

CAPITAL REGION PLANNING COMMISSION

Minutes of the Regular Commission Meeting Monday, September 18, 2017 11:00 A.M.

Hosted by the City of Gonzales
Gonzales Public Safety Center

Commissioner Roll Call List:

Hon. Riley "Pee Wee" Berthelot (Chairman and Parish President, West Baton Rouge Parish), Hon. Edwin Reeves, Jr. (Mayor, City of Plaquemine), Jackie Baumann (City of Gonzales), Rowdy Gaudet (Asst. CAO, East Baton Rouge Parish), Hon. Irma T. Gordon (Mayor, Town of Kentwood), Hon. David H. Toups (Mayor, Town of Addis), Hon. Barney Arceneaux (Mayor, City of Gonzales), Hon. Kenny Matassa (Parish President, Ascension Parish), Clif Murphy (East Baton Rouge Parish), Hon. Darnell Waites (Mayor, City of Baker), Travis B. Clark (Livingston Parish), Jamie Ethridge (City of Walker)

The meeting was also attended by:

Neal Bourque (City of Gonzales), David Guitreau (City of Gonzales), Debra Causey (Faulk & Winkler), Courtney Maciasz, (CRPC), Mary Lover (FEMA), Carolyn LeSieur (FEMA), Cullen Carole, (South Central Planning & Development Commission), Michelle Jones (Faulk & Winkler), Linda Gibson (City of St. Gabriel), Susie Berthelot (West Baton Rouge Parish), Richard Alleman (City of Plaquemine), Kenyatta Robertson (CRPC), Marta Sa (CRPC), Kendra Hendricks (CRPC), Carondalette Stewart (CRPC), Bryan Lee (Louisiana State Police), Alvin Broussard (City of Gonzales), Chris Shalohm (CRPC), Chris Davezac (City of Zachary), Dave Dancer (GOHSEP), Danica Adams (OCD-DRU), Jeffrey Giering (GOHSEP), Tammy Stewart (City of St. Gabriel), Peter Newkirk (City of Central), Adam Tatar (CRPC), Drew Ratcliff (CRPC), Pong Wu (CRPC), Zhan Shi (CRPC), Harold Stewart (City of Gonzales), Ahmed Khalek (CRPC), Pete Heine (City of Baker), Ken Dawson (Ascension Parish), John Brown (East Baton Rouge), Kim Marousek (CRPC), Jamie Setze (CRPC)

Action Items:

- 1. Call to Order:** The meeting was called to order by Hon. Riley "Pee Wee" Berthelot.
- 2. Roll Call:** It was established that there was a quorum present.
- 3. Minutes:** Minutes from the June 19, 2017 regular commission meeting were approved.

Motion to approve the minutes was made by Hon. David Toups (Mayor, Town of Addis)

and seconded by Hon. Edwin Reeves, Jr. (Mayor, City of Plaquemine). Unanimous in favor.

4. Financial Reports: Debra Causey, Faulk & Winkler

Two reports being presented today-June fiscal year financial statement and July month end financial statement. They show the following financial position:

June financials

- **Cash**
CRPC's cash is \$956,000, mostly due to the EDA grant.
- **Accounts Receivable**
Accounts Receivable up by \$129,000.
- **Accounts Payable**
Accounts Payable decreased by \$13,000. Total net worth is \$1.5M
- **Revenue and expenditures**
End of the year revenue was \$3.2M, mostly grants and dues. Total expenditures were \$2.4M, which was below budget by 1%. Net surplus of \$815,000

July financials

- **Cash**
CRPC's cash is \$1.175M, mostly due to the EDA grant not being spent.
- **Accounts Payable**
Accounts Payable is down. Net worth increase of \$69,000
- **Revenue**
Revenue is about \$246,000
- **Direct and indirect costs- \$176,000**

Motion to accept the financial reports was made by Hon. Barney Arceneaux (Mayor, City of Gonzales) and seconded by Rowdy Gaudet (Asst. CAO, East Baton Rouge Parish). Unanimous in favor.

5. Executive Director's Report, Jamie Setze, CRPC

Passed out a detailed quarterly activity report. The highlights that were discussed from the report include:

- Initiated second round of parish meetings to gather public input on funding priorities and to provide results from the first round of meetings. Released the second survey which can be found on the CRPC website.
- We will be conducting a free planning commissioner training on **September 30th in Gonzales.**
- Next Safety Coalition meeting will be held September 21, 2017 at Louisiana State Police HQ.
- FEMA Region VI Mitigation authored the Louisiana Watershed Resiliency Study, which provides the data to support the process of identifying shared risk,

resources, and steps to mitigate that risk. FEMA representatives will be on hand to discuss later in this meeting.

6. Speaker: Bryan Lee, Senior Trooper, Louisiana State Police-Troop A

Trooper Lee discussed distracted driving and its impact on the highway. He discussed the Sudden Impact program and different types of driving distractions-talking, texting, reading on wireless devices; radio, eating, other people in the car, etc. He showed a PSA entitled “Open Your Eyes”

7. New Business: Amite Basin Watershed

Jeffrey Giering, GOHSEP, Carolyn Lesieur, FEMA, and Danica Adams, OCD-DRU discussed the Amite Basin Watershed. A watershed is the geographical area that collects precipitation and surface water. FEMA developed the watershed study for Louisiana’s 22 watersheds. The state has launched the Louisiana Resilient Recovery Pilot Program and it will take place in three phases. This presentation was a brief overview of the program. The maps and presentations will be sent to CRPC to be posted on their website for further review by the mayors and parish presidents.

8. Presentation: Restore Louisiana Small Business (RLSB) Program Update- South Central Planning & Development Commission

Cullen Carole gave an update on the program. Offices were set up throughout the region to help the local businesses impacted. Applications will continue to be taken until October 31, 2017. Fifty-one million dollars (\$51M) has been allocated to the program and South Central Planning & Development Commission is one of five intermediaries across the state. The program is available to all businesses that can demonstrate impact due to the flood including businesses that have reopened.

9. Adjournment

Chairman Berthelot thanked everyone for attending the meeting. Mr. Pete Heine was asked to say a few words and he closed the meeting with a prayer. Motion was placed to adjourn the meeting by Hon. Edwin Reeves, Jr. (Mayor, City of Plaquemine) and seconded by Hon. Barney Arceneaux (Mayor, City of Gonzales). Unanimous in favor.