



Development Services / maranaplanning@maranaaz.gov

11555 West Civic Center Drive / Marana, AZ 85653

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APPLICATION CHECKLIST

TEMPORARY USE PERMIT

SUBMITTAL REQUIREMENTS

- Completed application
- Completed temporary use form
- Proof of ownership or authorization to utilize the property (lease or license agreement)
- Submittal fee ([see comprehensive fee schedule](#))
- Site Plan (1 set)
 - o Scale and north arrow
 - o Property boundaries and setbacks with dimensions
 - o Adjacent streets/right-of-way
 - o Existing and proposed structures, facilities and equipment with dimensions
 - o Existing and proposed land use
 - o Parking and loading areas
 - o Driveways and Access
 - o Walls and Fences
 - o Lighting
- Location and agreement for portable facilities if applicable
- Staking plan and fire retardant certification for tents/canopies if applicable
- Town of Marana business license
- If applicable, an [Extension of Premises Patio Liquor License](#) application
- Arizona Office of Manufactured Housing approval for temporary trailers if applicable
- Agreement for portable facilities if applicable

Note: Additional information may be requested based on the complexity and impact of the proposed project

FOR OFFICIAL USE ONLY

Revision Date 11/14/2018

Permit No. _____

Date Received _____