

# NOTICE

- \* \* \* \* \*
- **PLEASE READ CAREFULLY**
- \* \* \* \* \*

June 4, 2020

## BUSINESS LICENSE RENEWALS

Enclosed is your renewal application form for your 2020-2021 Business License fee. This form **must be completed** each year in order to calculate the fee owed and renew your business license.

**YOU MUST CALCULATE YOUR CURRENT YEAR'S FEE, BASED ON THE DUNSMUIR GROSS RECEIPTS YOUR BUSINESS OR SERVICE GENERATED DURING THE FISCAL YEAR WHICH ENDS ON JUNE 30, 2020.** The fee is determined by the appropriate classification and range of gross receipts listed in the **RATES TABLE** on the back of the renewal application form (e.g. if 2019-2020 gross receipts are between \$75,001 and \$85,000 and your business is in classification B, your tax fee is \$66.00). Note that gross receipts is your total receipts, **not** your profit from the business. Please call City Hall at 235-4822 if you have any questions regarding this calculation.

Just like your Federal and State tax returns, your statement is made under penalty of perjury and is subject to audit by the City.

You must complete and sign the enclosed application form and return it with your payment. Payments are due July 1, 2020 and are delinquent on September 1, 2020. **A penalty of 5% per month is imposed on all delinquent accounts.**

**Per Government Code Section 4465-4470 – 4467. (a)** On January 1, 2018 until December 31, 2023 any applicant for local business license or equivalent instrument or permit, and from any applicant for the renewal of a business license or equivalent instrument or permit, shall pay an additional fee of **four dollars (\$4)** for that license, instrument, or permit, which shall be collected by the city, county, or city and county that issues the license, instrument, or permit.

Thank you for your cooperation.

The City of Dunsmuir  
Director of Finance