



Expedite Plan Review Program

General Information

The Town of Marana Building Safety Department's Expedited Plan Review program is intended to assist the special needs of our customers by offering expedited review services without adversely impacting our normal plan review activity. Expedited review status entitles the submittal to special handling on the initial submittal and two (2) resubmittals. This program is limited to building permits and to minimize the impact on normal plan review commitments.

This program is not applicable for fire code review. An expedited plan review service for fire code review is subject to the policies by the fire district provider.

Our expedited plan review service is subject to staff availability and current work volume. Granting status for expedited plan review can only be given by the Building Safety Director.

Eligibility

Eligible Building Permit Types:

New residential or commercial building permit applications, except for the following:

- Any building or portion thereof classified as a Hazardous Occupancy (H-1, H-2, H-3, H-4 or H-5).

EXPEDITED PLAN REVIEW FEE & TIMEFRAMES:

EXPEDITED PLAN REVIEW FEES WILL BE PAID IN FULL AT THE TIME OF THE INITIAL APPLICATION FOR A PERMIT.

Option 1: Plan review of the submittal will be completed in half of the prescribed timeframe for the submittal type. (Calculated Plan Review Fee + 50% of plan review fee = Expedited Plan Review Fee)

Option 2: Expedited plan review timeframe is subject to an agreement between the applicant and the building official. (Calculated Plan Review Fee + 100% of plan review fee = Expedited Plan Review Fee)

How to Apply

Applications for expedited plan review require a signed Expedited Plan Review Request Form submitted to the Building Official. Receipt of the [Expedited Plan Review Request Form](#) does not indicate approval for expedited plan review services.

Once the request is received by the Building Official a meeting will be scheduled with the project contact to discuss the request. At the conclusion of the meeting, the project contact will be notified of the time frames for review, the cost of expedited plan review and what will be required in terms of completeness of the construction drawings and supporting documents. Expedited plan review fees will be paid in full upon the submittal of the permit application. Upon approval of the request, the applicant will be notified by the senior permit clerk.

Review time frames are based on working days. Working days are Monday through Friday excluding holidays. The date of submittal or resubmittal is not included in the estimated turnaround time for plan review.

Building plan revision may cause the approved request for expedited service to be revoked. Building plan revision will be subject to approval by the building official prior to resubmittal. Deferred submittals are not a qualifying submittal for this program.