



OFFICE of PUBLIC ART
CALL FOR ARTISTS – REQUEST FOR PROPOSALS (RFP)

PROJECT: LANCASTER SOUND MAP Artist Stipends

I. Project Intent

Lancaster Sound Map (LSM) Artist Stipends are available to individual artists or artist groups to support the creation of new work inspired by the Lancaster Sound Map. The purpose is to support the concept of the LSM as a “growing platform” from which many creative projects may arise. Two stipends will be awarded and the selected projects will be presented in Lancaster, PA at an appropriate venue, no later than Aug. 31, 2017.

II. Project Background

The City of Lancaster’s Public Art Program, in partnership with the Lancaster County Community Foundation (LCCF), commissioned Stuart Hyatt to create a “sound map” of Lancaster that goes beyond a traditional map to include stories and moments that reveal a deeper sense of place. The project arose out of LCCF’s Ah-Ha Conversation series “*Our Identities Unedited*” which strives to widen our community narrative by creating safe spaces for civic dialogue, providing pathways for stories of identity, cultivating mutual respect and drawing strength from our differences

Hyatt’s mapping emerged as he walked through Lancaster City and County with an audio field recorder, microphone, and camera. The resulting sounds and images were placed in a simple interactive web-based sound map and gallery, www.lancastersoundpam.com. Once this database of moments was collected and plotted on the map, Hyatt collaborated with FIELD WORKS—a music collective that explores place through recorded sound—to compose an album of original music. The album, *Born in the Ear*, unravels in an epic walk to unearth the diverse and layered stories of our city and county, weaving them into nine original music compositions.

The album was released as a vinyl record, packaged with collaborative writings by Erik Anderson, a local writer, and artwork by local illustrator Courtland Ellis. A public performance took place in May 2016 to a packed house at Zoetropolis, featuring Paul de Jong, Portal Percussions, and spoken word readings by Arielle Gascot and Kevin Ressler. A photo exhibition was on view at City of Lancaster Visitor Center from May-August 2016.

The LSM is intended to be a growing platform of free-use content, from which many creative projects may arise. The *Born in the Ear* album is one example of what can come from the LSM.

III. Stipend Amount

- Two stipends of \$600 each will be awarded
- Request may include services of artists, art educators, supplies, printing, equipment
- One request per applicant

IV. Eligibility

At the time an application is submitted and the stipend is awarded, an applicant must be one of the following:

- An individual artist
- A collective/company with strong artist leadership
- Non-profit 501c3

This Public Art commission is open to all professional artists, artisans, and designers, or a team thereof, capable of designing the piece, arranging the fabrication, and working with the general contractor and the City of Lancaster to install the final artwork. There are no geographic limitations, however the City cannot provide transportation or housing. Applicants must be 18 years or older.

Equal opportunity statement and Nondiscrimination Clause: The City of Lancaster, PA will select artists without regard to race, color, religious creed, handicap, ancestry, national origin, age or sex. The artist shall include this clause in all sub-contracts and agree not to discriminate in the selection of sub-consultants and sub-contractors.

V. Restrictions

The stipend does not fund:

- Programs that focus on the technical training of an artistic trade;
- An event that occurs outside of Lancaster
- For-profit organizations, for-profit schools or for-profit afterschool programs;
- Construction or renovation of facilities, capital expenditures, reduction of debt, feasibility studies, receptions, lobbying expense, re-granting, scholarship programs or awards;
- University or college-sponsored projects unless they are open to no-credit participants,

VI. Criteria

- Can use any artistic method – written word, visual art, performance-based arts, sound recordings, projections, etc.
- May use field recordings collected on the LSM; or add new ones

VII. Review Process Applications will be reviewed based on standards of excellence, conceptual relevance to the LSM, and project leader qualifications. They will be reviewed by a committee of individuals from our community who have been involved in the development of the LSM project.

VIII. Funding

Funding is provided through the Pennsylvania Council on the Arts Project Stream Awards. Each artist will receive a \$600 stipend to support the creation of the work. They will be responsible for spending the funds according to the accepted application and providing documentation at the conclusion of the project.

Lancaster Public Art Responsibilities

- Oversight of the development of the project
- Provide \$600 stipend
- Work with grantee to identify and secure venue for presentation of completed work
- Provide logistical support related to the presentation of the completed work
- Promote the project(s) through Lancaster Office of Promotion
- Reserves the right to include or not include the completed project on www.lancastersoundmap.com

Artist(s) Responsibility:

- Create work of art outlined in accepted application, keeping public art manager updated
- Adhere to proposed plan outlined in accepted application, if changes are necessary discuss with public art manager in advance
- Define requirements for a public presentation; any excessive non-standard requirements may require artist to obtain in-kind support or financial donations independent of the provided stipend.
- Develop a schedule and timeline with the public art manager and meet deadlines
- Communicate with public art manager in a timely and efficient manner
- Work of art will not become part of the City of Lancaster's public art collection, however documentation of the work and associated presentation will be provided to the Office of Public Art for promotional and grant reporting purposes
- Submit a final report at the conclusion of the public presentation (a form will be provided)
- Budget tracking
- Raising any additional funds necessary to the completion of the work

IX. Timeline

January	Q&A sessions with Public Art Manager, TBA Info Session Details at www.lancasterpublicart.com
February 22	Applications Due
March 3	Selection announced
Summer 2017	Public Presentation of projects

X. How to Apply

Artists interested in this project must prepare and submit an application, following is a checklist of materials that will be needed in order to complete the application.

Application Materials Checklist:

Contact information

Resume/Bio of individuals involved in the project (no more than 1 page)

Project Narrative: a concise explanation of what you propose to create. If others are involved in your project explain who is and what they will be doing. Make sure to include information that places your project in context of the LSM.

Quality:

Highlight how this project supports quality and innovation in the arts.

What makes this project unique?

What is the overall purpose and/or intention behind this project?

How does this project showcase excellence within its field?

Impact:

Explain why this opportunity is important for the arts community.

How will the initiative personally affect you as an artist or as an arts organization? What do you hope to achieve by conducting this initiative?

How will the community be involved by the initiative and affected by its outcomes? How will Lancaster residents be served by this initiative?

Who do you plan to invite to participate in the initiative? What other organizations or artist communities may benefit from this initiative?

Qualifications: who are you, what art projects have you created in the past. Include all team members if you are working as a group. Why are your skills/experiences relevant?

Ability: Who are the key leaders? Do they have experience producing initiatives of this scope? How will you reach the community that will be best served by the programming you plan to produce?

Schedule: create a timeline with due dates. This helps us determine if you have thought through all the requirements to complete your proposed project.

Budget: While the mini grants provide a stipend only, we feel this is an opportunity to enhance knowledge and capacity of the artists in our community. We understand the funds provided through the mini grant likely will not cover all your costs. We want to understand how you propose to use the \$600. Artist fees, materials, equipment, printing, etc. are possible line items. Remember the venue will be secured and promotion will be handled by LOOP.

Supporting Material. Applicants to provide one 3 minute video, or 5 .jpg or .png images.

Materials available to potential applicants from the Office of Public Art:

- www.lancastersoundmap.com
- Public Art Guidelines
- Access to the music and liner notes
- Photos from public performance

Lancaster Sound Map: Artist Stipend Application

Contact Information

Name of applicant:

Address:

Phone:

Email:

Website:

Narrative (500-700 words) – project description

Qualifications/Bio (100 words)

Ability (100-150 words)

Schedule of activities (100 words):

Budget:

(use example line items provided or create those specific to your project)

Income:

Stipend \$600

Other Sources: (list)

Expenses:

Artist fees

Materials/supplies

Equipment

Rental

Budget Narrative: Describe what is outlined above
(75 words)

Support Material Listing: identify named files submitted with application

Include (in order): File Name, Work Title, Year, Medium/Media; 10-word Description

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Complete Application and Support Materials should be submitted via email to hleitzke@cityoflancasterpa.com

Application Deadline is February 22, 2017

Questions and Contact:

Heidi Leitzke

Public Art Manager

City of Lancaster, Pennsylvania

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Lancaster, PA 17608-1599

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