SIMPLIFIED CIVIL PERMIT CHECKLIST

Project Name: ________________________________

**Owner/Developer’s Information**

- ☐ NOI – Permit and application (not required if under an acre)
- ☐ Payment for permit
- ☐ Floodplain Use Permit (if required)
- ☐ Native Plant Protection Clearance (if required)

**Contractor’s Information**

- ☐ Construction Cost Estimate (Fees to be determined by the Town)
- ☐ State License #: ___________ Expiration Date: ___________
- ☐ Town License #: ___________ Expiration Date: ___________
- ☐ NOI Permit and application (not required if under an acre)
- ☐ PDEQ Activity Permit (Dust Control)
- ☐ ROW Permit Application (At the discretion of the Town)
- ☐ Notice of Construction (At the discretion of the Town)

**EOR’s Information**

- ☐ SWPPP Approved. A copy will be provided at the Pre-Con.
- ☐ 2 copies of the Plan (3 if work in Town Right of Way)

**All Parties**

- ☐ Review items 3, 6, 7, 8 and 13 of the PIA agreement.
- ☐ Signed PIA agreement.