		17041	GOODYEAR COMMERCIAL TIRE	4-GY 255/70R16 WRL	615.44
47902	02/26/2016	Printed		18200	HACH COMPANY	1-DPD FREE CHLORINE PP 25ML	37.57
47903	02/26/2016	Printed		10205	RANDY JOHNSEN	MI FEB 18 & MAR 3,2016 CC MTGS	473.04
47904	02/26/2016	Printed		24875	LILLY JONES	CEMETERY MAINT FEB '16	583.33
47905	02/26/2016	Printed		25317	KENNY, SNOWDEN & NORINE	JAN '16 LEGAL SVCS	1,890.49
47906	02/26/2016	Printed		9870	MT SHASTA AREA NEWSPAPERS	LEGAL #7483	1,097.00
47907	02/26/2016	Printed		10312	MT SHASTA POINTS	1-GRADER TIRE DISPOSAL	70.00
47908	02/26/2016	Printed		33151	MT SHASTA RECREATION	JAN '16 SENIOR NUTRITION	93.00
47909	02/26/2016	Printed		9999992088	NORTH VALLEY DISTRIBUTING	2-BATT GEL CEL GP/2-BATT GELCE	90.51
47910	02/26/2016	Printed		35505	NORTHLAND CABLE TELEVISION	FEB '16 HIGH SPEED INTERNET	144.13
47911	02/26/2016	Printed		39005	PACE ENGINEERING, INC.	CITY ENGINEER SVCS DUNS	19,979.70
47912	02/26/2016	Printed		39015	PACIFIC POWER & LIGHT	JAN 18TOFEB 16,2016 ELEC SVC	7,521.12
47913	02/26/2016	Printed		39825	PITNEY BOWES, INC	MAILING SYS RNTL FEB '16	143.61
47914	02/26/2016	Printed		47520	SHASTA AUTO SUPPLY	1-AIR FLTR	27.20
47915	02/26/2016	Printed		9999992118	SHASTA VALLEY CHAINSAW	1-101 POLE SAW	580.45
47916	02/26/2016	Printed		12022	SIRENNET.COM	WH500L TUBE, LINEAR STROBE	219.45
47917	02/26/2016	Printed		24163	SISKIYOU CO. CLERK	NOTICE OF EX NO. DUNS WA MAIN	50.00
47918	02/26/2016	Printed		47653	SISKIYOU CO. CLERKS OFFICE	NOTICE OF EX SO. DUNS WA MAIN	50.00
47919	02/26/2016	Printed		47658	SISKIYOU DAILY NEWS	2-15-16 LEGAL #8401 ORD #553	421.50
47920	02/26/2016	Printed		9918	SISKIYOU MEDIA COUNCIL	4-PUB BROD CC MTG 1-14/2-18-16	800.00
47921	02/26/2016	Printed		53813	U.S. BANK CORP PAYMENT SYSTEMS	YAKS-CM&CC LUNCH	1,630.87
47922	02/26/2016	Printed		53806	USA BLUE BOOK, INC	6-HARDBOARD CLIPBOARDS	60.03

Total Checks: 40

Checks Total (excluding void checks): 58,129.84

Total Payments: 40

Bank Total (excluding void checks): 58,129.84

Total Payments: 40

Grand Total (excluding void checks): 58,129.84

Julie Iskra

From: Nick Syrrist <nickclaytonsyrrist@gmail.com>
Sent: Tuesday, February 16, 2016 12:16 PM
To: Julie Iskra
Subject: Resignation

Julie,

As you have heard, I would like to make official my resignation from the Council, effective immediately. I'm very sorry to have to make this decision, but believe I am doing so with the City's best interests in mind. As I stated in an email to fellow Council members over the weekend, I'm just not physically in Dunsmuir enough to attend meetings, and feel I am letting down my fellow Council members and constituency with my absence while holding this post.

It's been a lot of fun, and I want to thank you and the entire staff for all that you do, day in and day out. We as a city are very lucky to have such excellent people in such key roles.

Please let me know if there is anything else I need to do, and feel free to call or email if I can help with anything. Thank you very much.

Sincerely,

Nick Syrrist
(540) 239-6677
nickclaytonsyrrist@gmail.com

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



March 3, 2016

Mr. Ryan Dulin
Director, Communications Division
CA Public Utilities Commission
500 Van Ness Ave.
San Francisco, CA 94102

Dear Mr. Dulin,

I am writing you as a member of the City Council of Dunsmuir, with the support of the council, to voice our support for continued funding for the Northstate Regional Broadband Consortium.

Northern California presents a significant challenge to broadband penetration. The region is made up of many towns and small cities who are destined to remain under-served for the foreseeable future because the current economic models will not support the necessary infrastructure upgrades.

Dunsmuir is a city of about 1,500 residents located on Interstate 5 just hours north of Sacramento, San Francisco, and Silicon Valley. It is a city that once boasted a population of over 5,000. When the railroad reduced its presence in the city and the mills shut down, the city became a shell of itself.

Now, with a City Council set on growth, the city's idyllic valley setting could be the lure for small and medium sized technology companies looking to move out of the megalopolis. Those companies could help replenish the city's population - - - but only if we can offer world-class connectivity at prices competitive with prices in the Bay area. As a result, Dunsmuir is actively searching for a new economic model that could make Dunsmuir a gigabit city.

For Dunsmuir, fiber is not a luxury. It is essential to the city's vitality and its future.

As Chair of the Economic Development and Tourism Committee tasked with finding a path to fiber, I was fortunate early on to learn of the Northstate Regional Broadband Consortium, and to meet Catherine Emerson. In the last several months, we have kept in regular communication, and she has traveled to Dunsmuir to meet with the Committee. Her advice has been invaluable.

At this critical time in the progress of the transition to fiber optics and fiber optics speeds, it is essential for us to have a resource such as the Consortium to aid us in our work. Ms. Emerson knows the technology and the market - - - but, most importantly, she knows the region and the local players in the broadband market. She knows the history of past attempts to find a workable economic model. Now that Dunsmuir is determined to move forward, we view her and the Consortium as critical to our eventual success.

One of the things I have learned from her is that each locale presents its own set of challenges and opportunities. In Dunsmuir, we have well established Internet Service Providers. After looking at the existing models for publicly owned fiber networks, it became apparent that the only way forward was to form some kind of public-private partnership with a provider, with the goal being to develop a partnership that is a win-win for the city and for the ISP.

But to be successful, we will need the active support of Ms. Emerson and the Northstate Regional Broadband Consortium. We strongly support the continued funding of the Consortium.

Yours truly,

A handwritten signature in blue ink, appearing to read "Bruce Deutsch", with a long horizontal flourish extending to the right.

Bruce Deutsch

RESOLUTION NO. 2015-37

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR
ESTABLISHING HEARING PROCEDURES AND PROTEST COUNTING
FOR PROPOSED WATER RATE INCREASES**

WHEREAS, the City of Dunsmuir has determined there is a need for increasing and adjusting water rates; and

WHEREAS, the City of Dunsmuir has engaged PACE Engineering to prepare a Water Utility Rate Study dated November 2015; and

WHEREAS, the City of Dunsmuir wishes to proceed with the provisions required by California Constitution Article XIII-D, section 6 as to water fees and related charges; and

WHEREAS, the City of Dunsmuir wishes to determine and establish the procedures for notice, hearing, and protest counting.

NOW THEREFORE BE IT RESOLVED, the City Council of the City of Dunsmuir will;

1. Provide pursuant to the provisions of Government Code section 53755: Notice will be mailed (to customers receiving service and/or to the owners of property for which service immediately available);
2. The City of Dunsmuir will accept protests in writing submitted to the City Clerk's Office prior to the public hearing or submitted to the City Clerk at the public hearing;
3. Once submitted, a protest may be withdrawn in writing by the protestor or verbally before the conclusion of the public hearing;
4. One protest per parcel will be counted. (If multiple protests are received for one parcel, they will count as one protest.);
5. The City Council determines that the total number of parcels to which utility service is presently for which that service is immediately available is 1653;
6. Protests received prior to the public hearing will be maintained by the City Clerk in a separate, secure place and will not be counted until the close of the public hearing;
7. At the close of the public hearing, the City Clerk will count the protests to determine if a majority protest exists;

8. Counting by the City Clerk will be in view of those members of the public wishing to observe to the extent to which space is available to permit observation.

PASSED AND ADOPTED this ____ day of _____, 2015, by the following vote:

AYES:
NOES:
ABSENT:

Dave Keisler, Mayor

ATTEST:

Kathryn Wilson, City Clerk

APPROVED AS TO FORM:

John S. Kenny, City Attorney

RESOLUTION NO. 2016-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR IN ACCORDANCE WITH DUNSMUIR CITY CODE SECTION 13.40.120 D. TO INCREASE RATES FOR WATER UTILITY SERVICES

WHEREAS, the City commissioned an update to the 1994 Water Master Plan which is designated 2015 Dunsmuir Water Master Plan; and

WHEREAS, the 2015 Dunsmuir Water Master Plan reported a significant number of water main sections that should have been replaced years ago, and need to replace over 105 years old water storage tank to insure water pressure and fire protection in major sections of the City; and

WHEREAS, the City also commissioned the 2015 Water Utility Rate Study which reported need to increase rates for water utility services to enable replacement of water mains and water storage tank; and

WHEREAS, the City Council appointed an Ad Hoc Committee of two councilmembers and three community members to review, comment and provide recommendations regarding the Water Master Plan update and the Water Utility Rate study; and

WHEREAS, the Ad Hoc Committee, City staff, and City Council have agreed that the water utility rate increases are necessary to maintain the health and safety of the Dunsmuir Water system.

WHEREAS, the Ad Hoc Committee and the City Council have found that the proposed rates are equitable and fairly distribute the burden of system costs among the various classes of customers; and

WHEREAS, all meetings of the Ad Hoc Committee and City Council to consider the Water Master Plan and Water Utility Rate Study were notice and open to the public; and

WHEREAS, in accordance with provisions of State Law a notice of public hearing was mailed to all property owners regarding the proposed rates increased, and in accordance with City Council direction was also mailed to all customers; and

WHEREAS, protests filed regarding the rates were not sufficient to cause the proposed rates not to be adopted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dunsmuir as follows:

Section 1. The Water Utility Rate increases shown below are hereby adopted and to be effective throughout the Dunsmuir Water service area as of March 25 of each year beginning March 25, 2016.

City of Dunsmuir - Water Utility

Water Rates

	Current 2015-16	Proposed 2016-17	Proposed 2017-18	Proposed 2018-19	Proposed 2019-20	Proposed 2020-21	
CONSUMPTION CHARGES (\$/Unit, 1 Unit=750 Gallons)							
6 - 10 Units	-	\$2.10	\$2.20	\$2.30	\$2.40	\$2.50	
11 - 30 Units	\$2.92	\$2.10	\$2.20	\$2.30	\$2.40	\$2.50	
31 - 120 Units	\$2.07	\$2.10	\$2.20	\$2.30	\$2.40	\$2.50	
Excess over 120 Units	\$1.14	\$2.10	\$2.20	\$2.30	\$2.40	\$2.50	
MONTHLY SERVICE CHARGES (\$/Mo)							Capacity Factor
5/8" Meter	\$26.00	\$28.80	\$31.60	\$34.40	\$37.20	\$40.00	1.0
3/4" Meter	\$47.24	\$43.20	\$47.40	\$51.60	\$55.80	\$60.00	1.5
1" Meter	\$76.24	\$72.00	\$79.00	\$86.00	\$93.00	\$100.00	2.5
1-1/2" Meter	\$143.37	\$144.00	\$158.00	\$172.00	\$186.00	\$200.00	5.0
2" Meter	\$219.35	\$230.40	\$252.80	\$275.20	\$297.60	\$320.00	8.0
3" Meter	\$387.28	\$432.00	\$474.00	\$516.00	\$558.00	\$600.00	15.0
4" Meter	\$575.24	\$720.00	\$790.00	\$860.00	\$930.00	\$1,000.00	25.0
Flat Rate	\$27.60	\$30.58	\$33.55	\$36.53	\$39.49	\$42.45	

Section 2. Any rates and fees of the City for water and water service which have heretofore been fixed by ordinance or resolution which are inconsistent with or in conflict with any of the rates and charges set forth herein are hereby repealed and rescinded to the extent of their inconsistency, effective March 25, 2016.

Section 3. A “Water Service Standby” fee equivalent to one-half of the meter base rate for a particular service is hereby established. This charge shall apply to those customers who request their water be turned off for periods throughout the year, such as vacation or second homes. The rationale for this fee is that operation and maintenance of the water system is an ongoing, day-to-day activity, benefiting all water services connected to the system, whether they are consuming water at a particular time or not.

Section 4. A “Water Service Modification” fee of \$50.00 per request is hereby established. The intent of this fee is to assess a reasonable charge to a customer requesting that a meter be shut off, turned on, or modified in some way.

Section 5. CEQA EXEMPTION. The approval of said water rates and fees by this City Council is exempt from the requirements of the California Environmental Quality Act under the provisions of the Public Resources Code, Section 21080 (b)(8), and this Council makes this claim of exemption pursuant to said section and authorized claim of exemption to be filed with the appropriate agencies.

Section 6. VALIDITY. That if any section, subsection, sentence, clause, or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of the Resolution or the application of such provision to other persons or circumstances shall not be affected thereby. The City Council hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

Section 7. INCONSISTENCIES. All resolutions or parts of resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistency.

Section 8. PUBLISHED. That the City Clerk shall certify to the passage of this resolution and cause the same to be posted at designated sites within the City and published in a newspaper distributed within the City of Dunsmuir.

* * * * *

This resolution was considered at a public hearing held on March 3, 2016, and was adopted by the City Council of the City of Dunsmuir by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAINING:

Josh Spurlock, Mayor

ATTEST:

Kathryn Wilson, City Clerk

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



15 A

February 23, 2016

TO: City of Dunsmuir Mayor and City Council

From: Daniel A Padilla, Chief

RE: Replacement of Assistant Chief Vehicle

Mr. Mayor and members of the City Council,

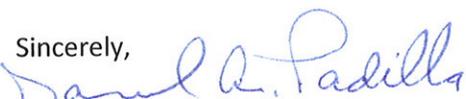
I am requesting authorization from the city to allow me to replace "Utility 852" which is a 1996 Ford F-350 pick-up, used daily by my assistant Chief Gene Meyer while performing his fire department duties.

Utility 852 was first purchased for the Public Works Water Department in 1996 and used until sometime around 2008, when it was reassigned to the Dunsmuir Fire Department. During the time period that the fire department has had the vehicle, the transmission failed and was replaced with a new one. Recently some of the same issues with the transmission that required the replacement transmission are beginning to appear again. Unfortunately the replacement transmission is no longer under warranty. Also the front suspension is showing signs of wear and is a safety issue while driving at freeway speeds. I firmly believe the vehicle has out lived its usefulness and the cost for repairs would exceed what the vehicle is worth.

In 2015 the California Fish and Wildlife agency awarded the fire department a \$30,000 grant that purchased a fully enclosed 16' tandem axle trailer that will be used to respond to emergencies that threaten waterways. The trailer will contain absorbent materials and 1000 feet of absorbent booms that will be used if chemicals or petroleum based products threaten the Sacramento River or any waterway in Siskiyou or Shasta County. Currently I have one vehicle available to tow the trailer but it is also our first out medical unit. I do not want to commit our medical unit to an out of area response for a great length of time. A new fire department pick-up would not cause a hardship if an out of area response were to occur for a great length of time.

The fire department has a property tax assessment fund in place, which was passed by the voters of Dunsmuir to purchase or replace fire department vehicles. In January, Pam Stock CFO advised me that the balance in the account was \$94,380.29 dollars. I would like to use a portion of the assessment fund to purchase a new or almost new ¾ ton 4x4 pick-up with a shell canopy covering the bed. The new vehicle would also require new emergency lights, siren, and decals.

If additional information is required or you have questions concerning my request please contact me at your earliest convenience.

Sincerely,

Daniel A Padilla, Chief
Dunsmuir Fire Department

BALANCE SHEET

Page: 1

2/23/2016

2:25 pm

City of Dunsmuir

As of: 2/29/2016

Balances

Fund: 70 - FIRE ASSESSMENT TAX

Assets

1010.00 CASH - CHECKING

19,272.44

1050.00 CASH - LAIF

75,107.80

Total Assets

94,380.24

Reserves/Balances

3500.00 FUND BALANCE

78,294.31

3900.00 EXCESS REV (EXP)

16,085.93

Total Reserves/Balances

94,380.24

Total Liabilities & Balances

94,380.24

City Council Agenda Item

Interim City Manager Staff Report

New Business

Item No:

Date: March 3, 2016

Subject: Consider and discuss requests for lease of new City Hall copier/scanner

The City of Dunsmuir currently leases several business machines from Ray Morgan Company with great success. The current copier/scanner located in the middle office has recently had many service calls over past three months resulting in significant down time. The City was recently contacted by our Ray Morgan Company representative regarding a proposal to update our lease.

Attached are two proposals. The first proposal is for a lease for a new copier/scanner to replace the machine in the middle office. The current copier/scanner lease fee includes 8075 black/white copies per month and but no color copies. The City is paying an average of \$200 extra for copies over and above our lease. As shown in the proposal, the City is currently paying nearly \$700 per month due to the copy overages. This proposal will reduce the lease (for all the business machines) to \$614.15.

The second proposal is to include an additional printer for the Finance Officer's office. This will be a desktop Kyocera printer (not the one pictured). This proposal will be bring the total to \$637.15 per month (for all business machines).

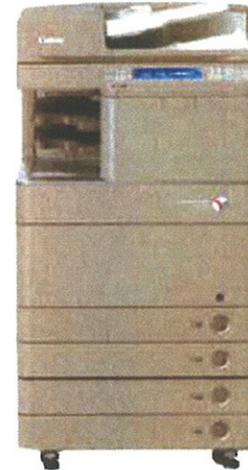
Both these proposals are within our annual budget.

Recommendation: Authorize new lease agreements for new copier/scanners

Your Document Technology Solution

Canon ImageRunner 5250 with Finisher, Fax, PCL/UFR Print and Cassette Feed

Description	IR C5250
Copy/Print Output Speed	Up to 50PPM
Document Feeder Paper Handling	Single Pass Duplexing 4 x 550-sheet Paper Cassettes -100-sheet bypass tray -Max Paper Size: 12x18
Memory	2 GB RAM
Network Print	TIFF, JPEG, PDF, XPS, EPS, PCL Print Kit
Scanning	120/120 IPM
Send Method	Email, I-Fax, File Server (FTP, SMB, WebDAV), User Inbox, Super G3 Fax (Opt.)
Product Highlights	-8.4" SVGA Full-Color Touch Screen -Robust Security Specifications -Department ID Management -Stand Out Quality
Security	Robust Multilayered Security (See Brochure)
Current Costs	
Lease	\$471.71
Black Overages	\$ 85.85
Color Overages	\$141.60
Total	\$695.83
New Costs	
Lease	\$614.15
B/W Images	10,500
Color Images	950



Canon

ImageRUNNER
ADVANCE

Your Document Technology Solution

Canon ImageRunner 5250 with Finisher, Fax and Cassette Feed Unit

Description	IR C5250
Copy/Print Output Speed	Up to 50 PPM
Document Feeder	Single Pass Duplexing
Paper Handling	4 x 550-sheet Paper Cassettes -100-sheet bypass tray -Max Paper Size: 12x18
Memory	2 GB RAM
Network Print	TIFF, JPEG, PDF, XPS, EPS, PCL Print Kit
Scanning Send Method	120/120 IPM Email, I-Fax, File Server (FTP, SMB, WebDAV), User Inbox, Super G3 Fax (Opt.)
Product Highlights	-8.4" SVGA Full-Color Touch Screen -Robust Security Specifications -Department ID Management -Stand Out Quality
Security	Robust Multilayered Security (See Brochure)
Add-Ons	Finisher Fax Cassette Feed System PCL Print New Printer
Lease Price	\$637.15
B/W Images	10,500 Included
Color Images	950 Included



Canon

**ImageRUNNER
ADVANCE**

City of Dunsmuir Elected, Appointed and Assigned As of March 3, 2016

ELECTED

City Council

Meets twice monthly, currently on 1st and 3rd Thursdays

Dave Keisler	elected November, 2012	term ends December, 2016
Josh Spurlock	elected November, 2014	term ends December, 2018
Bryce Craig	elected November, 2014	term ends December, 2018
Bruce Deutsch	appointed June 4, 2015	term ends December, 2016
Nick Syrrist		term ends December, 2018

City Clerk

Kathryn Wilson	elected November 2012	term ends December, 2016
----------------	-----------------------	--------------------------

City Treasurer

Mario Rubino	appointed June 4, 2015	term ends December, 2016
--------------	------------------------	--------------------------

APPOINTED

Planning Commission

Meets once monthly currently on 1st Wednesday

Kenna Conway	appointed January, 2014	term ends June, 2016
Barbara Cross	appointed May, 2013	term ends June, 2016
Paul Martin	appointed July 16, 2015	term ends June, 2018
Don Harley	appointed January, 2014	term ends June, 2016
Forrest Lamb	appointed September, 2014	term ends June, 2016
Will Newman	appointed February, 2016	term ends June, 2018
Ann Powers	appointed September, 2014	term ends June, 2018

Committees:

Economic Development/Tourism

Purpose: To develop an economic development strategy and incentive program

Councilmembers: Spurlock, Deutsch

Staff: Director of Dunsmuir Chamber of Commerce, City Manager

Meets as needed

City Manager documents/Council appointments as of 2015 11.5.15

Finance

Purpose: To provide oversight of city finances and debt management, bond ratings, grants and loans

Councilmembers: Craig, Deutsch

Officials: City Treasurer

Staff: City Manager, Finance Director

Meets as needed

Public Facilities and Services

Purpose: To develop and monitor policy and operations of Utilities (water, sewer), Historic District, and Railroad.

Councilmembers: Craig, Spurlock

Staff: City Manager

Meets as needed

Public Safety

Purpose: To address local and regional policing issues, fire service issues, emergency plan, code enforcement, and animal control

Councilmembers: Keisler, Spurlock

Staff: City Manager, Sheriff, Fire Chief

Meets as needed

Airport

Purpose: To consider and review all activities of Mott airport including the feasibility of municipal solar farm or public/private partnership of same, new business park

Councilmember: Deutsch, Spurlock

Citizen Members: Denham, Dinges, Miller

Meets as needed

Solid Waste

Purpose: To consider and review all operations and activities related to solid waste, including green waste recycling, state mandates regarding recycling, possible grants, biweekly pickup, and smaller can pickup

Councilmembers: Craig, Deutsch

Citizen Members: Steele, Mulvaney

Contractor: Clemens

Meets as needed

CDBG Loan Committee

Purpose: To review and approve applications for business and residential loans funded by CDBG and program income

Councilmember: Keisler

Members:

Staff: City Manager and Finance Director

Meets on call in executive session

Beautification Committee

Purpose:

Members: Helen Cartwright, Barbara Cross, Tim Holt

Meets as needed

Ad Hoc Committees

Purpose: To review and report findings and recommendations to City Council and once project is completed the committee will cease

Mossbrae Falls trail

Purpose: To assist stakeholders in obtaining, constructing and maintaining an ADA compliant public access to Mossbrae Falls.

Councilmembers: Keisler, Craig

Staff: City Manager

Meets as needed

Protocols

Purpose: To develop and maintain protocols for conduct of Council business

Councilmembers: Craig, Spurlock

Staff: City Manager

Meets as needed

Audio and Video system in Council Chambers

Purpose: To develop recommendation(s) for improvements to audio and video systems to allow televising of City Council and other meetings held in Council Chambers

Councilmembers: Spurlock, Deutsch

Meets as needed

Assignments:

Purpose is to represent City and report back findings and recommendations to the City Council.

League of Local Agencies (LOLA)

Purpose: Mayors' select committee makes appointments of Councilmembers to serve on County Boards/Commission representing City interests, LOLA meets in open session to discuss Countywide concerns of cities

Councilmembers: Keisler/Spurlock

Staff: City Manager

IRWMP (Integrated Regional Water Management Plan)

Purpose: To attend Board, TAC, and other meetings of IRWMP and oversee city's participation in concert with other governmental and non-governmental agencies and tribes

Councilmembers: Craig, Syrrist

Staff: City Manager

Citizen Member: Ed Steele

Meets on call of IRWMP Board and TAC chairperson

SCORE (Small Cities Organized Risk Effort)

Purpose: To participate in SCORE quarterly meetings to discuss risk management and insurance issues, pooled risk and financial information.

Board member: City Manager

Alternate member: Craig

Neighborhood Watch

Purpose: To attend monthly meetings of Neighborhood Watch in Dunsmuir

Councilmembers: Keisler, Spurlock

Staff: Sheriff's Department representative

Meets second Thursday of month

City Web Site

Purpose: To improve and maintain the City's web site

Councilmembers: Craig, Deutsch

Reports to Council as needed.

Local Agency Formation Commission (LAFCo)

Purpose: To represent the City of Dunsmuir and other cities of Siskiyou County in considering planning matters that affect County and Cities

Councilmember: appointed by LOLA

Meets second Tuesday of the month.

Siskiyou County Local Transportation Commission

Purpose: To review and approve matters related to transportation and street needs throughout Siskiyou County and its Cities often involving grant funding. Membership is three Supervisors and three City representatives with one city alternate.

Councilmember: no Dunsmuir member at the moment, appointments are made by LOLA

Staff: City Manager, Public Works Supervisor attend TAC meetings

Commission meets first Tuesday of the month. TAC meets as called.

Weed/Mt. Shasta/Dunsmuir Trail Committee

Purpose: To create a non-motorized trail connecting Weed, Mt. Shasta and Dunsmuir.

Councilmembers: Syrrist, Keisler

Meets as called

Regional Integrated Waste Management Council

Purpose: Consider solid waste and recycling matters often to seek compliance with State mandates.

This Council is still forming and appointments have yet to be made.

Councilmember: Craig, Alternate Deutsch

Staff:

Meets as called

Dunsmuir Recreation and Parks District, Board of Directors

Mayor and Council appoint citizens to serve and represent City and report to City Council

Three appointments: Guy Shoop, Jerry Totten, Brian Wilson

Terms expire June 30, 2016

Big Fish/Trophy Trout

Mayor and Council appoint citizens to organize Big Fish program

Councilmember: Keisler

Citizens: Richard Dinges; Mike Robinson; Carol Rivard; Brian Wilson

Meets as called