



BUSINESS LICENSE APPLICATION

THESE APPLICATIONS MUST BE ON FILE AND APPROVED BY THE LICENSE INSPECTOR BEFORE YOU CAN ENGAGE IN BUSINESS IN THE TOWN OF MARANA

INSTRUCTIONS

This application must be completely filled out and approved by the License Inspector before you can lawfully engage in business with the Town of Marana.

- \$50 payment (\$10 application fee + \$40 annual licensing fee).
- Please make checks out to: Town of Marana.
- Please type or print clearly on your application.
- If ownership is individual/sole proprietorship, License Eligibility section must be filled out.
- New owners of an existing business must apply for a new Business License.
- Answer each question, if the questions are not application by NA in the appropriate space.
- "Describe Nature of Business" must be filled out, please be detailed.
- The owner shall inform the Town of Marana of any changes in his/her business activities or uses 30 days prior to change.
- Upon approval, the license will be mailed to the applicant's address. Upon disapproval, a letter outlining the basis for not issuing the license will be sent to the applicant's address.
- There is an annual renewal fee of \$40, which is due prior to the expiration date of your license.
- Licenses become delinquent 15 days after the expiration date and will be charged a \$10.00 late fee.

Marana Town Code, Title 9; Business Regulations

For questions please contact Finance at 520-382-1900, or by email at Licensing@maranaAz.gov

Completed application can be submitted to the following address:

Town of Marana
Finance Department
11555 W. Civic Center Drive, Bldg. A3
Marana, Arizona 85653

Arizona Regulatory Bill of Rights 9-834

- A. A municipality shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or code. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.
- B. Unless specifically authorized, a municipality shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
 - C. This section does not prohibit municipal flexibility to issue licenses or adopt ordinances or codes.
 - D. A municipality shall not request or initiate discussions with a person about waiving that person's rights.
- E. This section may be enforced in a private civil action and relief may be awarded against a municipality. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a municipality for a violation of this section.
- F. A municipal employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the municipality's adopted personnel policy.
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.

*Applicant has an affirmative duty to supplement a pending application with any new information obtained after application is submitted.