

**AGENDA FOR THE SPECIAL MEETING  
DUNSMUIR CITY COUNCIL  
COUNCIL CHAMBERS  
5902 DUNSMUIR AVE, DUNSMUIR, CA  
3411 LAKE TAHOE BLVD., S. LAKE TAHOE, CA  
SEPTEMBER 15, 2016  
CLOSED SESSION: 5:00 PM  
SPECIAL SESSION: 5:45 PM**

**As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEM(S)**
- 4. ADJOURN TO CLOSED SESSION: One Item**
  - (1) PUBLIC EMPLOYMENT: Personnel Evaluation and possible contract action**  
**Title: City Manager**
- 5. REPORT FROM CLOSED SESSION**
- 6. FLAG SALUTE**
- 7. APPROVAL OF AGENDA**
- 8. APPROVAL OF MINUTES: None**
- 9. COMMITTEE REPORTS: None**
  - a. Economic Development/Tourism**
  - b. Finance**
  - c. Public Facilities and Services**
  - d. Public Safety**
  - e. Airport**
  - f. Solid Waste**
  - g. Emergency Task Force**
  - h. Veteran's Memorial**
  - i. Mossbrae Trail**

**10. ANNOUNCEMENTS AND PUBLIC COMMENT**

Regular City Council meetings are televised on Channel 15 to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled to be televised on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month. Meetings that take place on dates other than the 1<sup>st</sup> and 3<sup>rd</sup> Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers**

**may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

**11. ANNOUNCEMENTS AND REPORTS FROM COUNCIL AND STAFF:**

Members of the Council or staff may ask questions, request reports for a later meeting, or ask that an item be placed on a future agenda on any subject within the Council's jurisdiction.

**12. CONSENT AGENDA: None**

The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to "Adopt the Consent Agenda" and Council Members will vote without debate. Council Members may remove a Consent Agenda matter for any reason and request that it be placed on the Agenda for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of "New Business" for discussion and consideration.

**13. PUBLIC HEARING: NONE**

Public Hearing Protocol:

- a. Mayor will describe the purpose of the Public Hearing.
- b. City Staff will provide the Staff Report.
- c. City Staff will respond to questions from the City Council.
- d. Mayor will open the Public Hearing.
- e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
- f. Mayor will close the Public Hearing.

**14. OLD BUSINESS: None**

**15. NEW BUSINESS:**

- A. Funding for Regional Surface Transportation Program (RSTP)
- B. Funding for Collaborative Broadband Study

**16. ADJOURNMENT:**

**Copies of this special agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before Wednesday September 14, 2016 at 5:00.**

**The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.**

**CERTIFICATION**

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.

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Julie Iskra, Deputy City Clerk

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Date

**MEMORANDUM**

September 13, 2016

From: City Manager

To: Mayor and City Council

Subj: Funding for Regional Surface Transportation Program (RSTP).

The City of Dunsmuir requested funding for repairing and making sidewalks ADA accessible.

Melissa Cummins, Siskiyou County Transportation, indicated that this year the City would be good to partner with STAGE when requesting sidewalk repairs. The partnering would be for the city to provide the red paint and other minor issues when STAGE places the bus stops.

I spoke with Ms. Cummins on Tuesday, September 13, 2016 and she indicated the city's chances would be greater if the city was to provide some funding out of the city's funds. She did stress that it is not required.

The anticipated cost to do 13 street corner sidewalks and make them ADA compliant would be approximately \$120,000. A breakdown of the costs is attached.

The question is whether the city would be interested in utilizing some of the reserve funds, up to approximately \$12,000, a 10% match.

**RECOMMENDATION:** Move to include \$12,000 in the FY 2016-2017 budget to be used in sidewalk repairs if the City receives \$108,000 funding from the RSTP for sidewalks.

**NOTE:** The City Council can increase or decrease the proposed \$12,000.

# CITY OF DUNSMUIR

"Home of the Best Water on Earth"



September 13, 2016

Melissa Cummins, Executive Director  
Siskiyou County Transportation  
411 4<sup>th</sup> Street  
Yreka, CA 96097

The City of Dunsmuir hereby submits this request for \$120,000 in Regional Surface Transportation Program (RSTP) funds to improve pedestrian walkways and making them Americans with Disabilities Act (ADA) accessible on Dunsmuir Avenue. Improvements include adding accessible curb ramps, and constructing and reconstructing sidewalks. The 13 proposed sidewalk replacements at intersections are not ADA accessible and have six inch high curbs.

Additionally, the City of Dunsmuir will be partnering with Siskiyou County Transportation to assist with the installation of S.T.A.G.E. bus stops upgrades. Providing the red paint for curbs and other minor items.

Dunsmuir Avenue is the backbone of the transportation system in the City of Dunsmuir. It runs approximately parallel with Interstate 5 south Dunsmuir off-ramp to Siskiyou Avenue at the north end of Dunsmuir. It is the primary corridor for vehicles, bicycles, and pedestrians.

Most of the concrete sidewalks in Dunsmuir were build more than 70 years ago when Dunsmuir Avenue was State Highway 99, and well before curb ramps were used to improve access to those with disabilities. The City of Dunsmuir has been adding curb ramps to Dunsmuir Avenue as money has become available. Most recently, the City has used funds from the State Transportation Improvement Program, Proposition 1B, and a 2014 RSTP Grant to add accessible curb ramps and improve sidewalks on Dunsmuir Avenue.

Section 133 of Title 23 of the United States Code describes projects eligible for RSTP funds. The proposed project is consistent with Section 133(b)(6) (i.e. paragraph 6 of subsection b): "...bicycle and pedestrian walkways in accordance with section 217, and the modification of public sidewalks to comply with the Americans with Disabilities Act of 1990." The project is also consistent with Section 133 (c)(2) which states that "projects may not be undertaken on roads functionally classified as local or rural or rural minor collectors unless the roads were on a Federal-aid highway system on January 1, 1991, except for projects described in paragraph...(6)..of subsection (b)," Paragraph 6 of subsection (b) includes pedestrian walkways and sidewalks as stated above. Dunsmuir Avenue is classified as a "Local" road by the California Road System (CRS) maps.

Attached is a cost estimate of the proposed project in the amount of \$120,000.  
Although the City of Dunsmuir has needs well in excess of this amount, the scope of the project was limited due to the limited amount of funds available.

Thank you for your assistance.

Very respectfully,

Paul H. Poczobut Jr.  
City Manager

Encl:  
Preliminary Construction Cost

**CITY OF DUNSMUIR  
2015 RSTP GRANT APPLICATION**

**DUNSMUIR AVENUE SIDEWALK PROJECT  
(ADA ACCESSABILITY)**

**PRELIMINARY OPINION OF CONSTRUCTION COST**

**Project Description:**

Construct ADA accessible curb ramps and sidewalks on Dunsmuir Avenue.

Item	Description	Quantity Unit	\$/Unit	Total Cost
1	Concrete Demolition	3,400 SF	\$ 8	\$ 27,200
2	Asphalt Demolition	800 SF	\$ 6	\$ 4,800
3	New Concrete	3,400 SF	\$ 14	\$ 47,600
4	Hot Mix Asphalt (HMA)	800 SF	\$ 9	\$ 7,200
5	DSA Review Fee	1 LS	\$500	\$ 500
			<hr/>	
			SUBTOTAL	\$ 87,300
			Contingency	\$ 9,100
			PS&E	\$ 12,000
			Const. Engineering	\$ 10,600
			<u>Environmental</u>	<u>\$ 1,000</u>
			GRAND TOTAL	\$120,000

## City Manager

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**From:** Melissa Cummins <mcummins@co.siskiyou.ca.us>  
**Sent:** Wednesday, August 10, 2016 4:13 PM  
**To:** Melissa Cummins  
**Subject:** 2016 Call for Projects - RSTP Funding  
**Attachments:** Title 23 - USC - 2013.pdf; 2016 Exchange Agreement SCLTC & State of CA.pdf; Stmt of Compliance w XChng Agrmnt 2016.pdf

**Importance:** High

Good Afternoon,

During the August LTC meeting the Commission authorized staff to solicit for projects for potential funding from the Regional Surface Transportation Program (RSTP) Exchange Program. The attached files detail the eligibility requirements for these funds. Those parties interested in submitting projects should submit a *proposal describing the project, project costs that includes a breakdown of proposed funding and details on how it meets the criteria for the funding*. Please keep your proposal to a maximum of three pages.

I would also recommend you review USC, Section 133(b) and 133(c) for a list of eligible projects under the Surface Transportation Program; as well as Article 19 of the California Constitution. I have attached the Statement of Compliance that any agency receiving an allocation of funds would be required to execute prior to an allocation being issued. In addition, I've attached the Exchange Agreement between SCLTC and the State of California for your review.

*The deadline to submit a project for consideration is 5 p.m. on Tuesday, September 27<sup>th</sup>. No late submissions will be considered.* The list of projects will be reviewed by the SCLTC during their October 11<sup>th</sup> meeting. Each agency will have time to present specifics on their proposed project at the meeting if they so choose.

Please review the requirements below for these funds prior to submitting your proposal.

Any agency receiving an allocation of these funds must comply with the following requirements:

- Funds must be maintained in a separate account.
- All phases of the project must be competitively bid.
- Local agency overhead and other non-direct charges are ineligible expenses.
- Submit semi-annual progress reports to SCLTC including a description of work performed and costs incurred.

Please feel free to contact me should you have any questions.

*Melissa Cummins*

Executive Director  
Siskiyou County Local Transportation Commission  
P: 530.842.8220  
F: 530.841.2800

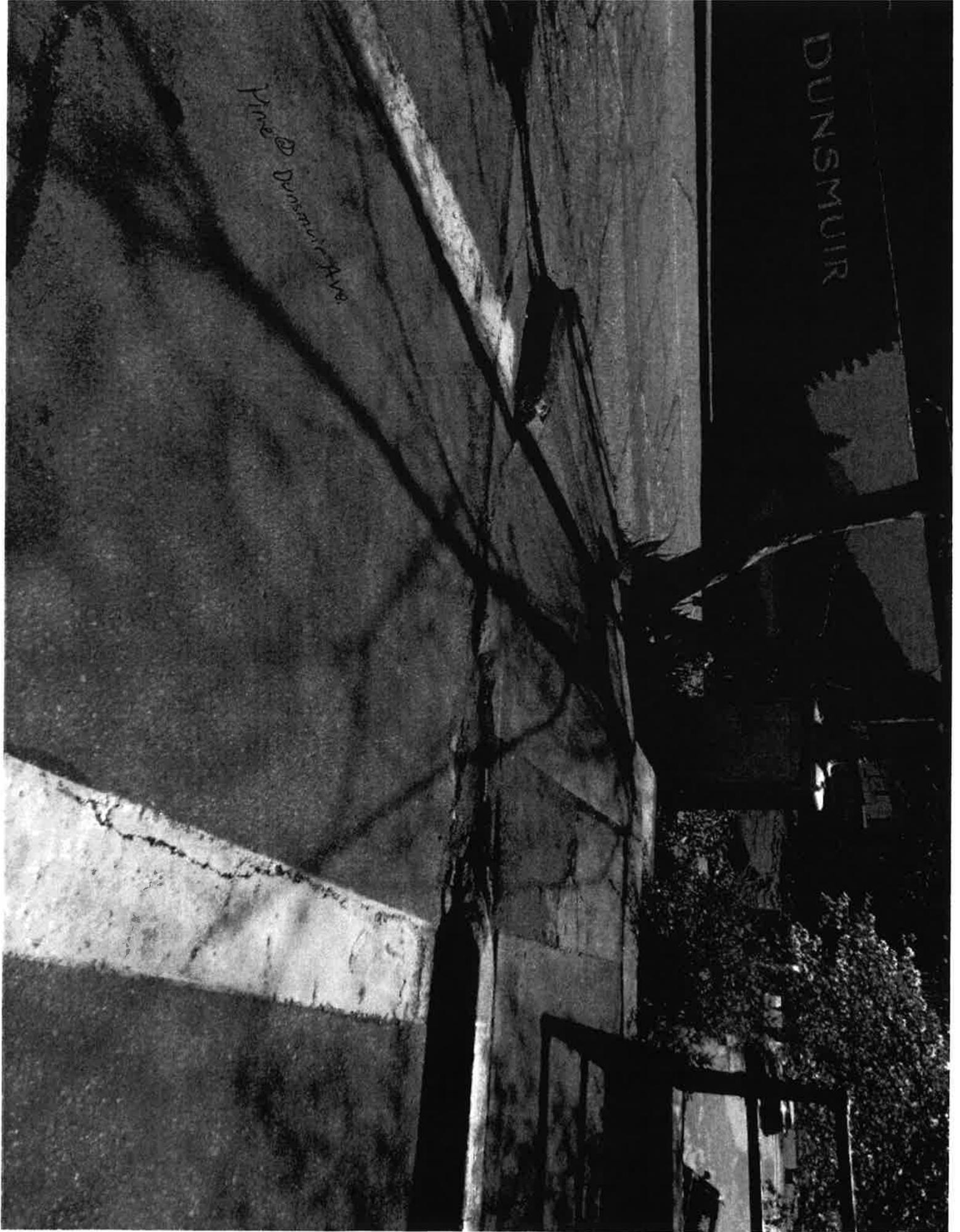
5800 DUNSMuir Ave

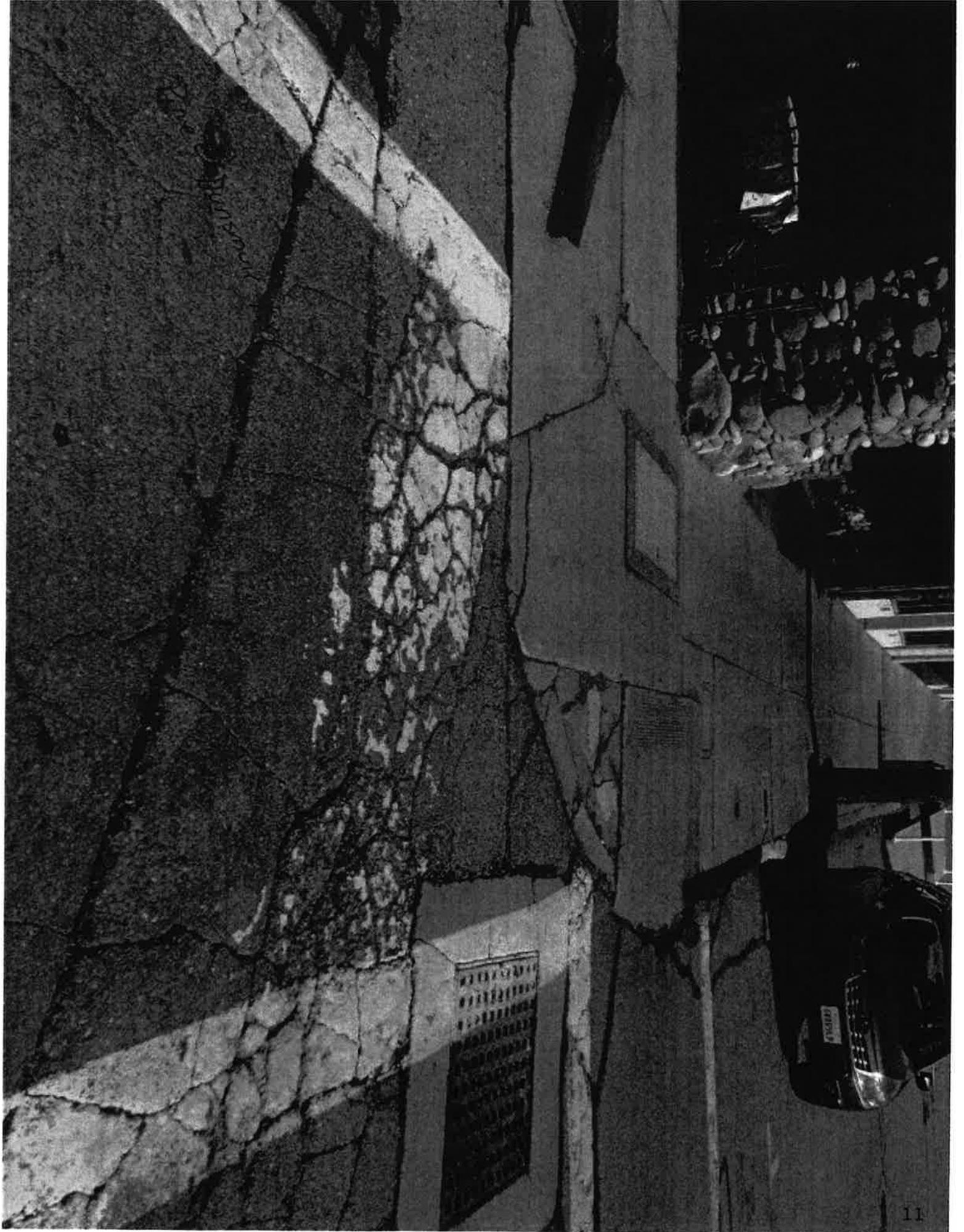
Pasta  
Sandwiches  
Calzone  
Salad Bar

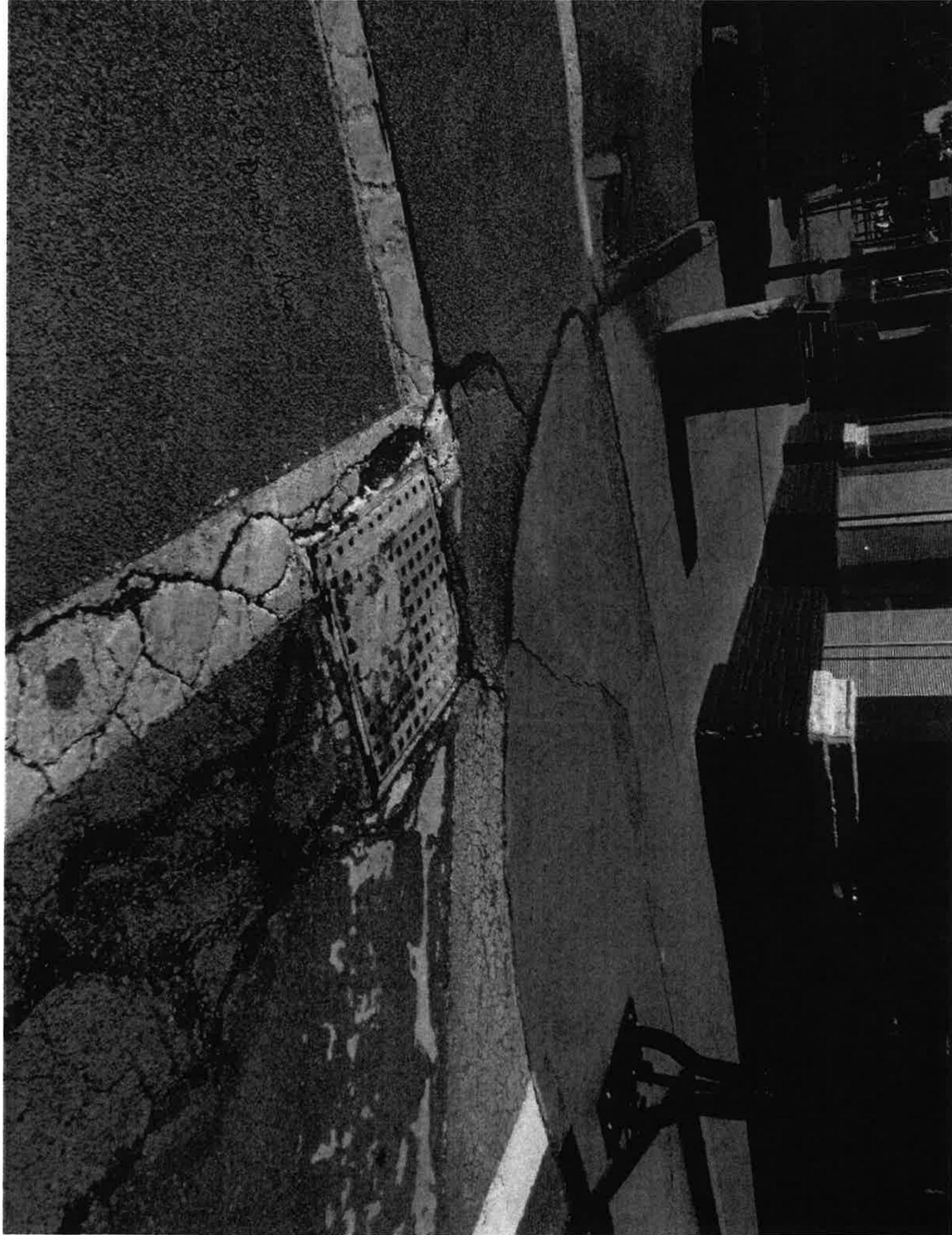
NO Delivery

DUNSMUIR

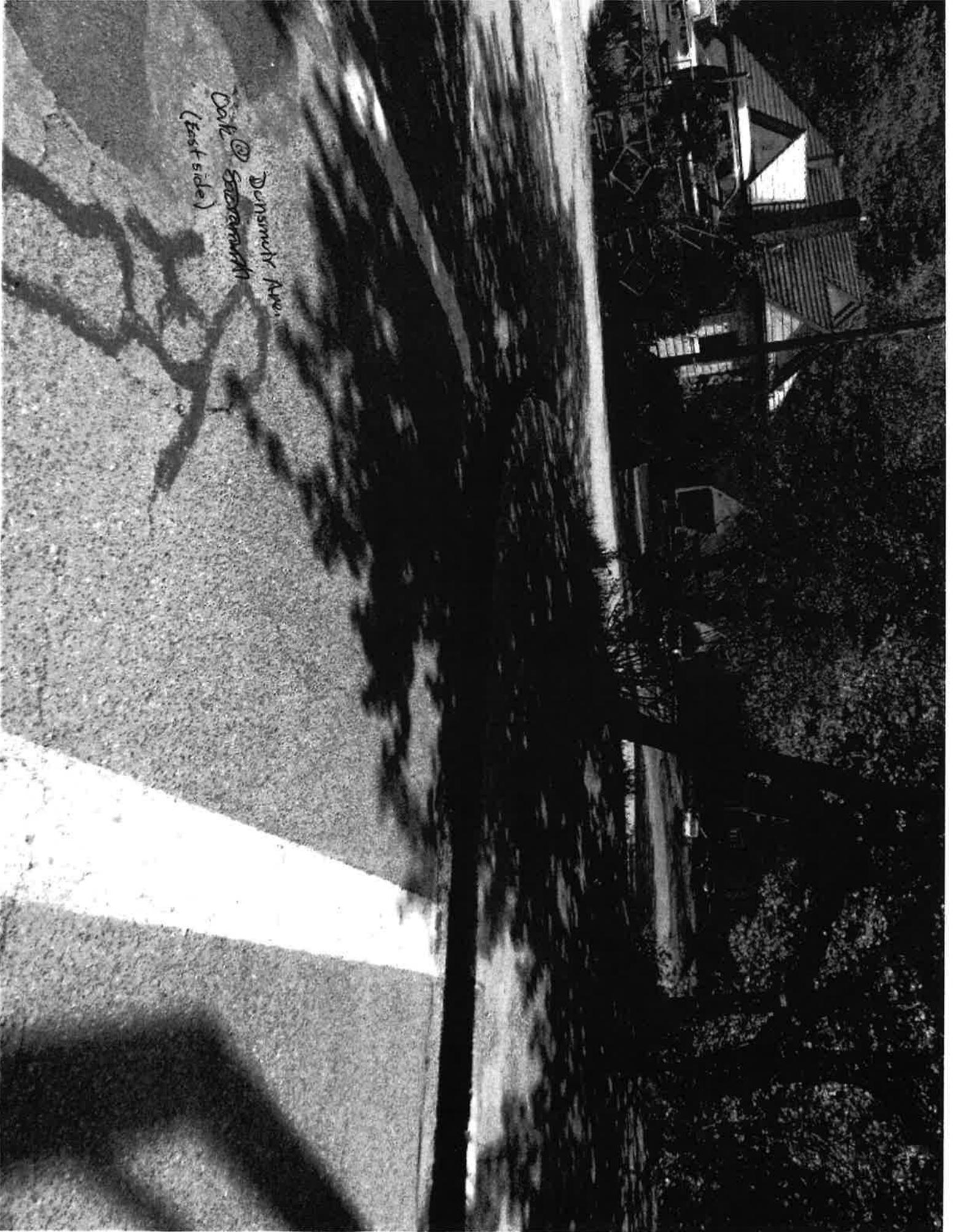
Home @ Dunsmuir Ave





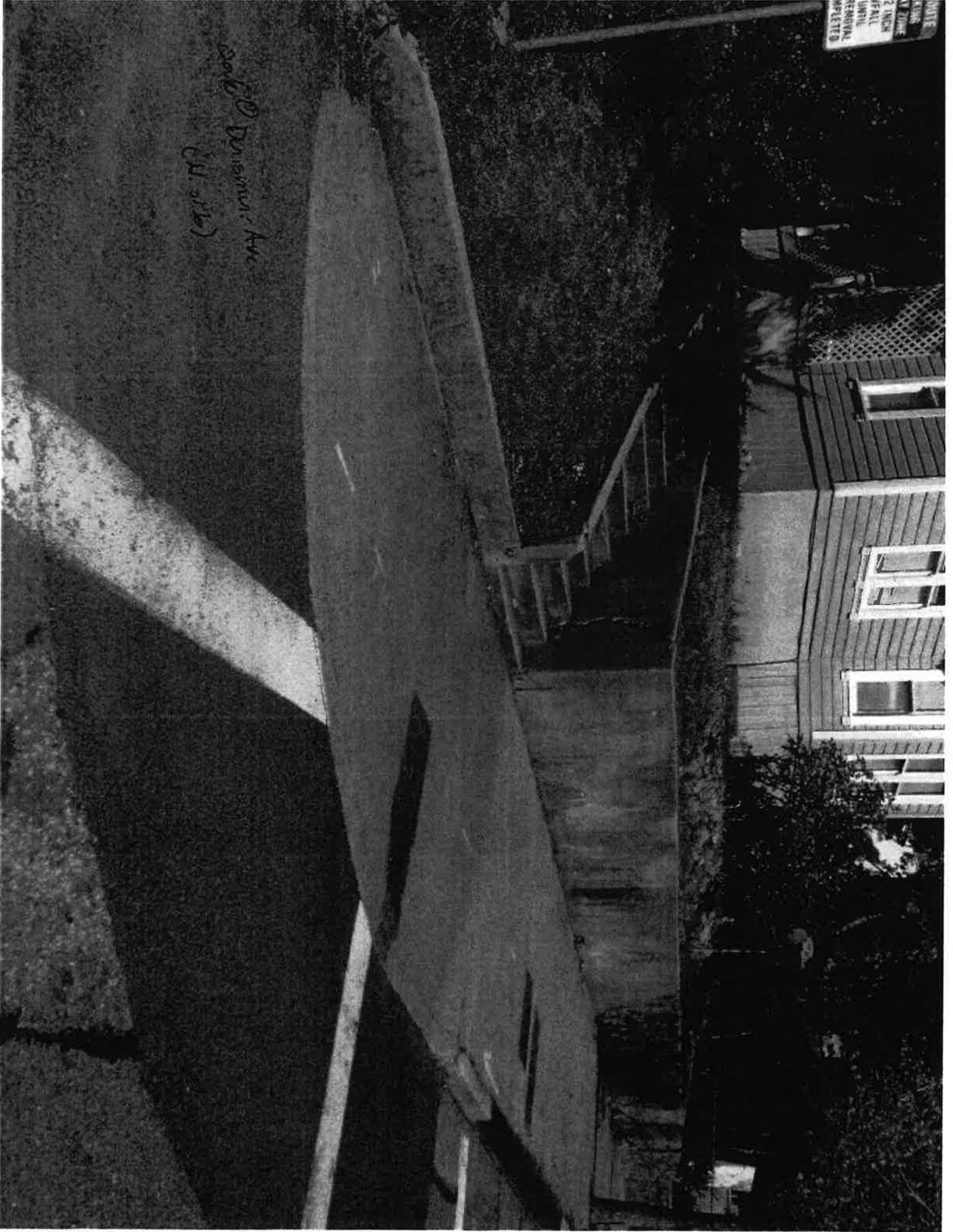


Dunsmuir Ave.  
Dale @ Savannah  
(East side)



ROUTE  
KINGS  
1 ZONE  
2 INCH  
SPALL  
UNTIL  
REMOVAL  
COMPLETE

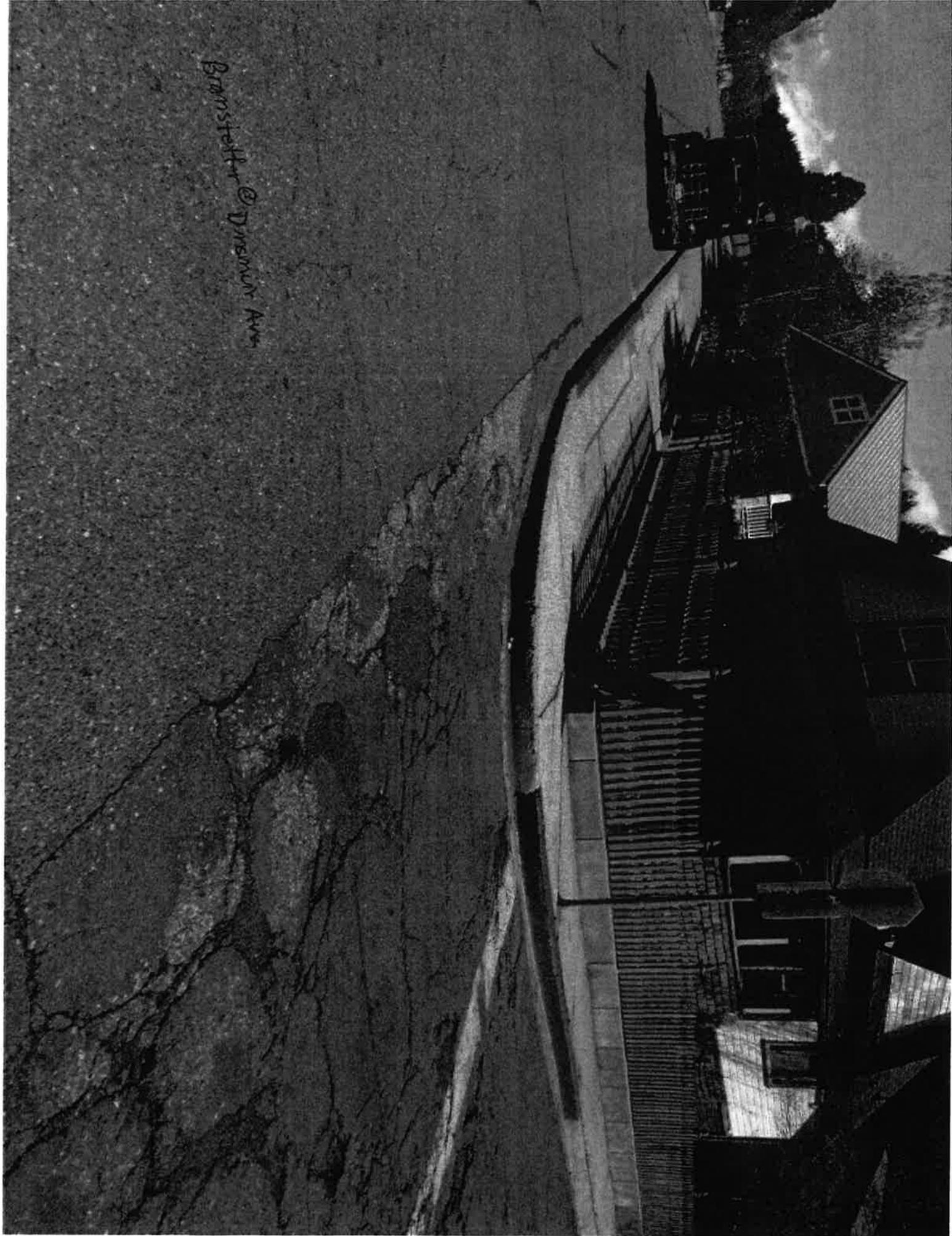
2006  
DUNSMUIR AVE  
(N. 216)

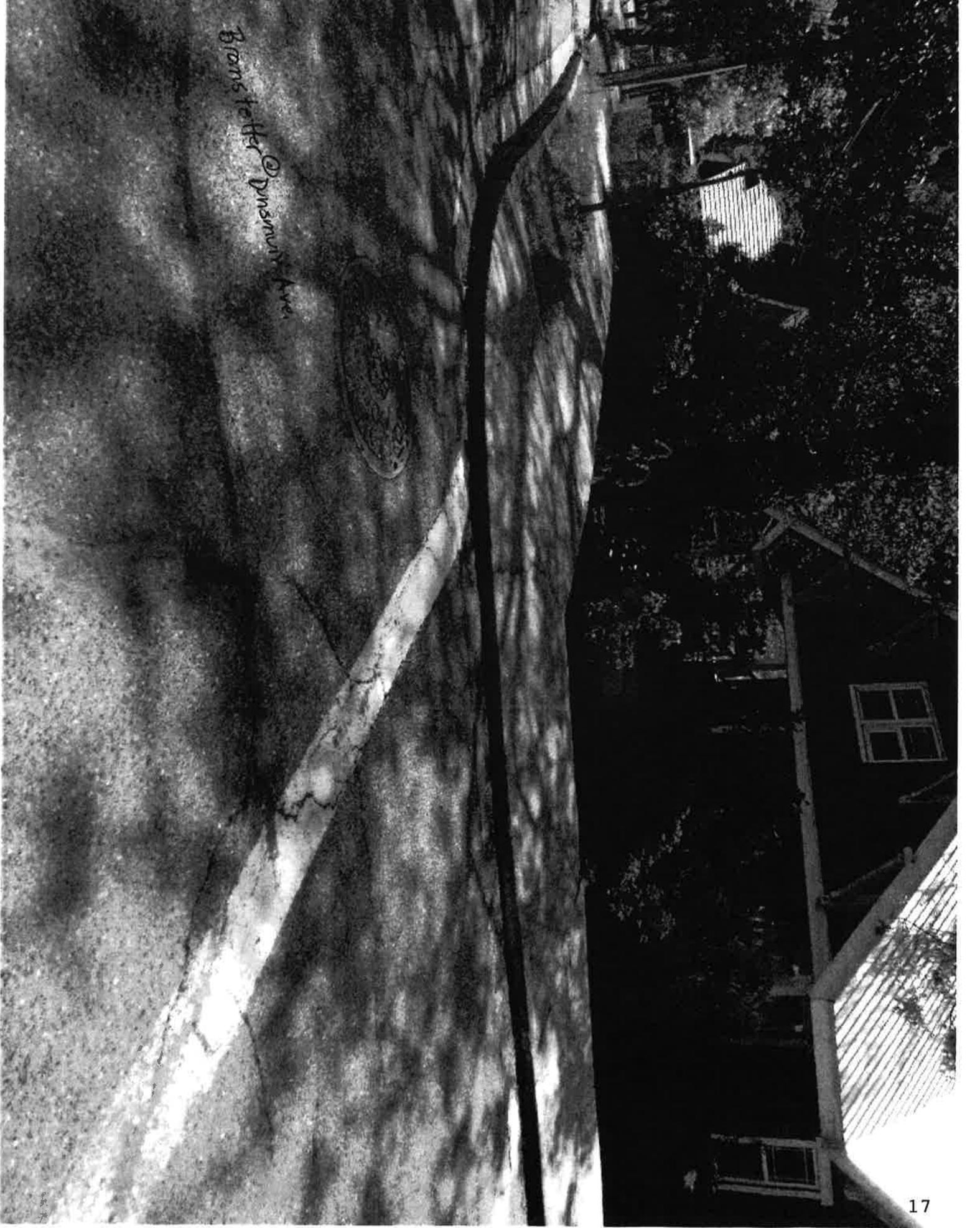


ONE @ Dunesville  
South side



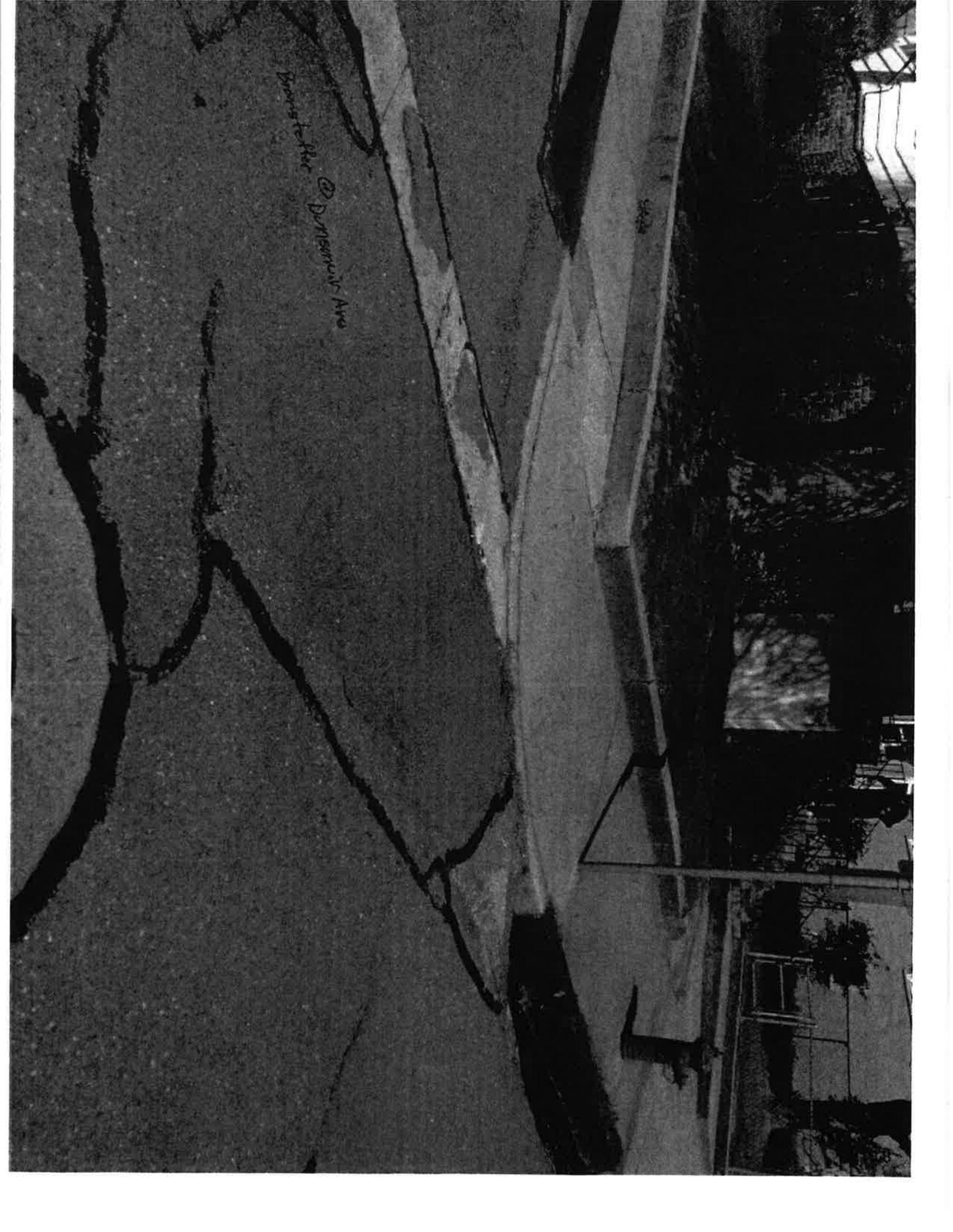
Bramstetter @ Dinsman Ave



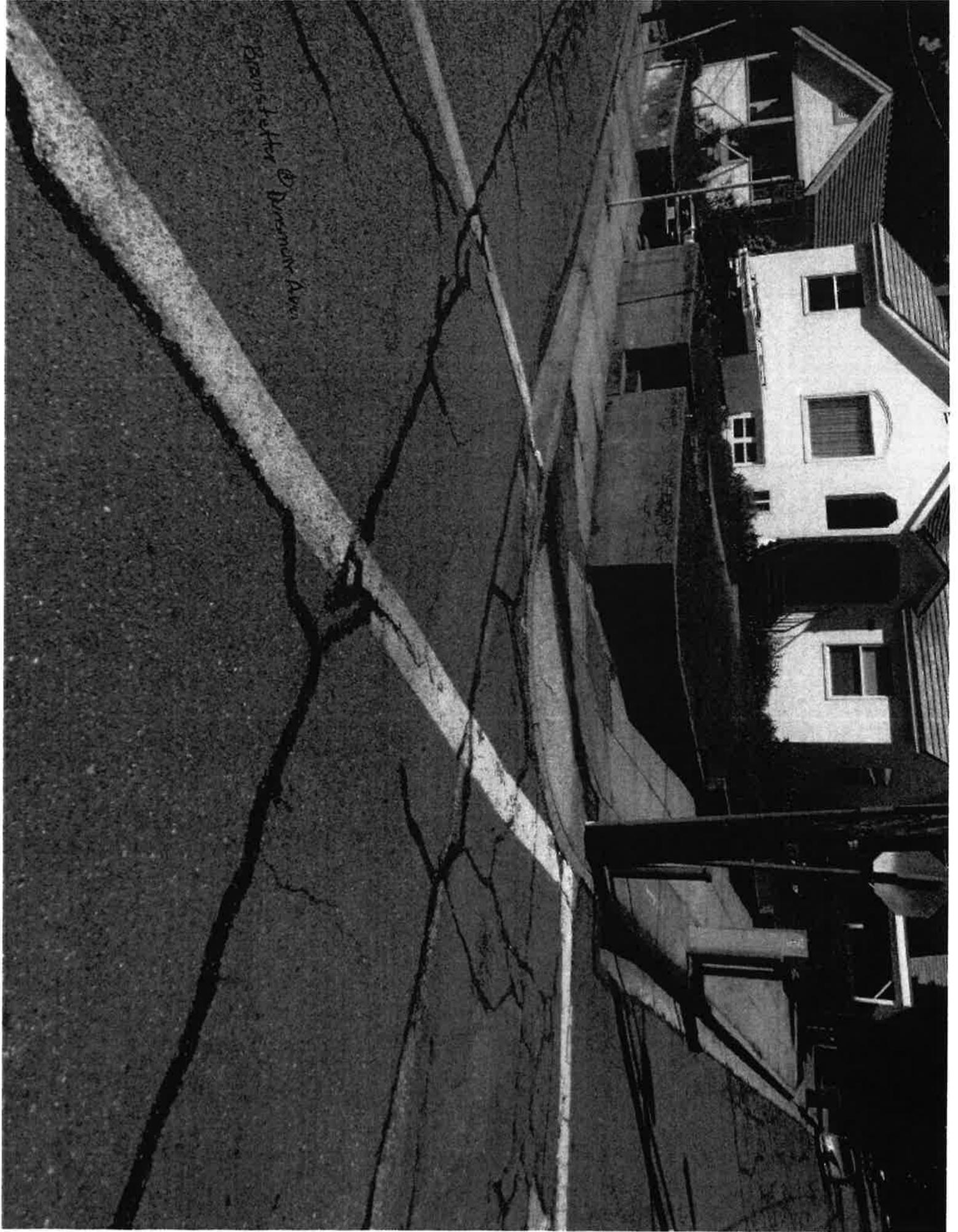


Bronx letter @ Dinsmore Ave.

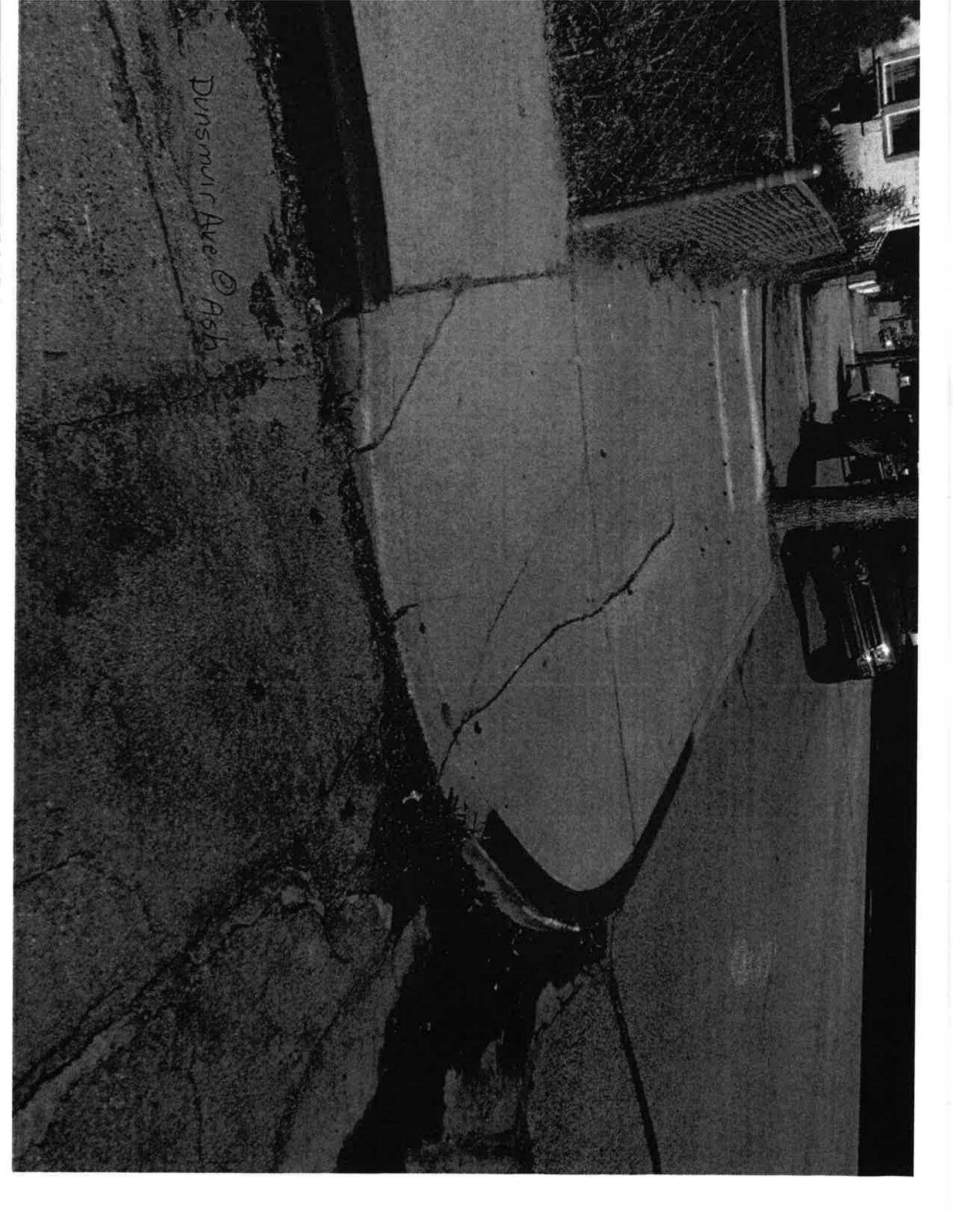
Bronxville @ Duane Ave



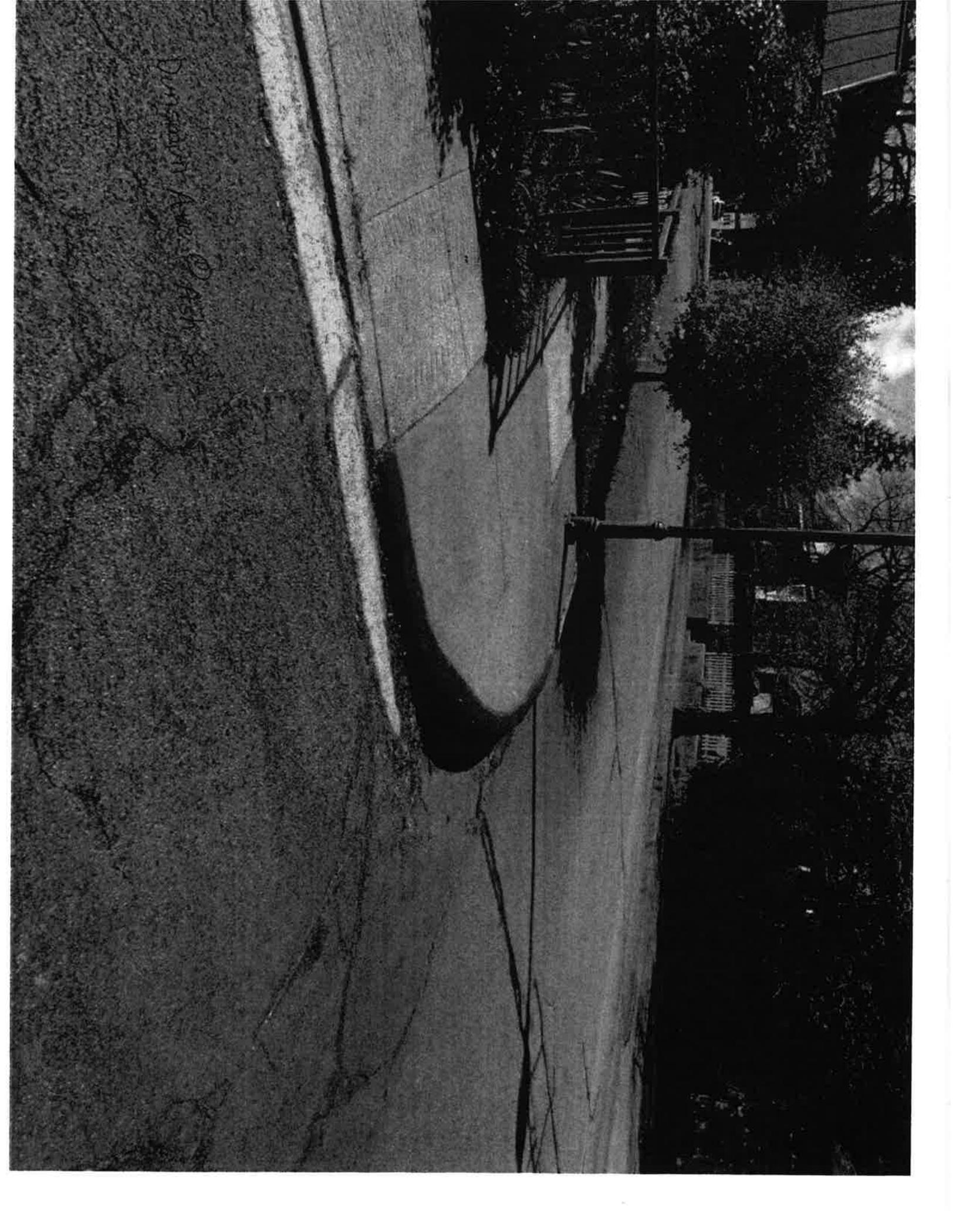
Brandt letter @ Dismal Ave



Dunsmuir Ave @ Ash



DUNSMOUTH AVE. @ 15th



Dunsmuir Ave. @ Ash

