

**MINUTES
OF THE
TECHNICAL ADVISORY COMMITTEE
BATON ROUGE URBANIZED AREA
METROPOLITAN PLANNING ORGANIZATION
Tuesday, August 9, 2016 ~ 1:30 p.m. to 3:00 p.m.
BREC Commission Chambers ~ 6201 Florida Blvd, Baton Rouge, LA**

Technical Advisory Committee Members present:

Harold "Skip" Paul (TAC Chairman), Hon Layton Ricks (Parish President - Livingston Parish); Hon. Joey Normand (Mayor – Town of Brusly), Hon. Richard Lee III (Mayor – City of Port Allen), Hon. Darnell Waites (Mayor - City of Baker), H. Gerard Landry (City of Denham Springs), Fred Raiford (City of Walker), Jackie Baumann (City of Gonzales), K. Stephen Bonnette (EBR Baton Rouge, Dept. of Transportation and Drainage), Yasoob Zia (DEQ), M. Todd Donmyer (DOTD), Kevin Durbin (WBR Parish), Don Redman (AAA), Bill Deville (CATS), and Dan Broussard (DOTD).

The meeting was also attended by:

David Toups (Mayor - Town of Addis), Amos Wright (BR PC), Kylee Lewis (Geo Engineers), Jennifer Nicaud (Forte & Tablada), Scott Kirkpatrick (CRISIS), Robert J. (Bobby) Badeaux (Forte & Tablada), Tom Stephens (EBR Parish), Desiree Lemoine (Iberville Parish), Dawn Sholmire (DOTD), Stephanie Pastor (Louisiana Clean Fuels - LCF), Rhonda Williams (CATS), Bliss Bernard (Fenstermaker), E. Rene' Soule' (Quad Area CAA), Steven Strength (LTAP/LDOTD), Mary Breau (CRPC), Kim Marousek (CRPC), Kenyatta Robertson (CRPC), Phuoc (P.K.) Dang (CRPC), Ravinath Ponnappureddy (CRPC), Pong Wu (CRPC), and Phuoc Dang (CRPC)

1. INTRODUCTIONS

Harold "Skip" Paul - TAC Chairman

- The meeting was called to order and everyone was asked to identify themselves.

2. APPROVAL OF MINUTES OF LAST MEETING

Harold "Skip" Paul - TAC Chairman

- Harold "Skip" Paul asked the committee if there were any corrections or additions that needed to be made to the minutes of the previous Joint Transportation Policy Committee (TPC)/Technical Advisory Committee (TAC) meeting, which was held on Tuesday, June 21, 2016.

Motion was made by Hon. H. Gerard Landry and seconded by Fred Raiford to approve the minutes of the previous Joint Transportation Policy Committee (TPC)/Technical Advisory Committee (TAC) meeting, which was held on Tuesday, June 21, 2016. (Unanimous in favor).

3. ACTION ITEMS

A. TRANSPORTATION IMPROVEMENT PROGRAM (2015-2018) AMENDMENTS

Ravinath Ponnappureddy, CRPC

Project # H.011892 Regional, I-10 Miss River Bridge Clean & Paint, Add Engg. Phase at \$165K utilizing NHPP funds at 90/10 cost share in FFY 2016.

Questions/Comments:

1) Hon. Joey Normand questioned project. Voting against. Why are we paying \$165K for Engineering to repaint a bridge that's already been repainted? Need someone from DOTD Engineering to explain. Need to have Project Engineer present at meetings. Fred Raiford also questioned engineering.

2) Is it the same engineer getting the funds, or a different one?

Dawn Sholmire contacted someone during meeting. Waited on response.

* After all Action Items were presented, response was received by Dawn Sholmire: "Project Manager was not available to speak, but there were some project notes in the file. It said that the project that was in January 2014 was just cleaning and spot painting. The one that's newly scheduled is for cleaning and painting approaches and the main span still. There were notes that during the in depth inspection, it asked for a paint analysis from the spot painting, so the engineering analysis is to have a consultant on board for the next in depth inspection and also do the analysis for the spot painting."

Q: So will that be a new engineer doing the study?

Dawn: Yes.

Motion to approve Transportation Improvement Program (TIP 2015 – 2018) amendment 1 was made by (inaudible) and seconded by Fred Raiford (Unanimous in favor).

Project # I-12 & I-10 Patching in EBR, increase const. cost estimate from \$11.5M to \$15.7M utilizing NHPP funds at 90/10 cost share in FFY 2016.

Project #H.010558 I-12 WDN: 0.5M W Satsuma – Satsuma Ramps, Add const phase at a cost of \$12M utilizing NHPP funds at 100% federal share in FFY 2016

Add/Move the following new projects that are included in the newly adopted and approved MTP 2037 plan and conformity amendment to the TIP.

- 1. Add LA 44 Widening (I-10 to Loosemoore Rd)*
- 2. Add Dijon Extension Phase 1 New Road*
- 3. Add Dijon Extension Phase 2 New Road*
- 4. Add Juban Rd Widening (I 12 – Florida Blvd)*
- 5. Move authorization date for Old Hammond Hwy Widening project to outside TIP years*

Motion to approve Transportation Improvement Program (TIP 2015 – 2018) amendments 2-4 was made by Hon. H. Gerard Landry and seconded by Fred Raiford (Unanimous in favor).

**B. Amend MTP 2037 to include TramLinkBR project
*Ravinath Ponnareddy, CRPC***

- EBR received to TIGER Grant to complete Locally Preferred Alternative (LPA) Study and Environmental Assessment for Nicholson Dr TramLink Project.
- MPO TPC approved amending these phases to the TIP and UPWP at the May 12, 2015 Meeting.
- Environmental Assessment has been complete and approved by Federal Transit Administration (FTA). FTA issued a FONSI for this project.
- EBR is currently putting an application for FTA Small Starts Grant.
- On June 23rd Metro Council allocated \$10 M to this project. This will help to begin the design phase while waiting on FTA Small Starts approval.

- FHWA regulations requires a project funded with federal funds needs to be in the Metropolitan Transportation Plan before Environmental Assessment is approved
- CRPC conducted air quality analysis for this project and found no negative impact of existing conformity.
- Air Quality interagency members met on Aug 2nd at CRPC
 - Reviewed the emissions analysis for TramLinkBR project
 - Unanimously approved addition of next phase (Design) to both Plan (MTP 2037) and TIP.
 - Recommendation was made to include construction phase as part of the new plan (MOVE 2042) currently underway.

Motion to add Design Phase of TramLinkBR project to MTP 2037 and TIP (2015 – 2018) was made by Fred Raiford and seconded by Yasoob Zia. (Unanimous in favor).

C. Travel Demand Management RFP Selection Review and Approval
Kim Marousek, CRPC

- Project purpose is to implement a region-wide Ride Share and Travel Demand Management (TDM) program.
- CRPC is working with the Louisiana Department of Transportation and Development (LADOTD) on this project.
- Desire is to reduce vehicular congestion and vehicle emissions through a reduction in the number of Single Occupant Vehicle (SOV) commuter trips throughout the region.
- Reduction should be accomplished primarily through the use of van pools, ride sharing, and other alternate travel modes in the region.
- Selected consultant should also be familiar with and able to educate the public and businesses on other TDM activities such as compressed work week, flex time, telecommuting, federal tax incentives, etc.
- The respondents must demonstrate successful implementation of this type of program in an area similar to the Baton Rouge region where Ride Sharing and TDM is not a typical alternative and where incentives are limited.
- CRPC and the LADOTD expect this to be a demonstration program; therefore, it should be created in such a way that it can be easily tailored and replicated by other MPO's throughout the state of Louisiana.
- CRPC anticipates beginning this work immediately upon selection of a firm. The duration of this project is expected to be a maximum of 3 years.

RFP Advertisement Details

July 1, 2016:

- RFP emailed to all CRPC contacts
- Published on CRPC Website.
- Posted on CRPC Facebook Page
- Notice was also published on National APA website July 1 to July 25

July 2, 2016 & July 9th: Published in The Advocate legal notice section

July 11, 2016 – July 25th: Notice was published on the National Association of Metropolitan Planning Organizations (AMPO) website

July 12, 2016: RFP was successfully distributed to 1931 recipients of National Travel Model Improvement Program (TMIP)

July 21, 2016: Reminder notices were pushed to CRPC's Facebook and Twitter

TDM RFP Responses & Selection

- Received only one submittal from AECOM & Marmillion/Gray Media Team
- CRPC's approved consultant selection procedures, Section II Advertisement; Solicitation List; Response Procedures, states, "If the evaluation committee deems that the number of responses received is inadequate, the project may be re-advertised using additional media or publications in an attempt to solicit additional responses."
- Selection Committee: TAC Chairman, TAC Vice-Chair, LADOTD Representative, and Two CRPC Staff Members
- Committee met on August 3, 2016 at CRPC to review the proposals
 - Felt the advertisement timelines and process were adequate
 - Unanimously agreed that the AECOM & Marmillion/Gray Media team exceeded the minimum qualification requirements.
 - Recommendation was to forward selection of this team for TAC/TPC review and approval.

Questions/Comments:

- 1) Kevin Durbin: What's the funding source for the project?
Kim: CMAC Money from DOTD. Total Budget was \$1.3MM over 3 years
- 2) Hon. Darnell Waites: What's next?
Kim: The scope of this project is for 3 years. We'll hire the consultant and work out a plan on how to roll out hey plan to roll out this region wide and work with the TAC Committee.
Hon. Darnell Waites again emphasized concern over waiting another 3 years, with the same problem year after year.
Kim: We will be implementing quickly once we have a firm on board.
Hon. Joey Normand explained to Skip Paul what Hon. Waites is trying to explain, that the citizens say that every time we have a public hearing, it is to stop studying and do something. They are afraid three years from now they'll still be studying. He will vote for it, but leery.
Skip Paul's response that this is not a study to start doing, The \$1.3MM is devoted to the outreach projects of bringing people on board again.
- 3) Bill Deville: Does this include transit?
Kim: Yes, we will definitely bring the transit component into the analysis to make sure those are working together.

Motion to forward selection committee recommendation on TDM RFP for TPC review and approval was made by Hon. Joey Normand and seconded by Hon. Darnell Waites. (Unanimous in favor).

D. Regional Traffic Counting Program RFP Selection Review and Approval

Pong Wu, CRPC

- **RTCP Project and RFP Highlights**
 - Project purpose is to collect traffic and vehicle classification counts for selected roadway segments in the Capital Region.
 - Desire is to improve input data that's used in the air quality model to get better air quality emission estimates and also to refine transportation models used to study traffic patterns.
 - Qualified professional firms or individuals, can submit proposals either singly or through a

joint venture with others.

- Intersection turning movement counts and bicycle counts shall be optional service and may or may not be included in the contract.
- CRPC anticipates beginning this work immediately upon selection of a firm. The duration of this project is expected to be a maximum of 1 year.
- Total budget for this project \$150,000 (CRPC PL Funds).

- **RTCP RFP Advertisement Details**

(See above under Item C.)

- **RTCP RFP Responses & Selection**

- Received the following three submittals
 - Gewalt Hamilton Associates, Inc. (GHA), Vernon Hills, IL
 - Southern Traffic Services, Inc (STS), Gulf Breeze, FL
 - Quality Counts, LLC (QC), Baton Rouge, LA
- Selection Committee: TAC Chairman, TAC Vice-Chair, LADOTD Representative, and Two CRPC Staff Members
- STS was the top scorer of the three and selection committee unanimously agreed to forward the selection for TAC/TPC review and approval.

Questions/Comments:

- 1) Hon Darnell Waites: This should have been done three years ago.
Pong: We set the boundary areas and locations to count all vehicle classification to know how many heavy traffic get into and out of areas. The data will also help to improve travel demand model.

Motion to forward selection committee recommendation on Regional Traffic Counting Program RFP for TPC review and approval was made by Hon. H. Gerard Landry and seconded by Hon. Layton Ricks.

** <Response came in for Action Item A, Project # H.011892 from Dawn Sholmire.>*

4. NON-ACTION ITEMS

Ravinath Ponnappureddy - CRPC

A. MPO Activity Update

Ravi Ponnappureddy, CRPC

- MOVES Motor Vehicle Emission Budget (MVEB) Scenarios
New MOVES 2014 model based emission budgets for our five Parish non-attainment area were approved on June 13, 2016 and published in the Federal Register on June 29, 2016.

Analysis Years	MVEBs (tons/per day)	
	VOC	NO _x
2022	13.19	14.37
2027	11.55	10.95

- EPA approved MTP 2037 Plan and Conformity Amendment on June 29, 2016.
- Received FHWA approval on July 13, 2016.

- Proposed project changes TIP amendments at August 2016 TAC/TPC Meeting Agendas
- Completed analyzing air quality emission benefits for TramLinkBR project.
- Conducted air quality Interagency meeting to review the emission analysis results and discuss the process to amend MTP and TIP
- Completed Travel Demand Modeling analysis for the proposed Cook Road project in Livingston Parish.
- Currently working on the next edition of newsletter.
- Hope to have it ready by next week's TPC meeting
- New Social Media Activity



@CRPCLA



<https://www.linkedin.com/company/Capital-Region-Planning-Commission>



<https://www.facebook.com/CapitalRegionPlanningCommission>

Other activities:

- Advertised for TDM and Traffic Counting RFP's. Conducted selection committee meeting to review and rank the proposals.
- Attended Governor's Task Force meetings at the State Capitol
- Coordinated with BRAC regarding the meeting date and location for the Regional Task Force Meeting.
- Currently working on conducting base data analysis and planning for the first round of stakeholder and public meetings for MOVE 2042.
- Worked on the year end UPWP billing activities
- Received pavement and asset (street signs, MUTCD signs, utility poles, pavement markings) condition data. Staff is currently conducting QA/QC and analyzing the data.

B. MOVE 2042 Update

Ravi Ponnappureddy, CRPC

- Working on base data analysis and collecting all the data from local governments.
- Stakeholder Workshops and Public Meetings.
 - We'll have five stakeholder meetings in each parish.
 - The purpose is to look at two aspects: One is growth; and the second is transportation issues and needs. Short-term, medium-term and long-term.
 - Three hour sessions with break outs before and after lunch.
- Stakeholder Workshops - Late August/Early September
 - What is involved?
 - Facilitated Workshops
 - 1 per parish
 - Major Stakeholder Groups
 - Bike/Ped/Transit

- Key Industries and Eco. Dev't
 - Freight and Intermodal
 - Elected Officials
 - Gov't Engineers/Planners
 - DOTD and other State Agencies
 - What is the end product?
 - Location of known or anticipated development
 - Feeds into the methodology for allocating future growth
 - Perceived transportation issues and needs
 - Feeds into the needs analysis, project development, and plan recommendations
 - Data Sharing
 - Plans, data, etc.
- Public Participation – Round 1 - September 5th – 16th
 - What is involved?
 - Drop-in style public meetings
 - 1 per parish
 - Online Survey (MetroQuest)
 - Additional Outreach
 - Mini-Meetings
 - Meetings-in-a-Box
 - What is the end product?
 - Ranking of Priorities
 - Guides development of Goals and Objectives and Project Prioritization
 - Rating of Growth Scenarios
 - Influences the methodology for allocating future growth
 - Location of perceived transportation issues
 - Feeds into the needs analysis and project development
- Get Updates or Give Feedback
 - With logo/branding finalized, we will begin developing a project webpage that will be the source for official information.
 - Email: MOVE2042@crpcla.org
 - Website: crpcla.org/move2042
 - Like us on Facebook: [Facebook.com/CapitalRegionPlanningCommission](https://www.facebook.com/CapitalRegionPlanningCommission)
 - Follow us on Twitter: [@CRPCLA](https://twitter.com/CRPCLA)
 - Follow us on LinkedIn: <https://www.linkedin.com/company/Capital-Region-Planning-Commission>
- Expanded Planning Area
 - The Metropolitan Planning Area (MPA) must include the 2010 Census-defined urbanized area and contiguous areas anticipated to urbanize within the next 20 years. Expanded MPA now includes LA-1 corridor in Iberville and Ascension parishes (Plaquemine, Donaldsonville, etc.), parts of West Baton Rouge parish above Hwy 190, and corridor along I-12 to include Livingston and Albany interchange areas.
 - East Baton Rouge
 - Ascension
 - Livingston (partial)
 - West Baton Rouge (partial)
 - Iberville (partial)
- Expanded Public and Stakeholder Involvement
 - The high-tech (MetroQuest survey online and on library computers and interactive table top mapping for focus groups) and low-tech (public meeting workshops and targeted

outreach (at libraries and possibly other places). Public input will influence goals and objectives, growth pattern, and project prioritization process.

- Alternative Growth Scenarios

C. Governors Regional Task Force Update

Ravi Ponnappureddy, CRPC

- Background
 - Two main functions of the Task Force. This is text from the document:
 - A. Research, identify, and make specific actionable recommendations for achieving sufficient increased levels of recurring funding to address the transportation backlog in highway and bridge maintenance needs in Louisiana; and
 - B. Research, identify, and make specific actionable recommendations for legislation to be introduced in 2017 to fund a robust, multimodal construction program to address immediate needs to preserve the state's investments in infrastructure and build "megaprojects" included in the Louisiana Statewide Transportation Plan, Priority A and Priority B.
 - Report/Recommendations are due on or before January 1, 2017
- Meeting dates at the State Capitol
 - Tuesday, July 12, 2016 at 9 AM
 - Tuesday, August 9, 2016 at 9 AM
 - Tuesday, September 8, 2016 at 9 AM
 - Tuesday, October 4, 2016 at 9 AM (Our meeting, BREC Comm Chambers in Bar Room)
 - Tuesday, November 8, 2016 at 9 AM (May be rescheduled due to election day)
 - Tuesday, December 13, 2016 at 9 AM
- Regional Task Force Meeting
 - July 1 – Governor sent a letter to each Metropolitan Planning Organization (MPO) and Economic Development Organization (EDO) in the state to conduct a regional Task Force Meetings.
 - Taskforce wants to hear about
 - Our region needs
 - Why they are important
 - What type of financial commitment people in our region are willing to consider/make to achieve these goals.
 - **Save the date..**
 - Friday, October 14, 2016 from 9:00 AM – 12:00 PM
 - BREC Headquarters, Ballroom (6201 Florida Blvd, Baton Rouge, LA)
- **Questions/Comments:**
 - 1) Hon. H. Gerard Landry: It seems to me like nobody is in charge. Nobody knows what's going on. We keep doing all these studies. We keep getting all this information but no one's doing anything. Who's looking at them and who is in charge? Is anybody in charge?

Ravi: For the funding, the governor's task force is the key. But as a regional body, the MPO, the input that we give for our region is going to shape what they look at. I think our input as an MPO is going to eventually go through the process. A lot of us have local needs but this is the only body that can look at the regional needs in our region.

D. Road Safety 365 Workshop

Steve Strength, P.E., P.T.O.E.. LTAP Program Manager, LTRC

- April Renard and I co-chair statewide infrastructure and operations team for the Strategic Highway Safety Program. And the SHSP is a multi-disciplinary group of people from around the state. We deal in a number of different focus areas including:
 - Impaired Driving
 - Young Drivers
 - Infrastructure and Operations
 - Bicycle and Pedestrian and
 - Occupant Protection (Wear your seatbelt.)Those are the five emphasis areas we work on. I'm with the Infrastructure.
- Will talk about Capital Region Crash data and the Road Safety 365 Program (sponsored by LTAP)
- Trying to help local governments access funds for projects for safety on their roads.
- Kenyatta Robertson is the Regional Coordinator for the commission
- Infrastructure and Operations side, we have Jackie and Chris Ewing, Traffic Operations with DOTD.
- Encourage all to send representatives to these coalition meetings to help get the local government voice heard.
- We have road safety audits. We have multi-disciplinary teams that get together and look at road safety problems, make recommendations and help to work and develop projects to improve safety on the roads.
- Make sure that your local law enforcement is submitting crash data. We depend on the crash data that they provide us to make decisions about safety improvements. 100% federal funded. Require that projects be data driven.
 - We get help from LSU highway research group to analyze our data.
 - And DOTD makes it available to local governments.
- We are in the process of developing local road safety profiles for each parish, and it will include the municipalities within each parish.
- Showed top 20 parishes.
- DOTD has training for law enforcement officers on how to input the crash data to the statewide system.
- Also provided brochures to attend his workshop: Road Safety 365: A Safety Workshop for Local Governments (August - September). Baton Rouge workshop to be on September 21, 2016 at TTEC Building.

Questions/Comments:

Jackie Bauman commented that she had attended training and encouraged others to do so.

5. OTHER BUSINESS

Harold "Skip" Paul – TAC Chairman

No other business.

6. ADJOURNMENT

A motion was placed by Hon. H. Gerard Landry to adjourn the meeting and seconded by Bill Deville. (Motion carried with no opposition).