

MINUTES OF THE  
JOINT MEETING OF THE  
**TECHNICAL ADVISORY COMMITTEE**  
&  
**TRANSPORTATION POLICY COMMITTEE**  
BATON ROUGE URBANIZED AREA  
METROPOLITAN PLANNING ORGANIZATION

Tuesday, January 31, 2017  
1:30 PM – 3:00 PM

BREC Commission Chambers, Room 180  
6201 Florida Blvd., Baton Rouge, LA


**Transportation Policy and Technical Advisory Committee Members present:**

Hon. Riley “Pee Wee” Berthelot (Vice-Chairman and Parish President - [West Baton Rouge Parish](#)), Hon. Darnell Waites (Mayor - [City of Baker](#)), Sam Digiralamo ([Livingston Parish](#)), Kevin Durbin ([WBR Parish](#)), Dr. James Gilmore ([City of BR Parish of East Baton Rouge](#)), Jackie Baumann ([City of Gonzales](#)), Bill Roux ([Ascension Parish](#)), Todd Donmyer ([DOTD](#)), William “Bill” Deville ([Capital Area Transit System – CATS](#)), Logan Anderson ([Baton Rouge Area Chamber – BRAC](#)), Yasoob Zia ([Louisiana Department of Environmental Quality – LDEQ](#)), Amos Wright ([EBR City Parish Planning Commission](#)), Jamie Setze ([CRPC](#)), Mary Stringfellow ([Federal Highway Administration - FHWA](#))


**The meeting was also attended by:**

Emmett Crockett ([CATS](#)), Vijay K. Kunada ([Neel-Schaffer, Inc.](#)), Ravi Ponnareddy ([CRPC](#)), Hon. David H. Touns (Mayor - [Town of Addis](#)), Michele Evans-Brock ([CRPC](#)), Dawn Sholmire ([LaDOTD](#)), Ann V. Shaneyfelt ([Louisiana Clean Fuels - LCF](#)), Jennifer R. Nicaud ([Forte & Tablada, Inc.](#)), Chad A. Bacas ([Forte & Tablada, Inc.](#)), Lance LaPlace ([GIS Engineering](#)), Atri Sen ([HNTB Corporation](#)), Gordon Nelson ([Fenstermaker](#)), Bliss Bernard ([Fenstermaker](#)), Kenneth Perret ([Louisiana Good Roads and Transportation Association, Inc. – LGRTA](#)), Joey Tureau ([Ascension Parish](#)), Lloyd “Buddy” Porta ([Arcadis](#)), Betty Burgess ([Livingston Parish Republican Women – LPRW](#)), Donald Burgess ([Livingston Parish](#)), Marissa Lingoni ([Providence Engineering](#)), Jason Shackelford ([GeoEngineers, Inc.](#)), Stacy Schlieve ([Congressman Garret Graves](#)), Kahli Cohran ([Civil Solutions Consulting Group](#)), Eric Dexter ([Civil Solutions Consulting Group](#)), Marissa Lingoni ([Providence Engineering](#))


**1. INTRODUCTION**

 The meeting was called to order by the Hon. Riley L. “Pee Wee” Berthelot – TPC Chairman.

**2. APPROVAL OF MINUTES OF LAST MEETING**

 Hon. Riley L. “Pee Wee” Berthelot requested a motion to approve the minutes. A motion to approve the minutes was made by Hon. Darnell Waites and was seconded by Dr. James Gilmore. There were no objections. The minutes were approved.

**3. Election of Vice-Chairman for the Transportation Policy Committee (TPC)**


 Hon. Riley L. “Pee Wee” Berthelot requested a motion to elect a Vice-Chairman for the TPC. He explained that he was the former Vice-Chairman and moved up to Chairman by default. Based upon the bylaws, the next election for Chairman will take place in 2018. However, they can elect a Vice-Chairman to fill his former slot. Jamie Setze explained that typically in the past the Mayor-President of East Baton Rouge was the chairman and vice-chair of TPC during the change of administration. Dr. James Gilmore who represented East Baton Rouge Mayor-President Sharon Weston Broome, stated that if someone were to nominate him, he would accept. A motion to nominate Dr. James Gilmore for Vice Chairman of the TPC was made by Kevin Durbin and was seconded by Hon. Darnell Waites.

There were no other nominations. Mayor Sharon Weston Broome, represented by Dr. James Gilmore, was elected for the position of Vice Chairman of the TPC.


#### 4. ACTION ITEMS

##### A. Transportation Improvement Program (TIP) Amendments


- H.010649 EBR PARISHWIDE SIGNAL MODIFICATIONS Project  
Sponsor: East Baton Rouge Parish
  - Add feasibility phase at a cost of \$51K utilizing DEMO funds at 80/20 in FFY 2017
  - Add Engineering phase at a cost of \$71K utilizing DEMO funds at 80/20 in FFY 2017
- H.012622 I-12: LIVINGSTON PAR APPROACH SLAB REP P3 Project  
Sponsor: LADOTD
  - Add Engineering phase at a cost of \$176k utilizing NHPP funds at 90/10 in FFY 2017
- H.012650 DISTRICT 62-DISTRICTWIDE BRIDGE REPAIRS Project  
Sponsor: LADOTD
  - Add construction phase at a cost of \$180k utilizing NHPP funds at 90/10, \$160K utilizing STPFLEX funds at 80/20, and \$40k utilizing FBROFF funds at 80/20

 Jamie Setze, Executive Director of CRPC spoke. There were no questions. There were no objections. Hon. Riley L. “Pee Wee” Berthelot requested a motion to approve the amendments to the TIP. A motion to approve the amendments was made by Jackie Baumann and was seconded by Kevin Durbin. The amendments to the TIP were approved.


##### B. Transportation Policy Committee (TPC) Bylaws Update

 Jamie Setze, went to his slide to show the audience the map as he read his notes. Based upon the map and the 2010 Census, the following people needed to be added: The Parish President of Iberville Parish, the Mayors of the Town of Addis, the City of Plaquemine, the City of St. Gabriel, the Village of Port Vincent, and the Town of Livingston. The bylaws will be updated to show them explicitly. He mentioned that all the amendments made to the document are listed on page 5 of the document. Mayor Toups (Addis), sitting in the audience, next meeting in March he will be able to sit at the podium with the other elected officials. This was the TPC Membership for the Elected Officials in our area: Ascension Parish President, City of Gonzales, and Town of Sorrento. East Baton Rouge will have City of Baker, City of Central, and City of Zachary. Iberville Parish will have the City of Plaquemine and the City of St. Gabriel. Livingston Parish will have City of Denham Springs, City of Walker, Town of Livingston, and Village of Port Vincent. West Baton Rouge Parish will have City of Port Allen, Town of Addis, and Town of Brusly. Hon. Riley L. “Pee Wee” Berthelot requested a motion to approve adding the additional TPC members and updating the TPC bylaws to reflect the new members. There were no questions. There were no objections. A motion to approve adding the additional TPC members and updating the TPC bylaws to reflect the new members was made by Bill Roux and was seconded by Dr. James Gilmore. Adding the additional TPC members and updating the TPC bylaws were approved.

##### C. Technical Advisory Committee (TAC) Bylaws Amendment

 Jamie Setze, drew attention back to the slides. The same exact business previously conducted for the Transportation Policy Committee (TPC) have to be done for the Technical Advisory Committee (TAC). All of the same members need to be added as new members of TAC and the TAC bylaws have been updated to show that these 6 people are now within the list and they are now going to be eligible for inclusion on the TAC. There were no questions. There were no objections. A motion to approve adding the additional TAC members and updating the TAC bylaws to reflect the new members was made by Yasoob Zia and was seconded by Mayor Darnell Waites. Adding the additional TAC members and updating the TPC bylaws were approved.

## **D. Approve subcommittee to review and recommend appropriate voting structure for Transportation Policy Committee (TPC)**


 Jamie Setze stated that the current bylaws were first adopted in 1995. They were only amended twice before today. Most of the changes have been regarding expansion of membership. MPO's across the country vary in how the policy committee is structured and operated. Jamie Setze made a recommendation to form a TPC sub-committee to:

- Conduct in-detailed review of current TPC bylaws to conform to the new law
- Research (with the help of MPO staff) best practices around the country
- Make recommendations to the full TPC of any needed changes


There were no questions. There were no objections. A motion to approve the recommendation to form a TPC sub-committee was made by Bill Roux and was seconded by Todd Donmyer. The recommendation to form a TPC sub-committee was approved.

## **5. NON-ACTION ITEMS**

### **A. MPO Orientation**


 Jamie Setze showed a Video that was developed by United States Department of Transportation (USDOTD) in the late 90s. He mentioned that the video though it is old gives a very good idea of what Metropolitan Planning Organization (MPO) is and the role of the elected officials in making regional transportation decisions. He also mentioned that CRPC staff is working on developing a new video relevant to our region and will probably be ready for the March meetings.

### **B. Long Range Transportation Plan (MOVE 2042) Update**

 Jamie Setze introduced Vijay K. Kunada who spoke about the timeline of the project. He stated that one of the key documents that he was going to introduce was the Transportation Plan. The plan is to be updated in 4 years of the Baton Rouge MPO. The project was kicked off last year. He also updated the committees that the project was delayed by 6 months due to the August flood. An updated time-line was presented which showed that the long range plan will be finalized by the Spring of 2018.

## **6. OTHER BUSINESS**

Hon. Riley L. "Pee Wee" Berthelot – TPC Chairman

 Dr. James Gilmore asked Vijay K. Kunada to email him the report that he read before the committee members. Vijay K. Kunada said that he would. Jamie stated that was the end of his slide show and his agenda. He asked if there were any other questions. Hon. Riley L. "Pee Wee" Berthelot asked whether or not there were any other questions or comments from anybody. Someone said a word of thanks to the Hon. Riley L. "Pee Wee" Berthelot, Dawn Sholmire, and Ravi Ponnappureddy for getting all of the questions answered. Hon. Riley L. "Pee Wee" Berthelot asked for Hon. Riley L. "Pee Wee" Berthelot requested a motion to adjourn. A motion to adjourn was made by Jackie Baumann and was seconded by Bill Roux.

## **7. ADJOURNMENT**

Additional support documents may be viewed on the Capital Region Planning Commission's web site:  
[www.crpcla.org](http://www.crpcla.org).

ADA Notice: CRPC meetings are conducted in accessible locations and provision can be made for those persons of limited English proficiency. For special accommodations for this meeting, contact Title VI/ADA/LEP Coordinator via phone 225-383-5203 or via email at [info@crpcla.org](mailto:info@crpcla.org) at least one week in advance.