

POLICIES
of the
BOARD OF DIRECTORS
of the
NORTH-SOUTH SKIRMISH
ASSOCIATION, INC.

Approved through
February 2017

Board policy statements are merely decisions about how the Board of Directors will conduct business, or how certain rules and decisions will be implemented. They are made by, and can be changed by, a majority of those voting in a regular or called meeting of the Board of Directors. They are supplementary to the Bylaws of the North-South Skirmish Association and the Skirmish Rules, both of which take precedence over board policies.

POLICIES

<i>Year of adoption</i>	<i>Policy Statement</i>
1991.1	Requests for Regional Skirmishes must be received by the Executive Secretary no later than thirty (30) days prior to the scheduled skirmish date.
1991.2	Regions may invite non-members to open house/live fire exercises to generate interest in black powder shooting as long as the non-members do not participate in official skirmishes.
1991.3	(Rescinded January 2012)
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1993.1	The board will recognize only its written policies from this time forward. Policies may be replaced amended, or deleted by a majority vote of the board.
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1994.1	(Rescinded January 2012)
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1995.1	A complete set of “A” package meeting materials as well as additional handouts from every board meeting shall be sent to the Historical Committee for the N-SSA archives. Executive session papers and other items of like sensitivity shall not be part of this package.
1995.2	Completed camper/trailer survey sheets as required by Frederick County, Virginia are a required part of a member unit’s annual renewal package. These must accompany the returns of the annual dues rosters submitted to the Executive Secretary. Failure to include this information makes unit rosters so submitted incomplete and subject to the appropriate late fees.
1995.3	Range usage fees for Fort Shenandoah will be reviewed annually at the August board meeting. The fees set during the review will be effective from January 1st of the following year. (Amended January 2012)
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1996.1	The Board of Directors will only accept new unit applications at the January and August board meetings. All required paperwork and funds must be in the possession of the Executive Secretary sixty (60) days prior to the board meeting at which they will be considered. Voting probationary units to full membership may only be done at the January and August board meetings.
1996.2	(Rescinded January 2012)
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1997.1	Members who have not renewed their membership and/or new members not signing up before the National Skirmish application deadline will not be permitted to compete in individual matches; however, they may compete in company matches at the National Skirmish.

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1997.2 A proposed skirmish schedule will be included with the call for National Skirmish applications; however, the skirmish staff reserves the right to change the schedule if necessary.

1998.1 Changes or amendments to draft board meeting minutes may not be made by individuals, but must be approved by vote of the board.

1998.2 (Rescinded January 2012)

1998.3 (Rescinded January 2012)

1998.4 Motions presented during board meetings must be submitted in writing, either as part of a written report or on a form prepared for that purpose.

1998.5 Members of probationary member organizations enjoy all the rights of members of member organizations *except* the right to hold one of the five elected national offices. Membership in a probationary member organization does not preclude service on the Board of Directors or in any staff or committee position.

1998.6 The Executive Secretary, being a board appointee rather than an elected officer, may be a member of a member organization, or of a probationary member organization, or may be appointed from outside the membership of the N-SSA.

1998.7 (Rescinded January 2012)

1998.8 Probationary units will be assigned temporary campsites near the pond.

1998.9 The Historical Center will not be a display area for political cartoons.

1998.10 Requests for the use of Fort Shenandoah must be presented no later than the August board meeting in the year prior to the requested date. Requests submitted later than the August board meeting shall not be considered until the following August board meeting.

1998.11 Board meeting reports not submitted by the posted deadline shall not be considered or discussed to the ensuing meeting unless there is an urgent reason for doing so.

1999.1 Seniority numbers for probationary organizations will be in the 900 series.

1999.2 (Rescinded January 2012)

1999.3 The salaries of employees performing satisfactorily shall be increased each year, effective March 1, by a percentage equal to the consumer price index up to three (3) percent. Any amount above three (3) percent will require board approval.

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- 1999.4 The association will pay up to \$300 to cover costs associated with providing lunches for work skirmish participants that is not covered by donations from regions and/or individuals.
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- 2000.1 Roads on Fort Shenandoah will not be named for skirmishers.
- 2000.2 Each member organization, including skirmish host organizations, will be issued one bridge pass at each National Skirmish. **(amended 08/2013)**
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- 2003.1 Mailing lists or other data maintained by the N-SSA will not be given out by anyone with access to the association's database.
- 2003.2 A copy of all official correspondence sent to a member organization or any of its members will be sent to the region commander.
- 2003.3 All future trophies and awards must have plastic rather than metal plaques because of the high cost of engraving metal.
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- 2004.1 No skirmishes may be scheduled to conflict with the meetings of the Board of Directors on the last full weekend in January or the first full weekend in August.
- 2004.2 A request for N-SSA funding for regional range development or improvement must be submitted to the Board of Directors on a form provided by the Executive Secretary, and must be submitted in time to be included in the board meeting prep package. The region requesting the funding is expected to offer matching funds.
- 2004.3 N-SSA membership data shall not be supplied to any outside individual or organization.
- 2004.4 (Rescinded January 2012)
- 2004.5 "Lost and Found" items that have not been claimed for two years may be sold by the Executive Secretary, by silent auction or other appropriate means, and the proceeds placed in the Land Acquisition Fund.
- 2004.6 (Rescinded January 2012)
- 2004.7 The participation requirement in Article II, Section 4 of the Bylaws of the N-SSA does not require participation in a National Skirmish.
- 2004.8 Participation under Article II, Section 4 of the Bylaws of the N-SSA means competition in a small arms company match or an artillery match with the required number of participating members. **(amended 08/2013)**
- 2004.9 (Rescinded 08/2009)
- 2004.10 When reformatting or changing the Skirmish Rules, whether for clarification or revision, the new rule number will refer to the old rule number for ease in comparison.

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- 2004.11 (Rescinded 08/2005)
- 2004.12 If a flight is cancelled necessitating a regional commander to stay over in the Washington, D.C. area following a Board meeting, the N-SSA will pay for one night's stay in a hotel for the regional commander whose departure has been delayed.
- 2004.13 (Rescinded 08/2010)
- 2004.14 The skirmish dates for the next year shall be forwarded to the Executive Secretary no later than December 1. The Executive Secretary shall submit a list of the skirmishes to the Board for its approval at the January board meeting with a copy to the IT manager to post on the web.
- 2004.15 Upon written request by the member to the Executive Secretary, the dues of a reservist or member of the National Guard who is called to active duty and deployed to a war zone shall be waived for the year(s) he or she is deployed; and further, upon written request by the member to the Executive Secretary, the dues of a regular armed forces member deployed to a war zone shall be waived for the year(s) that he or she is deployed.
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- 2006.1 The Board of Directors will adopt rules as necessary for the use of the Fort Shenandoah playground.
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- 2007.1 All gifts of physical property to the North-South Skirmish Association, Inc. must be unconditional. The North-South Skirmish Association will accept donations of physical property only if offered free of restrictions, reservations, or conditions that limit in any way the N-SSA's future use and/or disposition of that property.
- 2007.2 Sitting members of the Board of Directors will not use the Open Forum to bring up their business.
- 2007.3 (Rescinded 01/2008)
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- 2008.1 Common Courtesy Policy: Unless previously agreed to by all affected parties, skirmish applications shall be submitted to and signed by the Regional Commander of the region in which the proposed skirmish is to be held.
- 2008.2 Non-discrimination Policy: The North-South Skirmish Association (the "N-SSA") is an equal opportunity association interested in qualified members without regard to race, color, religion, gender, marital status, sexual orientation, weight, height, age, national origin, citizenship status, veteran status, the presence of a medical condition that does not prohibit the member from participating in the activities of the N-SSA, disability or handicap, or any other legally protected status. This policy shall be printed on the inside cover of every edition of The Skirmish Rules.
- 2008.3 Initiation Fee: Effective January 2008, applications for new members of the N-SSA must be accompanied by a one-time \$25 initiation fee, which shall be deposited by the Paymaster into a capital land fund.

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- 2008.4 If a member requests a replacement card at renewal time (between distribution of team renewal paperwork at the Fall Nationals and December 1 of that year), the cost of the replacement card shall be \$1.00. Once the renewal period expires (January 1 of the next year), the cost of a replacement card shall be \$3.00 until the next renewal period. This policy is effective January 2008.
- 2008.5 (Rescinded, January 2011)
- 2008.6 Policy 2007.3, which provided for regional range loans rather than regional range grants is revoked. We will return to the practice of grants for regional range development.

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- 2009.1 Third party restricted funds when accepted by the N-SSA will be used for intended purposes within three (3) years. After three (3) years, the funds may be used by the N-SSA for the best use, as approved by the N-SSA Board of Directors.
- 2009.2 Unit commanders shall report all medical emergencies or injuries at official N-SSA skirmishes, whether in the campsite or on the ranges, to their Region Commander, who will, in turn, make a report of all such incidents to the Board of Directors.
- 2009.3 (Rescinded January 2010.)

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- 2010.1 Any matter coming before the Board of Directors that offers criticism of, or purports to assign culpability to, named individuals, units, or regions should be presented only in executive session. The National commander, as presiding officer, is ultimately responsible for ensuring this, but this responsibility attaches likewise to each and every member of the Board of Directors as well as committee or staff officers filing reports.
- 2010.2 N-SSA Medical Parking Pass Policy Skirmishers with State-issued handicapped license plates or placards are entitled to use the handicapped parking areas at Fort Shenandoah without the need for a special pass.
- Skirmishers without a State-issued handicapped license placard may request an Emergency Medical Parking Pass for a particular National Skirmish from the Executive Secretary by providing evidence of a recent surgery, a recent injury, or similar medical condition that necessitates use of Fort Shenandoah handicapped parking.
- Such evidence shall consist of a letter from a physician stating that the Skirmisher or dependent should be permitted to use handicapped parking, or the Skirmisher and Team Commander shall submit a request to the Executive Secretary certifying that there is a valid medical reason that necessitates the use of handicapped parking.
- When practicable, such requests for an Emergency Medical Parking Pass must be submitted to the Executive Secretary in sufficient time (at least two weeks) prior to a National Skirmish to allow the pass to be mailed to the Skirmisher prior to the National. When time does not permit processing such a request and mailing the pass prior to a National, the Skirmisher may pick up a previously-requested pass from the Executive Secretary at Fort Shenandoah. If the medical

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condition arises while attending a National, the Skirmisher and Team Commander may request such a handicapped parking pass from the Executive Secretary at her office at Fort Shenandoah.

2010.3 (Rescinded January 2012)

2010.4 The Board of Directors will not honor any requests for donations or grants outside the N-SSA unless and until the N-SSA's budget can be balanced without the use of prior year's equity and/or the postponing of necessary expenditures. Such requests will never be considered before the adoption of an operating budget.

2012.1 No individual or member organization may solicit donations of money, materials, or merchandise in the name of the N-SSA without permission of the Board of Directors.

2012.2 For purposes of implementing **policy 2008.3**, a "new member" is defined as an individual who has never received a competitor number of the current series beginning with 0001.

2012.3 Permission for businesses and other organizations to use the N-SSA's corporate and sesquicentennial logos may be granted only by the Board of Directors or its appointed designee.

2012.4 Business items that individuals or groups wish to have considered by the Board of Directors must be submitted to the BoD through their respective region commanders, or through the appropriate national officer, staff officer, or committee.

2013.1 Changes to the N-SSA Skirmish Rules may be made in the August and January meetings of the Board of Directors, or at other times when emergencies require. Changes that are not of an emergency nature will take effect on March 1 following their adoption.

2013.2 All items submitted to the Board of Directors for consideration which propose the expenditure of money must be simultaneously submitted directly to the Paymaster for the purpose of budgeting. Budget items not so submitted may not be considered by the BoD.

2014.1 Photographs of award winners will not be printed in The Skirmish Line unless recipients are in uniform, at least from the waist up.

2015.1 Firearms offered for sale or trade on the bulletin board must be:

1. Original black powder arms that qualify under *The Skirmish Rules* for use in N-SSA competition
2. N-SSA approved replica firearms
3. Replicas of other firearms of the Civil War period
4. Collectable original military arms of models that predate 1898

2015.2 (Rescinded 01/2016)

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- 2016.1 The Board of Directors may authorize, and establish procedures for, recruitment events to be held at National Skirmishes.
- 2016.2 The positions of Program Chairman, Property Management Chairman, Rules Chairman, and Small Arms Chairman are hereby re-designated as Staff Officers.
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- 2017.1 Whenever possible, positions 23 and 24 (directly in front of the tower and the main range gateway) shall not be assigned for small arms company or mortar matches at national skirmishes.

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