

**AGENDA FOR THE SPECIAL MEETING
DUNSMUIR CITY COUNCIL
COUNCIL CHAMBERS
5902 DUNSMUIR AVE, DUNSMUIR, CA
January 30, 2020
MEETING COMMENCES: 6:00 PM**

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

4. CONSENT AGENDA

The Consent Agenda consists of proposed actions on business matters which are considered routine and for which approval is based on previously approved City policy or practice. The Consent Agenda will be approved by a single motion to "Adopt the Consent Agenda" and Council Members will vote without debate. Council Members may remove a Consent Agenda matter for any reason and request that it be placed on the Agenda for discussion and consideration. Matters removed from the Consent Agenda will be placed on the agenda as an item of "New Business" for discussion and consideration.

A. Check Register: December 13 – January 24, 2020

B. COPS Grant Growth Allocation

C. Allow the sale of an alley dividing two jointly owned properties (6254 Scherrer and 6258 Scherrer)

5. OLD BUSINESS - None

A.

6. NEW BUSINESS

A. Discussion and possible action regarding Airport Hangar Lease Rent Increase

B. Review City visioning survey to be distributed with the March 2020 utility bill

C. Public Works: Replacement of Loader

7. ADJOURNMENT:

Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 PM January 29, 2020.

The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.

CERTIFICATION

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.



Julie Iskra, Deputy City Clerk

01-28-2020
Date

Check Register Report

01/27/2020 AP checks

Date: 01/27/2020

Time: 11:37 am

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City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
53278	12/13/2019	Printed		514	ADVANCED INFOSYSTEMS	Billing and Postage for Dec.19	381.97
53279	12/13/2019	Printed		3572	ANTHEM BLUE CROSS	Dec.2019 insurance	222.46
53280	12/13/2019	Printed		1910	AT&T	wwtp fax line 0850	42.33
53281	12/13/2019	Printed		2635	BASIC LABORATORY, INC.	waste water weekly lnd	549.60
53282	12/13/2019	Printed		2800	BAXTER AUTO PARTS, INC.	krew 400wipers hand towel	23.51
53283	12/13/2019	Printed		9437	BLUE STAR GAS	fill library tank 22585	604.46
53284	12/13/2019	Printed		9820	CITY OF DUNSMUIR	treatment plant water act35407	446.40
53285	12/13/2019	Printed		6325	CLEMENS WASTE REMOVAL	black butte fees 12/01/2019	6,252.81
53286	12/13/2019	Printed		9951	DAN PALMER TRUCKING, INC	hauling sludge to landfill	3,277.50
53287	12/13/2019	Printed		10185	ARLENE DINGES	planning for DPAC, haz mitig	172.50
53288	12/13/2019	Printed		9315	DRY CREEK LANDFILL, INC.	Sludge	1,922.22
53289	12/13/2019	Printed		9303	FASTENAL COMPANY	Glv, & gatoraid	260.29
53290	12/13/2019	Printed		10560	FORD & ASSOCIATES LLC	November 2019Airport Grant	800.00
53291	12/13/2019	Printed		10626	GIERLICH-MITCHELL, INC.	mixer equipment steel washer	100.54
53292	12/13/2019	Printed		25317	KENNY & NORINE	legal file 6736	2,558.02
53293	12/13/2019	Printed		7260	L.N. CURTIS AND SONS, INC	hydrant gate valve	263.99
53294	12/13/2019	Printed		9870	MT SHASTA AREA NEWSPAPERS	PUBLIC HEARING11/27	101.88
53295	12/13/2019	Printed		10629	NEUBAUER, NANCY	CREDIT FROM WATER ACT18049	62.43
53296	12/13/2019	Printed		10563	NORCO INC	Compressed Oxygen	165.30
53297	12/13/2019	Printed		9201	O'REILLY AUTO PARTS	14" cable ties	13.95
53298	12/13/2019	Printed		10162	PETTY CASH	re-pay petty cash box.	152.27
53299	12/13/2019	Printed		10491	CHARLES W PILLON	audit of yearend2019	2,700.00
53300	12/13/2019	Printed		44240	RAMSHAW'S ACE HARDWARE	bit bril, for wwtp river pole	142.94
53301	12/13/2019	Printed		47659	SISKIYOU COUNTY EDC	MOU for Dec2019	500.00
53302	12/13/2019	Printed		47669	SISKIYOU OPPORTUNITY CENTER	blue bag program Nov 2019	539.16
53303	12/13/2019	Printed		47673	SNOQUIP	touch pad switch for plow	484.74
53304	12/13/2019	Printed		9318	US POSTMASTER	postage for Billing	1,500.00
53305	12/20/2019	Printed		2635	BASIC LABORATORY, INC.	ww test weekly LND	366.60
53306	12/20/2019	Printed		2800	BAXTER AUTO PARTS, INC.	x Chain, end hooks for tire ch	96.21
53307	12/20/2019	Printed		10353	GARY BENSON	January20, Rent Childrens Park	725.00
53308	12/20/2019	Printed		5325	REBECCA CATLETT	24582359 Cleaning Dec19	181.50
53309	12/20/2019	Printed		6325	CLEMENS WASTE REMOVAL	CONTRACT AND EX GA,DEC19	12,941.04
53310	12/20/2019	Printed		10148	DIVERSIFIED ELECTRICAL, INC	Street lights 2019 year	3,295.00
53311	12/20/2019	Printed		12122	EMERGENCY MEDICAL PRODUCTS,INC	Batteries, storage sleeve defi	181.53
53312	12/20/2019	Printed		9303	FASTENAL COMPANY	peerless cross link #420,421	797.01
53313	12/20/2019	Printed		5219	FERGUSON ENTERPRISES INC,1423	3" PVC FTGS, 3"mtr bottling pl	153.62
53314	12/20/2019	Printed		24875	LILLY JONES	Decemb2019, cemetery maint	825.00
53315	12/20/2019	Printed		26425	KEN ELGIN	Water/ WW truck Wipers	80.00
53316	12/20/2019	Printed		9201	O'REILLY AUTO PARTS	Qtmotoroil 15-40 oil	70.99
53317	12/20/2019	Printed		39005	PACE ENGINEERING, INC.	Downtown tank relocation	81,171.55
53318	12/20/2019	Printed		39015	PACIFIC POWER	63601721-017 1mott lights	21.14
53319	12/20/2019	Printed		39015	PACIFIC POWER	street lights 1721-015 5	1,761.59
53320	12/20/2019	Printed		39015	PACIFIC POWER	willow pump 6055-001 2	11.32
53321	12/20/2019	Printed		45110	MARIO J. RUBINO	December2019 Treasurer	50.00
53322	12/20/2019	Printed		47673	SNOQUIP	cable&plug assembly	117.58
53323	12/20/2019	Printed		57228	SOLANO'S CONTRACTOR	connector / busshing	30.14
53324	12/20/2019	Printed		57680	SONSRAY MACHINERY LLC	spider backhoe#320	142.92
53325	12/20/2019	Printed		48255	SOUSA READY MIX, LLC.	Washed sand delivered	251.43
53326	12/20/2019	Printed		48710	SWRCB ACCOUNTING OFFICE	S2001019,contract#2001c416	1,395.00
53327	12/20/2019	Printed		48729	SWRCB ACCOUNTING OFFICE	Sys#4710002, comm wa system	2,501.40
53328	12/20/2019	Printed		49875	TERMINIX INTERNATIONAL	city park house yearly472340	380.00
53329	12/20/2019	Printed		10475	THE CABLE CENTER, INC	repair to std reel cord	538.50
53330	01/10/2020	Printed		1225	ACME COMPUTER	DOWNPAYMENT INVOICE	2,789.00
53331	01/10/2020	Printed		514	ADVANCED INFOSYSTEMS	Jan 2020 Billing	382.90
53332	01/10/2020	Printed		1910	AT&T	SR lift alarm	69.48
53333	01/10/2020	Printed		1910	AT&T	WWTP alarm phone	80.08
53334	01/10/2020	Printed		1910	AT&T	River Ave lift alarm	80.08
53335	01/10/2020	Printed		1910	AT&T	look out point alarm	65.94

Check Register Report

01/27/2020 AP checks

Date: 01/27/2020

Time: 11:37 am

City of Dunsmuir

BANK: U.S. BANK

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
53336	01/10/2020	Printed		1910	AT&T	SDSA pump alarm	80.08
53337	01/10/2020	Printed		1910	AT&T	I 5 Lift alarm	80.08
53338	01/10/2020	Printed		2635	BASIC LABORATORY, INC.	WW weekly river	2,285.20
53339	01/10/2020	Printed		2800	BAXTER AUTO PARTS, INC.	slim rim black	106.21
53340	01/10/2020	Printed		9437	BLUE STAR GAS	Library tank fuel Dec2019	598.56
53341	01/10/2020	Printed		9437	BLUE STAR GAS	fire house tank propane	1,191.76
53342	01/10/2020	Printed		5325	REBECCA CATLETT	cleaning inv#24582362	222.75
53343	01/10/2020	Printed		10001	CED-REDDING	street light	317.92
53344	01/10/2020	Printed		9820	CITY OF DUNSMUIR	I-5 lift station 250800	448.80
53345	01/10/2020	Printed		6325	CLEMENS WASTE REMOVAL	weight dump fees Dec 2019	6,322.92
53346	01/10/2020	Printed		6325	CLEMENS WASTE REMOVAL	Can rental/ recycling sorting	2,117.30
53347	01/10/2020	Printed		10161	COFFMAN ASSOCIATES	airport consultants	2,000.00
53348	01/10/2020	Printed		6630	ANTHONY CONGI	phone 4th Quarter 2019	90.00
53349	01/10/2020	Printed		6950	CROSS PETROLEUM	fuel for council chambers/Sher	507.68
53350	01/10/2020	Printed		12752	DENNIS DELLA BONA	phone 4th Quarter 2019	90.00
53351	01/10/2020	Printed		10211	DEPARTMENT OF JUSTICE	Fingerprint Allen, Mark Nov19	49.00
53352	01/10/2020	Printed		10148	DIVERSIFIED ELECTRICAL, INC	lift stations	2,881.20
53353	01/10/2020	Printed		10149	DIVISION OF THE STATE ARCHITECT	DSA796 Oct -Dec2019	5.20
53354	01/10/2020	Printed		9850	DUNSMUIR TRUE VALUE	12/31/2019 Hardware	206.96
53355	01/10/2020	Printed		11255	ELECSYS INTERNATIONAL CORP	monthly maint hand helds	223.50
53356	01/10/2020	Printed		10522	EXECUTONE.COM, LLC	January 2020 phone	664.11
53357	01/10/2020	Printed		9303	FASTENAL COMPANY	bath tis/ fold towels	210.97
53358	01/10/2020	Printed		5219	FERGUSON ENTERPRISES INC, 1423	DIA pnt Digging bar, Coups	1,547.99
53359	01/10/2020	Printed		26425	KEN ELGIN	repalce coil and plug 00Ford	176.46
53360	01/10/2020	Printed		31212	MANFREDI'S DEPOT	Gas Fire and Water dep	569.13
53361	01/10/2020	Printed		10632	MARSHALL, KATHLEEN	water dep. return 4401 Glev	180.00
53362	01/10/2020	Printed		33120	MOUNTAIN COUNTIES SUPPLY CO.	November 2019	3,082.77
53363	01/10/2020	Printed		35505	NORTHLAND COMMUNICATIONS	WWTP act#172-211909	64.07
53364	01/10/2020	Printed		35505	NORTHLAND COMMUNICATIONS	Public works phone/enternet	108.49
53365	01/10/2020	Printed		9201	O'REILLY AUTO PARTS	torq wrench snow plow pump	24.77
53366	01/10/2020	Printed		39015	PACIFIC POWER	River ave lift station electri	145.03
53367	01/10/2020	Printed		39015	PACIFIC POWER	Nov-Dec2019, 63601721-001	9,986.01
53368	01/10/2020	Printed		10631	PIPELINE CRAFT TAPS & KITCHEN	LOLA Dinner Jan082020	210.00
53369	01/10/2020	Printed		39851	PITNEY BOWES GLOBAL	postage machine	166.76
53370	01/10/2020	Printed		47100	S.C.O.R.E.	qrtly workers comp 19/20	24,374.72
53371	01/10/2020	Printed		29014	SACRAMENTO VALLEY DIVISION	Member dues Sac valley 2020	100.00
53372	01/10/2020	Printed		10543	SCP POOL CORP	Soda Ash lite	1,303.67
53373	01/10/2020	Printed		47520	SHASTA AUTO SUPPLY	goggles, cross chain	401.78
53374	01/10/2020	Printed		47645	SISKIYOU CO. DEPT AGRICULTURE	registration of wwtp scale	97.10
53375	01/10/2020	Printed		47676	SMITH BUILDING SERVICES, LLC	Building Dep/ plan check	1,627.53
53376	01/10/2020	Printed		10503	THATCHER CO. OF CALIFORNIA	chlorine, sulfur dioxide/ cred	2,124.63
53377	01/10/2020	Printed		50840	UNION PACIFIC RAILROAD CO	lease rent cedar and Sac	3,376.53
53378	01/10/2020	Printed		53804	US BANK	Printers and copies	870.51
53379	01/10/2020	Printed		53813	US BANK CORP PAYMENT SYSTEMS	Nov2019	945.86
53380	01/10/2020	Printed		50850	VERIZON WIRELESS	Bill/ Ron cell phone	69.28
53381	01/10/2020	Printed		50850	VERIZON WIRELESS	Fire dep. Cell phone act33275	148.36
53382	01/17/2020	Printed		1225	ACME COMPUTER	5 year contract monthly	2,293.00
53383	01/17/2020	Printed		3572	ANTHEM BLUE CROSS	insurance01/01/2020	222.46
53384	01/17/2020	Printed		10517	AQUATIC BIOASSAY & CONSULT LAB	cancellation surcharge	1,825.00
53385	01/17/2020	Printed		1910	AT&T	fax 235 0850 WWTP	42.33
53386	01/17/2020	Printed		2635	BASIC LABORATORY, INC.	WW monthly test river	486.80
53387	01/17/2020	Printed		9999992141	BJERS MODERN & CLASSIC	repair ford 2005 F-250	2,865.62

Check Register Report

01/27/2020 AP checks

Date: 01/27/2020

Time: 11:37 am

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City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
U.S. BANK Checks							
53388	01/17/2020	Printed		10634	CARPENTER, CHRIS	Credit for Plan Check Dep	78.73
53390	01/17/2020	Printed		9820	CITY OF DUNSMUIR	wtr dep retrn Brill act25028	2,285.00
53391	01/17/2020	Printed		5910	DUNSMUIR CHAMBER OF COMMERCE	community prom. funding 19/20	4,000.00
53392	01/17/2020	Printed		9303	FASTENAL COMPANY	12oz fruit punch	148.13
53393	01/17/2020	Printed		5219	FERGUSON ENTERPRISES INC,1423	3"meter, bottling brz wtr meet	3,146.71
53394	01/17/2020	Printed		10438	FRIENDS OF THE LIBRARY	Community prom funding 19/20-2	11,250.00
53395	01/17/2020	Printed		26425	KEN ELGIN	truck 301, coils and breakes	830.21
53396	01/17/2020	Printed		25317	KENNY & NORINE	File#6736, General legal	1,980.00
53397	01/17/2020	Printed		33146	MT SHASTA SPRING WATER CO	D/W water case. wwtp lab	30.80
53398	01/17/2020	Printed		39005	PACE ENGINEERING, INC.	mossbrae springs improvement	42,173.01
53399	01/17/2020	Printed		10635	PRITCHARD, JAKE	water dep return 4027Elizabeth	180.00
53400	01/17/2020	Printed		10636	RUBIO, OTILIA	water dep act6008, 6106Cherry	180.00
53401	01/17/2020	Printed		9999992009	SCHWAAB, INC.	engraved name plate Rico	17.59
53402	01/17/2020	Printed		47659	SISKIYOU COUNTY EDC	Jan 2020, monthly	500.00
53403	01/17/2020	Printed		47669	SISKIYOU OPPORTUNITY CENTER	blue bag program Dec2019	539.16
53404	01/17/2020	Printed		57228	SOLANO'S CONTRACTOR	redwood2X6	71.02
53405	01/17/2020	Printed		57680	SONSRAY MACHINERY LLC	#420 emergency brake kit	782.46
53406	01/17/2020	Printed		10613	TINSMAN, RICHARD	City Planning	7,101.25
53407	01/17/2020	Printed		10637	VON LINSE	water dep return 5412shast	180.00
53408	01/24/2020	Printed		2635	BASIC LABORATORY, INC.	WW biweekly river test	590.60
53409	01/24/2020	Printed		4050	BORGES & MAHONEY	potassium iodide	246.51
53410	01/24/2020	Printed		5227	CALIFORNIA RURAL WATER ASSN	Boil water class DellaB/Congi	300.00
53411	01/24/2020	Printed		5325	REBECCA CATLETT	Cleaning Inv24582363	165.00
53412	01/24/2020	Printed		10487	COLLEGE OF THE SISKIYOU	Calzoni enrollment fee	128.25
53413	01/24/2020	Printed		10638	DE ASIS, KALYN	Act1020, SW GA return	62.43
53414	01/24/2020	Printed		12752	DENNIS DELLA BONA	water class gas reimburse	50.00
53415	01/24/2020	Printed		48731	DEPARTMENT OF TRANSPORTATION	Signals & lighting Oct-Dec19	188.53
53416	01/24/2020	Printed		10522	EXECUTONE.COM, LLC	Feb2020 phone	664.11
53417	01/24/2020	Printed		7260	L.N. CURTIS AND SONS, INC	uniform and Equipment	829.68
53418	01/24/2020	Printed		33120	MOUNTAIN COUNTIES SUPPLY CO.	Vehicle Fuel Dec 2019	3,037.74
53419	01/24/2020	Printed		33130	MT SHASTA CITY	Live scan Kyle Hutchinson Libr	25.00
53420	01/24/2020	Printed		39015	PACIFIC POWER	Mott airport lights	21.10
53421	01/24/2020	Printed		39015	PACIFIC POWER	Street lights Jan2020	1,757.94
53422	01/24/2020	Printed		39015	PACIFIC POWER	Willow pump 6055-001 2	11.30
53423	01/24/2020	Printed		10639	RABUN, RON	Utility payment return #24194	172.01
53424	01/24/2020	Printed		9999999473	SISKIYOU CO. SHERIFF DEPT	2nd Qtr Oct-Dec2019	100,939.20
53425	01/24/2020	Printed		9918	SISKIYOU MEDIA COUNCIL	Jun19-Dec19 council meeting	2,750.00
53426	01/24/2020	Printed		47673	SNOQUIP	plug, hydraulic unit	2,877.74
53427	01/24/2020	Printed		48728	STATE WATER RESOURCES	Exam grade 2, Wastewater	110.00
53428	01/24/2020	Printed		48728	STATE WATER RESOURCES	Della Bona Grade 3 exam	295.00
53429	01/24/2020	Printed		14785	TYLER TECHNOLOGIES, INC.	UB platform 2020	7,961.07
53430	01/24/2020	Printed		53813	US BANK CORP PAYMENT SYSTEMS	Credit card charges 01/10/2020	532.94

Total Checks: 152

Checks Total (excluding void checks):

415,121.90

Total Payments: 152

Bank Total (excluding void checks):

415,121.90

Total Payments: 152

Grand Total (excluding void checks):

415,121.90



STAFF REPORT	
RE: COPS grant growth allocation	MEETING DATE: 1/16/2020
SUBMITTED BY: Blake Michaelsen, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

Approve the budget amendment increasing the budget for COPS grant revenue up by \$30,947.62.

BACKGROUND/DISCUSSION:

The City receives grant money for public safety each year. City initially budgets \$125,000. County sends revised numbers and requests the budget be amended. This attached amendment, revises the COPS revenue up to the County provided number of \$155,947.62.

OPTIONS:

Approve, modify, or decide not to proceed with budget amendment

FISCAL IMPACT:

None Yes Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$30,947.62

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS: Approve budget amendment

Attachments: Budget amendment

Blake Michaelsen

From: Courtney Moore <cmoore@co.siskiyou.ca.us>
Sent: Tuesday, December 17, 2019 3:42 PM
To: Blake Michaelsen
Subject: RE: COPS 18/19 ALLOCATION

Hello,

I apologize for the delay, the COPS Growth allocation has come in at \$55,947.62 for a total of \$155,947.62. Please adjust your budget and resend your updated budget.

Thank you!

Courtney Moore
Siskiyou County Auditor's Office
Accountant/Auditor
Office: (530) 842-8061
Fax: (530) 842-8077
cmarinese@co.siskiyou.ca.us

From: Blake Michaelsen [mailto:bmichaelsen@ci.dunsmuir.ca.us]
Sent: Thursday, September 05, 2019 5:20 PM
To: Courtney Marinese; CFO; City Manager
Subject: RE: COPS 18/19 ALLOCATION

Hi Courtney,

Please find the Budget attached; with the COPS revenue appropriation showing on page 12. And yes, we are prepared to do a budget amendment when the growth allocation is realized.

On a related note; we are taking the MOE certification to the Council tonight.

Thank you!

Blake
Blake Michaelsen | Finance Director | City of Dunsmuir | 530.235.4822 ex. 109 |

From: Courtney Marinese [mailto:cmarinese@co.siskiyou.ca.us]
Sent: Thursday, September 5, 2019 4:20 PM
To: CFO <CFO@ci.dunsmuir.ca.us>; City Manager <citymanager@ci.dunsmuir.ca.us>
Subject: COPS 18/19 ALLOCATION

Hello,

My name is Courtney Marinese, and I will be handling the COPS funds this year. We will need a copy of your budget showing the appropriations for the COPS monies that you will be receiving this year. We have not yet received notice of the 2018/2019 Growth Allocation for the cities; we anticipate notification by mid-September. Last year's Growth Allocation was an additional \$48,746.55, this year is estimated to be around \$40,000.



STAFF REPORT

RE: Sale of alley between two jointly owned parcels

MEETING DATE: 1/30/2020

SUBMITTED BY: City Manager

PURPOSE OF REPORT: Information only Discussion Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL:

Permission to sell an alley (part of a vacated street) located between jointly owned parcels

BACKGROUND/DISCUSSION:

Staff was contacted by a resident who owns two adjacent parcels that are separated by an alley. He inquired about the potential for purchasing the alley located between 6254 Scherrer and 6258 Scherrer to create one contiguous parcel. An appraisal was done and it was determined that the property is worth less than \$5000. The owner of the adjacent parcel has agreed to pay the City \$4000 as well as the cost of surveying the parcel and preparing a purchase agreement.

OPTIONS:

Approve or reject the sale of the parcel.

FISCAL IMPACT:

None Yes Budgeted Item? Yes No

Budget Adjustment Needed? Yes No

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS: Approve sale of parcel.

Attachments:



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Map data ©2020



STAFF REPORT

RE: Increase Airport Hangar Lease Rates

MEETING DATE: 1/16/2020

SUBMITTED BY: City Manager

PURPOSE OF REPORT: Information only Discussion Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL:

Raise airport hangar rates from 12 cents a square foot to 20 cents a square foot.

BACKGROUND/DISCUSSION:

Currently, city owned hangars are rented at 12 cents per square foot. In contrast, other area airports are charging up to 28 cents per square foot. By increasing rents to at least 20 cents per square foot would net an additional \$5,000 annually once all rents have been raised.

There are eight City owned hangars that have current leases. Two of the hangars (A and B) have long term leases. The long-term lease for Hangar A will expire in approximately three years and the lease for Hangar B was just renewed. The remaining six hangars have leases that will expire at the end of June of this year. Increasing rents to more than 20 cents a square is not recommended as the runway and facilities aren't in great shape, thus rents are not likely to command market rate.

OPTIONS:

Approve, increase or reject an increase in hangar lease rates.

FISCAL IMPACT:

None Yes Budgeted Item? Yes No

Budget Adjustment Needed? Yes No

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS: Approve increase in hangar lease rates.

Attachments:

City of Dunsmuir 2020 Community Vision and Priorities

The City of Dunsmuir is developing a new vision for the future of the community and priorities for city services. The vision and priorities will help the City Council make decisions on budget and staff time allocations. The process for creating the vision and priority list will include public engagement using surveying, public, focus groups, and open public meetings.

The first stage of public engagement includes a survey that will be sent through the utility billing process, hosted on the City's website and promoted through the City's social media, and available in hard copy at City Hall and the public library. The survey questions will ask for input on how the community sees the City in the future and what defines Dunsmuir apart from other cities.

The second stage will include public focus groups evaluating a draft vision and initial list of priorities. The results of the survey will be synthesized into a draft vision statement for members of the public to discuss. The initial list of priorities will include results from the survey and encourage participants to offer additional priorities not listed in the survey. The focus group will be an open meeting, but invitations will directly be sent to organizations and businesses that are invested in the community.

Finally, the draft vision from the survey and focus groups will be presented to the Planning Commission and City Council for final comments and approval. Both meetings will be advertised and open to the public under the Brown Act regulations.

Survey Questions

- What aspects make Dunsmuir a great place to work and/or live?
- What aspects do you think are most at risk to change? Why?
- What aspects of the City of Dunsmuir should change?
- How would you describe the City of Dunsmuir to someone who has never visited?
- What services or projects should the City of Dunsmuir create and/or improve in the next 2 years?
- What are your top five priorities? Please select only 5.
 - Parks and City Pool
 - Green Waste Program
 - Sidewalk Maintenance and Construction
 - Historic District Maintenance
 - Business Development
 - Airport Improvements
 - Disaster Preparedness
 - Community Resource Center
 - City Library
 - City Events

		2020 Vision and Priorities Timeline											
Project Stage		13-Jan	20-Jan	27-Jan	3-Feb	10-Feb	17-Feb	24-Feb	2-Mar	9-Mar	16-Mar	23-Mar	30-Mar
1. Survey													
Development													
Deploy													
Advertise													
Analyze & Draft Vision													
2. Focus Group													
Development													
Host Event													
Analyze & Edit Vision													
3. Public Meetings													
Planning Commission													
City Council													



STAFF REPORT	
RE: Options for replacing Public Works loader	MEETING DATE: 1/30/2020
SUBMITTED BY: City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

Consider best options for replacing Public Work’s loader.

BACKGROUND/DISCUSSION:

Consider best options for replacing Public Work’s loader. It is on its last legs and is not compliance with California Air Quality Board (CARB) standards. We have three choices:

- (1) Public Works is looking into a lease with an option to buy after four years (more expensive in the long run)
- (2) Trading two trucks that are surplus towards the purchase of a new loader (price to be determined)
- (3) Share a backhoe with the water department, which:
 - a) Will not work as well in snow events
 - b) There maybe conflicts between the two departments in emergencies
 - c) Fyi, the backhoe will also need to be replaced within the five years
- 4) Recommendation: share the backhoe until we see what next year’s numbers look like

OPTIONS:

Choose an approach that limits budget limitations, while still providing most services in a timely manner

FISCAL IMPACT:

None Yes Budgeted Item? Yes No

Budget Adjustment Needed? Yes No

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other:

Comments:

SUGGESTED MOTIONS: Approve sharing backhoe until we have strong projections for the next fiscal year.

Attachments: