

CAPITAL REGION PLANNING COMMISSION

Minutes of the Regular Commission Meeting Monday, March 20, 2017 6:00 P.M.

Hosted by Hon. Darnell Waites, Mayor, City of Baker
Baker Municipal Auditorium

Commissioner Roll Call List:

Hon. Riley “Pee Wee” Berthelot (Chairman and Parish President, West Baton Rouge Parish), Hon. David H. Toups (Mayor, Town of Addis), Hon. Edwin Reeves, Jr. (Mayor, City of Plaquemine), Hon. Lori Bell (Mayor, Town of Clinton), Ken Dawson, (CAO, Ascension Parish), William “Bill” Deville (CEO, Capital Area Transit), Todd Donmyer (District 61, LADOTD), Jamie Etheridge (City of Walker), Hon. Irma Thompson Gordon (Mayor, Town of Kentwood), Hon. Richard Lee, III (Mayor, City of Port Allen), Mary T. Gourdon (Village of Port Vincent), Hon. Darnell Waites (Mayor, City of Baker), Clif Murphy (East Baton Rouge Parish), Donald Burgess (Livingston Parish), and Travis B. Clark (Livingston Parish).

The meeting was also attended by:

John Brown (East Baton Rouge Parish), Matthew Jackson (East Baton Rouge Parish), Donald Kyer (East Baton Rouge Parish), Susie Berthelot (West Baton Rouge Parish), Chris Shalohm (CRPC), Pete Heine (East Baton Rouge Parish), Tommy LeJeune (Faulk and Winkler), Pong Wu (CRPC), Betty Burgess (Livingston Parish), Tony Arikol (PEC), Ty Carlos (LCDA), Willie Williams (East Baton Rouge Parish), Harold Rideau (City of Baker), Roosevelt Bryant (City of Baker), Councilwoman Brenda Jackson (City of Baker), Leo Marretta (LTRC), Josh Leonard (Biles Firm), Anjanetha Shropshire (Town of Clinton), Kathleen Waller (Town of Clinton), Ronald Collins (City of Baker), Norma Jarreau (City of Baker), Julie McCulloh (City of Baker), Doris Alexander, Michelle Jones (Faulk and Winkler), Jean Byers (City of Baker), Ahmed Khalek (CRPC), Phuoc Dang (CRPC), J.T. Sukits (CRPC), Kenyatta Robertson (CRPC), Marta Castro De Sa (CRPC), Kim Marousek (CRPC), Jamie Setze (CRPC), Sarah Stafford (CRPC), and Michele Evans-Brock (CRPC).

Action Items:

- 1. Call to Order:** The meeting was called to order by Hon. Riley "Pee Wee" Berthelot.

2. **Roll Call:** It was established that there was a quorum present.
3. **Minutes:** Minutes from the January 23, 2017 regular commission meeting were approved.

Motion to approve the minutes was placed by Hon. David Toups (Mayor, Town of Addis) and seconded by Hon. Edwin Reeves, Jr. (Mayor, Town of Plaquemine). Unanimous in favor.

4. **Financial Reports: Tommy LeJeune, Faulk & Winkler**

The report for the five months ended January 31, 2017 shows position financial position.

- **Cash**
CRPC's cash is up over \$600,000, mostly due to a grant for purchase of a new building.
- **Accounts Receivable**
Accounts Receivable is down by \$99,000, and CRPC is using the funds to cover basic operating costs.
- **Fund Balance**
CRPC's balance is around \$1.5 million. About \$600,000 of the balance is reserved for the new building purchase.
- **Revenue**
Revenue is at about \$2.1 million; which is 69 percent of the yearly budget.
- **Spending**
Spending is at nearly \$1,000,335; which is below 13 percent of what was budgeted for the year. Personnel costs make up 70 percent of the budget. Overall, CRPC has a surplus of about \$700,033.
- **Labor Productivity**
The staff has been billable at 75 percent to grant tasks and projects. CRPC's expenditures for outsources work is below budget for the year using only 14 percent of the budget allocated.

Motion to accept the financial reports was placed by Hon. Richard Lee, III (Mayor, City of Port Allen), and seconded by Ken Dawson (CAO, Ascension Parish). Unanimous in favor.

5. Speaker: Kenny Havard, State Representative District 62

Representative Havard spoke about the transportation woes facing the Capital Region. Solutions such as a higher gas tax, projects and bills that could serve as a solution for the region. He encouraged constituents to reach out their local representatives to suggest transportation solutions and ideas.

6. Executive Director's Report, James Setze, CRPC

Staff has been actively working on the long-range plan update, called MOVE2042. The plan spans a 25-year time frame. In order to gather public input, CRPC has hosted several public and stakeholder meetings across the region, developed a promotional video, and created an interactive survey.

7. New Business:

Resolution 03-20-2017 01 granting authority for the CRPC to proceed with the issuance of, (not to exceed \$300,000), Louisiana Local Government Environmental Facilities and Community Development Authority revenue bonds.

Resolution 03-20-2017 02 approving an addendum to the CRPC consultant selection procedures.

Motion to approve Resolution 03-20-17 01 was placed by Hon. Edwin Reeves, Jr. (Mayor - City of Plaquemine), and seconded by Ken Dawson (CAO, Ascension Parish). Motion to approve Resolution 03-20-17 02 was placed by Hon. David Toups (Mayor, Town of Addis), and seconded by Clif Murphy (East Baton Rouge Parish). Unanimous in favor.

8. Adjournment

Motion was placed to adjourn the meeting by Hon. Edwin Reeves, Jr. (Mayor, City of Plaquemine), and seconded by Ken Dawson (CAO, Ascension Parish). Unanimous in favor.