

**AGENDA FOR THE MEETING
DUNSMUIR CITY COUNCIL**

Held via ZOOM

May 21, 2020

CLOSED SESSION: None

REGULAR SESSION: 6:00 pm

Join Zoom Meeting

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- 1. CALL TO ORDER AND FLAG SALUTE**
- 2. ROLL CALL**
- 3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS –**
 - a. Mike Rodriguez Parks and Rec update
 - b. Steve Bryan: Community Care Team presentation
- 4. PUBLIC COMMENT**

Regular City Council meetings are posted on the City’s website to keep City residents informed of City Council actions and deliberations that affect the community. Meetings are scheduled to be televised on the 1st and 3rd Thursday of each month. Meetings that take place on dates other than the 1st and 3rd Thursday will not be televised.

This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items **not** included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment. **Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time to another speaker.** Comments should be limited to matters within the jurisdiction of the City. Speaker forms are available from the City Clerk, 5915 Dunsmuir Ave, Dunsmuir, on the City’s website, or on the podium. You may also submit an email to adminasst@ci.dunsmuir.ca.us to be read during public comment. The City Council can only take action on matters that are on the Agenda, but may place matters brought to their attention at this meeting on a future Agenda for consideration. If you have documents to present to members of the City Council, please provide a minimum of seven (7) copies.

- 5. COUNCIL AND STAFF COMMENTS**
- 6. COMMITTEE REPORTS**
- 7. APROVAL OF MINUTES - May 7th, 2020**
- 8. CONSENT AGENDA: None**

9. PUBLIC HEARING: None

Public Hearing Protocol:

- a. Mayor will describe the purpose of the Public Hearing.
- b. City Staff will provide the Staff Report.
- c. City Staff will respond to questions from the City Council.
- d. Mayor will open the Public Hearing.
- e. Citizens wanting to comment will come to the podium, provide the City Clerk with their name and address and provide their comments.
- f. Mayor will close the Public Hearing.

10. OLD BUSINESS

- A. USDA Loan and Grant contract with no official announcement of award

11. NEW BUSINESS

- A. Banning of fireworks
- B. USDA Loan and Grant contract discussion
- C. Seeking approval for City use of line item 31 funds for automatic meter read
- D. City Reopening for business after Covid-19 Pandemic
- E. Ad Hoc Airport Committee Apointments

12. FUTURE AGENDA ITEMS

Future Agenda Items are topics brought to the City Council for review and/or action. All dates refer to first introductions and can be altered due to time and priority levels.

13. ADJOURNMENT

Copies of this agenda were posted at City Hall, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 PM May 18th, 2020

The City of Dunsmuir does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability or any other legally protected classes in employment or provision of services. Persons who need accommodations for a disability at a public meeting may call City Hall at (530) 235-4822 for assistance. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to accommodate participation in the meeting. If you would like to submit written public comment please email adminasst@ci.dunsmuir.ca.us 48 hrs prior to the Council Meeting.

CERTIFICATION

This is the official Dunsmuir City Council Agenda, created and posted in accordance with the Dunsmuir City Council Protocols.

Wendy Perkins

Wendy Perkins, Deputy City Clerk

05/18/2020

Date

**DUNSMUIR CITY COUNCIL
Minutes**

May 7th, 2020

As a courtesy, please turn off cell phones and electronic devices while the meeting is in session. Thank you.

1. CALL TO ORDER AND FLAG SALUTE Virtual meeting via Zoom called to order by Mayor Lucchesi at 6:05 p.m.

2. ROLL CALL

Council members present: Arth, Bryan, Deutsch, Keisler, Mayor Luchessi
Staff Present: FD Michaelsen, CM Juhasz, Sgt Whetstine

3. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

Dunsmuir Parks and Recreation Update: Michael Rodriguez
Mike was absent

4. PUBLIC COMMENT - None

5. COUNCIL AND STAFF COMMENTS

Mario Rubino made some comments on the deficit. Time for council to start taking focus.
Elijah Sullivan will be taking over as director of Siskiyou Media Council.

Boxes at community garden are available for donations

Speaking for Michael Bush, Peter Arth says the remote meetings make it hard for certain members of community to join.

Tim Holt – Speaking about the repeal of prop 13 which would affect a loss of revenue on property tax and other revenue for the City of Dunsmuir

Todd Juhasz – Says we need more testing in Siskiyou county for Covid-19

-Save our Streets City Assistance for microbusinesses.

Restaurants will be able to offer curbside service and we may begin to see businesses open up. Maintain 6 ft social distance. Bars must operate at 50% capacity.

-\$26 parking tickets for out of town guests is not much of a penalty to wealthy out of town bay area visitors.

Deutsch – Question to Todd. How are we operating internally?

Juhasz- Business as usual in City Hall, but we are closed to the public. Folks that don't need to show up will not. We're only in office as needed.

Bryan – Convo with UP, liability protection question.

Juhasz – says UP has been mum. No word from them re Mossbrae falls access.

Sgt Whetstone – Says that most all visitors from outside area are from Redding and southern areas. Parking cites that are blocked are not a deterrent. 100 + more per weekend are coming to our (water)falls sites. Maybe 600 people came in one weekend day. Sheriff Lopey showed up to shut things down.

Deutsch – Covid 19 response. Gathering info from business file. Voluminous info on Covid sharing this info with Chamber and 2nd Saturdays. Coming up with best practices on opening our businesses. Sending invites for Business Town Hall meeting, next Thursday at 6 p.m. Invite via Zoom. All businesses are invited to this gathering. Cohost with City Hall and Chamber. Chamber wants it to be a kick off for lodging and restaurant challenges to opening. David Clarno moderator to the Chamber. Agenda will go to Wendy. Worried about businesses and mental health issues. Dunsmuir community care team meets once a month and once a week pull people from around county that can provide support and info to members of the community. Go to resource center for help! We are recording these meeting and they will be available online.

Arth- We will take a huge hit from the TOT tax decline from the impact of Covid-19. Revenues will go down, let's predict this and prepare accordingly.

Keisler –Thanks to local business Pizza Factory, All Aboard Espresso, Up n Runnin” Penny’s Diner offering curbside pickups. Brewery is open today for takeout.

Thank you City Employees! Time for a Town Clean up.

Arth – mentioned Michael Bush thinks that we need to reopen. Procedurally hope we will switch to live meetings with social distancing sooner rather than later. UP should be paying all the enforcement costs of our policing their property. Hopes city manager prepares a letter to UP to collect that money that UP should have spent by now getting a safe trail and monitoring their own property. UP is putting the burden on the locals to build that trails and police it.

Mayor Lucchesi – Wants us to get on the docket so we can get some assistance to help us with active transportation improvements. Lots of residents are walking around and getting exercises at our local parks and outdoor spaces.

Vision Survey has closed. We can still accept them if folks turn them in.

Ranking of services still to come. Will be on our website. Ranking of visioning is timely because it is quality data.

Keisler – mentions cougars have been cited in town. Bear broke his trash can. Diana from Clemens replaced it. It's that time of year! Keep your pets inside and be aware.

Scheben update on DPAC it's May 28th @ 6 p.m.

Main item is working with Rico Tinsman on hazard plan. He's working on an annex to the county plan.

6. COMMITTEE REPORTS Mayor Lucchesi reviewed the Airport Committee's latest meeting and gave a report on some of their findings. Sale of grindings is on the timeline.

7. APROVAL OF MINUTES – April 2nd Council Meeting

Motion to approve by Arth, 2nd by Bryan

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ASENT: None

ASTAIN: None

5-0-0-0

8. CONSENT AGENDA:

a. SB1 (RMRA road maintenance and rehabilitation account) Funding – Resolution
Project List

Deustch set motion to approve. Arth 2nd Motion carries to approve.

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ASENT: None

ASTAIN: None

5-0-0-0

Items b & c moved to new business

b. Resolution authorizing the creation of the Airport Advisory Ad Hoc Committee and Charter approval

c. Resolution in support of a potential FAA grant award of approximately \$3m to rebuild the airport runway and apron- a no match grant

9. PUBLIC HEARING:

Bonning, Robert – City Council should tell COD what the plus and minuses are of an airport.

Thank you for publishing a questionnaire for the City of Dunsmuir

10. OLD BUSINESS

A.

Committee Appointments- Defer economic development committee.

Motion on table 1st motion by Bryan, 2nd by Arth

Motion to keep current council appts to finance, to disband public works committee, and to table the economic charter passed unanimously.

5-0-0-0 Motion passes

B. Airport Committee Report –

Staff presented the latest Airport Committee report

11. NEW BUSINESS

A. Discussion about funding for special events

CM Juhasz, given Covid 19 situation, not knowing when City will open up and the potential shortfall in the budget situation we are facing. Need to decide on what special events we should be funding. We should not be going through with any events up through August if any at all in summer.

Deutsch – Chamber has same determination. Brewfest may have to be cancelled in August.

Public Comment –

Sandra Hood – President of RR days committee says Mt Shasta is cancelling their 4th of July Celebration

Arth – We can have a RR days but it will not look like ones of past

B. Discussion about funding for community promotions funding

Council member Bryan. 2 applicants, Library and Railroad Days

Public Comment: Tim Holt – Likes idea of opening up Grant Applications to those who have not yet applied. Library depends on these types of grants. They cover salary of our library manager, 80% of the budget. Library Manager been in touch with City Manager of a soft curbside opening of the library. Can order books from library by pre-arrangement. Library staff may come out on sidewalk to deliver a book to you. Still working out details.

Sandra – TUT funds are going to be strapped because of Covid-19.

RR Days and Brewfest, Botanical Gardens funds will be hurting.

Mario – Community Service officer and promotions projects we are running a huge deficit. Ability of Council to fund anything is going to be extremely difficult.

Council should work on some taxing initiatives.

Arth –

Bryan - Are we looking for supporting action?

Can we push back applications deadline past June 1st 2020?

Wants council to have enough time to review , and wants to be on time. Wants to give council a full month to discuss their decisions.

Make motion to extend the deadline?

Arth – Is in sync with the chair. Reopen and receive apps from last year's participants.

Last year we did a 2 step. Applicants must appear, defend their app, make presos at finance committee .then recco funding amounts. Groups made 2nd presentation.

Do we want to do the 2 step this year?

Bryan – May 25th? Deadline? It wasn't meant to make it a 2 step for the finance committee agendas and presentations.

Deutsch – Take the recco as to the timing

Keisler May 25th, is it too soon? He doesn't know how finances work in the City. He's been advised. He's gonna go with flow.

Lucchesi – Is June better?

Motion to open til May 25th.

Deutsch set motion, Keisler 2nd

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ASENT: None

ASTAIN: None

5-0-0-0

Motion carries

C.Letter to Governor regarding Covid 19 fiscal impacts to small cities

Public Comment on letter: NONE

Motion to send the letter by Deutsch 2nd Keisler

Roll call Vote –

AYES: Arth, Bryan, Deutsch, Keisler, Lucchesi

NOES: None

ABSENT: None

ABSTAIN: None

5-0-0-0

All in favor, motion passes

Items from 8 b moved to NEW BUSINESS

8 b. Airport Advisory Committee- Resolution 2020-05

Arth – There are no timelines, deliverables, etc

Charter Ad-Hoc will be created.

Public Comment: NONE

Create an airport advisory committee.

Council Discussion:

Deutsch strongly supports it. Deliverables are not needed today. Just formalize the committee.

Bryan – No hurry here.

Arth – Thinks it is a waste of time and \$ to use at this time.

Mayor- Staff have been spending very little time on the airport

Motion to approve by Bryan, 2nd by Keisler

Roll Call Vote

AYES: Deutsch, Bryan, Keisler, Lucchesi

NAYES: Arth

ABSENT: None

ABSTAIN: None

4-1-0-0

Motion carries Resolution 2020-05 to create an airport advisory committee is approved.

8 c. Runway Apron – Resolution 2020-06

FAA Grant Awards

Discussion:

Bryan – Is it time sensitive? If not, let's focus on something else. Come up with our own approach for what the next several years may hold.

Deutsch – We are about to get 3 million dollars. He thinks we are crazy to not accept the 3 million dollars with no match. This will give us opportunity to develop an airport industrial park.

We're required to keep airport open 22 more years. You can't land on it without damaging your aircraft!

Motion to adopt Resolution 2020-06

Keisler – Do you support FAA grant award of 3 million dollars with no match?

Whatever Todd and Bruce say, he's down. He supports it.

Lucchesi – Supports it

Motion by Keisler – 2nd by Deustch

Approve the Resolution to rebuild the runway apron

AYES: Keisler, Deustch, Bryan, Luchessi,

NOES: Arth

ABSENT: 0

ABSTAIN: 0

4-1-0-0

Resolution 2020-06 accepting FAA Grant to repair airport runway apron is approved.

12. FUTURE AGENDA ITEMS

Should we ban fireworks this year?

Council member may request future agenda items.

Dollar amounts of parking tickets etc? Should we reevaluate?

13. ADJOURNMENT

Move to Adjourn Arth 2nd Keisler

Motion to adjourn approved unanimously.

Meeting adjourned at 9:10 p.m.

Copies of this agenda were posted at City Hall, Dunsmuir City Library, Dunsmuir Park and Recreation District Office and at the Post Office on or before 6:00 PM May 4th, 2020.

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Wendy Perkins

Wendy Perkins, Deputy City Clerk

5/18/2020

Date

From: [Laurie Barnes](#)
To: [Wendy Perkins](#)
Subject: Don't ban fireworks!
Date: Wednesday, May 13, 2020 2:45:26 PM

Hello,

I am writing today in response to the news article that said Bruce is wanting to cancel fireworks this year. Please do not do this. Every year now my block has gathered as group to celebrate the fourth with me. I love fireworks, and anyone who knows me, knows I buy ALOT of fireworks from the Dunsmuir booth by Manfredi's.

For me, my annual fireworks gathering has become therapeutic for me. I have plans to make sure people social distance and will probably not do food this year, but please do not take away my chance to let all of the years frustrations and heartaches be blown to up with pretty lights and sparkles! We are ALWAYS fire safe and have hoses and water at the ready. The one tree with low branches was trimmed this year by the city so I have been looking forward to 4th of July ever since!

Thank you,
Laurie Barnes-Harley

Laurie Barnes-Harley, RN, BSN



STAFF REPORT	
RE: USDA Loan Grant Discussion	MEETING DATE: 5/21/2020
SUBMITTED BY: Blake Michaelsen, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

Authorize City Manager to sign and execute agreements with the Engineer, Interim Financing Bank, Legal Service, and Bond Counsel regarding a USDA funded water main project that is in conditional status.

BACKGROUND/DISCUSSION:

The City is working on a water main project and has applied for funding with the USDA. The USDA has responded with a Conditional Status which means the City must meet certain conditions prior to full approval. A few of the conditions include entering into agreements for services with; the engineer (Pace), Legal Services – Attorney (Kenny), Legal Services – Bond Counsel (TBD), and Interim Financing – Bank (TBD).

OPTIONS:

Authorize the City Manager to enter into the agreements associated with satisfying the conditions from the USDA for the Water Main Replacement Project; including, engineering services, legal attorney services, legal bond counsel services, and interim financing bank services. Or have each agreement come to council for council approval individually.

FISCAL IMPACT:

None Yes Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase:

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other: Water Improvement Fund

Comments:

SUGGESTED MOTIONS: Motion to authorize City Manager to enter into and execute agreements associated with satisfying the conditions of USDA funding for a Water Main Replacement Project.

Attachments:



STAFF REPORT	
RE: Award water meter purchase proposal	MEETING DATE: 5/21/2020
SUBMITTED BY: Blake Michaelsen, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

Authorize City Manager to award water meter purchase quote to the winning quote. Additionally, City Council is being asked to authorize the purchase using Fund 31 (water improvement fund). If conditions are met, this expenditure will be reimbursed through the USDA funding package.

BACKGROUND/DISCUSSION:

The City needs to update water meters to a more efficient and electronic reading process. The Water department has heard presentations from 6 water meter manufacturers and has requested quotes, which are due by 5/19/20. The Water department, with the assistance of Pace, will determine the winning quote.

OPTIONS:

Authorize, or not, the City Manager to award the winning quote regarding purchasing new water meters for the City of Dunsmuir, and if awarded, authorize the purchase from fund 31.

FISCAL IMPACT:

None Yes Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase:

Affected fund(s): General Fund Water OM Fund Sewer OM Fund Other: Water Improvement Fund

Comments:

SUGGESTED MOTIONS: Motion to authorize City Manager to award winning bid for water meter purchase and authorize purchase from fund 31.

Attachments:

Dunsmuir City Council Meeting

5/22/20

April Stats

1. Dunsmuir Patrol Hours: 601
 2. Total Calls/Including Self-Initiated: 211
 3. Total Cases: 16
 4. Traffic Related Stops: 37
 5. Citations: 41
 6. Arrests:
 7. Felony Arrests/Bookings: 3
 8. Misdemeanor/Bookings: 5
- I. Arrest Details
- a. Felony arrest (Auto theft/Possession of stolen property) / Misdemeanor (Burglary tools) arrest on Dunsmuir Ave.
 - b. Felony warrant (x2) and Misdemeanor (Possession of controlled substances – 3.2 grams methamphetamine) arrest on Shasta Ave.
 - c. Misdemeanor warrant and driving on a suspended license arrest on Dunsmuir Ave.
 - d. Misdemeanor driving on a suspended license arrest on Dunsmuir Ave.
- II. Calls for Service
- a. Burglaries - 0
 - b. Thefts – 4 (Patricia Way, Mountain Ave, Florence Loop, Rita Ave)
 - c. Assault and Battery – 1 (Dunsmuir Ave)
 - d. Domestic Disturbances – 2 (Upper Soda Rd, Pioneer Way)
 - e. Vandalism – 3 (2x Sacramento Ave, Dunsmuir Ave)
 - f. School Checks - 41
 - g. Disturbing the Peace – 18 (All over)