

**APPLICATION FOR ENCROACHMENT PERMIT
CITY OF DUNSMUIR
5915 DUNSMUIR AVENUE
DUNSMUIR, CALIFORNIA 96025**

THIS IS AN APPLICATION ONLY. NO WORK IS TO BE STARTED UNTIL A PERMIT IS ISSUED.

DATE: _____ (PLEASE PRINT)

The undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on City right-of-way by performing the following work:

The work must be marked in the field with conspicuous stakes and flags readily visible from the City street. Mark on the stakes to identify the applicant. The site must be identified to obtain a permit.

The work is located at _____ approximately _____ feet
from intersecting street _____, Assessors Parcel No. _____.

Detailed plans must be submitted with this application. Design plans, signed by a licensed engineer, may be required by the Director of Public Works.

The encroachment permit, if issued, is issued in accordance with Section 1460 of the Streets and Highways Code and no warranty is made or implied with regard to the ownership of the underlying fee title to the real property involved. If the described work will encroach onto any property beyond the City right-of-way, the applicant will need to secure written permission from the abutting property owner.

The applicant in signing this application agrees to do the described work in accordance with City adopted construction standards and regulations.

The signature of the applicant on this application will serve to indicate and acknowledge that the applicant has read and does understand the provisions set forth herein, and upon affixing said signature, does agree to conform and comply with these requirements, including the attached General Provisions and specific provisions if added.

**THIS IS AN APPLICATION ONLY
No work shall start until a Permit is issued
PLEASE PRINT**

Contractors Name

Owners Name

Signature of Contractor

Signature of Owner

Street Address

Street Address

City, State, Zip Code

City, State, Zip Code

Telephone Fax

Telephone Fax

Contractor's License No.

ENCROACHMENT PERMIT GENERAL CONDITIONS

- 1. Definition:** This permit is issued under the provisions of City Ordinance No. 390 and Chapters 5.5 and 6 Division 2 of the State Streets and Highways Code. The term encroachment used in this permit is defined in Chapter 5 of said code. Except as otherwise provided for public agencies and franchise holders, this permit is revocable at any time.
- 2. Acceptance:** It is understood and agreed by the permittee that the doing of any work under this permit shall constitute acceptance of the provisions.
- 3. Prior Right:** It is understood and agreed that the City of Dunsmuir has a prior right to the use of its right-of-way.
- 4. Notice of work:** Before starting any work allowed by this permit, or whenever an inspection is required for the work, the permittee shall notify the City Manager, or any designated employee of the public works department at least three (3) days in advance of the work starting, or the inspection required.
- 5. Permission from Property Owners:** Whenever necessary to secure permission from abutting property owners, such authority must be secured by the permittee prior to starting work.
- 6. Permit:** This permit must be kept on the work site during the duration of said work.
- 7. Traffic Protection:** The permittee shall cause to be placed, erected, and maintained all warning barricades, cones, lights, and advisory signs. Flag persons shall be used when necessary. One way traffic shall be maintained at all times during working hours; two way traffic at night, weekends, and holidays. Work shall be planned and carried out so that there will be minimal inconvenience to the traveling public.
- 8. Clean Up:** The permittee shall, at all times keep the street clean and dust free, and leave the street the same upon project completion. No project material shall be stored within eight (8) feet from the pavement travel way.
- 9. Standards of construction:** The permittee shall perform all work as per the City of Dunsmuir standard specifications, and/or special provisions of this permit.
- 10. Borrow and Waste:** No borrow or waste materials shall be placed out of the limits of this permit.
- 11. Supervision:** All work shall be supervised by a qualified superintendent to the satisfaction of the City Manager.
- 12. Moving of materials or objects:** If required by the City Manager, the permittee shall remove at his or her expense any materials, supplies, and equipment.
- 13. Making Repairs:** If the permittee in doing work within the City right-of-way should damage any City right-of-way property, the permittee at his or her expense shall repair said damage as per direction of

the City Manager. The City reserves the right to make repairs with City forces, and permittee agrees upon the signing of this permit to compensate the City for said repairs. The permittee shall maintain the City right-of-way area to continue functioning as if the encroachment had not occurred.

14. Drainage: If the work herein contemplated shall interfere with the established drainage, ample provision shall be made by the permittee to provide for correction of any interference as may be directed by the City Manager.

15. Pipeline Street Crossing: When necessary to place pipelines from one side of the street to the other side, specific specifications will be stipulated within the permit. No crossing will be allowed without specific permission from the City Manager within the permit process.

16. Depth of pipes and backfilling: All pipe lines and back fill material shall be placed as per the City of Dunsmuir Public Works Construction standards. Specific provisions may be stipulated by the City Manager within the permit.

17. Restoration: All pavement, curb, gutter, sidewalk, ditches, pipes, headwalls, street signs, trees, shrubbery, and/or any other facility within the right-of-way that is impaired by or as a result of construction under this permit shall be restored immediately to a condition as good as or better than existed prior to the construction.

18. Pre-inspection: Prior to the commencement of work, the permittee, or their contractor, shall schedule a pre-construction conference with the Department of Public Works.

19. Plans: The applicant shall provide two sets of plans with the permit application for review by the City Manager. A licensed engineer shall design any structural work such as curb, gutter and sidewalk along with pipeline installation, unless not required by the City Manager.

20. Inspection: The permittee or the contractor for the permittee shall call for an inspection at least two days prior to when an inspection is required. Neither concrete nor backfill shall be performed without an inspection by the City Public Works Department. The permittee or contractor shall notify the Public Works Department immediately upon completion of the project and request a final inspection.

21. Foot Traffic: The permittee shall provide barricading, cones or other means of protecting foot traffic. If necessary for ingress and egress to buildings, the permittee or contractor shall provide wood ramps. The permittee shall notify any business within the permit area of the proposed work and advise when the work will begin and end.

22. USA – Underground Service Alert: The permittee or contractor shall advise USA and abide by their requirements during the duration of this permit. The permittee agrees and understands in the signing of this permit that the permittee is responsible for any damage to any underground facilities. The City of Dunsmuir will not assume any responsibility at any time should any provisions of this permit not be complied with.

23. OSHA: The permittee, or the contractor of the permittee, shall adhere to all requirements as required by OSHA.

24. Archaeological: Should any archaeological resources be revealed in the work area of this permit, the permittee shall stop all work and notify the City Public Works Department. The City will retain an archaeologist who shall evaluate the site and make recommendations to the Public Works Department. Cost encountered by the City shall be paid by the permittee.

25. Licenses: Any work within the City right-of-way shall be done by a State of California licensed contractor for that type of work. Property lines, curb and sidewalk alignments and grades shall be set by a State of California licensed engineer and or surveyor. A State of California licensed engineer shall do all technical plans or designs required by the City Manager.

26. Hold Harmless Agreement: As a condition of an encroachment permit, the permittee in signing agrees and understands that he or she will hold harmless and indemnify the City of Dunsmuir, its officers and employees, from any losses or liability resulting from the exercise of the permit, from cause, save and excepting only the negligence of a City employee acting within the scope of his/her employment.

27. Insurance: As a condition of being issued an encroachment permit, the permittee is required to provide proof of public liability insurance. The comprehensive general liability insurance shall include the City of Dunsmuir as an additional insured.

28. Bond: The permittee will be required to provide to the City, prior to permit issuance, a bond or cash payment in an amount totaling the contract cost of the project under this permit. Said bond or cash deposit will be reimbursed to the permittee upon final acceptance of the improvements placed on or within City right-of-way.

**ENCROACHMENT PERMIT
CITY OF DUNSMUIR, CALIFORNIA
5915 DUNSMUIR AVENUE
DUNSMUIR, CALIFORNIA 96025**

DATE: **NO**

To:

In compliance with your request of _____ and subject to all the terms, and conditions as stated on the signed application, and the printed General Conditions attached hereto, and the Specific Provisions listed below and attached:

_____, Dunsmuir, CA per City of Redding standards. The permittee shall cause to be placed, erected, and maintained all warning barricades, cones, lights and advisory signs. Flag persons shall be used when necessary. One way traffic shall be maintained at all times during working hours; two way traffic at night, weekends, and holidays. Work shall be planned and carried out so that there will be minimal inconvenience to the traveling public.

No other exceptions than that specifically mentioned above is authorized by this permit. If this work was instigated because of the requirement of a building permit, the building permit shall be issued prior to the commencement of this work, unless permission is granted in writing by the Director of Public Works.

This permit shall be void if not used **within 20 days**. This permit expires _____. Notify City Hall if an extension is needed. The owner or contractor shall provide to the City, prior to permit issuance, a bond or cash amount of \$00.00 to assure the completion of the work.

The Contractor shall provide proof of liability insurance in the amount of \$500,000.00 prior to permit issuance. The comprehensive general liability insurance shall include the City of Dunsmuir as an additional named insured.

Applicant Signature _____

Owner Signature _____

Permit Fee: \$50.00 Permit Approved & Issued By _____

Inspections per the General Conditions shall be requested 24 hours in advance.

Rough Inspection By _____ Date _____

Final Inspection By _____ Date _____

CITY OF DUNSMUIR
CONSTRUCTION STANDARDS

October 2015

The City of Dunsmuir has adopted the City of Redding Construction Standards with the specific exceptions listed below. Substitute "City of Dunsmuir" for references to the "City of Redding."

- STD. 100.00 Revise Note 1 as follows: Asphalt Binder shall be PG 64-22 or PG 64-28.
- Revise Note 6 as follows: Concrete (PCC) – Concrete for curbs, gutters, sidewalks, concrete collars, and minor structures shall be Class 520-C-2500 per the Standard Specifications for Public Works Construction (Greenbook) with 4½ to 6 percent maximum air entrainment.
- STD. 134.00 Minimum depth of curb shall be 14 inches instead of 12 inches.
- STD. 232.80 Delete.
- STD. 300.00 VCP may not be used.
- STD. 300.20 Sewer pipes may be laid through a line manhole, except where a grade or line change occurs. Minimum drop through all other manholes shall be the difference in pipe diameter or 0.20 feet, whichever is greater, except where otherwise approved by the City Engineer.
- STD. 300.80 Bedding material shall be imported well graded sand gravel mix, maximum size of ¾-inch, free from all organic matter and debris; minimum sand equivalent of 30. In paved areas with pipe slope greater than two percent, use a silt-sand-gravel mixture with gradation corresponding to that for Caltrans Class 2 aggregate base - ¾-inch maximum size. Uniformly graded crushed rock may not be used.
- STD. 301.00 Locate sewer laterals near the middle of the lot, except where otherwise approved by the City Engineer.
- Revise Note 6 as follows: Sewer taps on live sewer mains shall be performed by a licensed contractor in the presence of the City Inspector.
- STD. 350.00 Sewer mains shall terminate at a manhole, except where otherwise approved by the City Engineer.
- STD. 364.20 Manhole Frames and Covers: Iron casting conforming to ASTM Designation A48, Class 30. Each cover shall have the word "SEWER," "SM" or "SS," cast into the top with 2-inch high letters. Castings shall be of a consistently

high quality and shall be free of material and manufacturing defects. Following cleanup and final machining, an asphaltic paint or similar protective coating shall be applied.

Covers shall have at least one blind pick hole or recessed lifting lug. Open holes are not acceptable. Horizontal bearing surfaces shall be machined to smooth, plane surfaces providing for full contact between frame and cover.

The minimum weight of the frame shall be 135 pounds.

Covers shall be South Bay Foundary Series 1900, D&L Model A-1024 or equal designed for heavy traffic duty.

Where specifically called for on the Plans, the above specified covers shall be provided with a bolt-down feature incorporating a minimum of four hex head stainless steel bolts.

- STD. 364.30 See STD. 364.20.
- STD. 400.00 The minimum size of water mains with fire hydrants is 8 inches, except where otherwise approved by the City Engineer. 10-inch PVC C-900 pipe may be used where appropriate.
- STD. 401.00 Corporation stops are required on all new water services.
- STD. 610.00 All Class A and Class B trenches shall be mechanically compacted. Trench backfill shall be compacted to 90 percent of maximum density per AASHTO T-180 up to subgrade elevation. Compaction shall be 95 percent above subgrade elevation. See STD. 601.00 for minimum testing frequency. Jetting of trenches is not permitted.
- STD. 622.00 Storm drains larger than 36 inches in diameter shall be located in the street section at a location approved by the City Engineer.