



Home of the Best Water on Earth

City of Dunsmuir

Budget 2019-2020

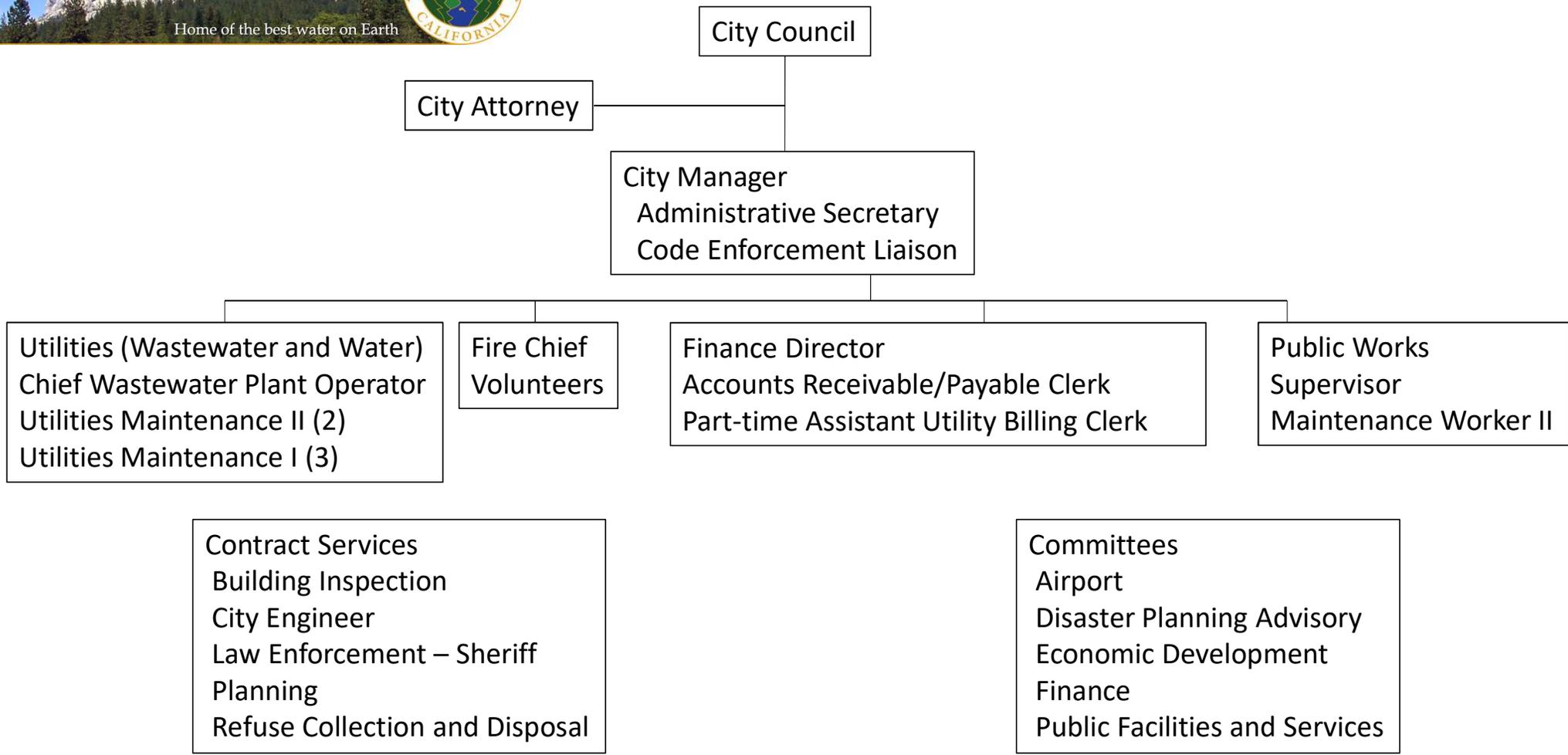


TABLE OF CONTENTS

| | |
|--|-----------|
| DUNSMUIR ORGANIZATION CHART | 1 |
| DUNSMUIR VISION STATEMENT | 2 |
| GOALS | 3 |
| CITY MANAGER’S BUDGET MESSAGE | 5 |
| PERSONNEL BUDGET | 9 |
| GOVERNMENTAL FUNDS | 10 |
| CITY COUNCIL | 13 |
| CITY MANAGER..... | 14 |
| CITY CLERK & TREASURER | 16 |
| CITY ATTORNEY..... | 17 |
| PLANNING..... | 18 |
| FINANCE | 19 |
| BUILDING INSPECTION | 21 |
| LAW ENFORCEMENT | 22 |
| FIRE..... | 23 |
| STREETS & ROADS | 25 |
| BUILDING & GROUNDS | 26 |
| COMMUNITY PROMOTIONS FUNDING | 27 |
| ENTERPRISE FUNDS | 28 |
| TAUHAINDAULI PARK..... | 29 |
| SEWER | 30 |
| SOLID WASTE | 32 |
| WATER | 34 |
| AIRPORT | 36 |
| LOCAL TRANSPORTATION FUNDS | 37 |
| GAS TAX FUNDS | 38 |
| BUDGET RESOLUTION | 40 |



City of Dunsmuir Organization Chart



Dunsmuir Vision Statement

In Dunsmuir we commit to building on our heritage while enhancing the quality of life for all.

We collaborate to foster pride, develop a vibrant and diverse economy, preserve our mountain environment, and celebrate our active and creative community.

Goals

Fiscal Year 2019-2020

The City Council adopted the following goals;

- Improve infrastructure based on needs identified in 2018-2019
- Continuously monitor and improve sidewalks when financial resources are available
- Investigate options for improving law enforcement
- Investigate options for improving code enforcement
- Create greater financial resiliency of City funds to better balance and improve reserves
- Improve community disaster preparedness and emergency response
- Improve and support tourism offerings in the City through financial allocations and City support

Goal Outcome

Improve Infrastructure

The City's engineering firm is completing a sewer plan to address the needs of the collection system and wastewater treatment facility. Engineering is also being done on a water plan that addresses water tank relocation and Phase I water main replacement. All of these projects are funded by grants/loans.

The Airport Enterprise had an engineering firm complete a Pavement Management Plan, and has another firm finishing an Airport Layout Plan. The projects are funded by FAA grants.

LED Lighting.

Sidewalks

In 2017 the City Council approved four types of trees that will be used as decorative trees throughout Dunsmuir that do not cause uplifting of sidewalks.

The sidewalk/bus stop project was completed.

The Public Works Department leveled and re-laid pavers surrounding tree wells and, in conjunction with the County Public Works Department, replaced 3 sections of sidewalks.

Investigate options for improving law enforcement

City staff has worked with the Sheriff Department (Sgt. Whetstine who is acting Police Chief, and Captain Houtman) to identify expectations. Constant communications between the Police Chief and City Manager has improved law enforcement within the City of Dunsmuir.

The committee formed to negotiate the contract will continue to meet with the Sheriff's office in the hopes of increased communication.

City of Dunsmuir
Annual Budget

Investigate options for improving code enforcement

Will hire a code enforcement position, update nuisance abatement provision of municipal code, and adopt improved weed abatement ordinance.

Create greater financial resiliency and improve reserves

The Water and Sewer fund have plans in place to maintain reserves. The General fund has a reserve but needs a plan for maintaining or increasing reserve and funding capital projects.

Improve community disaster preparedness and emergency response

Creation of DPAC (disaster planning advisory committee), updating safety element of General Plan, and awaiting grant to fund new hazard mitigation plan.

Improve and support tourism offerings in the City

SEDC; Community Promotions funding

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



August 16, 2019

Honorable Mayor and City Council:

In accordance with Dunsmuir Municipal Code Section 2.08.030 G, the following represents the preliminary budget recommended by staff with amendments provided during adoption process by Finance Committee and City Council for 2019-20. City staff members met with prior City Manager and Finance Director to develop their list of requests of assets needed to meet the needs of their areas of operations. Interim City Manager, starting in May, met with Finance Director to keep current on actual revenues being received and expenditures being made. Based on the best information available during this time, preliminary information was shared with Finance Committee and then presented to City Council for their consideration as a financial plan framework.

In adopting this budget the City Council also included the following goals and objectives for 2019-20:

1. Investigate and pursue a new or increased transactions and use tax no less than additional 1%, sufficient to fund continued and upcoming law enforcement costs, animal control, full time code enforcement officer, continue community promotions funding, establish a proactive grant writing program, and, in addition to the above, maintain a healthy general fund balance/reserve;
2. Investigate solutions to Children's park expenses;
3. Review inter-fund borrowing and indirect cost allocation account;
4. Investigate any and all options to the current contract for solid waste collection and removal prior to preparation of 2020-21 preliminary budget;
5. Clarify legal status of airport fund/enterprise and any assets associated with it;
6. If legal, execute promissory note for airport fund to pay back general fund;
7. Separate assets not essential to airport;
8. Develop operational plan that reasonably predicts solvency for airport fund;
9. Spend absolute minimal amount on airport grants until operational plan is adopted

The most volatile of City funds is the general fund. As presented today it is projected to operate at a negative balance of \$91,056 for the 19-20 fiscal year.

The single largest expenditure in the general fund continues to be for law enforcement. The memorandum of understanding with Siskiyou County and the Sheriff's office was renewed with a significant increase in cost per hour of service and overtime costs. The total estimated cost reflects a reduction in patrol hours to compensate for increased hourly costs.

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



\$15,000 is estimated for tax proceeds from cannabis operations. There are two cultivation use permits that have been approved with commercial business permits being processed. Neither prospective operator has State license at this time. There is a medical retail use permit that has been in operation for some time that will need a commercial business permit and a new state license to operate. There is a tax rate to be applied when these businesses begin operations under state law and Dunsmuir ordinances.

The water bottling facility owned by the City is leased out and rents are being received along with proceeds from purchase of water. The initial lease amounts are a smaller amount than what will be received in the future when lease amounts are closer to what received in the past.

The General Fund budget includes a new full time code enforcement position. When possible in the future staff strongly recommends additional manpower in the public works operation. The public works allocation of manpower has been down a full position for about 5 years. The prior year budget (18-19) did provide for ½ time code enforcement and ½ time public works position. During the year a full time position became available in the water department and the incumbent applied for and was appointed to that position.

Utility funds include water, sewer, and solid waste enterprises. All have had 5 year plans adopted by the City Council and rates adjusted after Proposition 218 elections. The budget includes the recommendations from the 5 years plans. Also included is new position of Grade III Wastewater Chief Plant Operator which is called for in rate study and State Board evaluations of Dunsmuir operations.

New sewer rates were implemented as of July 1, 2019. Flat rate fees were increased and commercial rates are to be based on winter usage for individual customers. The operating deficit in the sewer utility fund will be eliminated by transferring some assets from the sewer improvements fund into the sewer enterprise fund. A balance will be maintained in the improvements fund to pay long term indebtedness (bonds) incurred over the many years of operation of the sewer system. Anticipated fund balances in operations fund will be transferred back into improvements fund each year. Capital improvements to the collection system and to the plant are to be done during the next five fiscal years. Much of the capital work anticipates grants assistance.

Water rates will increase as projected in five year plan adopted two years ago. A new position was added to this department in 18-19 but no additional positions are requested during 19-20. The major project being pursued is new water tank located in different position than current tank and improvements to water main lines serving the tank. This project anticipates funding from grant sources supplemented by loans. Additional project of highest priority is improvement to the collection and transmission system at the source, springs. The pipes have aged and need to be upgraded. Grants and loans are being pursued for this work.

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



Solid Waste operation will continue under current contract. City Council has authorized negotiation of new contract/arrangement with current hauler or go out to bid for long term contract. Current rate and proposed increase was approved by voters in Proposition 218 election. New contract should address possibility of franchise fee, along with green waste and recycling issues though such is not believed to be financially feasible at this time.

Tauhindauli Park continues to be maintained by Parks District with that contract within the annual allocation received from the endowment fund.

The airport fund continues to operate in deficit. There are several plans being discussed to provide for long term financial health of the airport fund, but none of immediate impact. The airport committee continues to be huge asset of information about operations. The new Airport Layout Plan will provide guidance for future operations and suggests possible improvements that may create a positive cash position on an annual basis. The biggest opportunity is development of the property to the east of the airport with lease revenue providing income for airport fund. This development depends on a water source though new options are being discussed including well just southwest of airport and new well northwest of airport. Airport committee is also investigating sale of gasoline and possibility of fixed base operator (fbo) as increased revenue options.

This budget recommends use of gas tax funds for several sidewalk projects where these funds have offset staff costs in the past. Specific projects list has yet to be developed but will be presented to City Council prior to initiation of any work.

Random Thoughts

The Fire Chief has begun talking about replacing a truck in the near future though such is not included in this budget. See fund 70.

The butterfly bridge project continues to move forward with assistance from Siskiyou County public works director who is project managing the federal grant that is administered by Caltrans. Hopefully within the next two years there will be a new bridge.

A replacement or new transactions and use tax is being discussed. The current ½ cent tax sunsets in 2026. Finance Committee assigned lead role in pursuing tax election.

A capital assets plan is being prepared and will be used to provide information for development of future year budgets.

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



The City had several bad years of claims experience and continues to pay SCORE, its risk management group, back on an annual basis. Recent years have been relatively claims free. Continued good experience will eventually eliminate past assessments and reduce current annual premiums.

Payments received on CDBG and EDBG prior loans continue to be used to pay off deficits in prior year program funds. Once these funds are out of deficit they will be eliminated. New grants from CDBG or EDBG will require creation of new funds without prior program deficits.

Staff thanks the City Council for the opportunity provided to share our thoughts and recommendations for fiscal 2019-20 year.

2019/2020 Personnel Budget

| Position | City | Finance | Accts | Admin | Utilities | Pub Works | Pub Works | CSO | Pub Util | Fire | Fire | TOTAL | |
|-------------------------------------|---------|----------|--------|--------|-----------|-----------|-----------|--------|----------|----------|----------|----------|----------|----------|--------|--------|-----------|-----------|
| | Manager | Director | Rec. | Asst. | Clerk | Sup | MWI | | UMII | UMII | UMIII | UMI | UMI | UMI | Chief | Dept | | |
| <i>Incumbent</i> | | | | | | | | | | | | | | | | | | |
| <i># of part time or volunteers</i> | | | | | | | | | | | | | | | | | | |
| Salaries Regular | 100,000 | 68,046 | 45,598 | 45,739 | | 55,037 | 47,586 | 34,986 | 60,715 | 56,742 | 60,000 | 44,324 | 41,858 | 43,121 | 58,661 | | 762,414 | |
| Salaries Part Time | - | - | | - | 21,255 | | - | - | | - | - | - | - | | 10,670 | | 31,925 | 794,339 |
| FICA | 7,650 | 5,206 | 3,488 | 3,499 | 1,626 | 4,210 | 3,640 | 2,676 | 4,645 | 4,341 | 4,590 | 3,391 | 3,202 | 3,299 | 4,488 | 816 | 60,767 | |
| PERS employer | 6,985 | 4,753 | 3,185 | 4,428 | 1,485 | 5,328 | 4,606 | 2,444 | 5,877 | 5,493 | 5,808 | 4,291 | 2,924 | 3,012 | 7,646 | | 68,263 | |
| Health Insur. | 17,975 | 17,975 | 17,975 | 24,761 | | 24,761 | 24,761 | 17,975 | 17,975 | 24,761 | 24,761 | 17,975 | 8,268 | 24,761 | 8,268 | | 272,952 | |
| Workers Comp | 1,891 | 1,287 | 862 | 865 | 402 | 7,784 | 6,731 | 4,948 | 8,588 | 8,026 | 8,486 | 6,269 | 5,920 | 6,099 | 7,958 | 21,383 | 97,499 | 97,499 |
| Deferred Comp. | 2,000 | 1,361 | 912 | 915 | - | 1,101 | 952 | 700 | 1,214 | 1,135 | 1,200 | 886 | 837 | 862 | 1,173 | - | 15,248 | |
| Personnel Total | 136,501 | 98,627 | 72,021 | 80,207 | 24,768 | 98,221 | 88,276 | 63,729 | 99,014 | 100,497 | 104,845 | 77,137 | 63,009 | 81,155 | 88,194 | 32,869 | 1,309,069 | 1,309,069 |
| SCORE share Liability | 8,502 | 6,143 | 4,486 | 4,996 | 1,543 | 6,118 | 5,499 | 3,970 | 6,167 | 6,260 | 6,531 | 4,805 | 3,925 | 5,055 | 5,493 | 2,047 | 81,540 | 81,540 |
| SCORE Assessment | 4,171 | 3,014 | 2,201 | 2,451 | 757 | 3,001 | 2,697 | 1,947 | 3,025 | 3,071 | 3,204 | 2,357 | 1,925 | 2,480 | 2,695 | 1,004 | 40,000 | 40,000 |
| PERS Unfunded Liability | 10,695 | 7,277 | 4,877 | 4,892 | 2,273 | 5,886 | 5,089 | 3,742 | 6,493 | 6,068 | 6,417 | 4,740 | 4,477 | 4,612 | 6,274 | 1,141 | 84,952 | 84,952 |
| General Fund | | | | | | | | | | | | | | | | | 1,515,561 | |
| City Manager | 25% | 5% | | 15% | | | | | | | | | | | | | 35,263 | |
| Finance | 5% | 45% | 38% | | 25% | | | | | | | | | | | | 58,262 | |
| City Clerk | 5% | | | 35% | | | | | | | | | | | | | 21,009 | 329,789 |
| Planning | 5% | | | 20% | | | | | | | | | | | | | 14,148 | |
| Fire | | | | | | | | | | | | | | | 100% | 100% | 69,331 | |
| Buildings/Grounds | | | | | | 46% | 31% | | | | | | | | | | 40,069 | |
| Streets | 5% | 5% | | | | 46% | 31% | | | | | | | | | | 48,471 | |
| Code Enforcement | 10% | | | | | | | 95% | | | | | | | | | 43,236 | |
| Tauhaindauli Park | | | | | | 1% | 1% | | | | | | | | | | 1,026 | 1,026 |
| Solid Waste | 10% | 10% | 20% | 10% | 25% | 5% | 5% | | | | | | | | | | 40,943 | 40,943 |
| LTC | | | | | | | | | | | | | | | | | | |
| Gas Tax | | | | | | | | | | | | | | | | | | |
| Water | 15% | 15% | 20% | 10% | 25% | | 30% | | 25% | 75% | | 50% | 95% | 5% | | | 180,309 | 180,309 |
| Waste Water | 15% | 15% | 20% | 10% | 25% | | | | 75% | 25% | 100% | 50% | 5% | 95% | | | 229,156 | 229,156 |
| Airport | 5% | 5% | 2% | | | 2% | 2% | 5% | | | | | | | | | 13,116 | 13,116 |
| Check sum | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 794,339 | 794,339 |

Governmental Funds

Fiscal Year 2019-2020

Governmental funds are those that account for governmental activities funded by general revenues (i.e. taxes and fees) and special revenues (i.e. grants, subventions, special assessments, etc.).

General Fund

General Fund (10)

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, business licenses, unrestricted revenues from the state, fines and forfeitures and interest income.

Cannabis (Dept: 420)

This Department is used to track revenues and expenditures related to the Cannabis tax.

Law Enforcement (Dept: 509)

This Department within the General Fund revenue is used to track appropriation from the state for special law enforcement activities, and used to support the Siskiyou County Sheriff Department in their contract role with the City of Dunsmuir.

State Safety (Dept: 511)

This Department is used to track grant appropriations specifically in support of the Fire Department.

Special Revenue Funds

Local Transportation Fund (50)

Fund setup to track revenue and expenditures related to funding programmed through the Siskiyou County Local Transportation Commission.

SB-1 Transportation Fund (58)

The Road Repair and Accountability Act of 2017 provides funding for transportation purposes for local streets and roads from fuel excise taxes, commercial vehicle weight fees, local transactions and use taxes, and federal funds.

Gas Tax Fund(s) (59, 60, 61, 62, 63, 64, 66)

Established to account for revenues and expenditures on road-related projects in the City of Dunsmuir. Financing is provided by the City's share of the statewide tax on gasoline and other fuels.

Fire Assessment Tax Fund (70)

The Fire Assessment Fund was established for the sole purpose of providing funding for vehicles and associated equipment for fire protection and emergency medical services to be used by the Dunsmuir Volunteer Fire Department.

City of Dunsmuir
Annual Budget

Economic Development Block Grant Fund (82)

This fund was established to track financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects.

Program Income Fund (92)

This fund was established to track the gross income that is directly generated from a CDBG funded activity; primarily from payments of principal and interest on loans made using CDBG funds.

South Dunsmuir Sewer Assessment Fund (93)

This fund is to account for a special assessment on parcels south of Dunsmuir City limits to extend city sewer service to those parcels.

General Fund Revenue

| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|------------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Fund: 10 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| 4100.00 SECURED & UNSECURED TAXES | 286,234 | 291,900 | 291,900 | 293,432 | 293,432 | 293,432 |
| 4120.00 SALES & USE TAX | 148,612 | 150,000 | 150,000 | 155,000 | 155,000 | 155,000 |
| 4125.00 TRANSACTION & USE TAX | 95,883 | 95,000 | 95,000 | 110,000 | 110,000 | 110,000 |
| 4130.00 TRANSIENT OCCUPANCY TAX | 150,155 | 155,000 | 155,000 | 155,000 | 155,000 | 155,000 |
| 4140.00 FRANCHISES | 39,813 | 38,000 | 38,000 | 40,000 | 40,000 | 40,000 |
| 4150.00 BUSINESS LICENSE FEE | 18,546 | 19,000 | 19,000 | 16,000 | 16,000 | 16,000 |
| 4160.00 REAL PROPERTY TRANSFER TAX | 5,017 | 3,600 | 3,600 | 5,000 | 5,000 | 5,000 |
| 4200.00 ANIMAL LICENSE | 802 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 4210.00 BUILDING PERMITS | 9,229 | 10,000 | 10,000 | 5,000 | 5,000 | 5,000 |
| 4215.00 PLAN CHECK FEES | 2,316 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 4230.00 ENCROACHMENT PERMITS | 550 | 400 | 400 | 500 | 500 | 500 |
| 4300.00 VEHICLE CODE FINES | 459 | 500 | 500 | 500 | 500 | 500 |
| 4310.00 CRIMINAL FINES | 493 | 500 | 500 | 500 | 500 | 500 |
| 4320.00 PARKING TICKETS | 4,321 | 2,000 | 2,000 | 4,000 | 4,000 | 4,000 |
| 4400.00 INTEREST - LAIF | 1,294 | 900 | 900 | 2,000 | 2,000 | 2,000 |
| 4405.00 INTEREST - CHECKING | 40 | 30 | 30 | 80 | 80 | 80 |
| 4430.00 BUILDING RENTALS | 98,102 | 93,750 | 34,974 | 58,989 | 58,989 | 58,989 |
| 4470.00 CEMETERY PLOTS SALES | 222 | 500 | 500 | 100 | 100 | 100 |
| 4500.00 MOTOR VEHICLE IN-LIEU | 869 | 800 | 800 | 800 | 800 | 800 |
| 4510.00 HOMEOWNERS' TAX RELIEF | 4,239 | 2,500 | 2,500 | 3,500 | 3,500 | 3,500 |
| 4540.00 PROP 172 AUG'N-PUB. SAFETY | 15,853 | 13,000 | 13,000 | 15,500 | 15,500 | 15,500 |
| 4550.00 VLF NET | 172,581 | 167,000 | 167,000 | 175,000 | 175,000 | 175,000 |
| 4710.00 FISH & GAME IN-LIEU | 294 | 250 | 250 | 300 | 300 | 300 |
| 4800.00 ZONING & SUBDIVISION FEES | 1,000 | 500 | 500 | 4,000 | 4,000 | 4,000 |
| 4801.00 Environmental Doc. Fees | 0 | 0 | 0 | 3,000 | 3,000 | 3,000 |
| 4810.00 VARIANCES | 0 | 0 | 0 | 300 | 300 | 300 |
| 4820.00 USE PERMITS | 0 | 500 | 500 | 600 | 600 | 600 |

City of Dunsmuir

Annual Budget

| | | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|
| 4830.00 SIGN PERMITS | 300 | 500 | 500 | 500 | 500 | 500 |
| 4850.00 DISTRICT CALLOUT REIMBURSEMENT | 22,779 | 23,000 | 23,000 | 25,000 | 25,000 | 25,000 |
| 4870.00 MUTUAL AID/BILLABLE SERVICES | 116,716 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 4875.00 EF RECOVERY TRUST ACCT PAYMENT | 10,787 | 6,000 | 6,000 | 5,000 | 5,000 | 5,000 |
| 4960.00 WATER CHARGES | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| 4990.00 GRANT ADMIN REVENUE | 6,030 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 5000.00 MISC SERVICE | 573 | 500 | 500 | 500 | 500 | 500 |
| 5150.00 UNCLASSIFIED REVENUES | 801 | 1,000 | 1,000 | 500 | 500 | 500 |
| 5160.00 INDIRECT COST ALLOCATIONS | 85,814 | 227,689 | 227,689 | 214,536 | 214,536 | 214,536 |
| | <u>1,300,724</u> | <u>1,372,319</u> | <u>1,313,543</u> | <u>1,373,137</u> | <u>1,373,137</u> | <u>1,373,137</u> |
| Dept: 420 Cannabis | | | | | | |
| 4204.20 Cannabis Tax | 0 | 0 | 0 | 15,000 | 15,000 | 15,000 |
| 4204.21 Cannabis Fees | 0 | 0 | 0 | 3,000 | 3,000 | 3,000 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>18,000</u> | <u>18,000</u> | <u>18,000</u> |
| Dept: 509 LAW ENFORCEMENT | | | | | | |
| 4670.00 OTHER FEDERAL GRANTS | 139,416 | 125,000 | 148,747 | 125,000 | 125,000 | 125,000 |
| | <u>139,416</u> | <u>125,000</u> | <u>148,747</u> | <u>125,000</u> | <u>125,000</u> | <u>125,000</u> |
| Dept: 511 Fire Grant | | | | | | |
| 4620.00 STATE GRANT FUNDS | 3,954 | 5,744 | 5,744 | 5,744 | 5,744 | 5,744 |
| | <u>3,954</u> | <u>5,744</u> | <u>5,744</u> | <u>5,744</u> | <u>5,744</u> | <u>5,744</u> |
| Total Revenues | <u>1,444,094</u> | <u>1,503,063</u> | <u>1,468,034</u> | <u>1,521,881</u> | <u>1,521,881</u> | <u>1,521,881</u> |

----- GENERAL FUND -----

| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|--------------------|--------------|--------------|----------------------|----------------------|----------------------|--------------------|
| Total Revenues | 1,444,094 | 1,503,063 | 1,468,034 | 1,521,881 | 1,521,881 | 1,521,881 |
| Total Expenditures | 1,375,766 | 1,477,500 | 1,497,500 | 1,499,221 | 1,607,840 | 1,612,937 |
| GENERAL FUND | 68,328 | 25,563 | -29,466 | 22,660 | -85,959 | -91,056 |

City Council

Fiscal Year 2019-2020

The legislative body for the City of Dunsmuir is the City Council. The City Council is advised by the following standing commissions and committees:

- Dunsmuir Planning Commission
- Economic Development/Tourism
- Finance Committee
- Public Facilities and Services Committee
- Airport Committee
- Disaster Planning Advisory Committee

The **City Council** for the City of Dunsmuir, comprised of five council members, provides policy direction to the City Manager. The Council adopts ordinances to control the affairs of the City. The Council oversees the fiscal affairs of the City and approves and adopts the annual City budget. The City Council meets on the first and third Thursday of each month at the City Council Chambers.

The City of Dunsmuir **Planning Commission** is a permanent committee of seven persons appointed by the Dunsmuir City Council to review matters related to planning and development. The Planning Commission meets on the first Wednesday of every month at the City Council Chambers for the purpose of considering City land use matters.

The **Finance Committee** is comprised of two City Council members and the City Treasurer. The City Manager and Finance Director attend these committee meetings as staff support. The Finance Committee meets to review the mid-year budget and draft budgets prior to presentation to the full City Council. The committee also meets to review business loan applications and other city financial issues.

The **Airport Committee** is comprised of two City Council members and two citizens. City staff (City Manager, Finance Director, and Public Works Supervisor) regularly attend this meeting to update the committee on airport activity.

The **Disaster Planning Advisory Committee** is comprised of five members appointed by the Mayor with consent of the Council. The purpose of the Disaster Planning Advisory Committee shall be to advise the City Council of the City of Dunsmuir on the matters related to disaster preparedness, mitigation, and recovery.

Fiscal Year 2019-2020
Department Detail
Dept. City Council
Fund 10-Dept. 501

| | Department Detail | | | | | |
|-------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 501 CITY COUNCIL | | | | | | |
| 7200.00 TRAINING & EDUCATION | 5,510 | 5,000 | 5,000 | 7,500 | 7,500 | 7,500 |
| 7230.00 SUB/MEMBERSHIP DUES | 1,088 | 1,100 | 1,100 | 1,500 | 1,500 | 1,500 |
| 7300.00 PROFESSIONAL SERVICES | 5,635 | 5,500 | 5,500 | 6,000 | 6,000 | 6,000 |
| 7410.00 ADV/NOTICES | 338 | 500 | 500 | 500 | 500 | 500 |
| 7730.00 UTILITIES | 592 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 7900.00 OFFICE EXPENSES | 327 | 550 | 550 | 550 | 550 | 550 |
| CITY COUNCIL | 13,490 | 13,750 | 13,750 | 17,150 | 17,150 | 17,150 |

City Manager

Fiscal Year 2019-2020

Administration is the principal link between the City Council, City staff, and the public. The role of the Department is to provide the best public service possible to all involved with the City, whether they are residents, business, staff, or the City Council.

City Manager

The City Manager's role is to leverage available resources, whether fiscal, social, or political, towards uses that maximize benefits to the community. In doing so, the City Manager spurs the organization to accomplish Council goals and leads to a high level of citizen satisfaction by providing strong administrative leadership and fostering successful working relationships between the City Council, the public and the staff.

As the City's Chief Executive Officer, the City Manager and staff pursue excellence and professionalism in providing leadership to and management for all departments and services by maintaining transparency, flexibility, clarity, and accountability of the organization to the Council, to the public, and to other agencies. The City Manager is responsible for the enforcement of all laws and City ordinances; appointment of department heads; submission of the annual budget to the City Council and ensure projects are successfully completed to achieve City goals. In addition, the City Manager and staff recommend policies and programs to the City Council based on sound research and advocate Council policy and City interests.

The City Manager also holds the title of: City Clerk, Airport Manager, and Contract Administer for the Sheriff Services, Planning, Building, Solid Waste, Engineering, and City Attorney.

The City Manager's Office will:

- Translate Council policy direction, vision and decisions into reality
- Develop the annual operating budget and present it to the City Council for consideration
- Execute the programs, projects and activities appropriated in the annual budget
- Support the Council's policy making role by ensuring that the Council is provided with timely, accurate, and complete information based on sound research
- Drive fiscal performance to exceed citizen expectations
- Provide support and guidance to City Departments
- Direct the development of special programs that are aligned with the priorities established by the community and the City Council
- Hire and develop City department heads and staff and ensure work performance
- Provide legislative analysis, legislative relations, and coordination of National and California League of Cities events and information sharing
- Provide public education and communicate relevant information to the public, City Council and staff about goals, accomplishments, plans and activities

City of Dunsmuir
Annual Budget

Fiscal Year 2019-2020
Department Detail
Dept. City Manager
Fund 10-Dept. 502

| Department Detail | | | | | | |
|------------------------------------|--------|--------|---------|---------|---------|--------|
| | 17/18 | 18/19 | 18/19 | 19/20 | 19/20 | 19/20 |
| | Actual | Budget | Amended | Initial | Amended | Final |
| | | | Budget | Budget | Budget | Budget |
| Dept: 502 CITY MANAGER | | | | | | |
| 7100.00 SALARIES | 42,385 | 36,206 | 36,206 | 36,263 | 36,263 | 36,263 |
| 7130.00 FICA | 3,243 | 2,770 | 2,770 | 2,800 | 2,800 | 2,800 |
| 7140.00 PERS | 3,016 | 3,219 | 3,219 | 2,700 | 2,700 | 2,700 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 1,157 | 1,271 | 1,271 | 1,600 | 1,600 | 1,600 |
| 7150.00 GROUP INSURANCE | 10,727 | 12,000 | 12,000 | 9,200 | 9,200 | 9,200 |
| 7160.00 WORKMAN COMP INSURANCE | 1,160 | 1,328 | 1,328 | 800 | 670 | 670 |
| 7180.00 DEFERRED COMP | 846 | 750 | 750 | 750 | 750 | 750 |
| 7200.00 TRAINING & EDUCATION | 4,044 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7230.00 SUB/MEMBERSHIP DUES | 968 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7900.00 OFFICE EXPENSES | 199 | 500 | 500 | 500 | 500 | 500 |
| 8100.00 LIABILITY INSURANCE | 2,021 | 1,186 | 1,186 | 3,400 | 3,200 | 3,200 |
| 8100.10 SCORE ASSESSMENT | -879 | 700 | 700 | 1,800 | 1,590 | 1,590 |
| CITY MANAGER | 68,887 | 63,430 | 63,430 | 63,313 | 62,773 | 62,773 |

City Clerk & Treasurer

Fiscal Year 2019-2020

The City Manager is the City Clerk, and appoints duties of the Clerk to the Administrative assistant. The Clerk performs various functions required by the Government Code of the State of California, as well as other duties to provide efficient administration of City services. The Treasurer reviews account activities of all money received and paid, and reports to the City Council as needed.

Clerk Support Services

- Prepares City Council, and other Commission and Committee Agendas and distributes.
- Prepares minutes of the City Council and Planning Commission meetings.
- Conducts recruitment for various City committees and commissions
- Receives and processes all claims filed against the city
- Provides prospective City Council members with candidate filing packets
- Coordinate with the County of Siskiyou Elections Department to conduct City elections

Fiscal Year 2019-2020
Department Detail
Dept. City Clerk & Treasurer
Fund 10-Dept. 503

| | Department Detail | | | | | |
|------------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 503 CITY CLERK & TREASURER | | | | | | |
| 7100.00 SALARIES | 15,247 | 20,781 | 20,781 | 21,500 | 21,500 | 21,500 |
| 7130.00 FICA | 1,166 | 1,590 | 1,590 | 1,700 | 1,700 | 1,700 |
| 7140.00 PERS | 1,373 | 1,850 | 1,850 | 1,900 | 1,900 | 1,900 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 0 | 419 | 419 | 2,500 | 2,500 | 2,500 |
| 7150.00 GROUP INSURANCE | 7,081 | 11,050 | 11,050 | 9,700 | 9,700 | 9,700 |
| 7160.00 WORKMAN COMP INSURANCE | 204 | 437 | 437 | 460 | 400 | 400 |
| 7180.00 DEFERRED COMP | 301 | 416 | 416 | 450 | 450 | 450 |
| 7200.00 TRAINING & EDUCATION | 0 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7230.00 SUB/MEMBERSHIP DUES | 0 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7300.00 PROFESSIONAL SERVICES | 600 | 600 | 600 | 600 | 600 | 600 |
| 7410.00 ADV/NOTICES | 120 | 300 | 300 | 300 | 300 | 300 |
| 7900.00 OFFICE EXPENSES | 1,138 | 0 | 0 | 50 | 50 | 50 |
| 8100.00 LIABILITY INSURANCE | 271 | 391 | 391 | 2,400 | 2,200 | 2,200 |
| 8100.10 SCORE ASSESSMENT | 0 | 230 | 230 | 1,200 | 1,090 | 1,090 |
| 8105.00 CRIME INSURANCE PROGRAM | 950 | 950 | 950 | 950 | 950 | 950 |
| CITY CLERK & TREASURER | 28,451 | 41,014 | 41,014 | 45,710 | 45,340 | 45,340 |

City Attorney

Fiscal Year 2019-2020

The City Attorney is responsible for providing legal advice to the City Council and staff in carrying out their duties in the operations of the City government. Advice city officials on all types of legal matters pertaining to city business, draft ordinance and resolutions, and perform other series required by staff and City Council. The Attorney, or special counsel supervised by the Attorney, defends the City in all legal actions and brings about suits on behalf of the City.

Attorney Support Services

- Attend city council, planning commission, and committee meetings as needed
- Phone call and email responses to staff and elected officials
- Draft basic resolutions and ordinances
- Prepare contracts

Fiscal Year 2019-2020
Department Detail
Dept. City Attorney
Fund 10-Dept. 505

| | | Department Detail | | | | | |
|---------------|-----------------------|-------------------|--------|----------------|----------------|----------------|--------------|
| | | 17/18 | 18/19 | 18/19 | 19/20 | 19/20 | 19/20 |
| | | Actual | Budget | Amended Budget | Initial Budget | Amended Budget | Final Budget |
| Dept: 505 | CITY ATTORNEY | | | | | | |
| 7300.00 | PROFESSIONAL SERVICES | 40,153 | 30,000 | 30,000 | 45,000 | 45,000 | 45,000 |
| 7340.00 | LITIGATION EXPENSE | 1,232 | 2,000 | 2,000 | 3,000 | 3,000 | 3,000 |
| CITY ATTORNEY | | 41,385 | 32,000 | 32,000 | 48,000 | 48,000 | 48,000 |

Planning

Fiscal Year 2019-2020

Planning is responsible for implementing policies that direct the physical development of the City. This is accomplished through administration of the City’s development codes and regulations including the Zoning Ordinance; local, State and Federal environmental regulations; the Dunsmuir General Plan; and related ordinances and policies adopted by the City.

Planning Support Services

- Answering public inquires for information related to allowable land uses (zoning), property characteristics, site history/prior permits, and other related issues.
- Processing land use applications such as zoning permits, use permits, lot line adjustments, parcel mergers, architectural and design review, new business signs and commercial painting projects.
- Coordination of Planning Commission activities including meeting agendas, public notices, staff reports.
- General Plan updates and implementation of General Plan policies and programs.
- Environmental Review and Mitigation Monitoring.
- Updating existing plans and ordinances and revising or creating new plans and ordinances as needed.
- Submitting reports as needed to State and Federal agencies.

Fiscal Year 2019-2020
Department Detail
Dept. City Planning
Fund 10-Dept. 506

| | Department Detail | | | | | |
|------------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 506 PLANNING | | | | | | |
| 7100.00 SALARIES | 13,333 | 14,125 | 14,125 | 15,000 | 15,000 | 15,000 |
| 7130.00 FICA | 1,020 | 1,085 | 1,085 | 1,100 | 1,100 | 1,100 |
| 7140.00 PERS | 1,178 | 1,257 | 1,257 | 1,300 | 1,300 | 1,300 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 116 | 193 | 193 | 715 | 715 | 715 |
| 7150.00 GROUP INSURANCE | 6,005 | 7,000 | 7,000 | 6,000 | 6,000 | 6,000 |
| 7160.00 WORKMAN COMP INSURANCE | 196 | 202 | 202 | 300 | 270 | 270 |
| 7180.00 DEFERRED COMP | 265 | 283 | 283 | 300 | 300 | 300 |
| 7200.00 TRAINING & EDUCATION | 0 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7210.00 MEETINGS & TRAVEL | 34 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7230.00 SUB/MEMBERSHIP DUES | 2,012 | 2,200 | 2,200 | 2,500 | 2,500 | 2,500 |
| 7300.00 PROFESSIONAL SERVICES | 3,620 | 7,500 | 7,500 | 5,000 | 5,000 | 5,000 |
| 7310.00 CONTRACT/SPECIAL SERV | 3,830 | 5,000 | 5,000 | 7,000 | 7,000 | 7,000 |
| 7410.00 ADV/NOTICES | 220 | 4,000 | 4,000 | 8,000 | 8,000 | 8,000 |
| 8100.00 LIABILITY INSURANCE | 203 | 181 | 181 | 1,600 | 1,450 | 1,450 |
| 8100.10 SCORE ASSESSMENT | 0 | 106 | 106 | 800 | 700 | 700 |
| PLANNING | 32,032 | 46,132 | 46,132 | 52,615 | 52,335 | 52,335 |

Finance

Fiscal Year 2019-2020

The Finance Department is responsible for the fiscal health of the City as well as the collection and expenditure of funds in accordance with all applicable laws and regulations. This includes managing the processes and recording for day-to-day transactions, providing accurate reporting to the City Council, City Manager and other departments as well as performing high level, broad fiscal analysis of current activities, and evaluating economic trends affecting the local economy. As such, the Department is best viewed as providing two levels of service: internal operations and fiscal analysis and advisory services.

Finance Analysis and Advisory Support Services

- Primary advisor to the City Manager and City Council on fiscal and financial matters
- Long range financial planning, including forecasting and budgeting
- Ongoing investigation and identification of fiscal opportunities such as significant sources of new revenues or expense reductions
- Administer the City's Investment and Debt Portfolios

Finance Internal Operation Services

- General accounting services including recording and reporting transactions in accordance with Generally Accepted Accounting Principles (GAAP)
- Provide timely financial detail and summary reports to City management and the City Council to assist them in managing the activities of their respective departments
- Annual budget analysis and document preparation
- Preparation for and management of annual independent fiscal audits
- Grant compliance and reporting
- Utility billing and customer service operations
- Housing and business loan servicing

City of Dunsmuir
Annual Budget

Fiscal Year 2019-2020
Department Detail
Dept. City Finance & Admin
Fund 10-Dept. 507

| | Department Detail | | | | | |
|---------------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 507 FINANCE & ADMINISTRATION | | | | | | |
| 7100.00 SALARIES | 63,886 | 60,291 | 60,291 | 60,000 | 60,000 | 60,000 |
| 7130.00 FICA | 4,887 | 4,620 | 4,620 | 4,600 | 4,600 | 4,600 |
| 7140.00 PERS | 5,194 | 5,365 | 5,365 | 7,000 | 7,000 | 7,000 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 2,659 | 3,524 | 3,524 | 3,000 | 3,000 | 3,000 |
| 7150.00 GROUP INSURANCE | 21,322 | 22,000 | 22,000 | 16,000 | 16,000 | 16,000 |
| 7160.00 WORKMAN COMP INSURANCE | 1,404 | 3,681 | 3,681 | 1,300 | 1,120 | 1,120 |
| 7180.00 DEFERRED COMP | 970 | 1,210 | 1,210 | 1,200 | 1,200 | 1,200 |
| 7200.00 TRAINING & EDUCATION | 3,133 | 3,500 | 3,500 | 3,000 | 3,000 | 3,000 |
| 7230.00 SUB/MEMBERSHIP DUES | 308 | 400 | 400 | 400 | 400 | 400 |
| 7300.00 PROFESSIONAL SERVICES | 9,820 | 12,000 | 12,000 | 11,000 | 11,000 | 11,000 |
| 7310.00 CONTRACT/SPECIAL SERV | 10,211 | 15,000 | 15,000 | 14,000 | 14,000 | 14,000 |
| 7320.00 AUDIT | 26,251 | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| 7410.00 ADV/NOTICES | 877 | 500 | 500 | 500 | 500 | 500 |
| 7500.00 ADMIN. CHARGES-BANK SVC FEES | 544 | 1,600 | 1,600 | 2,500 | 2,500 | 2,500 |
| 7610.00 EQUIP MAINT & RPLC | 2,337 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 5,478 | 4,700 | 4,700 | 4,700 | 4,700 | 4,700 |
| 7730.00 UTILITIES | 6,239 | 7,500 | 7,500 | 6,500 | 6,500 | 6,500 |
| 7750.00 PHONE CHARGES | 6,372 | 8,500 | 8,500 | 7,500 | 7,500 | 7,500 |
| 7760.00 LEASES/RENTALS | 10,378 | 10,200 | 10,200 | 10,200 | 10,200 | 10,200 |
| 7900.00 OFFICE EXPENSES | 7,297 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7920.00 SUPPLIES/MATERIALS | 377 | 800 | 800 | 800 | 800 | 800 |
| 7930.00 POSTAGE | 241 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 8100.00 LIABILITY INSURANCE | 4,647 | 3,289 | 3,289 | 5,700 | 5,300 | 5,300 |
| 8100.10 SCORE ASSESSMENT | -2,020 | 1,940 | 1,940 | 2,900 | 2,600 | 2,600 |
| FINANCE & ADMINISTRATION | 192,812 | 206,320 | 206,320 | 198,500 | 197,620 | 197,620 |

Building Inspection

Fiscal Year 2019-2020

Building Inspection is responsible for enforcement of Title 24 of the California Code of Regulations, also referenced as the California Building Standards Code, and is established by state law as a code enforcement agency under the administrative and operational control of the Building Official, who is authorized and directed to administer and enforce all the provisions of the Codes with all the powers of a law enforcement officer.

Building Codes are state laws enacted for the purpose of establishing “the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and first responders during emergency operations”.

The Building Inspection Division reviews all applications for permits to ensure that submittals are complete and in compliance with Codes and local ordinances. When necessary to expedite reviewing of plans, or for complex or large project applications, an outside plan-review service is needed.

Fiscal Year 2019-2020
Department Detail
Dept. Building Inspection
Fund 10-Dept. 509

| | Department Detail | | | | | |
|-------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 508 BUILDING INSPECTION | | | | | | |
| 7300.00 PROFESSIONAL SERVICES | 1,771 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7310.00 CONTRACT/SPECIAL SERV | 17,000 | 17,000 | 17,000 | 18,700 | 18,700 | 18,700 |
| 7900.00 OFFICE EXPENSES | 23 | 100 | 100 | 4,000 | 4,000 | 4,000 |
| BUILDING INSPECTION | 18,794 | 20,100 | 20,100 | 25,700 | 25,700 | 25,700 |

Law Enforcement

Fiscal Year 2019-2020

Law Enforcement services are managed through the Sherriff's office by contract where an appointment of a Police Chief is made for the City of Dunsmuir. The Sherriff's office and Police Chief is committed to providing high quality law enforcement services, consistent with professional standards and best police practices, and to protecting and respecting the rights of all citizens.

In an ongoing effort to reduce crime and increase public safety, the department uses community policing methods and programs which include Neighborhood Watch, and community outreach through social media, presentations and personal contacts.

Police Support Services

- Order and civility in public places
- Reduction of crime and victimization
- Offenders held accountable
- Efficient and effective use of resources
- Quality service and customer satisfaction

Fiscal Year 2019-2020

Department Detail

Dept. Law Enforcement

09Fund 10-Dept. 510

| | Department Detail | | | | | |
|--|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 509 LAW ENFORCEMENT | | | | | | |
| 7100.00 SALARIES | 13,666 | 19,821 | 19,821 | 27,000 | 44,236 | 44,236 |
| 7130.00 FICA | 1,045 | 1,520 | 1,520 | 2,100 | 3,500 | 3,500 |
| 7140.00 PERS | 343 | 1,764 | 1,764 | 1,900 | 3,100 | 3,100 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 19,393 | 23,146 | 23,146 | 22,944 | 22,944 | 22,944 |
| 7150.00 GROUP INSURANCE | 1,054 | 6,000 | 6,000 | 1,800 | 19,000 | 19,000 |
| 7160.00 WORKMAN COMP INSURANCE | 1,564 | 398 | 398 | 880 | 4,900 | 4,900 |
| 7180.00 DEFERRED COMP | 105 | 396 | 396 | 550 | 900 | 900 |
| 7200.00 TRAINING & EDUCATION | 0 | 0 | 0 | | 200 | 200 |
| 7210.00 MEETINGS & TRAVEL | 0 | 0 | 0 | | 100 | 100 |
| 7220.00 PHYSICAL EXAMS | 0 | 0 | 0 | | 100 | 100 |
| 7240.00 CLOTHING/CLEANING | 199 | 400 | 400 | 250 | 250 | 250 |
| 7300.00 PROFESSIONAL SERVICES | 401,828 | 406,000 | 406,000 | 416,000 | 416,000 | 416,000 |
| 7410.00 ADV/NOTICES | 0 | 0 | 0 | 500 | 500 | 500 |
| 7600.00 EQUIPMENT/REPLACEMENT < \$1000 | 0 | 500 | 500 | 500 | 500 | 500 |
| 7620.00 VEHICLE FUEL | 535 | 800 | 800 | 800 | 1,000 | 1,000 |
| 7630.00 VEHICLE MAINTENANCE | 122 | 500 | 500 | 500 | 1,500 | 1,500 |
| 7730.00 UTILITIES | 2,577 | 2,700 | 2,700 | 2,700 | 2,700 | 2,700 |
| 7750.00 PHONE CHARGES | 104 | 1,000 | 1,000 | 150 | 150 | 150 |
| 7920.00 SUPPLIES/MATERIALS | 1,277 | 2,000 | 2,000 | 1,000 | 1,000 | 1,000 |
| 8100.00 LIABILITY INSURANCE | 515 | 355 | 355 | 2,300 | 4,650 | 4,650 |
| 8100.10 SCORE ASSESSMENT | 0 | 210 | 210 | 1,200 | 2,300 | 2,300 |
| 8110.00 PROPERTY INSURANCE | 2,718 | 3,319 | 3,319 | 3,500 | 3,500 | 3,500 |
| LAW ENFORCEMENT | 447,045 | 470,829 | 470,829 | 486,574 | 533,030 | 533,030 |

Fire

Fiscal Year 2019-2020

The Fire Department provides all hazard response, preparedness, and prevention services to protect life and property from fire and all other emergencies. This is accomplished through public education, fire code management, fire suppression, paramedic level pre-hospital emergency medical care, hazardous condition mitigation, and rescue services.

The Fire Chief is responsible for administering the California Fire Code, and nationally recognized standards and practices, as well as conformance with fire and life safety requirements established by local, State and Federal governments, as it relates to new and existing businesses, schools, multifamily and permitted occupancies.

Fire Services

- Operations
- Training
- Fire Prevention

Fiscal Year 2019-2020

Department Detail

Dept. Fire

Fund 10-Dept. 510

| | Department Detail | | | | | |
|--|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 510 FIRE | | | | | | |
| 7100.00 SALARIES | 63,828 | 67,600 | 67,600 | 70,000 | 70,000 | 70,000 |
| 7110.00 OVERTIME | 71,423 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 7130.00 FICA | 10,009 | 10,000 | 10,000 | 8,500 | 8,500 | 8,500 |
| 7140.00 PERS | 7,806 | 8,481 | 8,481 | 7,700 | 7,700 | 7,700 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 2,728 | 4,426 | 4,426 | 3,200 | 3,200 | 3,200 |
| 7150.00 GROUP INSURANCE | 9,202 | 10,800 | 10,800 | 8,300 | 8,300 | 8,300 |
| 7160.00 WORKMAN COMP INSURANCE | 22,420 | 24,022 | 24,022 | 33,000 | 30,000 | 30,000 |
| 7180.00 DEFERRED COMP | 0 | 1,000 | 1,000 | 1,200 | 1,200 | 1,200 |
| 7200.00 TRAINING & EDUCATION | 1,864 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7210.00 MEETINGS & TRAVEL | 356 | 225 | 225 | 225 | 225 | 225 |
| 7220.00 PHYSICAL EXAMS | 113 | 1,500 | 1,500 | 3,200 | 3,200 | 3,200 |
| 7230.00 SUB/MEMBERSHIP DUES | 493 | 500 | 500 | 500 | 500 | 500 |
| 7300.00 PROFESSIONAL SERVICES | 5,607 | 4,000 | 4,000 | 6,000 | 6,000 | 6,000 |
| 7440.00 FIRE CALLOUTS | 4,128 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7450.00 EMS CALLOUTS | 4,492 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7460.00 DISTRICT CALLOUTS | 2,087 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7470.00 FIRE PRACTICES | 3,341 | 3,000 | 3,000 | 3,600 | 3,600 | 3,600 |
| 7600.00 EQUIPMENT/REPLACEMENT < \$1000 | 1,799 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7610.00 EQUIP MAINT & RPLC | 3,497 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7620.00 VEHICLE FUEL | 8,332 | 7,000 | 7,000 | 7,600 | 7,600 | 7,600 |
| 7630.00 VEHICLE MAINTENANCE | 9,494 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 640 | 1,000 | 1,000 | 1,600 | 1,600 | 1,600 |
| 7730.00 UTILITIES | 7,995 | 7,200 | 7,200 | 5,000 | 5,000 | 5,000 |
| 7750.00 PHONE CHARGES | 2,641 | 2,500 | 2,500 | 2,600 | 2,600 | 2,600 |

City of Dunsmuir
Annual Budget

| | | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 7760.00 LEASES/RENTALS | 721 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7900.00 OFFICE EXPENSES | 752 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7920.00 SUPPLIES/MATERIALS | 2,001 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 8100.00 LIABILITY INSURANCE | 4,769 | 4,130 | 4,130 | 8,300 | 7,600 | 7,600 |
| 8100.10 SCORE ASSESSMENT | -2,073 | 2,436 | 2,436 | 4,300 | 3,700 | 3,700 |
| 8110.00 PROPERTY INSURANCE | 2,912 | 3,556 | 3,556 | 5,550 | 5,550 | 5,550 |
| 8200.00 EQUIPMENT REPLACEMENT | 0 | 1,500 | 1,500 | 2,400 | 2,400 | 2,400 |
| FIRE | 253,377 | 237,876 | 237,876 | 255,775 | 251,475 | 251,475 |

| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|----------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Dept: 511 Fire Grant | | | | | | |
| 7640.00 RADIO REPLC/REPAIR | 0 | 11,482 | 11,482 | 11,482 | 11,482 | 11,482 |
| Fire Grant | 0 | 11,482 | 11,482 | 11,482 | 11,482 | 11,482 |

| Fund: 70 - FIRE ASSESSMENT TAX | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|-----------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4100.00 SECURED & UNSECURED TAXES | 27,568 | 26,600 | 26,600 | 27,500 | 27,500 | 27,500 |
| Total Revenues | 27,568 | 26,600 | 26,600 | 27,500 | 27,500 | 27,500 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 2,292 | 2,419 | 2,419 | 2,292 | 2,292 | 2,292 |
| Total Expenditures | 2,292 | 2,419 | 2,419 | 2,292 | 2,292 | 2,292 |
| FIRE ASSESSMENT TAX | 25,276 | 24,181 | 24,181 | 25,208 | 25,208 | 25,208 |

City of Dunsmuir
Annual Budget

Streets & Roads

Fiscal Year 2019-2020

Streets and Roads provides for the maintenance of public streets and roads, of which, Dunsmuir has 16.83 paved centerline miles. Streets and Roads also maintains all the street lights and sidewalk repairs/grindings.

Street and Road Services

- Crack sealing/other minor pavement maintenance
- Snow removal
- Street center line striping/painting
- Street sign maintenance
- Sidewalk grinding/ repairs
- Street sweeping

Fiscal Year 2019-2020
Department Detail
Dept. Streets & Roads
Fund 10-Dept. 513

Department Detail

| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|--|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Dept: 513 STREETS & ROADS | | | | | | |
| 7100.00 SALARIES | 39,513 | 48,056 | 48,056 | 50,000 | 50,000 | 50,000 |
| 7110.00 OVERTIME | 50 | 700 | 700 | 700 | 700 | 700 |
| 7130.00 FICA | 3,027 | 3,676 | 3,676 | 3,900 | 3,900 | 3,900 |
| 7140.00 PERS | 3,203 | 4,280 | 4,280 | 4,500 | 4,500 | 4,500 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 848 | 2,239 | 2,239 | 2,200 | 2,200 | 2,200 |
| 7150.00 GROUP INSURANCE | 15,825 | 26,000 | 26,000 | 21,000 | 21,000 | 21,000 |
| 7160.00 WORKMAN COMP INSURANCE | 3,368 | 2,339 | 2,339 | 6,600 | 5,850 | 5,850 |
| 7180.00 DEFERRED COMP | 385 | 970 | 970 | 1,000 | 1,000 | 1,000 |
| 7200.00 TRAINING & EDUCATION | 390 | 400 | 400 | 500 | 500 | 500 |
| 7240.00 CLOTHING/CLEANING | 1,319 | 1,500 | 1,500 | 500 | 500 | 500 |
| 7300.00 PROFESSIONAL SERVICES | 816 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| 7600.00 EQUIPMENT/REPLACEMENT < \$1000 | 521 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7610.00 EQUIP MAINT & RPLC | 3,562 | 8,000 | 8,000 | 2,100 | 2,100 | 2,100 |
| 7620.00 VEHICLE FUEL | 0 | 0 | 0 | 200 | 200 | 200 |
| 7630.00 VEHICLE MAINTENANCE | 22,547 | 11,500 | 11,500 | 1,000 | 1,000 | 1,000 |
| 7640.00 RADIO REPLC/REPAIR | 239 | 1,200 | 1,200 | 800 | 800 | 800 |
| 7730.00 UTILITIES | 5,135 | 6,000 | 6,000 | 8,000 | 8,000 | 8,000 |
| 7740.00 STREET LIGHTING | 25,447 | 25,750 | 25,750 | 11,000 | 11,000 | 11,000 |
| 7750.00 PHONE CHARGES | 2,918 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7760.00 LEASES/RENTALS | 5,288 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7900.00 OFFICE EXPENSES | 997 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 7920.00 SUPPLIES/MATERIALS | 2,429 | 10,100 | 10,100 | 10,000 | 10,000 | 10,000 |
| 8100.00 LIABILITY INSURANCE | 1,482 | 2,089 | 2,089 | 5,700 | 5,290 | 5,290 |
| 8100.10 SCORE ASSESSMENT | -657 | 1,232 | 1,232 | 3,000 | 2,600 | 2,600 |
| 8130.00 PERMITS & LICENSES | 386 | 1,000 | 1,000 | 500 | 500 | 500 |
| 8210.00 VEHICLE REPLACEMENT | 0 | 1 | 1 | 1 | 1 | 1 |
| STREETS & ROADS | 139,038 | 169,832 | 169,832 | 146,001 | 144,441 | 144,441 |

Building & Grounds

Fiscal Year 2019-2020

Building and Grounds provides for the operation and maintenance of Hedge Creek Falls, Children’s Park, Caboose Park, and special use areas in landscaping, grounds, vandalism repairs, painting, and litter abatement as well as; City Hall, Council Chambers, Fire Department, Train Depot/Museum, the Library, and Public Works Facility.

Building and Grounds Services

Fiscal Year 2019-2020
Department Detail
Dept. Building & Grounds
Fund 10-Dept. 514

| | Department Detail | | | | | |
|---------------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Dept: 514 BUILDING & GROUNDS | | | | | | |
| 7100.00 SALARIES | 18,365 | 16,269 | 16,269 | 41,000 | 41,000 | 41,000 |
| 7110.00 OVERTIME | 0 | 350 | 350 | 350 | 350 | 350 |
| 7130.00 FICA | 1,405 | 1,245 | 1,245 | 3,100 | 3,100 | 3,100 |
| 7140.00 PERS | 1,544 | 1,448 | 1,448 | 3,900 | 3,900 | 3,900 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 205 | 257 | 257 | 1,900 | 1,900 | 1,900 |
| 7150.00 GROUP INSURANCE | 7,781 | 9,800 | 9,800 | 19,900 | 19,900 | 19,900 |
| 7160.00 WORKMAN COMP INSURANCE | 1,656 | 268 | 268 | 6,400 | 5,690 | 5,690 |
| 7180.00 DEFERRED COMP | 182 | 330 | 330 | 900 | 900 | 900 |
| 7200.00 TRAINING & EDUCATION | 0 | 500 | 500 | 500 | 500 | 500 |
| 7240.00 CLOTHING/CLEANING | 185 | 200 | 200 | 500 | 500 | 500 |
| 7300.00 PROFESSIONAL SERVICES | 469 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| 7310.00 CONTRACT/SPECIAL SERV | 13,988 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| 7610.00 EQUIP MAINT & RPLC | 3,575 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7630.00 VEHICLE MAINTENANCE | 148 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7710.00 PROPERTY TAXES | 471 | 600 | 600 | 600 | 600 | 600 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 5,345 | 6,000 | 26,000 | 6,000 | 6,000 | 6,000 |
| 7730.00 UTILITIES | 5,664 | 21,500 | 21,500 | 8,000 | 8,000 | 8,000 |
| 7760.00 LEASES/RENTALS | 19,829 | 0 | 0 | 22,200 | 22,200 | 22,200 |
| 7920.00 SUPPLIES/MATERIALS | 4,271 | 3,000 | 3,000 | 5,000 | 5,000 | 5,000 |
| 8100.00 LIABILITY INSURANCE | 359 | 239 | 239 | 4,900 | 4,550 | 4,550 |
| 8100.10 SCORE ASSESSMENT | 0 | 141 | 141 | 2,500 | 2,250 | 2,250 |
| 8110.00 PROPERTY INSURANCE | 7,184 | 8,770 | 8,770 | 5,550 | 5,550 | 5,550 |
| 8210.00 VEHICLE REPLACEMENT | 0 | 1 | 1 | 1 | 1 | 1 |
| BUILDING & GROUNDS | 92,626 | 86,118 | 106,118 | 148,401 | 147,091 | 147,091 |

Community Promotions Funding

Fiscal Year 2019-2020

Monies from the general fund are allocated to groups who promote and benefit the community.

Fiscal Year 2019-2020 Requests and Recommendations

| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|-------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Dept: 605 COMMUNITY PROMOTION | | | | | | |
| 8295.00 SPECIAL PROJECTS | 47,829 | 78,617 | 78,617 | | | |
| COMMUNITY PROMOTION | 47,829 | 78,617 | 78,617 | 0 | 71,403 | 76,500 |

| City of Dunsmuir Community Promotion Funding | | | |
|--|-----------------|---------------------------|-------------------------|
| | Request \$ | Finance Committee rec. \$ | City Council Adopted \$ |
| Botanical Gardens | \$5,000 | \$0 | \$2,500 |
| Chamber of Commerce | \$15,000 | \$10,000 | \$10,000 |
| Chamber Xmas | \$973 | \$2,403 | \$0 |
| Citizen of the Year | \$700 | \$700 | \$700 |
| Community R.C. Food Security | \$5,000 | \$2,500 | \$5,000 |
| Community R.C. Child Ed/Garden | \$5,000 | \$2,500 | \$5,000 |
| Farmers Market | \$300 | \$300 | \$300 |
| Library | \$25,000 | \$22,500 | \$22,500 |
| Parks & Rec | \$25,000 | \$22,500 | \$22,500 |
| Rail Road Days | \$2,000 | \$2,000 | \$2,000 |
| Siskiyou Economic Dev. Council | \$6,000 | \$6,000 | \$6,000 |
| Total = | \$89,973 | \$71,403 | \$76,500 |

Enterprise Funds

Fiscal Year 2019-2020

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise.

Enterprise Funds

Tauhaindauli Park (14)

The Tauhaindauli Park Fund is to support the ongoing maintenance of Tauhaindauli Park.

Sewer (20)

The Sewer Enterprise is to support the maintenance and operation of the wastewater treatment system.

Solid Waste (25)

The Solid Waste Enterprise is to support the collection and disposal of solid waste.

Water (30)

The Water Enterprise is to support the maintenance and operation of the water system.

Airport (40)

The Airport Enterprise is to support the maintenance and operation of the airport.

Tauhaindauli Park

Fiscal Year 2019-2020

The Cantara River Spill Endowment Fund set up funds for the establishment and maintenance of an outdoor park on the Upper Sacramento River. Those funds were transferred to the Shasta Regional Foundation with the purpose of investing and establishing the Tauhaindauli Park Endowment Fund. The principle is kept with Shasta Regional and the interest earned is allowed to be spent on the maintenance and upkeep of Tauhaindauli Park.

Fiscal Year 2019-2020
Department Detail
Dept. Tauhaindauli Park
Fund 14-Dept. 000

| | Department Detail | | | | | |
|---------------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Fund: 14 - Tauhaindauli Park | | | | | | |
| 4609.00 Tauhaindauli Endowment Fund | 23,048 | 13,000 | 13,000 | 12,000 | 12,000 | 12,000 |
| Total Revenues | 23,048 | 13,000 | 13,000 | 12,000 | 12,000 | 12,000 |
| Expenditures | | | | | | |
| 7100.00 SALARIES | 3,803 | 1,363 | 1,363 | 1,126 | 1,126 | 1,126 |
| 7130.00 FICA | 291 | 110 | 110 | 100 | 100 | 100 |
| 7140.00 PERS | 332 | 123 | 123 | 100 | 100 | 100 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 8 | 2 | 2 | 130 | 130 | 130 |
| 7150.00 GROUP INSURANCE | 1,772 | 900 | 900 | 500 | 500 | 500 |
| 7160.00 WORKMAN COMP INSURANCE | 332 | 2 | 2 | 165 | 150 | 150 |
| 7180.00 DEFERRED COMP | 38 | 280 | 280 | 25 | 25 | 25 |
| 7310.00 CONTRACT/SPECIAL SERV | 7,705 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7480.00 MANAGEMENT/ADM CHARGES | 2,700 | 2,847 | 2,847 | 2,700 | 2,700 | 2,700 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 2,451 | 500 | 500 | 500 | 500 | 500 |
| 8100.00 LIABILITY INSURANCE | 14 | 2 | 2 | 125 | 125 | 125 |
| 8100.10 SCORE ASSESSMENT | -5 | 1 | 1 | 65 | 65 | 65 |
| Total Expenditures | 19,441 | 11,130 | 11,130 | 10,536 | 10,521 | 10,521 |
| Tauhaindauli Park | 3,607 | 1,870 | 1,870 | 1,464 | 1,479 | 1,479 |

Sewer

Fiscal Year 2019-2020

The Sewer Enterprise provides collection, treatment, and disposal of sewage in a manner compliant with the health and safety needs of the community and the environment. Delivering this service in the safest, most reliable method possible is the highest concern of the Public Works Department. The Sewer Enterprise provides 24- hour service and support to the public by responding to customer concerns, emergency sewer stoppages, and ensures sewer system functionality. The Enterprise operates and maintains 4 sewer lift stations, a tertiary treatment and disposal facility, and a collection system.

Sewer Services

- Provide daily maintenance to the system to keep it in operation
- Operate the Wastewater Treatment Plant in a manner that meets the regulatory requirements for discharge
- Maintain the plant to keep it fully functioning
- Ensure that the discharge to the Sacramento River meets the National Pollutant Discharge Elimination System (NPDES) permit.

Fiscal Year 2019-2020
Department Detail
Dept. Sewer
Fund 20 & 21

Department Detail

| Fund: 20 - SEWER ENTERPRISE | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|------------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4220.00 HOOKUP PERMITS | 3,630 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 4340.00 PENALTIES | 9,335 | 9,000 | 9,000 | 9,300 | 9,300 | 9,300 |
| 4420.00 INTEREST - OTHER | 21 | 20 | 20 | 200 | 200 | 200 |
| 4920.00 SEWER CHARGES | 549,408 | 548,000 | 548,000 | 922,853 | 922,853 | 922,853 |
| Total Revenues | 562,394 | 558,020 | 558,020 | 933,353 | 933,353 | 933,353 |
| Expenditures | | | | | | |
| 7100.00 SALARIES | 150,878 | 158,541 | 158,541 | 240,156 | 240,156 | 240,156 |
| 7110.00 OVERTIME | 12,602 | 20,198 | 20,198 | 22,000 | 22,000 | 22,000 |
| 7130.00 FICA | 12,507 | 12,946 | 12,946 | 18,300 | 18,300 | 18,300 |
| 7140.00 PERS | 21,905 | 15,222 | 15,222 | 21,000 | 21,000 | 21,000 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 18,684 | 14,365 | 14,365 | 25,900 | 25,900 | 25,900 |
| 7150.00 GROUP INSURANCE | 63,404 | 84,040 | 84,040 | 88,900 | 88,900 | 88,900 |
| 7160.00 WORKMAN COMP INSURANCE | 15,590 | 15,757 | 15,757 | 28,800 | 27,000 | 27,000 |
| 7180.00 DEFERRED COMP | 2,314 | 3,492 | 3,492 | 4,700 | 4,700 | 4,700 |
| 7200.00 TRAINING & EDUCATION | 853 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7220.00 PHYSICAL EXAMS | 0 | 200 | 200 | 250 | 250 | 250 |
| 7230.00 SUB/MEMBERSHIP DUES | 448 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |

City of Dunsmuir
Annual Budget

| | | | | | | |
|---------------------------------------|---------|----------|----------|---------|---------|---------|
| 7240.00 CLOTHING/CLEANING | 1,450 | 2,000 | 2,000 | 1,750 | 1,750 | 1,750 |
| 7300.00 PROFESSIONAL SERVICES | 52,590 | 50,000 | 50,000 | 20,000 | 20,000 | 20,000 |
| 7330.00 CONTRACT LAB ANALYSIS | 27,324 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 7340.00 LITIGATION EXPENSE | 0 | 5,000 | 5,000 | 1,000 | 1,000 | 1,000 |
| 7410.00 ADV/NOTICES | 131 | 300 | 300 | 300 | 300 | 300 |
| 7480.00 MANAGEMENT/ADM CHARGES | 89,918 | 86,070 | 86,070 | 87,108 | 87,108 | 87,108 |
| 7610.00 EQUIP MAINT & RPLC | 4,180 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 7620.00 VEHICLE FUEL | 5,122 | 5,500 | 5,500 | 6,000 | 6,000 | 6,000 |
| 7630.00 VEHICLE MAINTENANCE | 5,163 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7640.00 RADIO REPLC/REPAIR | 0 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 7710.00 PROPERTY TAXES | 279 | 300 | 300 | 300 | 300 | 300 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 576 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 7730.00 UTILITIES | 53,577 | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 |
| 7750.00 PHONE CHARGES | 7,879 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 7760.00 LEASES/RENTALS | 1 | 900 | 900 | 900 | 900 | 900 |
| 7790.00 OXIDATION DITCH MAINTENANCE | 1,893 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 7810.00 SLUDGE BED MAINTENANCE | 5,991 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 7820.00 CHLORINATOR/CONTACT MAINT | 15,780 | 20,000 | 20,000 | 30,000 | 30,000 | 30,000 |
| 7840.00 PUMP STATION MAINTENANCE | 8,789 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 7900.00 OFFICE EXPENSES | 1,576 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7920.00 SUPPLIES/MATERIALS | 1,820 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| 7930.00 POSTAGE | 2,898 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 7950.00 MAIN REPAIRS & MAINTENANCE | 2,152 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 7970.00 LAB SUPPLIES/MAINTENANCE | 7,350 | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 |
| 8100.00 LIABILITY INSURANCE | 32,662 | 22,741 | 22,741 | 24,100 | 24,150 | 24,150 |
| 8100.10 SCORE ASSESSMENT | -10,255 | 13,414 | 13,414 | 12,500 | 11,900 | 11,900 |
| 8110.00 PROPERTY INSURANCE | 1,359 | 1,659 | 1,659 | 12,265 | 12,265 | 12,265 |
| 8130.00 PERMITS & LICENSES | 5,982 | 6,500 | 6,500 | 7,000 | 7,000 | 7,000 |
| 8210.00 VEHICLE REPLACEMENT | 0 | 0 | 0 | 5,000 | 5,000 | 5,000 |
| 8600.00 BAD DEBT | 9,258 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Total Expenditures | 634,630 | 727,245 | 727,245 | 846,329 | 843,979 | 843,979 |
| SEWER ENTERPRISE | -72,236 | -169,225 | -169,225 | 87,024 | 89,374 | 89,374 |

Solid Waste

Fiscal Year 2019-2020

Solid waste services are performed by Clemens Disposal, operating under a contract with the City. The solid waste enterprise was established to ensure that services are being provided in a safe and responsive manner and are of the highest quality and most affordable price.

Solid Waste Services

- Curb side pickup of residential and commercial waste
- Pick-up of the blue recycling bags
- Pick-up of the large recycle bins located near City Hall and the Ballpark
- City staff pickup refuse in all refuse bins located on city streets and parks
- Collection and disposal of refuse on city right of ways

Fiscal Year 2019-2020
Department Detail
Dept. Solid Waste
Fund 25

Department Detail

| Fund: 25 - SOLID WASTE ENTERPRISE | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|------------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4340.00 PENALTIES | 3,824 | 4,000 | 4,000 | 4,500 | 4,500 | 4,500 |
| 4400.00 INTEREST - LAIF | 4,003 | 4,000 | 4,000 | 5,000 | 5,000 | 5,000 |
| 4620.00 STATE GRANT FUNDS | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 4930.00 REFUSE COLLECTION FEES | 268,222 | 265,000 | 265,000 | 320,000 | 320,000 | 320,000 |
| 4940.00 EXTRA GARBAGE FEES | 7,422 | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 |
| 4945.00 DUMPSTER RENTAL | 4,485 | 4,000 | 4,000 | 4,500 | 4,500 | 4,500 |
| Total Revenues | 292,956 | 288,600 | 288,600 | 345,600 | 345,600 | 345,600 |
| Expenditures | | | | | | |
| 7100.00 SALARIES | 36,135 | 48,548 | 48,548 | 42,000 | 42,000 | 42,000 |
| 7110.00 OVERTIME | 0 | 250 | 250 | 250 | 250 | 250 |
| 7130.00 FICA | 2,764 | 3,800 | 3,800 | 3,200 | 3,200 | 3,200 |
| 7140.00 PERS | 5,927 | 4,300 | 4,300 | 3,200 | 3,200 | 3,200 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 849 | 2,285 | 2,285 | 5,000 | 5,000 | 5,000 |
| 7150.00 GROUP INSURANCE | 13,430 | 22,000 | 22,000 | 12,200 | 12,200 | 12,200 |
| 7160.00 WORKMAN COMP INSURANCE | 1,652 | 2,387 | 2,387 | 1,600 | 1,420 | 1,420 |

City of Dunsmuir
Annual Budget

| | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|
| 7180.00 DEFERRED COMP | 361 | 970 | 970 | 750 | 750 | 750 |
| 7300.00 PROFESSIONAL SERVICES | 57,776 | 82,000 | 82,000 | 66,000 | 66,000 | 66,000 |
| 7310.00 CONTRACT/SPECIAL SERV | 148,151 | 150,000 | 153,150 | 160,000 | 160,000 | 160,000 |
| 7340.00 LITIGATION EXPENSE | 281 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7410.00 ADV/NOTICES | 0 | 300 | 300 | 300 | 300 | 300 |
| 7480.00 MANAGEMENT/ADM CHARGES | 32,028 | 32,119 | 32,119 | 32,028 | 32,028 | 32,028 |
| 7600.00 EQUIPMENT/REPLACEMENT < \$1000 | 0 | 3,500 | 3,500 | 1,000 | 1,000 | 1,000 |
| 7620.00 VEHICLE FUEL | 0 | 2,000 | 2,000 | 1,000 | 1,000 | 1,000 |
| 7630.00 VEHICLE MAINTENANCE | 1,726 | 4,000 | 4,000 | 1,000 | 1,000 | 1,000 |
| 7760.00 LEASES/RENTALS | 19,003 | 21,000 | 21,000 | 22,000 | 22,000 | 22,000 |
| 7900.00 OFFICE EXPENSES | 708 | 500 | 500 | 500 | 500 | 500 |
| 7920.00 SUPPLIES/MATERIALS | 9,387 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7930.00 POSTAGE | 2,237 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 8100.00 LIABILITY INSURANCE | 1,483 | 2,132 | 2,132 | 4,100 | 3,850 | 3,850 |
| 8100.10 SCORE ASSESSMENT | -1,089 | 1,258 | 1,258 | 2,200 | 1,900 | 1,900 |
| 8600.00 BAD DEBT | 4,087 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Total Expenditures | <u>336,896</u> | <u>393,349</u> | <u>396,499</u> | <u>368,328</u> | <u>367,598</u> | <u>367,598</u> |
| SOLID WASTE ENTERPRISE | -43,940 | -104,749 | -107,899 | -22,728 | -21,998 | -21,998 |

Water

Fiscal Year 2019-2020

The Water Enterprise is responsible for the delivery of safe reliable drinking water to the citizens of Dunsmuir. It provides 24 hour service and support to the public by responding to customer concerns, emergency water breaks/repairs, and ensuring the City has high quality drinking water in adequate supply for firefighting, domestic, and commercial use. The Water Enterprise also operates and maintains the water distribution system to the property at the water meter.

The City, and staff of the Water Enterprise, are proud to call Dunsmuir’s water the “Best Water on Earth”.

Water Services

- Provide daily maintenance to the system to keep it in operation
- Maintain the distribution system to keep it fully functioning

Fiscal Year 2019-2020

Department Detail

Dept. Water

Fund 30

Department Detail

| Fund: 30 - WATER ENTERPRISE | 17/18 | 18/19 | 18/19 | 19/20 | 19/20 | 19/20 |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Revenues | Actual | Budget | Amended Budget | Initial Budget | Amended Budget | Final Budget |
| 4220.00 HOOKUP PERMITS | 4,506 | 3,500 | 3,500 | 3,000 | 3,000 | 3,000 |
| 4340.00 PENALTIES | 8,797 | 7,800 | 7,800 | 7,800 | 7,800 | 7,800 |
| 4400.00 INTEREST - LAIF | 7,181 | 3,000 | 3,000 | 12,000 | 12,000 | 12,000 |
| 4420.00 INTEREST - OTHER | 1 | 1 | 1 | 200 | 200 | 200 |
| 4960.00 WATER CHARGES | 534,660 | 624,000 | 624,000 | 624,000 | 624,000 | 624,000 |
| 4995.00 ON/OFF FEE | 1,625 | 1,000 | 1,000 | 4,500 | 4,500 | 4,500 |
| Total Revenues | 556,770 | 639,301 | 639,301 | 651,500 | 651,500 | 651,500 |
| Expenditures | | | | | | |
| 7100.00 SALARIES | 131,385 | 181,077 | 181,077 | 182,000 | 182,000 | 182,000 |
| 7110.00 OVERTIME | 1,346 | 5,588 | 5,588 | 5,500 | 5,500 | 5,500 |
| 7130.00 FICA | 10,154 | 14,000 | 14,000 | 14,200 | 14,200 | 14,200 |
| 7140.00 PERS | 16,603 | 16,300 | 16,300 | 15,400 | 15,400 | 15,400 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 7,534 | 21,784 | 21,784 | 21,400 | 21,400 | 21,400 |
| 7150.00 GROUP INSURANCE | 56,610 | 84,040 | 84,040 | 61,000 | 61,000 | 61,000 |
| 7160.00 WORKMAN COMP INSURANCE | 8,660 | 23,508 | 23,508 | 23,000 | 20,100 | 20,100 |
| 7180.00 DEFERRED COMP | 1,880 | 3,622 | 3,622 | 3,500 | 3,500 | 3,500 |
| 7200.00 TRAINING & EDUCATION | 887 | 3,000 | 3,000 | 5,000 | 5,000 | 5,000 |
| 7220.00 PHYSICAL EXAMS | 0 | 200 | 200 | 250 | 250 | 250 |
| 7230.00 SUB/MEMBERSHIP DUES | 1,288 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 7240.00 CLOTHING/CLEANING | 546 | 600 | 600 | 1,750 | 1,750 | 1,750 |
| 7300.00 PROFESSIONAL SERVICES | 3,175 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7310.00 CONTRACT/SPECIAL SERV | 2,682 | 2,800 | 14,300 | 2,800 | 2,800 | 2,800 |

City of Dunsmuir
Annual Budget

| | | | | | | |
|---------------------------------------|---------|---------|---------|---------|---------|---------|
| 7330.00 CONTRACT LAB ANALYSIS | 2,800 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7410.00 ADV/NOTICES | 908 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7480.00 MANAGEMENT/ADM CHARGES | 73,538 | 87,473 | 87,473 | 70,728 | 70,728 | 70,728 |
| 7610.00 EQUIP MAINT & RPLC | 11,842 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 7620.00 VEHICLE FUEL | 6,589 | 5,500 | 5,500 | 6,000 | 6,000 | 6,000 |
| 7630.00 VEHICLE MAINTENANCE | 2,030 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7640.00 RADIO REPLC/REPAIR | 0 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 7710.00 PROPERTY TAXES | 439 | 3,000 | 3,000 | 500 | 500 | 500 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 0 | 500 | 500 | 500 | 500 | 500 |
| 7730.00 UTILITIES | 20,677 | 20,000 | 20,000 | 22,000 | 22,000 | 22,000 |
| 7750.00 PHONE CHARGES | 1,443 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7770.00 SPRINGS MAINTENANCE | 0 | 2,500 | 2,500 | 75,500 | 75,500 | 75,500 |
| 7830.00 VALVE/HYDRANT REPAIR | 2,691 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 7840.00 PUMP STATION MAINTENANCE | 0 | 500 | 500 | 500 | 500 | 500 |
| 7900.00 OFFICE EXPENSES | 665 | 700 | 700 | 800 | 800 | 800 |
| 7920.00 SUPPLIES/MATERIALS | 973 | 2,000 | 9,500 | 2,000 | 2,000 | 2,000 |
| 7930.00 POSTAGE | 2,237 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7950.00 MAIN REPAIRS & MAINTENANCE | 19,757 | 17,000 | 17,000 | 97,000 | 97,000 | 97,000 |
| 7960.00 ROAD BASE/ASPHALT | 830 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 8100.00 LIABILITY INSURANCE | 13,170 | 29,665 | 29,665 | 19,600 | 18,300 | 18,300 |
| 8100.10 SCORE ASSESSMENT | -4,335 | 17,498 | 17,498 | 11,000 | 9,000 | 9,000 |
| 8110.00 PROPERTY INSURANCE | 3,497 | 4,267 | 4,267 | 9,000 | 9,000 | 9,000 |
| 8130.00 PERMITS & LICENSES | -4,011 | 10,256 | 10,256 | 7,000 | 7,000 | 7,000 |
| 8200.00 EQUIPMENT REPLACEMENT | 1,771 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 8210.00 VEHICLE REPLACEMENT | 0 | 22,500 | 25,442 | 5,000 | 5,000 | 5,000 |
| 8270.01 WATER MAIN PROJECTS | 1,193 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Total Expenditures | 401,454 | 631,778 | 653,720 | 714,828 | 708,628 | 708,628 |
| WATER ENTERPRISE | 155,316 | 7,523 | -14,419 | -63,328 | -57,128 | -57,128 |

City of Dunsmuir
Annual Budget

Airport

Fiscal Year 2019-2020

The Dunsmuir Mott Airport provides an alternative form of transportation and emergency access in and out of South Siskiyou County.

Maintenance services include, brush/weed control adjacent to runway, sweeping, drainage, snow removal, painting, and water system.

Airport Services

- Manage programs for the development of airport facilities.
- Hangars, Runways/Taxiways, and Tie-down areas.

Fiscal Year 2019-2020

Department Detail

Dept. Airport

Fund 40

| Fund: 40 - AIRPORT ENTERPRISE | Department Detail | | | | | |
|---------------------------------------|-------------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
| Revenues | | | | | | |
| 4430.00 BUILDING RENTALS | 17,474 | 17,500 | 17,500 | 20,000 | 20,000 | 20,000 |
| 4440.00 LEASE OF GROUND AREA | 2,209 | 2,300 | 2,300 | 2,300 | 2,300 | 2,300 |
| 4460.00 AIRPORT PARKING/TIEDOWNS | 8,421 | 2,000 | 2,000 | 8,000 | 8,000 | 8,000 |
| 4640.00 CA DOT | 10,000 | 10,000 | 10,000 | 7,200 | 7,200 | 7,200 |
| 4650.00 CA DOT-Aid to Airports | 0 | 0 | 1 | 10,000 | 10,000 | 10,000 |
| 4670.31 FAA - Apron Reconstruction | 0 | 0 | 1 | 144,000 | 144,000 | 144,000 |
| 5000.00 MISC SERVICE | 15 | 100 | 100 | 100 | 100 | 100 |
| Total Revenues | 38,119 | 31,900 | 31,902 | 191,600 | 191,600 | 191,600 |
| Expenditures | | | | | | |
| 7100.00 SALARIES | 6,952 | 12,164 | 12,164 | 12,400 | 12,400 | 12,400 |
| 7130.00 FICA | 532 | 940 | 940 | 1,000 | 1,000 | 1,000 |
| 7140.00 PERS | 809 | 1,094 | 1,094 | 1,000 | 1,000 | 1,000 |
| 7145.00 CALPERS UNFUNDED LIABILITY | 23 | 143 | 143 | 1,500 | 1,500 | 1,500 |
| 7150.00 GROUP INSURANCE | 3,247 | 5,000 | 5,000 | 3,300 | 3,300 | 3,300 |
| 7160.00 WORKMAN COMP INSURANCE | 552 | 150 | 150 | 700 | 700 | 700 |
| 7180.00 DEFERRED COMP | 77 | 250 | 250 | 250 | 250 | 250 |
| 7210.00 MEETINGS & TRAVEL | 0 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 7230.00 SUB/MEMBERSHIP DUES | 75 | 75 | 75 | 75 | 75 | 75 |
| 7300.00 PROFESSIONAL SERVICES | 0 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 7310.00 CONTRACT/SPECIAL SERV | 14,551 | 14,100 | 14,100 | 15,900 | 15,900 | 15,900 |
| 7480.00 MANAGEMENT/ADM CHARGES | 3,804 | 4,020 | 4,020 | 3,804 | 3,804 | 3,804 |
| 7610.00 EQUIP MAINT & RPLC | 438 | 500 | 500 | 500 | 500 | 500 |
| 7620.00 VEHICLE FUEL | 0 | 0 | 0 | 50 | 50 | 50 |
| 7720.00 MAINTENANCE BUILDINGS/GROUNDS | 2,886 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 7730.00 UTILITIES | 2,482 | 2,400 | 2,400 | 2,500 | 2,500 | 2,500 |
| 8100.00 LIABILITY INSURANCE | 4,156 | 134 | 134 | 4,200 | 4,200 | 4,200 |
| 8100.10 SCORE ASSESSMENT | -28 | 79 | 79 | 700 | 700 | 700 |
| 8110.00 PROPERTY INSURANCE | 1,747 | 2,133 | 2,133 | 2,300 | 2,300 | 2,300 |
| 8250.31 FAA - Apron Reconstruction | 0 | 0 | 1 | 135,070 | 135,070 | 135,070 |
| 8300.00 INTEREST | 796 | 796 | 796 | 800 | 800 | 800 |
| Total Expenditures | 43,099 | 49,478 | 49,479 | 191,549 | 191,549 | 191,549 |
| AIRPORT ENTERPRISE | -4,980 | -17,578 | -17,577 | 51 | 51 | 51 |

Local Transportation

Fiscal Year 2019-2020

Local Transportation funds are from Siskiyou County and support the STAGE Bus line and other transportation needs.

Fiscal Year 2019-2020
Department Detail
Dept. Local Transportation
Fund 50

Department Detail

| Fund: 50 - LOCAL TRANSPORTATION | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|---------------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4600.00 LOCAL TRANSPORTATION | 52,700 | 53,270 | 53,270 | 50,000 | 50,000 | 50,000 |
| Total Revenues | 52,700 | 53,270 | 53,270 | 50,000 | 50,000 | 50,000 |
| Expenditures | | | | | | |
| 7475.00 TRANSIT ASSISTANCE | 40,764 | 36,000 | 36,000 | 38,000 | 38,000 | 38,000 |
| 7480.00 MANAGEMENT/ADM CHARGES | 4,176 | 4,413 | 4,413 | 4,176 | 4,176 | 4,176 |
| 8260.00 SIDEWALK IMPROVEMENT PROJECTS | 500 | 35,000 | 35,000 | 5,000 | 5,000 | 5,000 |
| Total Expenditures | 45,440 | 75,413 | 75,413 | 47,176 | 47,176 | 47,176 |
| LOCAL TRANSPORTATION | 7,260 | -22,143 | -22,143 | 2,824 | 2,824 | 2,824 |

City of Dunsmuir
Annual Budget

Gas Tax

Fiscal Year 2019-2020

Revenues from the gas tax are apportioned by the State Controller and are provided for in *Streets and Highways Code* Sections 2103 to 2122. Funds are for; any street or road purpose, snow removal, and engineering costs and administrative expenses.

| Fund: 58 - SB1 - Road Maintenance/Rehab | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|---|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4601.00 SB1 - Section 2032 Revenue | 8,658 | 27,608 | 27,608 | 27,611 | 27,611 | 27,611 |
| Total Revenues | 14,274 | 27,608 | 27,608 | 27,611 | 27,611 | 27,611 |
| Expenditures | | | | | | |
| 8230.00 ROAD REPAIR PROJECTS | 0 | 10,000 | 10,000 | 13,805 | 13,805 | 13,805 |
| 8260.00 SIDEWALK IMPROVEMENT PROJECTS | 14,274 | 27,608 | 27,608 | 13,806 | 13,806 | 13,806 |
| Total Expenditures | 14,274 | 37,608 | 37,608 | 27,611 | 27,611 | 27,611 |
| SB1 - Road Maintenance/Rehab | 0 | -10,000 | -10,000 | 0 | 0 | 0 |

| Fund: 59 - GAS TAX - 2103 | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|--------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4520.00 GAS TAXES | 5,963 | 6,315 | 6,315 | 14,470 | 14,470 | 14,470 |
| Total Revenues | 5,963 | 6,315 | 6,315 | 14,470 | 14,470 | 14,470 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 624 | 658 | 658 | 624 | 624 | 624 |
| 7630.00 VEHICLE MAINTENANCE | 0 | 0 | 1 | 10,000 | 10,000 | 10,000 |
| Total Expenditures | 624 | 658 | 659 | 10,624 | 10,624 | 10,624 |
| GAS TAX - 2103 | 5,339 | 5,657 | 5,656 | 3,846 | 3,846 | 3,846 |

| Fund: 60 - GAS TAX 2105 - PROP 111 | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|------------------------------------|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4520.00 GAS TAXES | 8,954 | 9,655 | 9,655 | 9,330 | 9,330 | 9,330 |
| Total Revenues | 8,954 | 9,655 | 9,655 | 9,330 | 9,330 | 9,330 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 960 | 1,020 | 1,020 | 960 | 960 | 960 |
| 7740.00 STREET LIGHTING | 0 | 0 | 1 | 5,000 | 5,000 | 5,000 |
| Total Expenditures | 960 | 1,020 | 1,021 | 5,960 | 5,960 | 5,960 |
| GAS TAX 2105 - PROP 111 | 7,994 | 8,635 | 8,634 | 3,370 | 3,370 | 3,370 |

| Fund: 61 - GAS TAX 2106 - CONSTRUCTION | 17/18 Actual | 18/19 Budget | 18/19 Amended Budget | 19/20 Initial Budget | 19/20 Amended Budget | 19/20 Final Budget |
|--|-----------------|-----------------|----------------------------|----------------------------|----------------------------|--------------------------|
| Revenues | | | | | | |
| 4520.00 GAS TAXES | 12,023 | 11,965 | 11,965 | 11,775 | 11,775 | 11,775 |
| Total Revenues | 12,023 | 11,965 | 11,965 | 11,775 | 11,775 | 11,775 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 1,068 | 1,126 | 1,126 | 1,068 | 1,068 | 1,068 |

City of Dunsmuir
Annual Budget

| | | | | | | |
|---------------------------------------|-------|-------|-------|--------|--------|--------|
| 7630.00 VEHICLE MAINTENANCE | 0 | 0 | 0 | 8,000 | 8,000 | 8,000 |
| 7920.00 SUPPLIES/MATERIALS | 1,023 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 7940.00 TRAFFIC SIGN/REPAIR & REPLACE | 779 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Expenditures | 2,870 | 2,626 | 2,626 | 11,568 | 11,568 | 11,568 |
| GAS TAX 2106 - CONSTRUCTION | 9,153 | 9,339 | 9,339 | 207 | 207 | 207 |

| | | | | | | |
|---------------------------------------|--------|--------|----------------|----------------|----------------|--------------|
| Fund: 62 - GAS TAX 2107 - MAINTENANCE | 17/18 | 18/19 | 18/19 | 19/20 | 19/20 | 19/20 |
| Revenues | Actual | Budget | Amended Budget | Initial Budget | Amended Budget | Final Budget |
| 4520.00 GAS TAXES | 6,914 | 18,922 | 18,922 | 38,044 | 38,044 | 38,044 |
| Total Revenues | 6,914 | 18,922 | 18,922 | 38,044 | 38,044 | 38,044 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 1,752 | 1,845 | 1,845 | 1,752 | 1,752 | 1,752 |
| 7610.00 EQUIP MAINT & RPLC | 0 | 0 | 1 | 15,000 | 15,000 | 15,000 |
| 7740.00 STREET LIGHTING | 459 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| Total Expenditures | 2,211 | 1,845 | 1,846 | 26,752 | 26,752 | 26,752 |
| GAS TAX 2107 - MAINTENANCE | 4,703 | 17,077 | 17,076 | 11,292 | 11,292 | 11,292 |

| | | | | | | |
|---|--------|--------|----------------|----------------|----------------|--------------|
| Fund: 63 - GAS TAX 2107.5 - ENGINEERING | 17/18 | 18/19 | 18/19 | 19/20 | 19/20 | 19/20 |
| Revenues | Actual | Budget | Amended Budget | Initial Budget | Amended Budget | Final Budget |
| 4520.00 GAS TAXES | 3,010 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Revenues | 3,010 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 84 | 90 | 90 | 84 | 84 | 84 |
| Total Expenditures | 84 | 90 | 90 | 84 | 84 | 84 |
| GAS TAX 2107.5 - ENGINEERING | 2,926 | 910 | 910 | 916 | 916 | 916 |

| | | | | | | |
|---|--------|--------|----------------|----------------|----------------|--------------|
| Fund: 64 - GAS TAX 2107.SR - SNOW REMOVAL | 17/18 | 18/19 | 18/19 | 19/20 | 19/20 | 19/20 |
| Revenues | Actual | Budget | Amended Budget | Initial Budget | Amended Budget | Final Budget |
| 4520.00 GAS TAXES | 42,617 | 20,000 | 20,000 | 17,000 | 17,000 | 17,000 |
| Total Revenues | 42,617 | 20,000 | 20,000 | 17,000 | 17,000 | 17,000 |
| Expenditures | | | | | | |
| 7480.00 MANAGEMENT/ADM CHARGES | 5,736 | 5,381 | 5,381 | 5,736 | 5,736 | 5,736 |
| Total Expenditures | 5,736 | 5,381 | 5,381 | 5,736 | 5,736 | 5,736 |
| GAS TAX 2107.SR - SNOW REMOVAL | 36,881 | 14,619 | 14,619 | 11,264 | 11,264 | 11,264 |

RESOLUTION 2019-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR
ADOPTING THE 2019-2020 OPERATING BUDGET**

WHEREAS, the City of Dunsmuir adopts an annual operating budget which constitutes a fiscal and operating plan for the City; and

WHEREAS, the City Council of the City of Dunsmuir reviewed and approved the staff-proposed operating budget for the 2019-2020 fiscal year with the addition of full-time code enforcement position.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Dunsmuir that it:

1. Adopts the City of Dunsmuir 2019-2020 Budget as introduced by staff June 13, 2019 and amended to include full-time code enforcement position, and
2. Directs and authorizes the City Manager to:
 - A. Administer the Budget for 2019-2020
 - B. To provide these documents to the City Council and make them available to the public in final format as soon as possible.

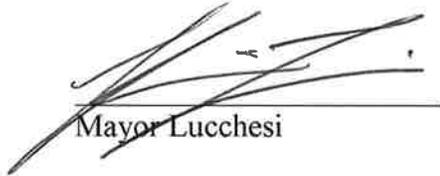
IT IS HEREBY CERTIFIED that the foregoing Resolution 2019-17 was introduced and duly adopted by the City Council of the City of Dunsmuir at a special meeting held on the 9th day of June 2019, by the following vote:

AYES: Deutsch, Bryan, Lucchesi

NOES: Arth

ABSENT: Keisler

ABSTAIN: None



Mayor Lucchesi

ATTEST:



Deputy City Clerk Kisling