

Updates and changes to the Student/Parent handbook 2017-18 school year

1. The education of your child is a partnership between you and the school. If in the opinion of the administration, the partnership is irretrievably broken, you may be required to withdraw your child from the school.
2. NO toys of any type, including fidget spinners, are to be brought to school. These can cause a distraction in the classroom.
3. Only legal guardians may be present for teacher/principal conferences for the privacy of the student involved. Only the legal guardian may address and issue about a student with the principal. Please keep school up-to-date of any changes.
4. Social Media:
Engagement in online blogs such as, but not limited to Facebook®, etc. may result in disciplinary actions (including expulsion) if the content of the student's or parent's blog includes defamatory comments regarding the school, the faculty, other students or the parish. Parents should refrain from creating a class/grade Facebook® page without the written authorization of the principal. Negative or defamatory comments about the school, the faculty, other students, or the parish made on a parent's Facebook® page may result in the children of the parent being separated from the school. In the event that a student is involuntarily separated from the school, there will be no reimbursement for tuition and/or fees.
5. Other Fees:
Graduation, May Crowning, and 7th grade breakfast fees for Kindergarten, 7th and 8th grades will be assessed at the end of the year. The amount depends upon the number of graduates. You will be notified of the amount by April.
6. Field trip and other activities fees are determined per activity.
7. Tuition and lunch may be paid in full at any time during the year but monthly payments are due on the 1st of each month and delinquent after the 15th of each month. A \$50 delinquent fee will be added to the tuition if payment is not paid by the 15th. For every 5 days after the 15th, \$15 dollars will be added.
8. Required Raffles: First Place cash prize of \$1,000.00, Second Place of \$500.00, and Third Place of \$250.00 will be issued. Tickets are issued to each family at the June registration. The drawing is held in October. The Spring raffle is held in March with the same cash prizes. This raffle is replacing the fair. These raffles are mandatory. All families are responsible for selling or buying 125 raffle tickets at \$2.00 each which totals to \$250.00 for each raffle. All families are responsible for their raffle tickets.
9. Mandatory Service Hours: Each family is required to give 4 hours of service to the school. These hours can be completed at school events such as but not limited to athletic events, Santa Shop, Spring Fun Day, and Halloween Carnival. You may call the school and ask to volunteer for any upcoming activities. If the family does not complete these 4 hours, they will be charged \$75 per hour not completed.
10. For students who have been approved by the Diocese to bring their lunch to school, they may only bring "ready-to-eat meals". No microwave will be available for use. No fast food items are allowed. No phone calls home will be allowed if child forgets their lunch. No lunches will be accepted in the office. No water containers (Yeti, RITC etc) will be allowed in cafeteria. Only pre-purchased bottled water will be allowed. Students should bring their ready-to-eat healthy lunch and bottled water in an insulated bag.
11. If parents decide to take students out of school for an extended vacation during school time, it will not be the teachers' responsibility to "catch the student up" on missed work. Days will be marked as unexcused and grades will be assigned accordingly. Teachers are not required to give make-up tests or assignments for absences due to vacations. No assignment will be given in anticipation of the vacation.
12. Parents who request permission to pick up their children during school hours must come to the main office to check them out. We will not accept phone calls to have your child waiting for you. When you arrive at school, your child will be called out of class. Please plan your time accordingly.

13. A written official permission slip, signed by the parent, is required before a child will be permitted to attend a field trip activity. Verbal permission cannot be accepted. Note: a fax does not take the place of an original signature. A telephone call will not be accepted in lieu of the proper field trip permission slip. Parents may refuse to permit their child from participating in a field trip by stating so on the proper form. Students who do not attend a field trip will remain at home with the parent and will be marked absent for the day. Students who are participating in the field trip must ride the bus to and from the field trip with their class unless the Principal approves otherwise. Students not on the bus may not participate in the field trip and will be counted absent for the day.

14. Attendance: A student must be in school no later than 11:10 a.m. of the day of the athletic event in order to participate. No type of excuse will be accepted, including a Dr's Excuse, if the student is not at school by 11:10 a.m. If the student is not at school by 11:10 a.m., he or she is not allowed to dress out or participate at all. Only the Principal can make exceptions to this rule on a case by case basis. Excessive absences and tardiness may make students ineligible for athletics at the Principal's discretion.

15. SUSPENSIONS

Students who receive a suspension of any kind will not be allowed to attend school functions on the date of the suspension. Examples: field trips, ball games, banquets, etc. Students will receive 0's on any work missed. Discipline problems may exclude students from field trips.

16. The private bus, Mr. Derrick, is not affiliated with St. Mary's Assumption school or the Diocese of Alexandria. He is a private bus driver who parents enter into an agreement with to transport their children to and from school. St. Mary's Assumption School and the Diocese of Alexandria have no authority or control over any issues that may arise with the bus, or drivers. The agreement is between you the parent and the owner/driver of the bus. St. Mary's Assumption School and the Diocese of Alexandria are not responsible or cannot be held liable for any occurrences.

17. Students of the year for 5th and 8th grades

St. Mary's Assumption School will follow the state guidelines for eligibility and selection of students of the year with the exception of: If a student has been suspended during the eligible year, he or she will not be eligible to participate that year. (revised 2017-18 school year)

18. Students of the month

Selection of student of the month is determined by the teacher. There are NO guidelines; teacher makes this selection based on his or her own criteria.

19. Champion students

Champion students will be selected based on progress in iReady math and iReady reading.

20. St Mary's Student Pickup Driveway

For the 2017 -18 school year parents/ guardians will no longer drop off and pickup St Mary's students on Front Street/ LA29 in front of school. A new driveway shall be used as a car line to safely drop off and pickup students at the appropriate times.

The driveway will be "one way" entering from St Mary's Street directly behind church then turning left on the drive between the Community Center (CYO) and Rectory with the pickup / drop off point being directly behind the gym and then existing onto Front Street. The buses shall continue to stop on Front Street.

Note that the existing drive to the Rectory and Cemetery will be one way and not enterable from Front Street. All traffic must enter from St Mary's Street not Front Street. "One Way" and "Do Not Enter" signs will be installed. All students not riding the Bus will use this new access drive.