

**AGENDA FOR THE MEETING  
DUNSMUIR CITY COUNCIL  
COUNCIL CHAMBERS  
5902 DUNSMUIR AVE, DUNSMUIR, CA  
March 5, 2020  
CLOSED SESSION: None  
REGULAR SESSION: 6:00 pm**

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**
- 4. PUBLIC COMMENT**

Regular City Council meetings are posted on the City's website to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled to be televised on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month. Meetings that take place on dates other than the 1<sup>st</sup> and 3<sup>rd</sup> Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City's website, or on the podium. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

- 5. COUNCIL AND STAFF COMMENTS**
- 6. COMMITTEE REPORTS**
- 7. APROVAL OF MINUTES** – February 20, 2020
- 8. CONSENT AGENDA:**
  - A. Check Register 02.14.2020 – 02.28.2020**
- 9. PUBLIC HEARING: CDBG Application**

**Public Hearing Protocol:**

- a. Mayor will describe the purpose of the Public Hearing.**
  - b. City Staff will provide the Staff Report.**
  - c. City Staff will respond to questions from the City Council.**
  - d. Mayor will open the Public Hearing.**
  - e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.**
  - f. Mayor will close the Public Hearing.**
- 10. OLD BUSINESS - None**
    - A.**

**11. NEW BUSINESS**

- A. Resolution 2020-xx approving an application for funding and the execution of a grant agreement and any amendments of the State CDBG Program
- B. Review of Committee Appointments
- C. Discussion and possible action – Dunsmuir Chamber of Commerce
- D. Revisit 2019-2020 Budget Goals and Objectives

**12. FUTURE AGENDA ITEMS**

**Future Agenda Items are topics brought to the City Council for review and/or action. All dates refer to first introductions and can be altered due to time and priority levels.**

**13. ADJOURNMENT**

**Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 PM March 2, 2020.**

**The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting.**

**CERTIFICATION**

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.



Julie Iskra, Deputy City Clerk

02-28-2020

Date

**DUNSMUIR CITY COUNCIL**  
**February 20, 2020**  
**Minutes**

**1. CALL TO ORDER AND FLAG SALUTE**

Meeting was called to order by Mayor Lucchesi at 6:00 pm.

**2. ROLL CALL**

Council members present: Arth, Deutsch, Keisler, Lucchesi

Council members absent: Bryan

Staff present: CM Juhasz, CFO Michaelsen, Sheriff Lopey, Sgt Whetstine, Undersheriff Houtman, Deputy City Clerk Iskra

**3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**A. Annual Sheriff's Report by Sheriff Lopey**

Sheriff Lopey presented his yearly report for calls made in the City of Dunsmuir during the previous year by the Siskiyou County Sheriff's Department.

**4. PUBLIC COMMENT**

Tim Holt thanked Sheriff Lopey for his support for the Mossbrae Trail project. He also requested support from the TUT funding for the Library.

Rona Macy spoke about the properties owned by Mark Juarez and their current state of disrepair.

Nome Davis is happy to see the second reading of the Abandoned and Distressed Building Ordinance.

Paris Petrick stated that the City Treasurer needs to attend the City Council meetings.

**5. COUNCIL AND STAFF COMMENTS**

CM Juhasz reported on the progress of the redecking of the 800' bridge by CalTrans and the dispute about the water line on the bridge. The Butterfly Bridge project has started the preliminary engineering.

Deutsch commented on the challenges with a limited staff in the office. The City is fortunate to have Todd as the City Manager.

Keisler commended the Sheriff's Department for all they do. He agrees that the Treasurer needs attend the City Council meetings. The Rotary Club will have their Golf Tournament on April 25 at the Lake Shastina Golf Course. He commended Keith Cool on the progress of getting the grocery up and running again. It should be open at the end of the month.

Arth reported that the 2020 Citizen of the Year committee will be having their annual meeting. The Mossbrae Hotel will be hosting a Chamber Mixer on February 26. He would like to see the report for the Children's Park.

Mayor Lucchesi said she is working on a meeting with UP and the Trail Association for the Mossbrae Trail. She has been meeting with Ed Hanrahan about affordable housing and infrastructure upgrades. The SB2 funding has been approved and is coming through. The Visioning Survey will be in the March billing statement and online.

Sheriff Lopey said he is committed to the Mossbrae Trail and will make some calls.

**6. COMMITTEE REPORTS**

Finance: FD Michaelsen stated the Auditor accepted and approved the audit report.  
Arth is attending the Regional Water Action meeting in McCloud.  
Deutsch stated an evening meeting for the Airport will be planned.  
Arth asked about the large liability of the Airport to the General Fund

**7. APPROVAL OF MINUTES - January 30, 2020 and February 6, 2020**

Motion by Keisler to approve the minutes of January 30, 2020, second by Arth.

Voice Vote: AYES: Arth, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: Bryan

ABSTAIN: None 4-0-1-0

Motion by Keisler to approve the minutes of February 6, 2020 second by Deutsch.

Voice Vote: AYES: Arth, Deutsch, Keisler

NOES: None

ABSENT: Bryan

ABSTAIN: Lucchesi 3-0-1-1

Lucchesi requested information on the Dunsmuir Historic District.

Arth stated there needs to be an oversight group for the Dunsmuir Historic District

**8. CONSENT AGENDA:**

- A. SB1 Funding- Resolution Project List
- B. Local Transportation Fund – Claim Form
- C. Check Register 02/01/2020 – 02/07/2020
- D. Fire Engine Swap

Motion by Keisler to approve the Consent Agenda, seconded by Deutsch.

Voice Vote: AYES: Arth, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: Bryan

ABSTAIN: None 4-0-1-0

Arth requested the dates of the asphalt/sidewalk repairs in 2019.

CM stated he met with PACE and they are estimating for two sidewalk/ADA projects. The State and County need funding and it has been skipped for many years.

**9. PUBLIC HEARING: None**

**10. OLD BUSINESS**

**A. Second Reading – Abandoned and Distressed Building Ordinance 565**

CM Juhasz stated this is the second reading of the ordinance. There are a number of long term properties in disrepair including commercial and residential properties. Fees and fines will be assessed if owners do not respond to City notices.

Public Comment:

Tina Fava stated this is especially needed in the Dunsmuir Historic District.

Deterioration continues in many properties.

Carol Schrum stated she supports the Ordinance as a business owner to encourage more open businesses, a stronger economy and the ability to keep visitors in town longer. She hopes the theater will open soon. It is the gem of the community.

Paris Petrick stated the downtown needs to thrive to support the City.

Council discussion:

Motion by Keisler to pass the second reading of Ordinance 565 by title only, second by Deutsch.

Voice Vote: AYES: Arth, Deutsch, Keisler, Lucchesi  
NOES: None  
ABSENT: Bryan  
ABSTAIN: None 4-0-1-0

Arth asked once we have the Code Enforcement Officer in place, what will the implementation schedule be?

CM Juhasz stated that after the Code Enforcement Officer passes the PC832 class, he will be able to issue citations and move on to distressed properties and the registry.

Arth thanked the City of Weed and the City Manager/team effort of the City of Dunsmuir. He is anxious to see how the enforcement hearings are conducted and if there will be appeals and challenges.

**11. NEW BUSINESS**

- A. Part-time WWTP Grade III
- B. Review of Committee Appointments
- C. Discussion and possible action – Dunsmuir Chamber of Commerce
- E. SB 998 Discontinuation of Water Service
- F. Revisit 2019-2020 Budget Goals and Objectives

Consensus to table items C and F to the next meeting.

**A. Part-time WWTP Grade III**

CM Juhasz stated that he posted an advertisement for a Grade III operator for months with one response. He received a comment from a retired plant operator in Chico who could work two times a week in place of PACE for \$44,000. PACE is \$127,000. He has a Grade III certificate and met with the WWTP staff. State of CA and PACE are good to go. The preference is for a full time employee but this is a good temporary solution. He is competent, will be in charge and will mentor Dennis to pass his Grade III.

Public Comment: Paris Petrick asked if anyone could apply?

CM Juhasz stated the applicant must have his Grade III in hand. This is just a stop gap move.

Council Discussion:

Arth stated the choice is to continue with PACE for a high dollar amount or hire a part-time applicant for less money. He would like to suggest working with Mt Shasta to co-fund this position.

Motion by Keisler to hire the part-time Waste Water III Operator to replace PACE until a permanent fix can be found, second by Arth.

Roll Call Vote:

Arth	yes	
Deutsch	yes	
Keisler	yes	
Lucchesi	yes	4-0-1-0 (Bryan absent)

**B. Review of Committee Appointments**

Short discussion among councilmembers.

Motion by Arth to table this item to the next meeting, second by Keisler.

Voice Vote: AYES: Arth, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: Bryan

ABSTAIN: None 4-0-1-0

**E. SB 998 Discontinuation of Water Service**

FD Michaelsen stated that if there is disruption in the office by citizens, the Sheriff's Dept will be called to step in.

Senate Bill 998 gives City's guidelines for a policy for discontinuance of residential water service. Key points of the guidelines are: (1) water cannot be disconnected until the bill is 60 days delinquent, (2) water system requires 7 day notice prior to a disconnection, (3) the reconnect fee is \$50 during business hours and \$150 after hours. The delinquent period begins on the first of the month.

1<sup>st</sup> of month - bill is mailed to customers

25<sup>th</sup> of month - bill is due

26<sup>th</sup> of month - penalty is assessed on past due accounts

60 days delinquent – water is disconnected

Arth asked if the current policy is in compliance? Is the termination policy online?

CM Juhasz stated that this is on the agenda early to notice the public. The effective date of this policy is April 1 for the City of Dunsmuir.

FD Michaelsen stated the current policy is not in compliance. The City will be able to defer payments but not reduce payments with the new policy.

Deutsch stated that Prop 218 does not allow reduced payments. The City cannot charge less to some customers than other customers.

Public Comment: None

Council Discussion:

Arth stated that he expects to see the new City of Dunsmuir policy and asked if the City is mailing the policy to all customers.

FD Michaelsen stated that the new policy will be on the website on February 1. There are many other aspects of this policy including deferred payments and repayment schedules. The City of Dunsmuir cannot reduce customer's payments unless an outside agency steps up to help.

Arth stated that there is a huge gap between the State and the City of Dunsmuir. The point is to help keep a customer's water on. He would like to have the City policy reviewed by the City Attorney.

**12. FUTURE AGENDA ITEMS**

Dunsmuir Historic District, Green Waste, Airport Ad Hoc Committee, 2 year budget effort by Finance Committee to adopt budget by 07/01/2020.

Adopted a 5 year plan in 2016, need to start a new 5 year plan

**13. ADJOURNMENT**

Meeting adjourned at 7:55 pm by consensus.

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Mayor Lucchesi

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Deputy City Clerk Iskra

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Date

Check Register Report

02/28/2020 AP

Date: 02/27/2020

Time: 12:24 pm

Page: 1

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>U.S. BANK Checks</b>							
53517	02/14/2020	Printed		3572	ANTHEM BLUE CROSS	March 2020 Life insurance	225.17
53518	02/14/2020	Printed		1910	AT&T	wwtp fax act0519311159001	41.04
53519	02/14/2020	Printed		2635	BASIC LABORATORY, INC.	ww weekly river test	6,086.60
53520	02/14/2020	Printed		2800	BAXTER AUTO PARTS, INC.	Delo400,Equip maint.	193.40
53521	02/14/2020	Printed		4050	BORGES & MAHONEY	Motor and Ayzr kit	431.16
53522	02/14/2020	Printed		5238	CASCADE GLASS CO	truck302, window	399.13
53523	02/14/2020	Printed		10001	CED-REDDING	Lamp, blst, twin bug eye emerg	101.33
53525	02/14/2020	Printed		9820	CITY OF DUNSMUIR	wtr dep rtn Act12037, Bader	2,340.00
53526	02/14/2020	Printed		10161	COFFMAN ASSOCIATES	airport services 1/31/2020	4,002.00
53527	02/14/2020	Printed		10580	CROSS CONNECTIONS	King Radio Replacement Fire	11,278.96
53528	02/14/2020	Printed		6950	CROSS PETROLEUM	Chevron delo starplex grs	82.12
53529	02/14/2020	Printed		10211	DEPARTMENT OF JUSTICE	live scan for Library Hutchens	49.00
53530	02/14/2020	Printed		10641	DOG WASTE DEPOT	bag dispenser, bags	387.84
53531	02/14/2020	Printed		9303	FASTENAL COMPANY	uniforms for all departments	1,069.42
53532	02/14/2020	Printed		5219	FERGUSON ENTERPRISES INC,1423	hamm fir tool E63, flare tool	501.80
53533	02/14/2020	Printed		10630	G3 ENGINEERING, INC.	Free Chlorine Analyzer	12,641.38
53534	02/14/2020	Printed		25317	KENNY & NORINE	file#8253, Wild	1,251.50
53535	02/14/2020	Printed		31625	MEYER & SONS HEATING	31048,31038 Contact Chamber	159.49
53536	02/14/2020	Printed		9870	MT SHASTA AREA NEWSPAPERS	L8593 public hearing Vacant Or	111.25
53537	02/14/2020	Printed		33146	MT SHASTA SPRING WATER CO	D/W water lab supp. wwtp	51.50
53538	02/14/2020	Printed		39005	PACE ENGINEERING, INC.	CWSRF WWTP planning0204.58	55,597.00
53539	02/14/2020	Printed		47669	SISKIYOU OPPORTUNITY CENTER	blue bag program Jan2020	566.38
53540	02/14/2020	Printed		47673	SNOQUIP	starter solenoid snow plow	64.57
53541	02/14/2020	Printed		57228	SOLANO'S CONTRACTOR	wood for crosswalk stencil	21.79
53542	02/14/2020	Printed		57680	SONSRAY MACHINERY LLC	low bolt	106.03
53543	02/21/2020	Printed		2635	BASIC LABORATORY, INC.	water domestic weekly	33.60
53544	02/21/2020	Printed		5325	REBECCA CATLETT	cleaning Feb2020	148.50
53545	02/21/2020	Printed		10487	COLLEGE OF THE SISKIYOU S	Josh Spurlock Spring2020	319.65
53546	02/21/2020	Printed		10522	EXECUTONE.COM, LLC	March2020	664.11
53547	02/21/2020	Printed		9303	FASTENAL COMPANY	gloves, eyesling, uvblack cbl	356.56
53548	02/21/2020	Printed		33120	MOUNTAIN COUNTIES SUPPLY CO.	Jan. 2020 gas Chevron	3,291.80
53549	02/21/2020	Printed		9870	MT SHASTA AREA NEWSPAPERS	City cleark ad#30343, #1109347	111.65
53550	02/21/2020	Printed		9870	MT SHASTA AREA NEWSPAPERS	Admin assistant job posting	73.50
53551	02/21/2020	Printed		10432	OFFICE DEPOT	file storage/ paper	63.30
53552	02/21/2020	Printed		39015	PACIFIC POWER	willow st I5 pump WW	11.26
53553	02/21/2020	Printed		39015	PACIFIC POWER	street lights act1721-015 5	1,752.30
53554	02/21/2020	Printed		39015	PACIFIC POWER	Airport lites Mott Feb2020	21.01
53555	02/21/2020	Printed		49875	TERMINIX INTERNATIONAL	4841Duns. Ave Park &Rec Bld.	500.52
53556	02/21/2020	Printed		10503	THATCHER CO. OF CALIFORNIA	chlorine, sulfur dioxide	2,441.52
53557	02/21/2020	Printed		10475	THE CABLE CENTER, INC	repair reel,rod,cord	3,868.50
53558	02/21/2020	Printed		10613	TINSMAN, RICHARD	Jan2020Planning	5,225.00
53559	02/21/2020	Printed		53813	US BANK CORP PAYMENT SYSTEMS	Cal Card 0511	1,588.20
53560	02/21/2020	Printed		53806	USA BLUE BOOK, INC	porcelain tall crucible	157.07
53561	02/28/2020	Printed		1910	AT&T	River ave lift alarm phone	90.33
53562	02/28/2020	Printed		1910	AT&T	SR lift alarm phone	69.14
53563	02/28/2020	Printed		1910	AT&T	wwtp alarm phone	90.33
53564	02/28/2020	Printed		1910	AT&T	I5 Lift alarm	90.33
53565	02/28/2020	Printed		1910	AT&T	SDSA pump alarm	90.33
53566	02/28/2020	Printed		1910	AT&T	lookout point alarm	65.76
53567	02/28/2020	Printed		10642	BACKDRAFT OPCO, LLC	50% of cost of radios	1,247.50
53568	02/28/2020	Printed		2635	BASIC LABORATORY, INC.	ww monthly river	1,214.80
53569	02/28/2020	Printed		10353	GARY BENSON	Children's park rent Mar2020	725.00
53570	02/28/2020	Printed		4050	BORGES & MAHONEY	motor	151.52
53571	02/28/2020	Printed		10001	CED-REDDING	electric balasts	109.40
53572	02/28/2020	Printed		6325	CLEMENS WASTE REMOVAL	February2020	13,389.28
53573	02/28/2020	Printed		24875	LILLY JONES	Feb. 2020 Cemetery Maintenance	825.00

Check Register Report

02/28/2020 AP

Date: 02/27/2020

Time: 12:24 pm

Page: 2

City of Dunsmuir

BANK: U.S. BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>U.S. BANK Checks</b>							
53574	02/28/2020	Printed		26425	KEN ELGIN	fuel pump truck302	582.25
53575	02/28/2020	Printed		9201	O'REILLY AUTO PARTS	Battery & cor deposit return	194.11
53576	02/28/2020	Printed		39015	PACIFIC POWER	river ave lift station Feb2020	138.74
53577	02/28/2020	Printed		10491	CHARLES W PILLON	audit, 2019 year end	9,738.25
53578	02/28/2020	Printed		45110	MARIO J. RUBINO	February 2020 Treasurer	50.00
53579	02/28/2020	Printed		10543	SCP POOL CORP	soda ash lite	1,303.67
53580	02/28/2020	Printed		47659	SISKIYOU COUNTY EDC	Feb2020 EDC	500.00
53581	02/28/2020	Printed		57680	SONSRAY MACHINERY LLC	cable	307.19
53582	02/28/2020	Printed		10503	THATCHER CO. OF CALIFORNIA	sulfur dioxide 150#cyl	2,593.50

**Total Checks: 65** **Checks Total (excluding void checks): 151,954.34**

**Total Payments: 65** **Bank Total (excluding void checks): 151,954.34**

**Total Payments: 65** **Grand Total (excluding void checks): 151,954.34**



## CDBG GRANT NOTICE

NOTICE IS HEREBY GIVEN that the City of Dunsmuir will conduct a public meeting on March 5<sup>th</sup> at 6:00 pm, at the Council Chambers in order to discuss possible applications for funding under the next fiscal year's (July 1 to June 30) State Community Development Block Grant (CDBG) Program and to solicit public input on possible competitive and over the counter activities to be included in the application. The Community Development and Economic Development allocations of the State CDBG program will be published in a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit Community Development and Housing applications for CDBG funds under the 2020 NOFA for a maximum per application request of \$ 3,500,000. It is estimated that the funding of the State 2020 CDBG program allocation is approximately \$60,000,000. The Economic Development "Over-the-Counter" (OTC) allocation has an approximate maximum limit of \$12,600,000. The NOFA also includes the Native American and Colonia allocations. The Native American allocation is only for areas with high concentrations of low-income Native American residents, who are not part of a federally recognized Native American Indian tribe or Rancheria. The Colonia funding is only for designated communities within 150 miles of the Mexican American border. ELIGIBLE ACTIVITIES UNDER THE ABOVE ALLOCATIONS IN THE 2020 NOFA CONSIST OF: HOMEOWNERSHIP ASSISTANCE AND HOUSING REHABILITATION PROGRAMS; PUBLIC FACILITY AND PUBLIC IMPROVEMENTS PROJECTS (INCLUDING PUBLIC IMPROVEMENTS IN SUPPORT OF NEW HOUSING CONSTRUCTION); PUBLIC SERVICE PROGRAMS, PLANNING STUDIES, ECONOMIC DEVELOPMENT BUSINESS ASSISTANCE AND MICROENTERPRISE ACTIVITIES. ELIGIBLE ACTIVITIES PAID FOR WITH STATE CDBG FUNDS MUST MEET ONE OF THE THREE NATIONAL OBJECTIVES LISTED IN CDBG FEDERAL STATUTES AS FOLLOWS: BENEFIT TO LOW –MODERATE INCOME HOUSEHOLDS OR PERSONS; ELIMINATION OF SLUMS AND BLIGHT; OR MEETING URGENT COMMUNITY DEVELOPMENT NEED (WITH PRIOR DEPARTMENT APPROVAL). The City of Dunsmuir anticipates submitting an application under the NOFA published during the next program year. The City of Dunsmuir has or anticipates receiving approximately \$0 in CDBG Program Income that must be expended prior to expending awarded grant funds. APPENDIX C 11 Department of Housing and Community Development Revised 1/22/2020 2020 CDBG NOFA The purpose of this public hearing is to give the public an opportunity to make their comments known regarding what types of eligible activities the (jurisdiction) should apply for under the State CDBG program. If you require special accommodations to participate in the public hearing, please contact (contact name and phone number). If you are unable to attend the public hearing, you may direct written comments to the City of Dunsmuir, at 5915 Dunsmuir Ave, Dunsmuir CA 96025, or you may telephone 530.235.4822. In addition, information is available for review at the above address weekdays between the hours of 9 am to 4:30 pm. The City of Dunsmuir promotes fair housing and makes all its programs available to low- and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.



## California Department of Housing and Community Development

### Programs available for Solicitation

#### CDBG - Economic Development - Competitive

Solicitation Name	Application Start Date	Application End Date
CDBG - Economic Development - Competitive (2019)	01/21/2020	04/15/2020

#### CDBG - Economic Development - OTC

Solicitation Name	Application Start Date	Application End Date
CDBG - Economic Development - OTC (2019)	01/21/2020	04/15/2020

#### CDBG - Housing - Competitive

Solicitation Name	Application Start Date	Application End Date
CDBG - Housing - Competitive (2019)	01/21/2020	04/15/2020

#### CDBG - Housing - OTC

Solicitation Name	Application Start Date	Application End Date
CDBG - Housing - OTC (2019)	01/21/2020	04/15/2020

#### CDBG - Non-Housing - Competitive

Solicitation Name	Application Start Date	Application End Date
CDBG - Non-Housing - Competitive (2019)	01/21/2020	04/15/2020

#### CDBG - Non-Housing - OTC

Solicitation Name	Application Start Date	Application End Date
CDBG - Non-Housing - OTC (2019)	01/21/2020	04/15/2020

\* eCivis Inc. is not responsible or liable for user-generated content.

**RESOLUTION NO. 2020-xx****A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2019-2020 FUNDING YEAR OF THE STATE CDBG PROGRAM**

BE IT RESOLVED by the **City Council** of the **City of Dunsmuir** as follows:

**SECTION 1:**

The City Council has reviewed and hereby approves one or more application(s) in the aggregate amount of \$3,500,000 for the following CDBG activities, pursuant to the January 2020 CDBG NOFA:

**List activities and amounts**

Sewer mains improvement project

Public Improvement Project – Sewer Mains Replacement	\$3,500,000
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**SECTION 2:**

The City acknowledges compliance with state and federal public participation requirements in the development of this application.

**SECTION 3 (required for planning grants only):**

N/A

**SECTION 4:**

The City hereby authorizes and directs the City Manager, or designee\*, to sign this application and act on the City's behalf in all matters pertaining to this application.

**SECTION 5:**

If the application is approved, the City Manager, or designee\*, is authorized to enter into and sign the grant agreement and any subsequent amendments thereto with the State of California for the purposes of this grant.

**SECTION 6:**



If the application is approved, the City Manager, or designee, is authorized to sign Funds Requests and other required reporting forms.

*\* **Important Note:** If the designee is signing any application, agreement, or any other document on behalf of the designated official of the City/County, written proof of designee authority to sign on behalf of such designated official must be included with this Resolution, otherwise this Resolution will be deemed deficient and rejected.*

PASSED AND ADOPTED at a regular meeting of the **City Council** of the **City of Dunsmuir** held on March 5<sup>th</sup>, 2020 by the following vote:

AYES:

NOES:

ABSENT:

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Juliana Lucchesi, Mayor  
Dunsmuir City Council

**STATE OF CALIFORNIA**

City of Dunsmuir

I, Julie Iskra, Deputy City Clerk of the City of Dunsmuir, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 5<sup>th</sup> day of March, 2020.

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Julie Iskra, Deputy City Clerk of the City of  
Dunsmuir, State of California

**City of Dunsmuir  
Elected, Appointed and Assigned  
As of March 13, 2019**

**ELECTED**

**City Council**

Meets twice monthly, currently on 1<sup>st</sup> and 3<sup>rd</sup> Thursdays

Juliana Lucchesi	elected November, 2018	term ends November, 2022
Bruce Deutsch	elected November 2016	term ends November, 2020
Dave Keisler	elected November, 2016	term ends November, 2020
Matthew Bryan	elected November, 2018	term ends November, 2022
Peter Arth	elected November, 2018	term ends November, 2022

**City Treasurer**

Mario Rubino	elected November 2016	term ends November, 2020
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**APPOINTED**

**Planning Commission**

Meets once monthly currently on 2<sup>nd</sup> Wednesday

Devon Warner	appointed March 13, 2019	term ends June, 2020
Carol Skalko	appointed October, 2018	term ends June, 2020
Wendy Perkins	appointed March 13, 2019	term ends June, 2022
Don Harley	appointed June, 2016	term ends June, 2020
Craig Kay	appointed December, 2017	term ends June, 2020
Joshua Spurlock	appointed March 13, 2019	term ends June, 2022
Ann Powers	appointed September, 2014	term ends June, 2022

## **Committees:**

### **Economic Development/Tourism**

Purpose: To develop an economic development strategy and incentive program

Councilmembers: Bryan, Deutsch

Staff: City Manager

Meets as needed

### **Finance**

Purpose: To provide oversight of city finances and debt management, bond ratings, grants and loans

Councilmembers: Bryan, Arth

Officials: City Treasurer

Staff: City Manager, Finance Director

Meets as needed

### **Public Facilities and Services**

Purpose: To develop and monitor policy and operations of Utilities (water, sewer), Historic District, and Railroad.

Councilmembers: Arth, Keisler

Staff: City Manager

Meets as needed

### **Airport**

Purpose: To consider and review all activities of Mott airport including the feasibility of municipal solar farm or public/private partnership of same, new business park

Councilmember: Deutsch, Lucchesi

Staff: Airport Manager

Citizen Members: Denham, Dinges, Miller

Meets as needed

### **Trails and Recreation**

Purpose:

Councilmembers: Lucchesi, Keisler

Staff: City Manager

Meets as needed

## **Ad Hoc Committees**

Purpose: To review and report findings and recommendations to City Council and once project is completed the committee will cease

### **Protocols**

Purpose: To develop and maintain protocols for conduct of Council business

Councilmembers: Bryan, Lucchesi

Staff: City Manager

Meets as needed

### **Solid Waste/Sewer Rate Study Committee**

Purpose:

Councilmembers: Deutsch, Keisler

Citizen Members: Mike DellaBona, Mario Rubino, Peter Arth, Louie Dewey

Staff: City Manager

## **Outside Agency Assignments:**

Purpose is to represent City and report back findings and recommendations to the City Council.

### **CDBG Loan Committee**

Purpose: To review and approve applications for business and residential loans funded by CDBG and program income

Councilmember: Bryan

Members:

Staff: City Manager and Finance Director

Meets on call in executive session

### **League of Local Agencies (LOLA)**

Purpose: Mayors' select committee makes appointments of Councilmembers to serve on County Boards/Commission representing City interests, LOLA meets in open session to discuss Countywide concerns of cities

Councilmembers: Mayor/Mayor Pro Tem

Staff: City Manager

### **IRWM (Integrated Regional Water Management)**

Purpose: To attend Board, TAC, and other meetings of IRWMP and oversee city's participation in concert with other governmental and non-governmental agencies and tribes

Councilmembers: Arth

Staff: City Manager

Meets on call of IRWMP Board and TAC chairperson

**SCORE (Small Cities Organized Risk Effort)**

Purpose: To participate in SCORE quarterly meetings to discuss risk management and insurance issues, pooled risk and financial information.

Board member: City Manager

Alternate member: CFO Blake Michaelsen

**Neighborhood Watch**

Purpose: To attend monthly meetings of Neighborhood Watch in Dunsmuir

Councilmembers: Keisler

Staff: Sheriff's Department representative

Meets second Thursday of month

**Local Agency Formation Commission (LAFCo)**

Purpose: To represent the City of Dunsmuir and other cities of Siskiyou County in considering planning matters that affect County and Cities

Councilmember: appointed by LOLA

Meets second Tuesday of the month.

**Siskiyou County Local Transportation Commission (LTC)**

Purpose: To review and approve matters related to transportation and street needs throughout Siskiyou County and its Cities often involving grant funding. Membership is three Supervisors and three City representatives with one city alternate.

Councilmember: appointments are made by LOLA

Staff: City Manager, Public Works Supervisor attend TAC meetings (Deutsch is Commissioner)

Commission meets first Tuesday of the month. TAC meets as called.

**Regional Integrated Waste Management Council**

Purpose: Consider solid waste and recycling matters often to seek compliance with State mandates.

This Council is still forming and appointments have yet to be made.

Councilmember: Arth

Staff: City Manager

Meets semi annually

**Dunsmuir Recreation and Parks District, Board of Directors**

Mayor and Council appoint citizens to serve and represent City and report to City Council

Three appointments: Ellen McAaron, Kenna Conway, Kate O'Grady

Terms expire June 30, 2020

**Chamber of Commerce Liaison**

Councilmember: Deutsch

**Collier Interpretive and Information Center (CIIC)**

Purpose:

Councilmembers: Deutsch