



**SUBMITTALCHECKLIST
MODULAR / MOBILE MINI**

*Submittal requires Arizona Department of Fire, Building and Life Safety "red stamped" plans. The site plan must be signed off by the Town of Marana Planning department prior to submittal to Arizona Department of Fire, Building and Life Safety. They require 2 sets of the site plan be approved by the local jurisdiction for setback and separation.

The Dept. of Fire, Building and Life Safety
1110 W. Washington, Suite 100
Phoenix, AZ 85007
Phone: (602) 364-1051 Fax: (602) 364-1052

Submittal Requirements:

- Completed permit application, signed and dated.
- Official address from Town of Marana Addressing (only needed if address is not in GIS)

- Legible site plan – to include property lines, sizes and locations of proposed new construction and existing structures, utilities, and the distances from the lot lines.
- Permit fee (\$4.50/per linear footage of modular), plus \$50 per utility, payable by cash, check, credit/debit card or trust account.
- A \$4.00 scanning fee applies to all permit applications.
- Labeled/dimensioned floor plan of the modular.
- One-line electrical drawing, if applicable
- New septic systems require a copy of the Pima County Department of Environmental Quality septic permit
- Existing septic systems require a copy of the septic verification slip from the Pima County Department of Environmental Quality (520) 724-6498
- Floodplain use permit from the Town of Marana Engineering Department (520) 382-2600

Restroom/Water Requirements:

- Sewer card if restroom is attached: _____
- Holding tank agreement required if using holding tank instead of connecting to sewer line.
- If no restroom in building, indicate the location of port-o-let on the plans.

Contact the Town of Marana Utilities Department at (520) 382-2561 for water service regulations and requirements.

For assistance contact a permit clerk at (520) 382-2600 or permits@maranaaz.gov

Applicant Signature

Date

Town of Marana ~ Building Safety
11555 W. Civic Center Drive
Marana, AZ 85653-7003
Phone: (520) 382-2600 ~ Fax: (520) 382-2641
Inspections: (520) 382-2637
www.maranaaz.gov

For office use only	Initials: _____
Permit number: _____	
Site address: _____	
Time stamp: _____	