

**AGENDA FOR THE SPECIAL MEETING  
DUNSMUIR CITY COUNCIL  
COUNCIL CHAMBERS  
5902 DUNSMUIR AVE, DUNSMUIR, CA  
February 20, 2020  
CLOSED SESSION: None  
REGULAR SESSION: 6:00 pm**

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

A. Annual Sheriff's Report by Sheriff Lopey

**4. PUBLIC COMMENT**

Regular City Council meetings are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled to be televised on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month. Meetings that take place on dates other than the 1<sup>st</sup> and 3<sup>rd</sup> Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

- 5. COUNCIL AND STAFF COMMENTS**
- 6. COMMITTEE REPORTS**
- 7. APROVAL OF MINUTES - January 30, 2020 and February 6, 2020**
- 8. CONSENT AGENDA:**
  - A. SB1 Funding- Resolution Project List
  - B. Local Transportation Fund – Claim Form
  - C. Check Register 02/01/2020 – 02/07/2020
  - D. Fire Engine Swap
- 9. PUBLIC HEARING: None**

**Public Hearing Protocol:**

- a. Mayor will describe the purpose of the Public Hearing.
- b. City Staff will provide the Staff Report.
- c. City Staff will respond to questions from the City Council.

- d. Mayor will open the Public Hearing.
- e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
- f. Mayor will close the Public Hearing.

**10. OLD BUSINESS**

- A. Second Reading – Abandoned and Distressed Building Ordinance 565

**11. NEW BUSINESS**

- A. Part-time WWTP Grade III
- B. Review of Committee Appointments
- C. Discussion and possible action – Dunsmuir Chamber of Commerce
- E. SB 998 Discontinuation of Water Service
- F. Revisit 2019-2020 Budget Goals and Objectives

**12. FUTURE AGENDA ITEMS**

**Future Agenda Items are topics brought to the City Council for review and/or action. All dates refer to first introductions and can be altered due to time and priority levels.**

**13. ADJOURNMENT**

**Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 PM February 14, 2020.**

The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.

**CERTIFICATION**

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.

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Julie Iskra, Deputy City Clerk

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Date

**DUNSMUIR CITY COUNCIL  
MINUTES  
January 30, 2020**

**1. CALL TO ORDER AND FLAG SALUTE**

Meeting was called to order by Mayor Lucchesi at 6:00 pm.

**2. ROLL CALL**

Council members present: Arth, Bryan, Deutsch, Keisler, Lucchesi

Staff present: FD Michaelsen, Sheriff Deputies Ortiz and Paulus, Deputy City Clerk Iskra

**3. PUBLIC COMMENT**

Nome Davis stated he is a part of a group to get Mark Juarez out of town. He has information he is willing to share and would like to help the City Council of Dunsmuir. Shareen Strauss reported that she has been the Dunsmuir News correspondent and now is the City reporter and asked residents to contact her with any news at [whatsupshareen@gmail.com](mailto:whatsupshareen@gmail.com)

Tina is the City reporter for the Siskiyou Media Council and can be reached at [tinafava@gmail.com](mailto:tinafava@gmail.com)

Staff Comments: FD Michaelsen welcomed Mark Allen the new Code Enforcement Officer

Council Comments:

Deutsch is now the President of the COS Foundation Board of Directors.

He was offered the chairperson position for the Local Transportation Commission but declined and the group elected Joan Freeman Smith.

Bryan stated the Finance Committee met on January 28 and the budget is on track with a \$90,000 deficit.

Keisler announced the new Rotary President will be Cindy Foreman. He recently turned 60 and thanked everyone who attended his birthday party.

Arth said he is happy to finally see the visioning process on the agenda.

He has concerns about hiring a Grade III operator. The City needs to pursue state funding in the region. It is not cost effective for each city to handle it alone. We need to work together. There will be a meeting in McCloud on February 22.

Mayor Lucchesi stated UP has promised there will be a stakeholder meeting in Siskiyou County. John Harch, President of the Trail Association will attend. She reported that Ed Hanrahan from Shea has been appointed to the Governor's Task Force for affordable housing.

Arth would like information about the UP yards. There have been complaints.

Deputy Ortiz introduced Devon Paulus a new deputy for the Sheriff's Dept.

Paulus stated she completed the academy in August and joined the Sheriff's Dept in October. She is an EMT and served in the Navy.

Ortiz stated he felt crime has been down lately.

**4. CONSENT AGENDA**

**A.** Check Register: December 13 – January 24, 2020

**B.** COPS Grant Growth Allocation

**C.** Allow the sale of an alley dividing two jointly owned properties (6254 Scherrer and 6258 Scherrer)

Request by Bryan to move item 4C to 6D for discussion.

Motion by Keisler to approve the Consent Agenda as amended, second by Deutsch.

Voice Vote:

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

**5. OLD BUSINESS - None**

**A.**

**6. NEW BUSINESS**

**A.** Discussion and possible action regarding Airport Hangar Lease Rent Increase

Mayor Lucchesi stated that item is requesting increases to the airport hangar rents from \$.12 to \$.20. Additional rent will bring in about \$5,000 per year.

Manya Bryan stated the city owned hangars are described by a letter and are year to year leases. The pilot owned hangars are numbered and the rent can be raised when their lease expires. The previous hangar increase had been done by resolution.

Public Comment: None

Motion by Deutsch to approve the Airport Hangar Rent Increase as recommended, second by Keisler.

Discussion: Bryan asked if the rents can be raised more than once per year.

Arth stated this is a credit to the Finance Committee to have an operating plan for solvency at the airport. The airport is a badly managed asset and needs to contribute to the General fund. What is the future of the airport?

Roll Call Vote:

Bryan	yes	
Arth	yes	
Deutsch	yes	
Keisler	yes	
Lucchesi	yes	5-0-0-0

**B.** Review City visioning survey will be distributed with the March 2020 utility bill

Mayor Lucchesi introduced the Visioning Survey. It will be mailed to customers in their March 2020 utility bill, will be on the City website and social media with simple questions and priorities. Would Council like to add anything? The draft will go to the Planning Commission and the City Council for public comments then to the public. It will also be in a press release.

Public Comment: None

Discussion among council members about what to include in this survey.

Motion by Deutsch to move forward with survey questions, second by Keisler.

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

**C. Public Works: Replacement of Loader**

FC Michaelsen explained that this item is to review options to replace the aging loader including: lease a new one, trade in 2 trucks toward loader purchase, share a loader with the backhoe with the WWTP or share until next year's budget which is the staff recommendation.

Currently the loader is on restricted hours.

Public Comment: None

Council Comment:

Arth stated the same thing happened 10 years ago with the dump truck when diesel emissions were tightened. He would like to hear staff recommendations.

Motion by Bryan to request Bill Willman could attend the next meeting and bring an inventory of all vehicles and their life span, second by Deutsch.

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: None

ABSTAIN: None 5-0-0-0

**D. Allow the sale of an alley dividing two jointly owned properties (6254 Scherrer and 6258 Scherrer)**

Bryan stated the river parcel has no access if we sell alley.

Mayor suggested returning this item to staff.

Public Comment:

Paris Petrick asked if the sliver of land could be sold as well.

Motion by Deutsch to table the item for additional information.

Council Discussion:

City needs to explore property to evaluate current use. Does the City maintain the property? Why has the City kept it? How was value determined? Is the property improved? There may be an advantage to keep the property. Council would like to hear from Fire Department and Public Works for an opinion.

Consensus to table to the next meeting.

Future Agenda Items: Ribbon Cutting for the Dunsmuir Grade Project completion.

**7. ADJOURNMENT:**

\_\_\_\_\_  
Mayor Lucchesi

\_\_\_\_\_  
Julie Iskra, Deputy City Clerk

\_\_\_\_\_  
Date

**DUNSMUIR CITY COUNCIL**  
**Minutes**  
**February 6, 2020**

**1. CALL TO ORDER AND FLAG SALUTE**

Meeting was called to order by Vice Mayor Bryan at 6:03 pm.

**2. ROLL CALL**

Councilmembers present: Arth, Bryan, Deutsch, Keisler

Councilmembers absent: Lucchesi

Staff present: FD Michaelson, Sgt Whetstone, Deputy City Clerk Iskra

**3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**A. Annual Sheriff's Report by Sheriff Lopey**

Item cancelled due to emergency for Sheriff Lopey. Motion by Deutsch to table this item to the next City Council meeting, second by Keisler.

Voice Vote: AYES: Arth, Bryan, Deutsch, Keisler,

NOES: None

ABSENT: Lucchesi

ABSTAIN: None 4-0-1-0

**4. PUBLIC COMMENT**

Paris Petrick asked why the City Treasurer does not attend the City Council meetings but reports about the meeting on social media.

Cindy Foreman reported on the Chamber of Commerce activities:

- ad is coming out to hire an Executive Director for 18 hours per week
- Luann is the Interim Executive Director and will be in the office Tuesday, Wednesday and Thursday
- Cindy Foreman is the Interim Board President for the Chamber of Commerce
- New Board Members: Marc Rowley and Sandra Hood
- Chamber of Commerce will have a Board Member at future City Council Meetings
- Member mixer on February 26 from 5-7 at the Mossbrae Hotel

Mark Juarez announced that he has tenants in the California Theater and is bringing in people that are movie makers. He is hoping to stimulate the economy. Other towns have had a good impact when movie makers come to their town.

**5. COUNCIL AND STAFF COMMENTS**

Arth was happy to hear about the current status of the Chamber of Commerce. He would like to see a partnership with the Chamber in order to work with all those seeking community funding

Keisler reminded the audience that the City has a job opening for an Administrative Assistant. He congratulated the Chamber on the new positions and upcoming promotions. Cindy Foreman is the incoming president for Rotary. Up and Running

Espresso has relocated their trailer to the overhang at the Brewery. He is looking for cedar boards to make bird houses, if anyone has any.

Bryan thanked those in the audience for attending. The Council is trying to support our community.

**6. COMMITTEE REPORTS**

Finance Committee met and had a mid-year budget review. Next meeting is February 7. Bryan stated they need to review the funding request timetable.

**7. APROVAL OF MINUTES:** December 19, 2019

Arth requested a change in the minutes to reflect him present at roll call.

Motion by Keisler to approve the December 19, 2019 amended minutes showing Arth present at roll call, second by Deutsch.

Voice Vote: AYES: Arth, Bryan, Deutsch, Keisler,  
NOES: None  
ABSENT: Lucchesi  
ABSTAIN: None 4-0-1-0

**8. CONSENT AGENDA:**

A. Check Register 01/17 – 01/31/2020

B. Resolution 2020-01 Airport Hangar Lease Rent Increase

Motion by Keisler to pull item 8B and move it to 11B, second by Deutsch.

Voice Vote: AYES: Arth, Bryan, Deutsch, Keisler  
NOES: None  
ABSENT: Lucchesi  
ABSTAIN: None 4-0-1-0

Motion to approve the amended Consent Agenda by Deutsch, second by Keisler.

Voice Vote: AYES: Arth, Bryan, Deutsch, Keisler,  
NOES: None  
ABSENT: Lucchesi  
ABSTAIN: None 4-0-1-0

**9. PUBLIC HEARING:** Abandoned and Distressed Real Property Ordinance 565

Vice Mayor Bryan introduced Ordinance 565, noted it has been reviewed by the Planning Commission and includes homes as well as commercial buildings. He explained that Planner Tinsman is sick and not available to attend tonight's meeting.

FD Michaelsen thanked the City of Weed for the work they did in creating this ordinance.

6:30 Public Hearing opened

Bryan explained the purpose of the hearing and read the staff report.

Questions from Council: Arth asked how this ordinance fit into the Dunsmuir Historic District ordinance? What about abandoned cars? Will the new Code Enforcement Officer require property owners to clean up?

Bryan stated that the City Manager issues rules for administration of this ordinance.

FD Michaelsen stated that yards need to be maintained including accumulations of trash.

Public Comment:

Rick Chan asked what qualifies as abandoned and distressed for non-residents? In the penalty phase, does it go to arbitration with the City or the Courts?

Paris Petrick asked about distressed buildings that continue to be rented.

A McCloud resident asked about someone who continues to rent a residence that is not safe, without heat and has mold/water problems.

Lynda Scheben thought this was a really smart policy and supports Dunsmuir’s needs. The longer a property is vacant, the more it contributes to health and safety issues, crime and impacts property values.

6:42 Public Comment Closed

Bryan stated this ordinance is thorough. It is a registration of buildings which are not maintained. The registration requires a fee, then inspections. Fines are assessed if there are no actions taken.

Deutsch said the Code Enforcement Officer enforces abandoned cars. This ordinance compliments the City Municipal Code.

Arth thanked the Weed staff for their ordinance. The Dunsmuir ordinance made some small changes to the Weed ordinance. Thanks also to the Planning Commission and their recommended changes.

Motion by Keisler to introduce and hold the first reading of Ordinance 565 by title only, second by Deutsch.

Roll Call Vote:	Arth	yes	
	Bryan	yes	
	Deutsch	yes	
	Keisler	yes	4-0-1-0 (Lucchesi)

**10. NEW BUSINESS - None**

**11. OLD BUSINESS**

**A. Discussion and possible action regarding Public Works Loader**

Bill Willman, Public Works Supervisor was present to explain the emissions rating for City equipment. He explained that the City loader and backhoe are both close to going out of compliance. If the City classifies them as low use, the date is extended until 2023 for the backhoe and 2028 for the loader. This would give the City more time to work out a solution.

Bryan stated that the equipment is in danger of going out of compliance and needs to be discussed after the adoption of the budget. This equipment needs to be replaced soon.

Bill Willman stated that the City can keep the equipment indefinitely as long as it is kept below 200 hours of use.

Keisler thanked Bill for all the work he and his department do for the City.

Public Comment:

Rick Chan asked about considering propane vehicles

**B. Resolution 2020-01 Airport Hangar Lease Rent Increase**

Bryan introduced Resolution 2020-01 and reported that this resolution for fee increases had been approved at the last meeting but required a resolution. Hangar A should show an increase to \$560.

Public Comment: None

Council Discussion: Hangar A needs to be modified to reflect an increase to \$560.

Motion by Keisler to approve Resolution 2020-01 with the amended rent on Hangar A to increase to \$560, second by Deutsch.

Roll Call Vote: Arth yes  
Bryan yes  
Deutsch yes  
Keisler yes 4-0-1-0 (Lucchesi)

Keisler thanked the staff for their work. Deutsch thanked Manya Bryan for her work.

## 12. FUTURE AGENDA ITEMS

Keisler stated that Arth had asked about Committee review.

Deutsch asked about a ribbon cutting for the completion of the I-5 grade project.

Siskiyou County Health Services asked about a presentation for second hand smoke

Keisler stated Dunsmuir Elementary will be hosting Dinner with the Principal at a future date

Arth asked about a budget for Green Waste as part of making Dunsmuir fire safe. He would like to look at goals and objectives for 2019/2020 including our waste hauler and the role of Public Works and Clemens. The City is behind in negotiations with Clemens.

Bryan stated that the City Manager will be the negotiator.

Arth asked about an Ad Hoc Committee to deal with organic waste. There is funding available from 8 sources. Arth feels the Historic District has suffered without a Historic District Management Commission. Currently there are 2 representatives on the Planning Commission for the Historic District. He feels the Commission needs to resurrect the Historic District committee.

Bryan asked about the solvency of the Airport. The budget was passed requiring a plan for solvency at the Airport. Who is responsible?

Bryan congratulated the City on passing the Abandoned and Distressed Building Ordinance. It requires the highest and best use of the land. It safeguards the City before problems get too big.

## 13. ADJOURNMENT

Meeting was adjourned at 7:25 pm.

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Mayor Lucchesi

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Julie Iskra, Deputy City Clerk

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Date



## STAFF REPORT

**RE:** SB1 (RMRA road maintenance and rehabilitation account)  
Funding – Resolution Project List

**MEETING DATE:**  
2/20/20

**SUBMITTED BY:** Blake Michaelson, Finance Director

**PURPOSE OF REPORT:**  Information only  Discussion  Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to adopt Resolution 2020-xx to establish a project list in order to receive SB1 (RMRA Road Maintenance and Rehabilitation Account) funding in budget year 20/21.

### BACKGROUND/DISCUSSION:

Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 was passed in order to address the significant multi-modal transportation funding shortfalls statewide and include accountability and transparency provisions.

Per Streets and Highways Code Section 2034(a)(1), cities must submit to the Commission a proposed project list-adopted resolution each fiscal year prior to receiving fiscal year monthly apportionments from the State Controller's Office.

These funds are intended to be prioritized for expenditure on basic road maintenance and rehabilitation projects, and on critical safety projects.

The Public Works Director has reviewed and approves of the project list shown in the resolution.

### OPTIONS:

Adopt the attached resolution, or provide direction to staff.

### FISCAL IMPACT:

None  Yes Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase:

Affected fund(s):  General Fund  Water OM Fund  Sewer OM Fund  Other: SB1 Funds – Fund 58

**Comments:** The SB1 funding is expected to be received and reflected in FY 20/21 budget.

### SUGGESTED MOTIONS:

Move to adopt Resolution No. 2020-xx to adopt a project list to receive SB1 funding in FY 2020/2021 in the amount of \$31,163.

**Attachments:** Resolution No. 2020-xx, Resolution adopting a list of projects for fiscal year 2020-21 funded by SB1: The Road Repair and Accountability Act of 2017

**RESOLUTION NO. 2020-XX**

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY  
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City, will receive an estimated \$31,163 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

**WHEREAS**, this is the third year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate 1 mile of streets/roads throughout the City this year and many similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a better "at-risk" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Dunsmuir, State of California, as follows:

1. The foregoing recitals are true and correct.

2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2020-21 Road Maintenance and Rehabilitation Account revenues:

**Project Title:** Street Rehabilitation

**Project Description:** Rehabilitate various streets according to report from PACE Engineering – projects A through D in coordination with County STIP funding

**Project Location:** Various streets including; Wood, South, Hill, Grover, Rose, Cherry, Walnut, hilltop, Butterfly, Wooden, Mountain, Hart, Gill, Hemlock, Shasta View, North Spring, Gray, Alpine, Shasta Retreat, etc. ...

**Estimated Project Schedule:** 7/1/2020 to 6/30/2030

**Estimated Project Useful Life:** Depending on the rehabilitation, up to 40 years

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2020-21 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

PROJECT 1: - Asphalt crack sealing

PROJECT DESCRIPTION: Crack seal existing streets.

PROJECT LOCATION: Various streets in Dunsmuir as funds allow and according to our Pavement Management Plan.

COST AND FUNDING: According to an analysis done in 2017, maintenance costs for all city streets would average \$225,000 per year. SB1 Funds will be used towards the top priorities. SB1 – \$27,807

SCHEDULE FOR COMPLETION: July 2019 – Late November 2019 (or prior to winter)

ESTIMATED USEFUL LIFE: 3 Years

Project 2: - Sidewalk Repairs

PROJECT DESCRIPTION: Repair lifted sidewalks to increase safety

PROJECT LOCATION: Various sidewalks that have lifted

COST AND FUNDING: Prior projects have totaled around \$100,000. Depending on SB 1 fund availability, use concrete cutting contractors to grind down lifted edges.

SCHEDULE FOR COMPLETION: July 2019 – Late November 2019 (or prior to winter)

ESTIMATED USEFUL LIFE: Depends on repair or replacement of sidewalk; between 1 – 10 years.

**PASSED AND ADOPTED** by the City Council of the City of Dunsmuir, State of California this 20<sup>th</sup> day of February, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Juliana Lucchesi, Mayor

ATTEST: \_\_\_\_\_  
Julie Iskra, Deputy Clerk



## STAFF REPORT

**RE:** Local Transportation Fund – Claim Form

**MEETING DATE:** 2/20/2020

**SUBMITTED BY:** Blake Michaelsen, Finance Director

**PURPOSE OF REPORT:**  Information only  Discussion  Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

Authorize Mayor to sign the Local Transportation Claim form.

### BACKGROUND/DISCUSSION:

The City receives money through the Transportation Development Act for transit needs. The Local Transportation Commission authorizes the allocations. The City is required to submit the attached claim form in order for the County Auditor to release the funds.

### OPTIONS:

Approve, modify, or decide not to proceed with submitting the claim form

### FISCAL IMPACT:

None  Yes Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase: current budget is \$50,000. If desired, council could increase budget to \$55,083.00, though adjustment is not needed as this amount is still an estimate.

Affected fund(s):  General Fund  Water OM Fund  Sewer OM Fund  Other: Fund 50 – Local Transportation Fund

### Comments:

**SUGGESTED MOTIONS:** by consent: adopt resolution 2020-xx, authorizing Mayor to sign and file claim for 2019-2020 funds from the Local Transportation Fund

**Attachments:** Resolution 2020-xx  
2019/2020 Local Transportation Fund – Transportation Claim Fund

**RESOLUTION NO. 2020-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUNSMUIR  
FILING A TRANSPORTATION CLAIM FOR THE 2019-2020 FISCAL YEAR  
FOR FUNDING FROM THE LOCAL TRANSPORTATION FUND**

**WHEREAS**, the Local Transportation Fund is established on a County-wide basis for the allocation of funds to County governments and Local governments for purpose of public transit as well as streets and road construction and maintenance; and

**WHEREAS**, the City has significant unmet road and street improvement work requiring funding; and

**WHEREAS**, the City's residents should have regularly scheduled public transportation available to them; and

**WHEREAS**, the City Council intends to submit a claim for available funding for the following:

- 1) Funds for Public Transit: \$39,804.00
- 2) Funds for Streets and Roads: \$15,279.00

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dunsmuir, that the transportation claim for funding in the amount of \$55,083.00 from the Local Transportation Fund is hereby approved. The City Council hereby acknowledges its understanding that this claim is based on the Siskiyou County Local Transportation Commission taking action concerning any "unmet transit needs"

The Mayor is hereby authorized and directed to execute the claim on behalf of the City of Dunsmuir.

\*\*\*\*\*

I hereby certify that the foregoing resolution was introduced and read at the regular meeting of the City Council of the City of Dunsmuir on the 20<sup>th</sup> day of February, 2020, and was duly adopted at said meeting by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Julianna Lucchesi, Mayor

ATTEST:

\_\_\_\_\_  
Julie Iskra, Deputy City Clerk

Siskiyou County Local Transportation Commission  
Local Transportation Fund - Transportation Claim

Fiscal Year 2019/2020

(New \_\_\_\_\_ Amended X )

To: Siskiyou County Local Transportation Commission

From: City of Dunsmuir  
(Claimant)

This applicant, qualified pursuant to section 99203 of the Public Utilities Code, hereby requests, in accordance with the applicable rules and regulations of the Transportation Development Act as enacted and amended by statute to January 1, 2011, that its claim be approved in the amount of:

Fifty Five Thousand Eighty Three and Zero Cents                      \$ 55,083.00

A. Funding Available (Not Claimed)

1.	Funds from prior years		
	a. Estimated funds with County Auditor	7/1/2019	\$ 2,261.00
2.	Current Estimated Allocations	2019/2020	\$ 52,822.00
			\$ 55,083.00

B. Total Amount Claimed

1.	By Funding Source		
	a. Estimated funds with County Auditor		\$ 2,261.00
	b. Current Estimated Allocations	2019/2020	\$ 52,822.00
	c. Total Claimed		\$ 55,083.00
2.	By Purpose		
	(Chapter 4, Part 11, Division 10 of P.U.C.)		
	a. Public Transit [Art 4, Sec 99260 (a)]		\$ 39,804.00
	b. Streets/Roads [Art 8, Sec 99400 (a)]		\$ 15,279.00
	c. Other		\$ -
	d. Total Claimed		\$ 55,083.00

Siskiyou County Local Transportation Commission  
Local Transportation Fund - Transportation Claim

The claimant herewith recognizes that any allocations for streets and roads will be made in accordance with, but not limited to, Section 99401.5, Article 8, Chapter 4, Part 11, Division 10 of the Public Utilities Code. This section stipulates that the Local Transportation Commission must take certain actions with respect to "Unmet Transit Needs" and whether they are "Reasonable to Meet" before any allocation can be made for other Public Transportation services.

When approved, please transmit this claim for payment from the Local Transportation Fund to the following address:

Siskiyou County Local Transportation Commission  
190 Greenhorn Road  
Yreka, CA 96097

Approval of the claim and payment by the County Auditor is subject to such monies being on hand and available for distribution and to the provisions that such monies will be used in accordance with the rules and regulations of the Transportation Development Act.

Approved:

Local Transportation Commission

City of Dunsmuir

By:

Jeff Schwein  
Executive Director, SCLTC

By:

\_\_\_\_\_  
Chairman / Mayor

Date: 2/5/20

Date: \_\_\_\_\_

Check Register Report

Date: 02/14/2020

Time: 4:31 pm

Page: 1

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>U.S. BANK Checks</b>							
53465	02/07/2020	Printed		514	ADVANCED INFOSYSTEMS	Billin/Postage Feb2020	381.07
53466	02/07/2020	Printed		10542	TREYCE ASHCRAFT	4th qtr Firemens Associat.2019	14.00
53467	02/07/2020	Printed		2635	BASIC LABORATORY, INC.	Drinking water weekly test	33.60
53468	02/07/2020	Printed		9437	BLUE STAR GAS	library tank, propane	669.33
53469	02/07/2020	Printed		4050	BORGES & MAHONEY	Iodate concentrate	111.51
53470	02/07/2020	Printed		10541	DYLAN CALZONI	4th qtr Firemens Associat.2019	14.00
53471	02/07/2020	Printed		6675	JAMES B. CARLSON	4th qtr Firemens Associat.2019	9.50
53472	02/07/2020	Printed		5325	REBECCA CATLETT	cleaning Jan2020	181.50
53473	02/07/2020	Printed		9820	CITY OF DUNSMUIR	I5 lift station Jan2020	448.80
53474	02/07/2020	Printed		6325	CLEMENS WASTE REMOVAL	Black butte dump fees Jan2020	5,893.22
53475	02/07/2020	Printed		6630	ANTHONY CONGI	4th qtr Firemens Associat.2019	204.50
53476	02/07/2020	Printed		6950	CROSS PETROLEUM	heating oil Sheriff/Council	472.91
53477	02/07/2020	Printed		7899	JOHN A. DELGADO	4th qtr Firemens Associat.2019	133.00
53478	02/07/2020	Printed		10148	DIVERSIFIED ELECTRICAL, INC	WWTP mixer motor	611.15
53479	02/07/2020	Printed		999999345	DUNSMUIR RAILROAD DAYS	Community prom funding 2019/20	2,000.00
53480	02/07/2020	Printed		9885	DUNSMUIR TIRE	Rain X wiper blade truck411	27.99
53481	02/07/2020	Printed		9850	DUNSMUIR TRUE VALUE	Jan 2020	152.37
53482	02/07/2020	Printed		9850	DUNSMUIR TRUE VALUE	Fire association	28.56
53483	02/07/2020	Printed		9830	DUNSMUIR VOL. FIREMAN'S ASSOC	4th Quarter union Dues 2019	636.00
53484	02/07/2020	Printed		13074	FEDERAL EXPRESS CORP.	shipping charges to Aquatic B.	269.70
53485	02/07/2020	Printed		9273	RONALD L. GRIFFITH	4th qtr Firemens Associat.2019	48.50
53486	02/07/2020	Printed		18200	HACH COMPANY	TNT amver test WWTP	286.05
53487	02/07/2020	Printed		18600	JOSEPH HATTEN	4th qtr Firemens Associat.2019	230.50
53488	02/07/2020	Printed		18610	A.C. HEILMAN	4th qtr Firemens Associat.2019	178.50
53489	02/07/2020	Printed		10571	HINES, LINDSEY	4th qtr Firemens Associat.2019	14.00
53490	02/07/2020	Printed		10572	HINES, THELMA MARIELLA	4th qtr Firemens Associat.2019	81.00
53491	02/07/2020	Printed		19592	MARLENE HINES	4th qtr Firemens Associat.2019	15.00
53492	02/07/2020	Printed		19597	MARTIN HINES	4th qtr Firemens Associat.2019	107.00
53493	02/07/2020	Printed		19595	PATRICK J. HINES	4th qtr Firemens Associat.2019	8.50
53494	02/07/2020	Printed		19500	TOM HONEY	4th qtr Firemens Associat.2019	13.00
53495	02/07/2020	Printed		21809	NICHOLAS B. IMHOFF	4th qtr Firemens Associat.2019	204.50
53496	02/07/2020	Printed		28650	RON LA RUE	4th qtr Firemens Associat.2019	13.00
53497	02/07/2020	Printed		31212	MANFREDI'S DEPOT	Gas Jan2020 Fire Dep.	246.38
53498	02/07/2020	Printed		31605	EUGENE MEYER	4th qtr Firemens Associat.2019	191.50
53499	02/07/2020	Printed		31610	LOU MEYER	4th qtr Firemens Associat.2019	74.50
53500	02/07/2020	Printed		9999992088	NORTH VALLEY DISTRIBUTING	autodiler backup battery	52.80
53501	02/07/2020	Printed		9274	WILLIAM R. O'CONNOR	4th qtr Firemens Associat.2019	29.00
53502	02/07/2020	Printed		10432	OFFICE DEPOT	pencil paper eraser	49.92
53503	02/07/2020	Printed		10570	PAULUS, DEVON	4th qtr Firemens Associat.2019	14.00
53504	02/07/2020	Printed		9468	JOSHUA S. PAULUS	4th qtr Firemens Associat.2019	42.00
53505	02/07/2020	Printed		10491	CHARLES W PILLON	Audit for June2019	6,806.18
53506	02/07/2020	Printed		10543	SCP POOL CORP	soda ash lite	1,303.67
53507	02/07/2020	Printed		47520	SHASTA AUTO SUPPLY	peak final charge global	161.54
53508	02/07/2020	Printed		10289	SISKIYOU CO TOURISM	Second Qtr Oct-Dec2019	8,068.79
53509	02/07/2020	Printed		47680	IMPROV DIS SISKIYOU CO. COMMUNITY DEVELOP	Acct127413,Haz waste Gen	304.00
53510	02/07/2020	Printed		47676	SMITH BUILDING SERVICES, LLC	planckek, build serv Jan20	1,635.26
53511	02/07/2020	Printed		10286	JOSH SPURLOCK	4th qtr Firemens Associat.2019	100.50
53512	02/07/2020	Printed		5050	THOMPSON, DAVE	4th qtr Firemens Associat.2019	445.00
53513	02/07/2020	Printed		53810	US BANK EQUIPMENT FINANCE	copiers and copies	870.51
53514	02/07/2020	Printed		53806	USA BLUE BOOK, INC	silicone pump tubing	1,142.16
53515	02/07/2020	Printed		50850	VERIZON WIRELESS	Bill and Ron Cell phone	70.73
53516	02/07/2020	Printed		50850	VERIZON WIRELESS	Fire dep cell phone and commun	157.02

**Total Checks: 52** **Checks Total (excluding void checks): 35,257.72**

**Total Payments: 52** **Bank Total (excluding void checks): 35,257.72**

**Total Payments: 52** **Grand Total (excluding void checks): 35,257.72**



# CITY OF Dunsmuir

<b>STAFF REPORT</b>	
<b>RE:</b> Fire Engine Swap	<b>MEETING DATE:</b> 2/20/2020
<b>SUBMITTED BY:</b> Todd Juhasz, City Manager	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL:**

Approve sale of fire engine and purchase of replacement vehicle for Chief Padilla’s

**BACKGROUND/DISCUSSION:**

Our current fire engine was purchased at auction from the state 3 years ago for \$20,000. The City then upgraded the vehicle to meet current standards for an additional \$25,000. It is currently appraised at \$67,000T.

Since the auction purchase, the Montecito Fire Department gifted the City a fire engine of approximately the same vintage with the same required equipment. The Chief would like to auction acquired fire engine and replace it with the vehicle gifted to us by the Montecito Fire Department.

The Chief would then like to use the proceeds to replace his 2005 Ford Expedition, which has 131,000 on it. His current vehicle would then be converted and used by the Code Enforcement Officer. Any remaining proceeds from the fire engine would be absorbed into the Fire Assessment Fund

**OPTIONS:**

Approve or deny the sale of the City’s current fire engine with proceeds to be used to replace the Chief’s vehicle

**FISCAL IMPACT:**

None       Yes Budgeted Item?   No

Budget Adjustment Needed?   None to GF. Increase to Fire Assessment Fund

Affected fund(s):  General Fund     Water OM Fund     Sewer OM Fund     Other: Fund 50 – Local Transportation Fund

**Comments:**

**SUGGESTED MOTIONS:** Via the consent agenda, allow the sale of the City’s current fire engine, replace it with the vehicle donated by the Montecito Fire Department, then use the proceeds to replace the Chief’s aging vehicle. The Chief’s current vehicle would then be retrofitted for use by the Code Enforcement Officer. Remaining proceeds would be added to the Fire Assessment Fund.



# CITY OF Dunsmuir

## STAFF REPORT

RE: Part-Time Wastewater III Operator

MEETING DATE: 2/20/2020

SUBMITTED BY: Todd Juhasz, City Manager

PURPOSE OF REPORT:    Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

Approve the hiring of a part-time Waste Water III Operator to replace PACE's engineering services.

### BACKGROUND/DISCUSSION:

The City has had a posting for a Waste Water 3 Operator for a couple of months now with no responses. In addition to the traditional channels for posting openings, the City received permission from the State to mail the posting directly to every Waste Water 3 in the State. We received one response. The respondent is a retired operator from Chico who is working part time as a package plant operator at Butte Community College. He has offered to come up to Dunsmuir twice a week and then monitor the plant remotely. He has also agreed to work with Dennis to coach him towards passage of the Waste Water 3 exam. The total cost for a year of his services would be \$44,769/yr. I have confirmed with PACE that this is an acceptable solution and would save the City considerable money over PACE's fees.

It is not the most ideal resolution of our staffing problem, but is certainly workable until a permanent applicant can be found or one of our staff passes the WW 3 exam.

### OPTIONS:

Approve the hiring of a part time WW 3 Operator or continue utilizing PACE's services.

### FISCAL IMPACT:

None  Yes Budgeted Item?   No

Budget Adjustment Needed?   Will save GF money

Affected fund(s):  General Fund  Water OM Fund  Sewer OM Fund  Other: Fund 50 – Local Transportation Fund

### Comments:

**SUGGESTED MOTIONS:** Hire the part-time Waste Water 3 Operator to replace PACE until a permanent fix can be found.

Attachments:



## STAFF REPORT

**RE:** Discontinuation of residential water service – Senate Bill 998

**MEETING DATE:** 2/20/2020

**SUBMITTED BY:** Blake Michaelsen, Finance Director

**PURPOSE OF REPORT:**  Information only  Discussion  Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL:

Informational only notice regarding California Senate Bill 998; to establish a policy on residential discontinuation of water service

### BACKGROUND/DISCUSSION:

Senate Bill 998 says that – An urban and community water system shall have a written policy on discontinuation of residential service for nonpayment that includes; (1) A plan for deferred or reduced payments. (2) Alternative payment schedules. (3) A formal mechanism for a customer to contest or appeal a bill. (4) A telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment. A few other key pieces of this legislation are;

- A water system cannot discontinue service for nonpayment until the customer is delinquent for at least 60 days
- Water system must notice the customer 7 business days prior. Notice can be a phone call, mailed notice, or notice at the service address
- Reconnection fee set at \$50 for normal operating hours or \$150 for after hours

### OPTIONS:

#### FISCAL IMPACT:

None  Yes Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase:

Affected fund(s):  General Fund  Water OM Fund  Sewer OM Fund  Other:

### Comments:

### SUGGESTED MOTIONS:

**Attachments:** Policy and Senate Bill

## Senate Bill No. 998

### CHAPTER 891

An act to add Chapter 6 (commencing with Section 116900) to Part 12 of Division 104 of the Health and Safety Code, relating to water.

[Approved by Governor September 28, 2018. Filed with Secretary of State September 28, 2018.]

#### LEGISLATIVE COUNSEL'S DIGEST

SB 998, Dodd. Discontinuation of residential water service: urban and community water systems.

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including water corporations. Existing law requires certain notice to be given before a water corporation, public utility district, municipal utility district, or a municipally owned or operated public utility furnishing water may terminate residential service for nonpayment of a delinquent account, as prescribed.

This bill would require an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. The bill would require the policy to include certain components, be available on the system's Internet Web site, and be provided to customers in writing, upon request. The bill would provide for enforcement of these provisions, including making a violation of these provisions punishable by a civil penalty issued by the board in an amount not to exceed \$1,000 for each day in which the violation occurs, and would require the enforcement moneys collected by the board to be deposited in the Safe Drinking Water Account. The bill would prohibit an urban and community water system from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. The bill would require an urban and community water system to contact the customer named on the account and provide the customer with the urban and community water system's policy on discontinuation of residential service for nonpayment no less than 7 business days before discontinuation of residential service, as prescribed.

This bill would prohibit residential service from being discontinued under specified circumstances. The bill would require an urban and community

water system that discontinues residential service to provide the customer with information on how to restore service. The bill would require an urban and community water system to waive interest charges on delinquent bills for, and would limit the amount of a reconnection of service fee imposed on, a residential customer who demonstrates, as prescribed, to the urban and community water system household income below 200% of the federal poverty line. The bill would require an urban and community water system that furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit structure, mobilehome park, or permanent residential structure in a labor camp, and that the owner, manager, or operator of the dwelling, structure, or park is the customer of record, to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers, as specified. The bill would require an urban and community water system to report the number of annual discontinuations of residential service for inability to pay on its Internet Web site and to the board, and the bill would require the board to post on its Internet Web site the information reported. The bill would require an urban water supplier, as defined, or an urban and community water system regulated by the commission, to comply with the bill's provisions on and after February 1, 2020, and any other urban and community water system to comply with the bill's provisions on and after April 1, 2020. The bill would provide that the provisions of the bill are in addition to the provisions in existing law duplicative of the bill and that where the provisions are inconsistent, the provisions described in the bill apply.

*The people of the State of California do enact as follows:*

SECTION 1. The Legislature finds and declares as follows:

- (a) All Californians have the right to safe, accessible, and affordable water as declared by Section 106.3 of the Water Code.
- (b) It is the intent of the Legislature to minimize the number of Californians who lose access to water service due to inability to pay.
- (c) Water service discontinuations threaten human health and well-being, and have disproportionate impact on infants, children, the elderly, low-income families, communities of color, people for whom English is a second language, physically disabled persons, and persons with life-threatening medical conditions.
- (d) When there is a delinquent bill, all Californians, regardless of whether they pay a water bill directly, should be treated fairly, and fair treatment includes the ability to contest a bill, seek alternative payment schedules, and demonstrate medical need and severe economic hardship.
- (e) The loss of water service causes tremendous hardship and undue stress, including increased health risks to vulnerable populations.
- (f) It is the intent of the Legislature that this act provide additional procedural protections and expand upon the procedural safeguards contained

in the Public Utilities Code and Government Code as of January 1, 2018, relating to utility service disconnections.

SEC. 2. Chapter 6 (commencing with Section 116900) is added to Part 12 of Division 104 of the Health and Safety Code, to read:

CHAPTER 6. DISCONTINUATION OF RESIDENTIAL WATER SERVICE

116900. This chapter shall be known, and may be cited, as the Water Shutoff Protection Act.

116902. For the purposes of this chapter, the following definitions apply:

- (a) "Board" means the State Water Resources Control Board.
- (b) "Public water system" has the same meaning as defined in Section 116275.
- (c) "Residential service" means water service to a residential connection that includes single-family residences, multifamily residences, mobilehomes, including, but not limited to, mobilehomes in mobilehome parks, or farmworker housing.

(d) "Urban and community water system" means a public water system that supplies water to more than 200 service connections.

(e) "Urban water supplier" has the same meaning as defined in Section 10617 of the Water Code.

116904. (a) An urban water supplier not regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020.

(b) An urban and community water system regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020. The urban and community water system regulated by the Public Utilities Commission shall file advice letters with the commission to conform with this chapter.

(c) An urban and community water system not described in subdivision (a) or (b) shall comply with this chapter on and after April 1, 2020.

116906. (a) An urban and community water system shall have a written policy on discontinuation of residential service for nonpayment available in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by at least 10 percent of the people residing in its service area. The policy shall include all of the following:

- (1) A plan for deferred or reduced payments.
- (2) Alternative payment schedules.
- (3) A formal mechanism for a customer to contest or appeal a bill.
- (4) A telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment.

(b) The policy shall be available on the urban and community water system's Internet Web site, if an Internet Web site exists. If an Internet Web site does not exist, the urban and community water system shall provide the policy to customers in writing, upon request.

(c) (1) The board may enforce the requirements of this section pursuant to Sections 116577, 116650, and 116655. The provisions of Section 116585

and Article 10 (commencing with Section 116700) of Chapter 4 apply to enforcement undertaken for a violation of this section.

(2) All moneys collected pursuant to this subdivision shall be deposited in the Safe Drinking Water Account established pursuant to Section 116590.

116908. (a) (1) (A) An urban and community water system shall not discontinue residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. No less than seven business days before discontinuation of residential service for nonpayment, an urban and community water system shall contact the customer named on the account by telephone or written notice.

(B) When the urban and community water system contacts the customer named on the account by telephone pursuant to subparagraph (A), it shall offer to provide in writing to the customer the urban and community water system's policy on discontinuation of residential service for nonpayment. An urban and community water system shall offer to discuss options to avert discontinuation of residential service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.

(C) When the urban and community water system contacts the customer named on the account by written notice pursuant to subparagraph (A), the written notice of payment delinquency and impending discontinuation shall be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice also shall be sent to the address of the property to which residential service is provided, addressed to "Occupant." The notice shall include, but is not limited to, all of the following information in a clear and legible format:

- (i) The customer's name and address.
- (ii) The amount of the delinquency.
- (iii) The date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service.
- (iv) A description of the process to apply for an extension of time to pay the delinquent charges.
- (v) A description of the procedure to petition for bill review and appeal.
- (vi) A description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the written policies provided pursuant to subdivision (a) of Section 116906.

(2) If the urban and community water system is unable to make contact with the customer or an adult occupying the residence by telephone, and written notice is returned through the mail as undeliverable, the urban and community water system shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential service for nonpayment and the urban and community water system's policy for discontinuation of residential service for nonpayment.

(b) If an adult at the residence appeals the water bill to the urban and community water system or any other administrative or legal body to which such an appeal may be lawfully taken, the urban and community water system shall not discontinue residential service while the appeal is pending.

116910. (a) An urban and community water system shall not discontinue residential service for nonpayment if all of the following conditions are met:

(1) The customer, or a tenant of the customer, submits to the urban and community water system the certification of a primary care provider, as that term is defined in subparagraph (A) of paragraph (1) of subdivision (b) of Section 14088 of the Welfare and Institutions Code, that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential service is provided.

(2) The customer demonstrates that he or she is financially unable to pay for residential service within the urban and community water system's normal billing cycle. The customer shall be deemed financially unable to pay for residential service within the urban and community water system's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

(3) The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment, consistent with the written policies provided pursuant to subdivision (a) of Section 116906, with respect to all delinquent charges.

(b) (1) If the conditions listed in subdivision (a) are met, the urban and community water system shall offer the customer one or more of the following options:

(A) Amortization of the unpaid balance.

(B) Participation in an alternative payment schedule.

(C) A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers.

(D) Temporary deferral of payment.

(2) The urban and community water system may choose which of the payment options described in paragraph (1) the customer undertakes and may set the parameters of that payment option. Ordinarily, the repayment option offered should result in repayment of any remaining outstanding balance within 12 months. An urban and community water system may grant a longer repayment period if it finds the longer period is necessary to avoid undue hardship to the customer based on the circumstances of the individual case.

(3) Residential service may be discontinued no sooner than 5 business days after the urban and community water system posts a final notice of intent to disconnect service in a prominent and conspicuous location at the property under either of the following circumstances:

(A) The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges for 60 days or more.

(B) While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges, the customer does not pay his or her current residential service charges for 60 days or more.

116912. An urban and community water system that discontinues residential service for nonpayment shall provide the customer with information on how to restore residential service.

116914. (a) For a residential customer who demonstrates to an urban and community water system household income below 200 percent of the federal poverty line, the urban and community water system shall do both of the following:

(1) Set a reconnection of service fee for reconnection during normal operating hours at fifty dollars (\$50), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021. For the reconnection of residential service during nonoperational hours, an urban and community water system shall set a reconnection of service fee at one hundred fifty dollars (\$150), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

(2) Waive interest charges on delinquent bills once every 12 months.

(b) An urban and community water system shall deem a residential customer to have a household income below 200 percent of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

116916. (a) This section applies if there is a landlord-tenant relationship between the residential occupants and the owner, manager, or operator of the dwelling.

(b) If an urban and community water system furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit residential structure, mobilehome park, or permanent residential structure in a labor camp as defined in Section 17008, and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the urban and community water system shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least 10 days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become

customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

(c) The urban and community water system is not required to make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the urban and community water system's rules and tariffs. However, if one or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the urban and community water system, or if there is a physical means legally available to the urban and community water system of selectively terminating service to those residential occupants who have not met the requirements of the urban and community water system's rules and tariffs, the urban and community water system shall make service available to those residential occupants who have met those requirements.

(d) If prior service for a period of time is a condition for establishing credit with the urban and community water system, residence and proof of prompt payment of rent or other credit obligation acceptable to the urban and community water system for that period of time is a satisfactory equivalent.

(e) Any residential occupant who becomes a customer of the urban and community water system pursuant to this section whose periodic payments, such as rental payments, include charges for residential water service, where those charges are not separately stated, may deduct from the periodic payment each payment period all reasonable charges paid to the urban and community water system for those services during the preceding payment period.

(f) In the case of a detached single-family dwelling, the urban and community water system may do any of the following:

(1) Give notice of termination at least seven days prior to the proposed termination.

(2) In order for the amount due on the delinquent account to be waived, require an occupant who becomes a customer to verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code.

116918. An urban and community water system shall report the number of annual discontinuations of residential service for inability to pay on the urban and community water system's Internet Web site, if an Internet Web site exists, and to the board. The board shall post on its Internet Web site the information reported.

116920. (a) The Attorney General, at the request of the board or upon his or her own motion, may bring an action in state court to restrain by temporary or permanent injunction the use of any method, act, or practice declared in this chapter to be unlawful.

(b) For an urban and community water system regulated by the Public Utilities Commission, the commission may bring an action in state court to restrain by temporary or permanent injunction the use by an urban and community water system regulated by the commission of any method, act, or practice declared in this chapter to be unlawful.

116922. All written notices required under this chapter shall be provided in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by 10 percent or more of the customers in the urban and community water system's service area.

116924. Where provisions of existing law are duplicative of this chapter, compliance with one shall be deemed compliance with the other. Where those provisions are inconsistent, the provisions of this chapter shall apply. Nothing in this chapter shall be construed to limit or restrict the procedural safeguards against the disconnection of residential water service existing as of December 31, 2018.

116926. This chapter does not apply to the termination of a service connection by an urban and community water system due to an unauthorized action of a customer.

<p><b><u>Discontinuation of Residential Water Service Policy:</u></b> effective 2/1/2020</p> <p>Residential water service will be discontinued for nonpayment if the customer is delinquent for at least 60 days. The delinquency period begins on the first day of the month.</p> <ul style="list-style-type: none"> <li>• A customer can defer a payment until the 25<sup>th</sup> of the following month. Customer needs to sign and submit a statement saying when payment will be made.</li> <li>• A customer may choose an alternate payment schedule of, up to, 12 equal installments paid monthly.</li> <li>• A customer may appeal or contest a bill in writing to the City Manager. The City Manager will investigate the claim and make a determination.</li> <li>• The telephone contact for discussing options for averting discontinuation of residential service for nonpayment is; (530) 235-4822.</li> </ul>	<p><b><u>Discontinuación de la Política de Servicio de Agua Residencial:</u></b> efectivo 2/1/2020</p> <p>El servicio de agua residencial se suspenderá por falta de pago si el cliente está en mora durante al menos 60 días. El período de morosidad comienza el primer día del mes.</p> <ul style="list-style-type: none"> <li>• Un cliente puede diferir un pago hasta el día 25 del mes siguiente. El cliente debe firmar y enviar una declaración que indique cuándo se realizará el pago.</li> <li>• Un cliente puede elegir un programa de pago alternativo de hasta 12 cuotas iguales pagadas mensualmente.</li> <li>• Un cliente puede apelar o impugnar una factura por escrito al Administrador de la Ciudad. El administrador de la ciudad investigará el reclamo y tomará una decisión.</li> <li>• El contacto telefónico para discutir las opciones para evitar la interrupción del servicio residencial por falta de pago es; (530) 235-4822.</li> </ul>
<p><b><u>Zhōngzhǐ zhùzhái zìláishuǐ fúwù zhèngcè:</u></b> Zì 2/1/2020 qǐ shēngxiào</p> <p>Rúguǒ kèhù tuōqiàn zhìshǎo 60 tiān, jiāng tíngzhǐ zhùzhái gōngshuǐ fúwù, bìng tíngzhǐ fùkuǎn. Yúqí cóng měi yuè de dì yī tiān kāishǐ.</p> <ul style="list-style-type: none"> <li>• Kèhù kěyǐ jiāng fùkuǎn tuíchí dào xià gè yuè de 25 hào. Kèhù xūyào qiānshǔ bìng tǐjiāo yī fèn shēngmíng, shuōmíng hé shí fùkuǎn.</li> <li>• Kèhù kěyǐ xuǎnzé měi yuè zuìduō 12 cì dēng'è fēnqí fùkuǎn de tidài fùkuǎn shíjiān biǎo.</li> <li>• Kèhù kěyǐ shūmiàn xíngshì xiàng chéngshì jīnglǐ tíchū shàngsù huò tíchū yìyì. Chéngshì jīnglǐ jiāng diàochá gāi suǒpéi bìng zuò chū juédìng.</li> <li>• Tǎolùn bimiǎn yīn bú fùkuǎn ér zhōngzhǐ jūzhù fúwù de xuǎnzé de diànhuà liánxì rén shì; (530)235-4822.</li> </ul>	<p><b><u>Pag-disco ng Patakaran sa Serbisyo ng Residential Water:</u></b> epektibo 2/1/2020</p> <p>Ang serbisyo sa tubig na panirahan ay hindi na ipagpapatawad para sa hindi pagbabayad kung ang customer ay delikado nang hindi bababa sa 60 araw. Ang panahon ng delinquency ay nagsisimula sa unang araw ng buwan.</p> <ul style="list-style-type: none"> <li>• Ang isang customer ay maaaring ipagpaliban ang isang pagbabayad hanggang ika-25 ng susunod na buwan. Kailangang mag-sign at magsumite ng isang pahayag ang customer kung kailan gagawin ang pagbabayad.</li> <li>• Ang isang customer ay maaaring pumili ng isang kahaliling iskedyul ng pagbabayad ng, hanggang sa, 12 pantay na pag-install na binayaran buwanang.</li> <li>• Ang isang customer ay maaaring mag-apela o makipagtalò ng isang panukalang batas sa pagsulat sa City Manager. Susuriin ng City Manager ang habol at gagawa ng pagpapasiya.</li> <li>• Ang contact sa telepono para sa pagtalakay sa mga pagpipilian para sa pag-iwas sa pagtanggì ng serbisyo sa tirahan para sa hindi pagbabayad ay; (530) 235-4822.</li> </ul>
<p><b><u>Ngừng chính sách dịch vụ nước sinh hoạt:</u></b> có hiệu lực 2/1/2020</p> <p>Dịch vụ nước sinh hoạt sẽ không được thanh toán nếu khách hàng không trả tiền trong ít nhất 60 ngày. Thời gian trả nợ bắt đầu vào ngày đầu tiên của tháng.</p> <ul style="list-style-type: none"> <li>• Một khách hàng có thể hoãn thanh toán cho đến ngày 25 của tháng tiếp theo. Khách hàng cần ký và gửi một tuyên bố cho biết khi nào thanh toán sẽ được thực hiện.</li> <li>• Một khách hàng có thể chọn một lịch thanh toán thay thế, tối đa, 12 đợt bằng nhau được trả hàng tháng.</li> <li>• Một khách hàng có thể kháng cáo hoặc tranh chấp một hóa đơn bằng văn bản cho Giám đốc Thành phố. Giám đốc thành phố sẽ điều tra khiếu nại và đưa ra quyết định.</li> <li>• Liên hệ qua điện thoại để thảo luận về các lựa chọn ngăn chặn việc ngừng dịch vụ dân cư để không thanh toán là; (530) 235-4822.</li> </ul>	<p><b><u>Jugeoyong sudo seobiseu jeongchaeg jungdan:</u></b> 2/1/2020 balhyo</p> <p>Gogaeg-i choeso 60 il dong-an chenabhaneun gyeong-u bigeub-yeolo jugeoyong sudo seobiseuga jungdandoebnida. yeonche gigan-eun maewol 1 il-e sijagdoebnida.</p> <ul style="list-style-type: none"> <li>• gogaeg-eun da-eum dal 25 ilkkaji jibul-eul yeongi hal su issseubnida. gogaeg-eun gyeoljesigileul allineun jinsulseo seomyeonghago jechulhaeyahabnida.</li> <li>• gogaeg-eun maewol jibul hal choedae halbu halbugeum choedae 12 gaeui daeche jibul iljeong-eul seontaeghal su issseubnida.</li> <li>• gogaeg-eunsi gwanlija-ege seomyeon-eulo cheong-gue daehae iuileul jegihageona iuileul jegi hal su issseubnida. si gwanlijaneun cheong-guleul josahago gyeoljeong-eul naelibnida.</li> <li>• minab-e daehan geoju seobiseu jungdan-eul pihagiwihan obsyeon-eul non-uhagiwihan jeonhwa yeonlag damdangjaneun da-eumgwa gatseubnida. (530) 235-4822</li> </ul>