**Suggestions for the Action Plan & Reflection Process**

**WHAT:** Come up with a formative assessment strategy you want to put into practice. Select one or more strategies connected to the feedback loop. For example:

- Provide clear criteria
- Generate criteria with students
- Use the criteria to focus feedback
- Use the criteria to focus student revision
- Implement a structure or protocol for peer feedback [I noticed…, I liked …, I wish…]
- Implement a structure or protocol for self-assessment, perhaps according to criteria or a rubric
- Provide an opportunity for immediate revision based on feedback
- Let students identify a goal and receive feedback from a peer on achievement of that goal
- Or a combination of the above

**WHY:** State why you have chosen this strategy and how it will help your students achieve the learning goals you identified. Make sure that the connection between strategy and goals is concrete and direct.

**WHEN:** Have a timeline for implementation. Make sure it’s long enough to see results and short enough to not be overwhelming.

**WHO:** Focus on one class and/or a specific group of students.

**HOW:** Use the unit plan template to note how you will implement the strategy within your lessons.

**EVIDENCE:** How you will make the students’ learning and doing visible to your group? Samples of evidence might include:

- Teacher/Facilitator observation notes
- Student journals
- Video or audio tape of feedback and revision
- Chart paper of student responses
- Student work with peer comments
- Students’ record of their “turn and talk”
- Photographs of student work, including before and after feedback/revision

**REFLECT:** Once you have implemented the strategy:

- Take time to reflect on what happened using the Reflection Protocol
- Document your experience and reflections
- Share with colleagues in the school and your facilitator!
Arts Achieve Action Plan

Discipline: ___________  Name: ___________________________  Date: ___________

WHO: School/Grade/Class: _______________________________________________________

WHY:
• What gaps in students’ knowledge or skills were revealed by the performance data?

• Learning goal(s) for students (based on Blueprints)

WHAT: The formative assessment strategy or strategies (e.g. peer feedback, self-assessment, protocol, rubric, etc.) that I will put into practice to help students achieve the learning goal(s) above are:

INQUIRY: The question about student learning I will research during this time is:

Does __________________________ (name formative assessment strategy) improve students’ achievement/learning in __________________________ (Blueprint-based learning goal) and in supporting students to think and work like artists? How and why? What is the observable evidence?

HOW & WHEN: I plan to implement this assessment strategy by:
• identifying clear learning targets
• Giving and receiving feedback (teacher, student peer and self) and incorporating technology
• Providing opportunities for revision
• Planning and adjusting my own instruction based on data
• Incorporating technology
• This strategy will live in the following learning experiences:

(See unit plan)
INQUIRY & ACTION PLAN

Suggested Components for Unit Plan

UNIT PLAN:

UNIT TOPIC & LENGTH:

BIG IDEAS:

ESSENTIAL QUESTIONS:

COMMON CORE AND NYC ARTS BLUEPRINTS STANDARDS:

LEARNING GOALS:
• Content - Students will know and understand that:

• Skills/Strategies - Students will be able to:

ASSESSMENTS:

SEQUENCE OF TEACHING & LEARNING EXPERIENCES:
• Integration of technology in instruction
• Integration of technology in formative assessment
• Academic/content vocabulary

EVIDENCE: The performance task that will show my students have achieved their learning goals is:
• What evidence of student work will demonstrate that learning and make it visible?

• How am I using technology to capture the evidence to share?
INQUIRY & ACTION PLAN

Reflection On Practice

Discipline: ______________ Name: ___________________________ Date: ______________

School/Grade/Class: __________________________________________

1. Without judgment, describe what you did. Just the facts:

2. What went well?

3. What was so-so?

4. What was the most challenging part of trying this?

5. What was the impact of this strategy on student learning? (Please give specific examples)

6. How did technology support or not support your efforts?

7. How do the results of your action plan inform or revise your inquiry question?

8. What new insights or next steps can you identify as a result of your implementation?

9. The evidence of student learning I collected:
   Specific documentation (student work, photos, writing, video, assessment tools):