



PEDDLER, SOLICITORS AND TRANSIENT MERCHANT INSTRUCTIONS

This application must be completely filled out and approved by the License Inspector before you can lawfully engage in business with the Town of Marana.

- \$50 payment for annual license (\$10 application fee + \$40 annual licensing fee);
- \$20 payment for 10 day temporary license (\$10 application fee + \$10 temporary licensing fee);
- If you are applying for a temporary license please provide the dates you will be conducting business;
- Please make checks out to: Town of Marana;
- Please type or print clearly on your application;
- Business License Application;
- License Eligibility form;
- Government issued picture ID;
- Answer each question, if the questions are not applicable put NA in the appropriate space;
- If you are selling any items you must provide your Transaction Privilege Tax License number;
- "Describe Nature of Business" must be filled out, please be detailed;
- If you are conducting business on private property you must provide land owner permission;
- You must have your current business license with you while conducting business in the Town of Marana;
- The owner shall inform the Town of Marana of any changes in his/her business activities or uses 30 days prior to change;
- Upon approval, the license will be mailed to the applicant's address. Upon disapproval, a letter outlining the basis for not issuing a license will be sent to the applicant's address;
- There is an annual renewal fee of \$40, which is due prior to the expiration date of your license;
- Annual licenses become delinquent 15 days after the expiration date and will be charged a \$10.00 late fee.

Marana Town Code, Title 9; Business Regulations

For questions please contact Finance at 520-382-1900, or by email at Licensing@maranaAz.gov

Completed applications can be submitted to the following address:

Town of Marana
Finance Department
11555 W. Civic Center Drive, Bldg. A3
Marana, Arizona 85653

Arizona Regulatory Bill of Rights 9-834

- A. A municipality shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or code. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.*
- B. Unless specifically authorized, a municipality shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.*
- C. This section does not prohibit municipal flexibility to issue licenses or adopt ordinances or codes.*
- D. A municipality shall not request or initiate discussions with a person about waiving that person's rights.*
- E. This section may be enforced in a private civil action and relief may be awarded against a municipality. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a municipality for a violation of this section.*
- F. A municipal employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the municipality's adopted personnel policy.*
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.*