



the
**Wedding
CRASHERS**

PREMIUM DJ'S AND ENTERTAINERS

PLEASE FILL IN THIS FORM WITH YOUR EVENT DETAILS AND RETURN TO DEAN@THEWEDDINGCRASHERS.CO.NZ

| Client Contact Details | |
|-----------------------------|---|
| Name: | First, Last Name (s) (Bride & Groom) |
| Contact Number: | Cell and/or land line - include any international c |
| Alternative Contact Number: | Cell and/or land line |
| Email Address: | Main email address for contact |

| Event Details | |
|---|--|
| Event Type: | <input checked="" type="checkbox"/> Wedding <input checked="" type="checkbox"/> Engagement <input checked="" type="checkbox"/> Anniversary |
| Event Date: | Day, Date, Month, Year |
| Event Start & Finish times: | Start, finish time of service |
| Venue Name: | Venue Name - include Room or Area if applicat |
| Venue Address: | Street address - any directions for Private Resid |
| Venue Contact Details: (Name & Number) | Venue contact number and/or cell - include em |
| Service Meal Provided (Please check with your Caterer) | <input checked="" type="checkbox"/> 1 x Meal <input checked="" type="checkbox"/> 2 x Meal |

| Payment | |
|-------------------------|--|
| Contract Value (Total): | \$ Total Package Amount |
| Deposit Amount(50%): | \$ Deposit Amount - 50% of Event Fee |
| Payment Method: | <input checked="" type="checkbox"/> Internet Banking <input checked="" type="checkbox"/> Other <input checked="" type="checkbox"/> PayPal |
| Payment Details: | The Wedding Crashers Ltd ANZ Bank Manners St, Wellington Branch 06-0582-0348567-00 (Please enter your name as reference) PO BOX 111-33 Wellington, 6142 |

Please note that by completing and returning this form and completing payment of the Booking Fee, you agree to be bound by The Wedding Crashers Terms and Conditions of Contract. A copy of our terms is appended overleaf

The Wedding Crashers, Terms & Conditions of Contract

These Terms & Conditions, together with the correctly completed Booking Form and associated Booking Fee, constitute a binding contract. No changes or alterations can be made unless agreed in writing by the Company, prior to the date of the Event. For simplicity the following terms have these meanings:

Client – The person hiring The Wedding Crashers.

Company – The Wedding Crashers.

DJ – Representative or sub-contractor of The Wedding Crashers, present at the Event.

Venue – The location of the Event.

Booking/Contract – The hiring of the Company by the Client, in accordance with the Contract.

Event – the actual party, wedding or other function for which the Client has booked the Company.

1. Booking Details

1.1) No Booking is confirmed until and unless the Booking Form is returned to the Company, correctly completed and accompanied by the non-refundable booking fee.

1.2) If the Booking Form and booking fee are not returned before the due date, the Client must reconfirm that the requested date is still available. If the date is no longer available the booking fee will be returned, and the booking considered void.

1.3) The DJ(s) will require adequate time for the installation and dismantling of the equipment. This amount of time will depend on the type of event, access and amount of equipment required. If the Client or Venue has special requirements for setting up/disassembly times or times of access, the Client must provide these details to the Company prior to the booking, or additional charges may be made. Wherever possible, the Company will visit the Venue prior to quoting in order to estimate the time/work/equipment required. Please bear in mind that if there is not sufficient time to do this, or if the distance, opening hours of the venue or other matters prohibit this, then the Company must rely on information given by the Client in providing a Quotation. Parking/Toll charges will be charged at cost.

1.4) Both the company and Client offer assurances that no previous bookings exist with other Clients/Companies that would affect the booking.

1.5) If the Client has another booking which results in the cancellation of the contract, cancellation costs in Paragraph 3 do not apply and the full payment is required.

1.6) If the company has another booking that results in the cancellation of the contract a full refund of all monies received will be given. However, the Company warrants that it will attend any booked event to the best of its ability.

1.7) Only under exceptional circumstances (such as illness or adverse weather conditions) bookings may be cancelled or sub-contracted. The Client will be given the option of hiring an

alternative operator and this cost will be borne by the Company up to the event fee.

1.8) The Company will be in attendance at the venue in good time to set up for the event. However, if they are prevented from setting up by the late running of the event, the client agrees that the same amount of setup time is still needed, and any consequent late start to the entertainment will not be the responsibility of the Company.

2. Payments

2.1) Booking fees can be made in Cash or by Internet Banking. Payment of any outstanding balance must be paid before the event starts, whether in cash on the day of the event, or by Internet Banking up to 10 days before the event.

2.2) If the DJ is required to play on past the agreed time, the fee for such overtime is \$50 per 30mins or part thereof, payable in cash, at the time of requesting extra time. This is subject to the conditions of the Venue, and is at the DJ's discretion.

2.3) If any payments are not received by the due date, the Company may refuse to attend the event, and full payment will still be required, as this will be considered a breach of contract. The Company may, at its discretion, allow a time to pay, but this is exceptional and must be agreed before the commencement of the event.

3. Cancellations & Postponements

3.1) In the event of the client wishing to cancel or postpone the event for any reasons, the booking fee will not be refunded. The Client must notify the Company as soon as is practicable and in writing.

3.2) If the cancellation or postponement is made less than 30 days before the event, the entire fee will be due. This is because it is unlikely the Company will receive a replacement booking at such a late date.

3.3) At the Company's discretion, the Company may agree to alter the date of the booking, such replacement date to be within 3 months of the original booking date, and subject to the Company being available on the replacement date.

4. Conduct & Security

4.1) The client will ensure that the audience and anyone other than the Company's team conduct themselves in a proper manner. The company will not be held responsible for any actions, behaviour or damage caused by those attending the event, under any circumstances.

4.2) The Company's team will conduct themselves in a proper manner throughout their attendance at the venue, and will respond to the clients requests (unless in breach of any laws or venue requirements/restrictions) as to volume, positioning of equipment, and any other reasonable requests. If you require the DJ and any other staff to adhere to any specific dress

code please advise at the time of booking. We will happily oblige wherever possible.

4.3) Often, the Company will take photographs or video footage of events, to be used in promotional materials. If you, the Client, object to this, please notify the Company before the date of the event. Copies of photographs and videos, if possible, may be obtainable from the Company – please ask for details.

4.4) The client will be held responsible for any theft or damage of any equipment (including vehicles stored on the premises) belonging to the company caused by anyone other than members of the Company's team.

4.5) It is solely the responsibility of the client to ensure the venue has sufficient and legal security for both personnel and equipment (including vehicles used by the company).

4.6) The Company will not be held responsible for damage to the venue caused by the company's equipment. The Company must be notified of any potential problems.

4.7) The Company operates a zero tolerance policy regarding abuse to its staff, whether verbal or physical, actual or implied. The Client is responsible for the behaviour of his/her guests at all times, and is responsible for providing any security necessary to police such behaviour. In the event of any actual or threatened abuse, the DJ may turn the music down, and request that the matter is dealt with. The music will be left turned down for up to 10 minutes, and if the problem is not dealt with in that time, the DJ has the right to refuse to play on, and may end the performance. In such circumstances the full fee is still payable, and any damages or loss will be reclaimed from the Client. Any illegal behaviour will be reported to the police.

4.8) The Company operates a zero tolerance policy towards drugs, under-age drinking or other illicit behaviour, and will not be a party to such behaviour. Such actions as detailed in Paragraph 4.7 may be taken in these circumstances.

5. Health & Safety

5.1) It is solely the responsibility of the client to ensure the Venue complies with Health & Safety, and holds all necessary certification, Public Liability Insurance, Public Performance Licences, etc.

5.2) The company will ensure their equipment fully complies with all the relevant Health & Safety legislation regarding the equipment and personnel.

5.3) The Client is responsible for ensuring that the venue can provide a safe and practical area in which the Company can set up and operate its equipment. The bare minimum power requirement is two 20Amp sockets, preferably on a separate and on an unloaded circuit. For most venues, this is adequate; however for very large venues different requirements may be necessary.

5.4) The equipment used may include such items as lighting stands, truss systems, speaker stands and other constructions. The area provided must be both safe and practical. If the DJ deems that the Venue is unsafe, the Company reserves the right to refuse to set up, and in this case the full fee would still be payable, as the Company has turned up, but is prevented from working by Health & Safety Issues which are the Clients responsibility.

5.5) A suitable parking area must be available for the loading and unloading of the company's equipment at the venue. Likewise, there must be adequate and direct access to the Venue or function room.