

St. Peter's Episcopal Cathedral  
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on Facebook as St. Peter's Episcopal Cathedral

## 2017 Annual Report



Our Mission:  
To love God and our neighbor.  
To make disciples for Christ.

## **Annual Meeting Agenda**

January 21, 2018

Call to Order (Sara Medley, Sr. Warden)

Opening Prayer (Dean Smith)

Preliminaries (Sara Medley)

    All eligible voting members sign-in (review voter eligibility)

    Appoint clerk

    Appoint parliamentarian

    Approve 2017 Annual Meeting Minutes

Search Process Status Report (Monica Berner, Chairperson)

Chapter Report (Sara Medley)

Chapter nominations and election (Sara Medley)

Delegate nominations and election (Sara Medley)

Martha Veatch Award (Laura Brown)

Stewardship Report (Charlie Briggs and Mark Kelley)

Treasurer's Report (Kurt Fuehrer)

2018 Budget (Kurt Fuehrer and Rick Johnson)

Endowment Report (Check Johnson)

Ministry Reports (enclosed)

Blessing (Dean Smith)

Adjournment

## Passages

### Holy Baptism

Owen Charles Harris  
Elena Margaret Jaynes

### Confirmations

Arleigh Berner  
Kris Bowles  
David Bowles (reaffirmation)  
Cody Custis  
Ann Dooling (reaffirmation)  
Janet Kirkland (received)  
Sara Medley (reaffirmation)  
Ada Montague  
Amelia Grace Morrow  
Don Reidel  
Ellzie Reidel  
JT Stepleton  
Clare Strode

### Marriages

Julia Nicole Harris & Nicholas Brandon Harris  
Ada Cordelia Gay Montague & J Thomas (JT) Stepleton  
Jacob Richard Harrison & Charlene (Carly) Anna Lefthand Irvine  
Aubrey Jon Curtis & Hope Elise Stockwell  
Derek Arthur Dellwo & Hannah Burnham Hunt

### Faithful Departed

Leslie Anthony "Les" Carey  
Adaline Corbett  
Will "Bill" Paul Klein, Jr.  
Martin "Marty" William Crennen  
Barbara Anne Miller Cooper  
Howard Maxwell White  
William "Bill" T. Countryman  
Mavis B. Stovall  
Donald Lee Burnham  
Barbara "Bar" Holter Kirkland  
Thomas Alexander Dooling  
Shirley Kemp Gannon

## **Voting Eligibility at the Annual Meeting**

In accordance with The Episcopal Church Canon Law and St. Peter's Cathedral By-Laws:

### 1.1 Qualifications of Voting Members

Any person who is a communicant of St. Peter's Cathedral, duly listed in the Cathedral Register, in good standing, and sixteen years of age or older shall automatically be a voting **member** of the **corporation**. All **members** voting at meetings shall sign an attendance form, which shall be attached to the official minutes of that meeting.

## **Approve 2017 Annual Meeting Minutes**

Meeting called to Order by Sara Medley, Senior Warden at 10:37 am.

Postpone search process status until the end of the meeting so we can get through all of the business portion of the meeting so at the end will be discussion re: Chapter/Search Committee and introductions of Chapter and Search Committee Members

Appointed parliamentarian is Charlie Briggs. Sara Berg is recording secretary.

Mr. Shhuler says- all well so far. Jim Schuler is our chancellor. Jim will answer any difficult questions re: toward of meeting.

Father Gabe opens the meeting with a prayer.

Housekeeping items: All eligible voting members need to sign in at the sheets at their table, Donna will collect and note them for the minutes.

Review meeting minutes from the annual meeting of 2016.

Charlie Briggs moves to approve the motion, Jim Brown seconds the motions, all in favor, none opposed.

Search process status is going to be moved to the end.

Chapter information: Sara Medley and Jean O'Connor are going to stay on an additional year at the Bishop's request Brandon Kingsbury and Monica Berner.

Delegate nomination and election. - Gabe explains that the Diocesan convention- we have 8 delegates that attend. It is here in Helena in October of this year. It is on Friday evening all day Saturday and then church on Sunday morning. Rick pointed out that the Church does pay for the registration for our delegates. Gabe points out an opportunity of serving both St Peters and the Diocese. Important that our parish be represented at the Convention.

Barb Schultz (nominated by Sara Medley)  
David Bowles

Dick Brown (nominated by Brandon Kingsbury)  
Jean O'Connor (nominated by Barb Schultz)  
George Powell  
Rick Harden  
Sam Gilbert  
Katie Smith  
Maggie Stockwell alt.  
Jenny Ekwortzel alt

Jim Brown moves the slate of delegates by acclamation Charlie Brown seconds All in favor, none opposed – motion carried. Rick will be in touch with the named delegates as they help run the convention

Stewardship Report- Laura Brown. Everything is located of page 21 of our packet of information- worked hard on stewardship. We did get some new pledges, but did lose some of the older pledges. Church can't survive without knowing what money we will have. That's the importance of pledging- part of the reason we can't have 2 priests, please do pray about it and consider pledging- the church needs to know what money they have. She appreciates all the help- and the help of the callers.

Treasurer's Report: Kurt Fuehrer- Vestry thanks all the stewardship and bargain basement – and all peoples talents and treasurers. It was a good year. Treasurer's report for 2016 shows basic activity in our accounts- we did have a positive cash flow for 2016. The 02 account went down, but that was where Gabe's salary was paid from- now from here on out all will come from the 01 account because no more curate salary. Did some water heaters, railings, and the roof that we used the Cathedral House fund that we use for building maintenance.

Going forward, major things are developing. We try to keep that Cathedral House

We did take 25,000 from DA Davidson account – 16,000 we took to pay Gabe and the remainder 4000 paid for the boiler repair at Wilson hall- still had a gain of 20k even after withdrawals.

Budget for 2017- Thank you Bargain Basement! They raised 22, 000 this year!

Approved Budget for 2017 – is in the program. We don't budget the DA Davidson account activity. This past year we were 11,000 to the good.

Proposed 2017 Budget: pledges are down a little- that happens with uncertainty going forward. We are in a position membership wise – was difficult anticipate paying for 2 priests.

Budgeted search committee expenses in the 2017 budget.

Is there a budget for the youth minister? We budget for Sunday school but not for youth minister. Dana Holzer is in the budget. Under Christian Ed. 2<sup>nd</sup> page of the budget right under the sexton.

Motion by Maggie Stockwell Sara Fox seconds that the financial report is approved and the budget is received. But only the vestry votes on the budget.

Endowment Report- Chuck is not here today, so Cathy Morris will give report on the endowment fund. The endowment grew about 7%. Rec'd 1, 823 in contributions, earned \$12,681 in dividends, which is distributed to St. Peters. Also just under \$2,000 in capital gains.

Ministry Reports: - The fabulous ministries going on at St. Peter's. A lot of volunteer hours that go into the ministries at St. Peter's. Ruth Ann Shuler noted to be sure to thank the kids that acolyte. Charlie Briggs says thanks to Ruth Ann to oversee the acolytes.

John Moran makes a presentation: KUD award- Keeping us Dry Award is a clay tile from the roof- Jim Brown oversaw the re-doing of the roof as our Jr. Warden. Thank you Jim!

Thank you to Gabe for his Monday Morning Bible Study. Jacob- Thanks Gabe and his family and announced that Gabe will marry Jacob and Carly on June 24, 2017 at St. Peter's Church.

Blessing by Father Gabe.

With the discussion re: the search process to follow adjournment.

And thanks to ECW!

Adjournment at 11:15 a.m.

Sara Berg, Clerk

Those in attendance at Annual Meeting held Sunday, 1/29/17

1. Elizabeth Carlson-Thompson
2. Joyce Brown
3. George Day
4. Joyce E. Thompson
5. Sara Johnson
6. Dan Carlson-Thompson
7. Sigrid Carroll
8. Wil Carroll
9. Sara Berg
10. Angela Morrow
11. Jacob R. Harrison
12. Thomas A. Dooling

13. Jean O'Connor
14. Don Schultz
15. Barbara Schultz
16. Elaine Schultz
17. Sam Gilbert
18. Don Reidel
19. Ellzie Reidel
20. Katie Smith
21. Cody Custis
22. Donna Church
23. Ann Dooling
24. Cathy Morris
25. Sarah Page Fox
26. Julia Harris
27. Barry Anderson
28. Mary T. Spaulding
29. Jill Sallin
30. Barb Hagen
31. Marsha Baumeister
32. Nancy Rudolf
33. Ruth Ann Massey
34. Ruth Ann Shuler
35. Shelley Picotte
36. Gary Spaulding
37. Jim Shuler
38. Kurt Fuehrer
39. Sharron Moran
40. Peggy Collins
41. Rick Harden
42. Laura Harden
43. Karyl M. Beattie
44. Craig Steenberg
45. Karin Steenberg
46. Adron Medley
47. Laura Brown
48. James B. Brown
49. Sara McHugh
50. Robin McHugh
51. Paul Berner
52. Monica Berner
53. Mark Bouse
54. George Powell
55. Lesley Powell
56. Maggie Stockwell

57. Claudia B. Bunn
58. Charlie Briggs
59. Mark Kelley
60. Jess Aber
61. Cynthia Landry
62. Darien Scott
63. Charles J. Jezick
64. Vivian Johnson
65. Brandon Kingsbury
66. Keeley Kingsbury
67. Dick Brown
68. Billie Brown
69. Dolores Schulke Havdahl
70. Donna Gleaves
71. Glen Gleaves
72. Sara Medley
73. Gabriel Morrow

**Search Process Status Report** – Monica Berner

**St. Peter's Cathedral Chapter Nominations and Election**

Senior Class (rotate off in January 2018)

Sara Berg  
Monica Berner  
Vacancy from early resignation)

Middler Class (rotate off in January 2019)

Kurt Fuehrer, Treasurer  
Kerry Johnson  
Barb Schultz (resigned effective 1/2018)

Junior Class (rotate off in January, 2020)

Brandon Kingsbury  
Sara Medley  
Jean O'Connor (rotates off 1/18 as extended previous term by 1 year)

Elections

1 – 1 year term (to fill B. Schultz's term)  
1 – 2 year term (to fill J. O'Connor's term)  
3 – 3 year terms (rotate off in January 2021)  
Senior Warden, Jr. Warden

Candidates for election

Sara Berg (3 year term)  
Monica Berner (3 year term)

Patty Dean (3 year term)  
 Dan Carlson-Thompson (2 year term)  
 Rick Harden (1 year term)  
 Sr. Warden – Sara Berg  
 Jr. Warden – Brandon Kingsbury

**St. Peter’s Cathedral Diocesan Convention Delegate Nominations**

We need 8 delegates and 2 alternates. Convention will be in Polson, October 5-7, 2018. We have one volunteer: Rick Harden.

**Martha Veatch Award** (Laura Brown)

Awarded annually for outstanding service as a volunteer in the Bargain Basement.

**Stewardship Report** (Charlie Briggs and Mark Kelley)

	<u>2017</u>		<u>2018</u>	
Pledging units	129	\$254,715	117	\$232,714 as of 1/15/18
New pledges	13	\$16,634	9	\$ 9,294
Lost pledges	11	\$20,748	7	\$12,207
Increased pledges	64	\$20,604	33	\$11,242
Decreased pledges	10	\$ 4,540	14	\$11,398
Pledges staying the same	42		60	
“Maybe” pledges	6	potential \$41,200	12	potential \$16,550

Thank you to all the Callers and to St. Peter’s Cathedral!

**Treasurer’s Report** (Kurt Fuehrer)

Statement of Accounts as of December 31st, 2017

**Reconciled Checking Account Balances**

	<b>12/31/2017</b>	<b>1/1/2017</b>	<b>Difference</b>
Operating Fund (01)	\$ 34,981.18	\$ 30,998.79	\$ 3,982.39
Non-Operating Fund (02)	\$103,251.06	\$ 50,207.33	\$53,043.73
Memorials Acct (03)	\$ 10,702.98	\$ 17,034.49	<b>\$(6,331.51)</b>
<b>2017 Totals</b>	<b>\$148,935</b>	<b>\$98,240.61</b>	<b>\$50,694.61</b>

**Savings Account Balance**

Cathedral Account	<b><u>\$ 22,188.84</u></b>	\$ 27,984.92	<b>\$(5,796.08)</b>
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**Proceeds from this account are used for building, ground and major equipment repairs**

Deposit for 2017 \$ 4,800.00

Interest	\$ 2.62
Contributions-Stove	\$ 3,500.00
Withdraw-Carpet Cleaning	\$(1,954.60)
Withdraw-Tree Maintenance	\$(2,600.00)
Withdraw-Stove	\$(5,012.00)
Withdraw-Phone System	\$(3,175.10)
Withdraw-WH Plumbing	\$( 534.00)
Withdraw-Roofing	\$( 823.00)
	<b>\$(5,796.08)</b>

	<b>12/31/2017</b>	<b>1/1/2017</b>	
Columbarium(Valley Bank)	<b><u>\$ 27,258.02</u></b>	\$ 27,236.23	<b>\$ 21.79</b>
Bargain Basement	<b>\$ 1,768.85</b>	<b>\$ 1,726.17</b>	

### **D.A.Davidson Investment Portfolio**

	<b>12/31/2017</b>	<b>1/1/2017</b>	<b>Difference</b>
Summary of Stock Funds	<b>\$ 475,693.08</b>	\$ 439,307.20	<b>\$ 36,385.88</b>

#### Investment Activity:

Income	\$ -
Change in Value	\$ 67,317.78
<b>Withdraws(Parking Lot)</b>	<b>\$ (20,000.00)</b>
Investment Fees(2.3%)	<b>\$(10,931.90)</b>
	<b>\$ 36,385.88</b>

### **2018 Budget** (Kurt Fuehrer and Rick Johnson)

	<b>2018 Budget</b>	<b>Jan. 17- Dec. 17</b>	<b>2017 Budget</b>	
<b><u>Contributions</u></b>				
Contributions	30,000	21,016.38	43,000	49%
Plate	3,000	2,623.00	3,000	
Pledges Rec'd (117)	232,714	252,502.01	256,515	98%
Potential Pledges	16,550			
<u>Late Pledges</u>	<u>2,000</u>	<u>2,230.00</u>	<u>1,200</u>	
Sub-total	<b><u>284,264</u></b>	<b><u>278,372.39</u></b>	<b><u>303,715</u></b>	
<b><u>Investment Income</u></b>				
Inv. Inc. Endow.	<b>17,000</b>	<b>12,681.00</b>		
Txfr from Non-Op	<b>33,000</b>			
Contr. Bldg. Stove		<b>3,500.00</b>		
Grant Funds Faber-		<b>10,000.00</b>		

Parking lot				
Txfr from D.A.D. – parking lot			<b>18,000.00</b>	
Gain/Loss Invest.			<b>47,298.27</b>	
<u>Savings Interest</u>			<b>2.62</b>	
Sub-total	<b>50,000</b>		<b>91,481.89</b>	
<b><u>Building Use Income</u></b>				
Bargain Basement	<b>20,000</b>		<b>20,066.97</b>	<b>20,000</b>
Wilson Hall	800		755.00	500
Main Building	2,400		2,575.00	2,400
Sub-total	<u>23,200</u>		<u>23,396.97</u>	<u>22,900</u>
<b><u>Misc. Income</u></b>				
Bargain Basement			42.08	
Sub-total			<u>42.08</u>	
<b>Total Income</b>	<b>357,464</b>		<b>393,292.33</b>	<b>326,615</b>
<b>Expenses</b>				
Investment (D.A.D.)			<b>10,603.94</b>	
<b><u>Personnel</u></b>				
<b>Interim Dean (\$37,533)</b>				
Salary	20,625		<b>15,468.75</b>	17,188
Housing Allow.	9,000		<b>9,500.00</b>	9,500
Car Allowance	2,100		<b>1,726.69</b>	2,000
Health Ins.	2,448		<b>5,316.30</b>	6,135
Travel	3,000		<b>3,944.76</b>	3,000
Telephone	360		<b>270.00</b>	
403B Retirement				
<b>Rector (\$64,218)</b>				
Salary	27,498		<b>2,291.50</b>	2,291
Housing Allow.	15,000		<b>1,250.00</b>	1,250
Car Allowance	2,100		-	
Pension	7,650		<b>393.30</b>	395
Health Ins.	11,970			
<b>Canon</b>				
Salary	-		<b>18,424.92</b>	18,125
Housing Allow.	-		<b>7,800.00</b>	7,800
403B Ret.	-		<b>4,666.50</b>	4,667
Telephone	-		<b>448.50</b>	511

Mileage	-	<b>388.95</b>	240
<b>Nursery Attendant</b>	2,456	<b>1,677.08</b>	2,456
<b>Choir Director</b>	4,560	<b>3,742.50</b>	3,150
<b>Organist</b>	10,400	<b>9,579.00</b>	9,000
<b>Music/Organ Supply</b>	5,748	<b>8,526.00</b>	2,500
<b>Bookkeeper</b>			
Salary	12,917	<b>4,756.80</b>	4,757
Pension	2,325	<b>856.32</b>	856
Insurance	8,868	<b>8,416.00</b>	8,352
<b>Administrator</b>			
Salary	31,200	<b>27,313.00</b>	24,024
Pension	5,616	<b>4,916.34</b>	4,325
Insurance	8,868	<b>8,395.00</b>	10,044
<b>Youth Minister</b>	-	-	-
<b>Sexton</b>	4,920	<b>4,839.19</b>	4,600
<b>Sexton Interim</b>	5,448	-	-
<b>Christian Ed</b>		-	-
Salary	-	<b>1,586.25</b>	5,000
Music	-	<b>497.50</b>	320
<b>Payroll Taxes</b>	<u>7,157</u>	<b><u>6,124.58</u></b>	<u>6,573</u>
Sub-total	<b><u>212,234</u></b>	<b><u>172,915.73</u></b>	<b><u>168,859</u></b>
<b>Christian Formation</b>			
Adult	500	<b>479.43</b>	500
Acolytes; Confirmation	400	<b>479.43</b>	400
Nursery	50	-	50
Youth Groups	1,500	<b>837.42</b>	3,300
Godly Play	800	<b>264.49</b>	800
<u>Background Checks</u>	<u>500</u>	<b><u>103.50</u></b>	<u>500</u>
Sub-total	<b><u>3,750</u></b>	<b><u>1,684.84</u></b>	<b><u>5,550</u></b>
<b>Liturgy</b>			
Music-Choir	1,000	<b>645.00</b>	1,000
Supply Clergy	600	<b>1,275.00</b>	1,000
Liturgical Purchases	500	<b>594.03</b>	800
<u>Communion Supplies</u>	<u>800</u>	<b><u>365.47</u></b>	<u>800</u>
Sub-total	<b><u>2,900</u></b>	<b><u>2,879.50</u></b>	<b><u>3,600</u></b>

<b>Ministries</b>				
Welcoming Committee	-	<b>38.43</b>	-	
Ministry Exp.	500	<b>133.38</b>	650	
Parish Picnic – Rally Sunday	425	<b>355.40</b>	800	
Pastoral Care	200	-	200	
Hospitality & Other	800	<b>1,288.16</b>	800	
Volunteer Luncheon	700	<b>147.33</b>	700	
Social Concerns Support	5,400	<b>5,400</b>	5,400	
Sub-total	<b>8,025</b>	<b>7,362.70</b>	<b>8,550</b>	
<b>Support Diocesan Prgm</b>				
Support Prgm	58,558	<b>60,039.73</b>	63,075	
Sub-total	58,558	<b>60,039.73</b>	63,075	
<b>Administration</b>				
Communications	7,356	<b>7,573.58</b>	7,456	
Office	5,200	<b>5,082.24</b>	4,650	
Ann. Audit	550	<b>546.20</b>	530	
Ann. Meeting	-	<b>105.06</b>		
Vestry	400	<b>147.00</b>	600	
Vestry/Convention	1,000	<b>957.00</b>	1,000	
Dean Search	6,000	<b>98.00</b>	10,000	
Dean’s Farewell Gift		<b>7,730.00</b>	8,000	
Sub-total	20,506	<b>22,239.08</b>	32,236	
<b>Bldg/Property</b>				
Organ/Piano Tuning	500	<b>593.82</b>	1,000	
Lawn Care	2,500	<b>369.55</b>		
Snow Removal	5,000	<b>1,964.84</b>		
Maintenance	1,600	<b>1,965.47</b>	3,200	
Utilities	17,332	<b>16,009.32</b>	16,010	
Equipment Repairs	1,359	<b>2,399.46</b>	1,535	
Property Ins.	15,000	<b>14,894.75</b>	15,000	
City/Co Assess.	3,100	<b>2,994.92</b>	2,900	
Sub-Total	46,391	<b>41,192.13</b>	39,645	
<b>Misc./Other Expenses</b>				
Forward Movement	300	<b>289.00</b>	300	

Txfr Cathedral Account	4,800		<b>4,800.00</b>	4,800	
Building Improvements (Capitalized)			<b>28,000.00</b>		
Kitchen Stove (Capitalized)			<b>3,500.00</b>		
Sub-total	<u>5,100</u>		<b><u>36,589.00</u></b>	<u>5,100</u>	
<b>Total Expenses</b>	<b><u>357,464</u></b>		<b><u>355,506.65</u></b>	<b><u>326,615</u></b>	
<b>Total Revenue</b>	<b>357,464</b>		<b>393,2921.33</b>	<b>326,615</b>	
<b>Total Expenses</b>	<b>357,464</b>		<b><u>355,506.65</u></b>	<b>326,615</b>	
			<b><u>37,785.68</u></b>		
<b>Remove DAD Activity</b>			36,694.33		
			<b><u>1,091.35</u></b>		

### **Endowment Report** - (Chuck Johnson)

The St. Peter's endowment fund began in 1998 with a couple of \$20 donations from members of the newly formed board. By Dec. 31, 2017, the fund had grown to \$484,748, up from \$416,584 from Dec. 31, 2016.

In 2017, the endowment fund, overseen by St. Peter's Parish Endowment Board, had an 11 percent rate of return on the fund's investments, excluding new deposits.

The endowment has a well-diversified, moderate portfolio position, reviewed and adjusted as needed by the board at its quarterly meetings based on the recommendations of investment adviser, Ed Mangis. The board's goal is to have half of the endowment money invested in growth investments and half in income-producing investments.

During 2017, the endowment received \$25,503 in contributions: \$20,103 came from a charitable trust fund left by a late church member, \$1,000 came from a gift from a member and \$4,400 came in a series regular donations from a parishioner.

Dividends from the endowment investments go to the chapter, which decides on the church projects to fund. In recent years, endowment funds have helped pay for a new roof on the church, the new Undercroft floor and part of the salary of the former curate.

A check for \$12,681 from the endowment dividends in 2016 went to the St. Peter's chapter in 2017. An estimated \$17,000 in 2017 dividends will be available to the chapter in 2018.

Besides benefiting the needs of St. Peter's, gifts made by parishioners to the endowment fund may be eligible for favorable tax treatment.

The Endowment Board members (Chuck Johnson, Hank Hudson, Cathy Morris, Tom Morrison, Charles Robison, Hope Stockwell and Dean Graham Smith) are available to answer any questions about endowment gifts.

We are grateful for the past and present contributions, grateful health of the endowment fund and grateful for what the endowment income has done to benefit our cathedral.

## **Ministry Reports**

### **Acolyte Report** - Ruth Ann Shuler

Acolytes have an important ministry that enhances the worship of our Sunday services. They assist the Bishop, Dean, Deacons, and Eucharistic Ministers while learning to make serving our Lord a priority in their growing faith. Our acolytes serve as Crucifers, torch bearers, flag bearer, and thurifer.

Scheduling acolytes for the fall of 2017 has been an interesting challenge. We have lost six acolytes since last June. In addition, two or three families have busy sports schedules or other activities that compete for time on Sundays, so at times we are having trouble getting acolytes scheduled for Sundays and high Holy Days.

At this time, St. Peter's Cathedral would like to invite adults to serve as acolytes, as well. We already have one adult, Emily West, as well as some of the Lay Eucharistic Ministers who do double duty in a pinch. It would be wonderful if we could have both children and adult acolyte teams. Training sessions will be provided. Anyone who might be interested should contact Ruth Ann Shuler at 461-3117 or the church office.

I want to thank Emily and John West for stepping in the times we otherwise would have been without acolytes.

Our current acolytes are:

John West (senior acolyte)  
Chas Bushnell  
Olivia Martinez  
Ella Shropshire  
Kate Berg  
Clare Strode

Emily West  
Connor Bushnell  
Derek Martinez  
Maya Shropshire  
Will Berg

Thank you one and all!

## **Adult Bible Studies**

There are 2 studies currently active in the parish. Monday at 10:15 am in Wilson Hall, where the study focuses on the lectionary for the coming week; and Sunday at 5 pm, where Fr. Graham Smith has offered a study on the Life of Christ.

## **Altar Guild**

Members: 18 Meetings: 4 Co-Chairs: Edie Landry, Janet Kirkland and Sharron Moran

Altar Guild ministry: The Altar Guild works directly with the clergy. The members of Altar Guild prepare the Altar for scheduled services, weddings and funerals. We take care of the sacramental vessels, candles, altar linens and decorating the Church for all special occasions. There are 18 dedicated members who serve one week a month. We meet four times a year in the Guild room.

We welcome all people interested in serving this quiet ministry.

## **Assisted Living Services**

St. Peter's continues to offer a monthly worship service at Touchmark (third Sunday). We welcome the opportunity to connect with those who are unable to attend services in the church.

## **Bargain Basement**

The Bargain Basement (affectionately known as the BB by volunteers) is a ministry started in 1983 by Martha Lee Vetch with the purpose of providing the Helena community with "gently used items at a reasonable price". Originally located in the basement of the cathedral in the area which is now the choir room, the BB relocated to the bottom floor of Wilson Hall in 2013.

We have not only provided the community of Helena with reasonably priced goods but we have also provided the church with \$20,068 this year.

The BB accepts both donations and consignments of clothing, shoes, household items, decorative items, children's things and personal items. We also sell small pieces of furniture such as chairs, end tables, lamps, mirrors, framed art, bookcases, and small dressers. (We cannot sell electronics, appliances or sports gear.)

Our ministry depends upon our volunteers, and we can always use more, both men and women. If you would like to be a volunteer, contact Laura Brown at 442-3608 to schedule a training session. Volunteers always work in pairs so you would be working with an 'experienced' person when you

started. You can choose to work one day a week, one day a month or be a substitute. Please consider becoming a part of this valuable ministry.

Submitted by Jackie Brehe, Consignment bookkeeper

### **Choirmaster's Report** - Dick Brown

One word sums up the past year's Cathedral Choir: transition.

When I retired after 52 years directing Church Choirs, Orchestras, Opera, Broadway musicals, festivals and teaching, I was ready to do no more. My wife Billie and I decided to move to Helena because of our love of Montana and the warmth of the people we met at St Peter's Cathedral.

We decided to join the choir as we have always enjoyed actively participating in the Liturgy and worship of the Episcopal church. Little did we know that God had other plans for us. The choir was small but dedicated.

When the choir was in need of an Interim Choirmaster I was happy to do what I could to help. Sometimes in transitional situations, programs can expand and try new things and structure. I am so pleased with how the choir has doubled in participants and improved the quality of sound.

This year, we supported worship including through the Summer with a family choir, sang at the Rally Day accompanied by a Praise band (St Peter's Keys), served as the host choir for the annual convention, led the Choral Evensong with the two Cathedrals, helped with special music for the 150th celebration of the first Episcopal worship service in Helena, helped with the glorious celebration of Christmas Eve and all this while working to improve our weekly services in the quality of our singing.

It has been an incredible journey that wouldn't have been possible without several key people. First I would like to thank Susan Brookhart whose dedication to excellence brings to the Cathedral each week the finest literature for Organ and has led you into one of the best singing congregations. Thanks to Jean O'Connor for taking on our 4th Sunday services. Special thanks to Billie Brown (mistress of the robes) who makes sure everyone has the correct music in order and knows who sits where-not as easy as it sounds.

Billie and Susan took on the task of cleaning the choir room and organizing the music library. My greatest joy has been to work with the 21 dedicated singers who have allowed me to push them to their limits and sometimes beyond. Anyone is welcome to join our musical family no auditions necessary.

### **Coffee Hour Hosts** – Lesley Powell

Coffee Hour hosts provide simple treats for parishioners about once a quarter and clean up afterwards. Hosts are individuals, couples, and

families. They work individually and with partners. They arrive before services to set up for the post-service reception, provide juice and snacks, serve coffee, and clean up everything afterwards. It can be a big task to provide this hospitality to a church full of people. Please be sure to thank them the next time you enjoy the fruits of their labor. The group does not meet jointly. We currently have about 19 hosts. More hosts are needed, especially during the summer and after the early service. Coffee and a bite or two encourages us to linger and get to know each other better. St. Peter's coffee hours are one of our most effective traditions according to newcomers. If you would like to learn more and/or join the volunteer workforce, contact Lesley Powell at 406-422-6334.

### **Deacon's Annual Report**

The Rev. Donna Gleaves: During the past year I assisted with worship 57 times, including several funerals. I continue to chair the Social Concerns Committee here at St. Peter's. In the Diocese I served as Diocesan Disaster Coordinator for most of 2017 (up to Convention) and on the Standing Committee (having been elected as President in June). In the community I serve on the Capital Transit Advisory Committee, the Board of Directors of Disability Rights Montana, the Montana Partnership to End Childhood Hunger (as a representative of MAC), the council of Montana Association of Christians (MAC), and the Montana Interfaith Network.

### **ECW/St. Anne's** - Janet Kirkland, Convener and Darien Scott, Treasurer

ECW stands for Episcopal Church Women and includes all women of the parish. St. Anne's is an extension of ECW and primarily hosts the receptions. Our ministries include the Lenten Luncheons; Women's Retreat; helping to support Grace Camp; Baptism Cakes and baby blankets; support Camp Marshall; Family Promise '321' Club; care of the kitchen; receptions and other needs or requests that may arise. This past year (2017) we hosted 5 funeral receptions. Plus we did the opening reception for the Annual convention and a reception following the Christmas Evensong service. We also hosted a Valentine's Day Tea for the girls at Intermountain Children's Home. Our two fund raisers are the Mother's Day Tea, where we netted over \$2,000.00 and the Plum Puddings, where we netted over \$1,400.00.

We also contributed to the purchase of the new stove and purchased a new sofa for the guild room.

We also wish to acknowledge and thank the anonymous donor or donors who purchased the other sofa for the guild room and the window treatments.

## **Episcopal Relief and Development (ERD)** – Hank Hudson

St. Peter's Episcopal Cathedral supports Episcopal Relief and Development's mission to bring together the generosity of Episcopalians and others with the needs of the world. ERD enables St. Peter's to have a worldwide impact to complement our support of charitable efforts in Helena.

In November we held a dinner in the undercroft to learn more about ERD and support their efforts. The dinner was well attended and we were delighted to have the Bishop and the outgoing and incoming interim Deans attend. Presentations were given by three church members. These presentations focused on challenges facing the world community, how ERD addresses those challenges, and what we can do at St. Peter's.

The dinner raised \$3,087 and a matching program raised the total to \$6,174. During the year opportunities to purchase fair trade items to support ERD and information about worldwide efforts are provided to the congregation.

## **Eucharistic Ministers**

St. Peter's has 10 licensed Lay Eucharistic Ministers. They assist at our Sunday services each week as well as special services such as feast days, funerals, and other special occasions.

## **Eucharistic Visitors**

St. Peter's has 7 licensed Eucharistic Visitors who take communion to those who are unable to join us in worship at the church.

## **Family Promise** – Maggie Stockwell and Donna Church

Quotations from Wally Melcher, FP board chair: "On May 20, 2011, Family Promise of Greater Helena officially opened its doors to provide shelter, support, and hospitality to families in the Helena area experiencing homelessness. Since that day six years ago, over 65 families have regained sustainable independence. Over 115 children now have secure roofs over their heads instead of living in cars (or worse)." Family Promise has 25 host and partner congregations and nearly 1000 trained volunteers.

"Under the administration of our previous Executive Director (Nick), some significant bills—principally payroll taxes—did not get paid and our financial systems didn't pick up this error. In addition, some grant and fund-raising deadlines were missed, resulting in reduced income." As of July 2017 FP had a debt of about \$25,000 and had to temporarily stop admitting families to the program and put Susan Duncan, our Family Advocate, on temporary furlough. Fundraising has been very active since then and on December 20, FP paid off the IRS, including interest and penalties. "The board continues to

work out internal control issues and other details of its relationship with the local accounting firm that will take over bookkeeping duties for Family Promise in January.”

“We received a check for \$3,400 from the #TackleHelenaHomelessness program sponsored by Windermere Real Estate. A BIG thank you to Windermere Real Estate and to the Carroll College Fighting Saints football team for all of those great tackles this fall!”

“This year’s John Floridis holiday concert at St. Paul’s was another great success, providing an evening of beautiful music for concert-goers and netting over \$5,000 for Family Promise. Once again, Big Sky Brokers underwrote the costs associated with the concert.”

“Applying for grants is an ongoing effort of our Resource Development Committee. Each grant is unique, with its own requirements, timeline, etc. Several applications are currently in process, with more coming. Grants are an important source of income for Family Promise and we’ve received several recently from generous supporting organizations. If you’re aware of a granting entity that might be favorable toward Family Promise, please be sure to share that information with a board member.”

FP has \$33,000 in the bank as of January 2018 and will be bringing Susan Duncan, the Family Advocate, back part-time when the balance is a little better. FP still has to pay monthly on the Day Center and pay for heat, water and internet access at the Center. There is no executive director yet. Mary Larsen and Wally Melcher and two other board members are acting as director. There are still calls coming in from people in need. The City of Helena is trying to establish a clearing house for directing calls to the appropriate agency, including FP, God’s Love, Florence Crittenton Home.

“On October 10, we joined Habitat for Humanity supporters at a Key Ceremony to honor Raymond and Holly Bixby. Holly and Raymond are Family Promise graduates and, as of October 10, new homeowners through the Habitat program.” They have five great kids.

Don’t forget the COMFORT FOOD CHALLENGE FUNDRAISER, Sunday February 11 from 4:30 to 6 PM at the Fairgrounds Exposition Hall. Tickets will be on sale at church and at the door. \$15.00 for adults. There will be lots of yummy samples of comfort food!! If you would like to help, call Maggie (465-0707) or Donna (439-6811).

**Flipper Club** - Gordon Jackson, Tom Morrison

On the first Sunday of the month from October- May, the Flipper Club provides an opportunity for fellowship over a pancake breakfast. Donations are taken to benefit the work of the Social Concerns Committee. If you

would like to help, please contact the church office or talk to Flipper Club Co-Chairs Gordon Jackson or Tom Morrison.

### **Flower Committee** - Laura Brown

We are fortunate to have live flowers on our altar each Sunday morning. Each Sunday is booked up throughout the year. We purchase our flowers at the Forget Me Not Flowers, and the price of the flowers is \$50.00 per Sunday. If you would like to be put on a waiting list to donate flowers in memory of or thanksgiving for someone, please call Laura Brown at 442-3608.

### **Foyers** - Hope Stockwell

Foyers, our ever-popular small dinner groups, has about 28 participants this season, including several newcomers. Foyers is a great way to welcome newcomers to church life at St. Peter's. It's also an excellent opportunity for long-time parishioners to catch up and develop deeper relationships with people they already know. Separate groups of 6-8 people meet once a month from roughly October to May to break bread and socialize. The gatherings rotate from home to home, or sometimes groups eat out. It's all up to the members and how they like to have fun together! Contact Hope Stockwell for more information at 558-9509 or Hope\_Stockwell@yahoo.com.

### **Hometouch**

Mission: To provide intellectual and spiritual support by mail for our members who cannot attend services. Hometouch is a weekly mailing of an activity sheet, the bulletin announcements (Happenings), and a copy of the sermon from Sunday. Special thanks to Marg Crennen and Darien Scott for coming into the church office weekly to make this ministry happen.

### **Lectors**

St. Peter's has over 20 lectors from across the parish. They read the lessons thoughtfully and prayerfully at all our Sunday and special services. If you are interested in becoming a lector, please contact Rick Johnson at 442-5175.

## **Membership, Attendance and Services**

(These numbers are reported on the annual Parochial Report which goes to the Diocese and National Church.)

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Members reported:	450	470	489
Increase	38	40	24
Decrease	18	21	22
Total Active Baptized Members	470	489	491
Average Sunday attendance	145	149	145
Easter Sunday attendance	292	271	269
Total Sunday & Saturday Eve.			
Eucharists	176	140	122
Total Weekday Services	71	58	58
Total Private Eucharists	39	48	84
Daily Offices			
(Morning Prayer, Evensong)	104	99	95
Marriages Conducted	2	1	4
Burials Conducted	13	9	11
Baptisms 16 years and older	0	0	1
Baptisms under 16 years of age	5	6	7
Confirmation 16 years and older	3	0	6
Confirmations under 16			
6 years of age	3	0	3
Received by the Bishop	3	0	1
Re-Affirmed Baptismal Vows			3
Total Church School Students & Youth Group	40	49	38
Number of adults engaged in religious education or spiritual formation	75	75	63

### **Memorial Garden** –Jim & Laura Brown

This committee oversees the Memorial Garden and the Columbarium for St. Peter's. The cost of being interred in the columbarium is \$500.00 for a single niche for members of the church and \$750.00 for non members. The Common columbarium is \$250.00 for anyone. If you would like to reserve a space please contact Jim or Laura Brown at 442-3608.

## **Nursery**

Lesley Powell oversees weekly nursery care for both Sunday morning services. We could use a back-up person for when Lesley is unable to be here. If you are interested, please contact the church office at 442-5175

## **Organist** – Sue Brookhart

This year I again had the privilege of playing for St. Peter's Sunday services, funerals, and weddings. I have had the assistance of wonderful substitutes, as well: Gretchen Munding, Joe Munzenrider, and Dean Mack. We also owe our thanks to Dean Mack, who serves as our "mobile mechanic" and makes a house call (or would that be a church call?) whenever something goes wrong with the organ. Our professional organ tuning and maintenance is done by John Moir of the Balcom and Vaughan Pipe Organ company in Everett, Washington. Our organ has never been in better shape.

Church organ playing requires good hardware (the organ) and software (the organist and the musical selections), but it also has a spiritual side. I believe St. Peter's is growing in this regard. There is enthusiastic participation in congregational singing of the hymns and service music. Some of you speak to me about the music after the service. I am grateful to the congregation for all of this and hope that the organ continues to enhance worship in the new year.

If I could have one wish for the new year, it would be that the congregation use the prelude time to pray and prepare for worship, which is the purpose of the prelude, instead of for conversation. I can't do my job in that regard unless the congregation members do theirs, and I often end up feeling like the prelude didn't really prepare people for worship. It just "gets quiet" abruptly when the procession enters (at 8:00) or when the prelude stops (at 10:15). I would very much appreciate your help with this in the new year.

## **Prayer Shawl Ministry** – Laura Brown

The third Thursday of the month we meet in Wilson Hall at 9:30 a.m. to knit or crochet prayer shawls. These shawls are given to people who are ill, for special occasions, shut-ins and for other special events. Each shawl is made while praying for the person it is made for and blessed by a member of our clergy. If you would be interested in this ministry please come and join us or call Laura Brown at 442-3608.

## **Senior Warden** – Sara Medley

As I reflect and 'try' to remember all that has transpired over the past year, I am struck by what an honor and privilege it has been to serve as your Senior Warden in 2016 and 2017. You are a remarkable community. More remarkable than you recognize or believe. Your gifts, talents, commitments, dedications - and most important - possibilities going forward, are boundless.

## **First - a recap of 2017 -**

### WINTER - 2017

- In January, with hugs, well-wishes, and tears we said goodbye to our dear Heidi as she readied herself for studies in Jerusalem.
- A Search Committee was formed whose members include:
  - Monica Berner, Chair
  - Sisi Carroll
  - Cathy Morris
  - Donna Church
  - Julia Harris
  - Keely Kingsbury
  - Jim Brown
  - Mark Kelly

From February through present, this incredibly dedicated team has put in countless hours of:

- creation of a parish profile
- creation of a parish survey
- meetings with parishioners
- dissection and analysis of survey results
- dissemination of results
- website preparation for ad
- review and screening of applicants
- selection of potential candidates to move forward

We owe them a great deal of gratitude AND prayers as they continue their work to find a new Dean.

- January - we learned from Father Gabriel that he would not be a candidate for Dean

### SPRING -

- Our Sexton, Jill Sallin resigns
- Kerry Krebill resigns
- Dick Brown appointed interim choirmaster
- Ken Swingley, chief maintenance extraordinaire retires
- Father Gabriel resigns ( April)

- New stove installed
- Father Paul Bresnahan visits St. Peter's, upon Bishop Brookhart's invitation
- Father Bresnahan appointed Interim Dean

#### SUMMER –

- June 14<sup>th</sup> – Bishop Brookhart announces his retirement effective November 1<sup>st</sup>, 2018
- June 25<sup>th</sup> – our Parish, celebrating his three years' of service, said farewell to Father Gabriel, his wife Angela and children Amelia Grace and Jude as they embarked on their next ministry as the Rector at Calvary Episcopal Church in Burnt Hills, New York.
- August – Father Paul Bresnahan and his wife Cindy arrived from Boston to serve as St. Peter's Interim Dean.
- St. Peter's received a \$10,000 Faber grant to be used to repair and pave our parking lot
- August 13<sup>th</sup> – we celebrated the 150<sup>th</sup> anniversary of St. Peter's Cathedral with special blessing and acknowledgement by Dan Ellison, City Commissioner, sitting in for Mayor Smith, and Bishop Brookhart as celebrant.

#### FALL –

- Rally Sunday is held in September– with renewed interest and desire to grow St. Peter's.
- Father Paul has a stroke and is treated in Great Falls
- He is back to work for a few weeks and then learns that his condition is serious enough to require complete retirement and a return to Boston.
- Divine intervention at play – Father Paul's dear friend offers his assistance and is called by the Bishop to be our second Interim Dean of 2017 – Father Graham Smith and his wife Sherry arrive in Helena on December 1
- Diocesan convention held October 6-8

#### WINTER 2018 –

- Services and ministries continue with added benefit of Father Graham sharing his experiences in the Holy Land
- Annual meeting held January 21<sup>st</sup>, 2018

#### **NEXT - What we've accomplished this past year**

- New Stove
- Trees trimmed
- Parking lot repaired and repaved
- Flower beds weeded and pruned
- Back doors painted (Thank you Laura Brown)

- Windows in both buildings, carpets and floors in the church were all cleaned in anticipation of Convention
- Dedication of flower pots in Columbarium in honor of Marty Crennen
- Dedication of new Christmas linen in Rudy Johnson's honor

### **Social Concerns Committee** – Donna Gleaves

Mission: To share the good news of Christ in the community and the world.

Meetings: Every other Month on 3rd Thursday at 5:15 p.m.

- Support the following organizations with monthly contributions: God's Love, YWCA, Family Promise, Helena Food Share, Good Samaritan, the Friendship Center, and the Florence Crittenton Home.
- Maintained donation baskets for food and toiletries in the back of the church.
- Conducted "Souper Bowl" Sunday as fundraiser for Helena Food Share.
- Served 2 meals at God's Love.
- Collected food and packed Kid's packs for Helena Food Share.
- Held ice cream social (Sundae Sunday) fund-raiser for Camp Marshall Grace Camp scholarships.
- Hosted 32 bicyclists with Bike & Build, providing 2 breakfasts and 1 dinner.
- Helped "stuff the bus" with school supplies.
- Contributed to the annual NAMI Walk.
- Maintained Helping Hands – a ministry to assist parishioners and community with various projects.
- Assisted several individuals and families financially.
- Planned and supported the annual ERD Dinner.
- Contributed to MILP's accessible transportation initiative, Energy Share of Montana, ERD, and NAMI of Montana.
- Participated in the Comfort Food Challenge to benefit Family Promise.
- Contributed to Grace Camp at Camp Marshall.
- Sponsored a Giving Tree for 60 Helena area children in need.
- Offered a workshop on "Called to Transformation" in the Fall.
- We continue to host a support group for parents who have children with emotional/behavioral needs. Social Concerns covers the cost of child care on a bi-weekly basis.
- Fund the supplies for Flipper Club's monthly pancake breakfast and receive the net proceeds.

**Togendowagan Society** - The Very Rev. Raymond Brown and Elder Bill Felton

Mission: The Togendowagan Society is an inter-tribal Native American Spirit Society, comprised of both native and non-native persons, journeying together to The Creator.

In 2017, 13 services followed by meals were held at St. Peter's Cathedral, 11 conducted by Dean Brown, 2 by Bill Felton. Total attendance at all services was 567, with 122 communions received. 1 Baptism was conducted by Father Joe Sheeler. Three funerals were held by Dean Brown. Elder Bill Fenton and the Magpie Singers participated in 1 Memorial service and 1 funeral at other locations. Two weddings were conducted, 1 by Dean Brown, the other by Father Joe Scheeler

We meet on the second and fourth Saturdays of each month for our Prayer Circle and Holy Eucharist with a meal. Our deep appreciation is extended to St. Peter's Cathedral and the Diocese of Montana for their continued support. Aho!

**Youth Ministry** – Vicky Tiberi and Keeley Kingsbury

Our goal this year was to continue with biblical based lessons, but we felt we needed more input from our youth, especially as our numbers are so low. Last year we concluded the Old Testament, so we chose the Gospels as our main focus for the current year. We are slowly progressing chronologically through the life of Christ. At the end of each gospel based lesson we discuss the ramifications of the lesson in our own lives, then spend the following week putting the lessons into action, based on ideas from the youth. We call these faith-in-action weeks "adventures."

It has been difficult to come up with a wide diversity of adventures due to the Wednesday evening time restriction and the darkness and coldness of this time of the year. Going forward, we are going to reduce the frequency of "adventure" evenings as a result of this.

We have a very small group this year with 2 to 4 consistent middle school youth. Unfortunately, theatre practices and sports commitments have prevented other eligible youth from participating. We considered changing the scheduled night of youth group from Wednesdays to Sundays, but this was not agreeable to all the parents of our present youth group. We are hoping to participate in some joint activities with the youth group at St. John's Lutheran church to increase the social dynamics of our group.

We are grateful to all the members of the church who prepare meals for youth group and join us in Christian fellowship. One goal is to find opportunities to integrate our youth into the main body of the church and to

this end we are always looking for service projects in which we can participate.

Even though our numbers are small, we feel this is an important ministry. We hope by providing opportunities for service, worship, variety and fellowship that our enrollment will increase over the coming year.

### **2017 Chapter Members**

Sara Medley, Senior Warden 439-7794  
Sara Berg, Clerk 439-1177  
Monica Berner 457-9358  
Brandon Kingsbury Jr. Wrdrn 239-994-0474  
Patty Dean 406-439-5148

Barb Schultz, 449-6044  
Kurt Fuehrer, Treasurer 449-6249  
Kerry Johnson 443-0404  
Jean O'Connor 431-6930