

**MINUTES
OF THE
TRANSPORTATION POLICY COMMITTEE
BATON ROUGE URBANIZED AREA
METROPOLITAN PLANNING ORGANIZATION
Tuesday, May 10, 2016 ~ 1:30 p.m. to 3:00 p.m.
BREC Commission Chambers ~ 6201 Florida Blvd, Baton Rouge, LA**

Transportation Policy Committee Members present:

Hon. Melvin “Kip” Holden (TPC Chairman and Mayor-President – East Baton Rouge Parish), Hon. Riley “Pee Wee” Berthelot (TPC Vice Chairman and Parish President – West Baton Rouge Parish), Hon. Joey Normand (Mayor – Town of Brusly), Hon. Harold Rideau (Mayor – City of Baker), Hon. Richard Lee (Mayor – City of Port Allen), Jackie Baumann (City of Gonzales), Wilfred Barry (SJB – Iberville Parish), Bill Deville (CATS), and M. Todd Donmyer (DOTD).

The meeting was also attended by:

Larry Sharp, Jr. (LaDOTD), Yasoob Zia (LDEQ), Joey Coco (Forte & Tablada), Bliss Kelley Bernard (Fenstermaker), Kylee Lewis (GeoEngineers), Rhonda Williams (CATS), Cathy Gautreaux (LMTA), Robin Smith (TPC), Brandon Buckner (TPC - FHWA), Hon. David Touns (Mayor – Town of Addis), Scott Kirkpatrick (CRISIS), Jamie Setze (CRPC), Ravi Ponnappureddy (CRPC), Mary Breau (CRPC), Pong Wu (CRPC), and Phuoc Dang (CRPC).

1. INTRODUCTIONS

Hon. Melvin “Kip” Holden, TPC Chairman

- The meeting was called to order and everyone was asked to identify themselves.

2. APPROVAL OF MINUTES OF LAST MEETING

Hon. Melvin “Kip” Holden, TPC Chairman

- Hon. Melvin “Kip” Holden asked the committee if there were any corrections or additions that needed to be made to the minutes of the previous Transportation Policy Committee (TPC) meeting, which was held on Tuesday, March 22, 2016.

Motion was made by Hon. Riley “Pee Wee” Berthelot and seconded by Jackie Bauman to approve the minutes of the previous Transportation Policy Committee (TPC) meeting, which was held on Tuesday, March 22, 2016. (Unanimous in favor).

3. ACTION ITEMS

<Technical difficulties, so some items were read.>

A. Transportation Improvement Program (2015 - 2018) Amendments

Jamie Setze - Executive Director, CRPC

Project # H.011450 in ASC, LA 70 Mill and Overlay, Combine DOTD project H.011501 Gator Landfill Turn lane utilizing \$1.5M in STPFLEX funds in to this project and increase the cost of the original STP>200K overlay project from \$1.28M to \$2.5M in FFY 16. The total cost of the combined project is now \$4M at 80/20 cost share.

B. MTP 2037 Amendment and Conformity Analysis (Long Range Plan)

- We moved a project into the TIP, so had to do a CMAC Analysis. We're designated attainment at this time and waiting on the new budget. Jamie presented the six projects that have moved.
- We have a budget that is set by DEQ in cooperation with EPA.

<Technical problems resolved, resuming presentation.>

- Capital Area Motor Vehicle Emission Budgets (MVEBs)
- Conformity Analysis Results and Findings
- Conclusion: The Motor Vehicle Emissions (NOx and VOC) in the Plan Amendment are lower than transportation conformity budget in the SIP for attainment of 8-hour ozone standard.

C. Unified Planning Work Program FY 2017

- Highlights
 - Completion of Congestion Management Process (CMP) Update
 - Update of Metropolitan Transportation Plan (MTP) – significant resources applied to this task in FY 2017
 - ERC Study/Setup to promote environmentally sustainable transportation and economic growth in the Capital Region
 - Regional Traffic Counting Program
 - Implementation of Safety Action Plans
 - Expanded outreach and implementation of carpool/vanpool program Geaux Ride and through a regional Travel Demand Management program
 - Regional Complete Streets/Non-Motorized Plan Update
 - Pavement and Asset Management System (PAMS)
 - Continued assistance to CATS as well as evaluation of rural and regional transit needs
 - Continued and enhanced public outreach (Newsletters, Social Media, Public Meetings etc.)
 - Develop and update regional databases
- UPWP FY 2017 - Tasks Code and Description
- UPWP FY 16 vs. UPWP FY 17
 - Elimination of Tasks G-1 and G-2 which were administrative in nature
 - Addition of Task A-5 – Bicycle and Pedestrian Planning as a separate task. This was previously accomplished under tasks A-2, A-6 and A-11.
 - Increased allocation to Task A-2, Congestion Management Process.
 - Increased allocation to Task A-6, Air Quality Planning for continued work of the ERC program.
 - Increased allocation to Task A-7, Intelligent Transportation System.
 - Increased allocation to Task H-1, Travel Demand Management, for expanded regional program.
 - Increased allocation to SP-2, Metropolitan Transportation Plan 2042 update which will be CRPC's major focus for FY 2017.

- Decreased allocations to Tasks (much of this work will be shifted to SP-2).
 - A-9, Model Enhancement
 - A-11, Development of Transportation Plans and Programs
 - B-1, Land Use
 - C-1, Transportation Plan Reappraisal
 - D-3, Technical Assistance
- Task by Task Comparison with UPWP FY 2016

Motion was made by Hon. Joey Normand Berthelot and seconded by Hon. Richard Lee to approve the Action Items. (Unanimous in favor).

4. NON-ACTION ITEMS

A. MPO Activity Update

- Staffing changes
 - Kenyatta Robertson now Safety Coordinator <Remains Executive Assistant>
 - Sarah Stafford is now Office Director, Public Outreach Coordinator
 - Adam Tatar - Regional Transit Planner
 - Mike McDaniels - Part Time Environmental Specialist
 - Ravindra Gudishala - Part Time Transit Planner
- MOVES Motor Vehicle Emission Budget (MVEB) Scenarios
 - Staff modeled various air quality model MOVES scenarios to validate the MVEB's proposed by DEQ.
 - Staff finalized the analysis for the amendments to the MTP 2037
- Congestion Analysis
 - Continuing work on travel time reliability, mobility report and Congestion Management Process (CMP).
 - Staff also currently analyzing recurring vs. non-recurring congestion utilizing 2014 speed data.
- CMAQ Call for Projects -- **REMINDER**
 - All applications must identify sponsorship by a government entity such as a city, parish, or state government organization that can provide non-federal matching funds.
 - An emissions analysis showing reductions for NOx and VOC, and, DOTD Stage 0 documents must be included with the submittal of proposed projects (CRPC can provide assistance with emissions analysis)
 - Applications should include a clear project timeline for implementation
 - Submit six hardcopies of the Stage 0 documents, air quality analysis with proposed projects
 - **Applications deadline extended to June 20, 2016**
- Regional Traffic Count Program
 - DOTD approved the project; and RFP will be advertised next week.
- Assisted CATS with planning efforts
 - Provided NTD reporting analysis and updated Shelter Maps

- Unified Planning Work Program (UPWP) FY 2017
 - Staff worked on developing the UPWP for FY 2017
- Technical training
 - Staff attended Freight in the Southeast conference in preparation for the Freight component of the MTP update.
 - Staff also attended a TRB advanced modeling workshop.
- Capital Region Transportation Safety Coalition
 - Next quarterly coalition meeting scheduled for June 9th
- Planning Commissioner Training
 - Next quarterly training scheduled for June 18th at town of Livingston. Notices will be emailed out in the next couple of weeks.

B. MTP 2042 Update

Jamie Setze - Executive Director, CRPC

- Staff sent all the necessary documentation to LADOTD and awaiting for Notice to Proceed on the MTP 2042 project. Expected to have it soon.
- Preliminary meeting held with public outreach consultant team to discuss outreach methods and schedule.
- Expect to utilize on-line engagement tool MetroQuest planned to launch in June with initial public survey questions.
- Targeted outreach to parishes and stakeholders will follow.
- Data collection and analysis underway. Will be reaching out to MPO parishes and municipalities for updated land use, employment and economic development data.

5. OTHER BUSINESS

Hon. Melvin "Kip" Holden – TPC Chairman

There was no other business.

6. Adjournment

Hon. Melvin "Kip" Holden, TPC Chairman

Hon. Melvin "Kip" Holden adjourned the meeting.