TOWN OF MARANA LICENSING TIME FRAMES

Pursuant to and subject to A.R.S. § 9-835 (2011 Senate Bill 1598), the Town of Marana hereby establishes the following licensing time frames (in calendar days, with "1" being the administrative completeness time frame, "2" the substantive review time frame, and "3" the overall time frame):

	LICENSE TYPE	"1"	"2"	"3"
1	Airport permits/approvals (not listed elsewhere) (TC Title 15)	20	40	60
2	Airport, open tie down or airship parking (TC § 15-2-3)	10	20	30
3	Airport, vehicle parking permit (TC § 15-4-3)	10	20	30
4	Animal licenses (see Pima County Animal Care)			
5	Bingo permit	15	30	45
6	Building permit (not listed elsewhere)	60	120	180
7	Building permit, bridge plans	90	150	240
8	Building permit, golf course	60	150	210
9	Building permit, single family residence, above $500,000 value	45	75	120
10	Building permit, single family residence, up to $500,000 value	30	30	60
11	Business license (not listed elsewhere) (TC Title 9)	15	30	45
12	Business license, massage establishment (TC Ch 9-4)	90	180	270
13	Business license, peddler, solicitor, transient merchant (TC Ch 9-2)	20	35	55
14	Business license, qualified establishment (TC Ch 9-5)	90	180	270
15	Business license, sexually oriented business (TC Ch 9-6)	30	45	75
16	Business license, swap meet (TC Ch 9-3)	30	45	75
17	Engineering review, traffic impact study	60	120	180
18	Engineering review, traffic impact statement	30	60	90
19	Engineering review, special event traffic control	10	20	30
20	Fireworks display permit	15	30	45
21	Franchise, cable television (TC Ch 9-8)	120	240	360
22	LDC permits/approvals (not listed elsewhere)	45	150	195
23	LDC, annexation processing	60	305	365
24	LDC, conditional use permit	60	120	180
25	LDC, cultural resources review (LDC Title 20)	60	120	180
26	LDC, development plan approval	60	150	210
27	LDC, floodplain permit (LDC Title 21)	30	60	90
28	LDC, grading permit (LDC Title 19)	60	120	180
29	LDC, landscaping plan, ERP, NPP (LDC Title 17)	45	60	105
30	LDC, medical marijuana dispensary or grow location	90	180	270
31	LDC, minor land division approval	30	45	75
32	LDC, rezoning, specific plan	60	120	180
33	LDC, significant land use change	60	120	180
34	LDC, sign permits	30	90	120
35	LDC, site analysis (not associated with rezoning)	30	60	90
36	LDC, stormwater permit (LDC Title 25)	30	60	90
37	LDC, subdivision approval	90	150	240
38	LDC, telecommunications collocations	30	60	90

	LICENSE TYPE	"1"	"2"	"3"
39	LDC, telecommunications modification under 47 U.S.C. § 1455(a)	30	30	60
40	LDC, telecommunications new tower	60	90	150
41	LDC, temporary use permit	30	60	90
42	Liquor license (not listed elsewhere)	20	40	60
43	Liquor license, extension of premises	10	20	30
44	Liquor license, special event	10	40	50
45	Permit, special event, major (TC Ch 10-6)	20	40	60
46	Permit, special event, non-major (TC Ch 10-6)	15	15	30
47	Permit, surface mining/land reclamation (TC Ch 9-10)	60	120	180
48	Real property reviews (not listed elsewhere)	60	90	150
49	Right-of-way construction authorization (TC Ch 12-7)	60	120	180
50	Right-of-way franchise	120	240	360
51	Right-of-way license	60	90	150
52	Town Code permits/approvals (not listed elsewhere)	60	150	210
53	Utilities permits/approvals (not listed elsewhere) (TC Title 14)	30	60	90
54	Utilities, agreement to construct new facilities (TC Ch 14-4)	60	120	180
55	Utilities, application for service (TC Ch 14-3)	10	20	30
56	Utilities, water or wastewater plan review	60	120	180

*LDC = Land Development Code

The substantive review time frames and overall time frames exclude the required notice periods prior to and including public hearings. All time frames exclude time awaiting and obtaining state and federal approvals and authorizations. By mutual written or electronic agreement, the Town and the applicant may extend the substantive time frame and the overall time frame not to exceed 25% of the overall time frame.

These time frames are maximum time frames. The Town of Marana strives to provide excellent customer service. To that end, the vast majority of applications will be processed in substantially less time than the time frames set forth here.

Dated December 31, 2012.

Gilbert Davidson, Town Manager

Original posting: 12/31/2012