

UUTC Board Meeting Minutes
July 9th, 2015
6:30pm

Present: Peg Hall, Gary Kendrick, Susan Slocum, Dave Roberts, Ben Potter, Karla Maar, and Wayne Smith. Ed Carroll was unable to attend.

Peg called the meeting to order at 6:31pm. A new agenda and updated GMAC and committee/team lists were distributed. Karla and Susan requested electronic versions of lists.

Peg read Opening Words from the UU app, Spirit of Life and Hope by Clarke Dewey Welles.

Check-In: our ups and downs, ins and outs

Minister's Report..... Peg
Approximately \$500 from the Minister's Discretionary Fund was distributed following many requests during May and June . This included a repair by Jim Null, approved by Ernie. Tracking service is being used to vet requests and report distributions. We Are Brevard, a Facebook group has posted an item about our Discretionary Fund. Mark and RK have created a password for our open wifi because of misuse reported on another church's network. RK will email the Board members when it is changed.

Treasurer's Report.....Dave
Financial reports will not be available from the bookkeeper until the 2nd Friday of the month. Statements are received from the bank between the 5th and 10th. June and End of Year Reports postponed. June Gift payment made. UUA Health Plan Contributions Report all set.

Secretary's Report.....Susan
The draft of the June minutes was emailed. Susan made the motion to approve. Dave seconded. Karla had not read and abstained from voting. Motion passed.
Email votes since previous meeting: July 2nd -Approved co-sponsorship with the Jewish community of July 14th free concert at UUTC by BMC advanced students. June 27th -
Approved motion to donate remaining Equal Exchange coffee inventory to Social Team and return cash to general fund, so that there is a record of deleting an asset. June 17th -Approved \$1500 for Susan Slocum and Elizabeth Thompson to attend SUULE at the Mountain in August, \$975 from 2014-2015 and \$525 from 2015-2016.
Peg will check on set-up needs for concert and SUULE payments. Dave reported EE coffee funds moved.
Following some budget adjustments involving her help, Mary Scott suggested a workshop for us. Saturday, August 22nd was chosen. Dave Roberts will coordinate. Mary Scott will be paid for prep and delivery.

Committee on Administration Report.....Peg
Lelia Graham has returned as a Task Force of one on outstanding Personnel Issues. One item is preparation and policy in order to hire child care provider(s.) No volunteers have been found

for Personnel Team. Susan asked about Carole Coogan's status as a former team member. Karla will talk with Carole about this hiring task. This need is urgent. Progress and openings on GMAC and Committee positions were discussed and need continued attention by all.

Finance Committee.....No report
Minimum number of Committee members currently

Property Committee.....Peg
Committee Chair and members needed. UBI Policy recommendation still needed but, wait for Paula's input.

Building maintenance: Repaired but reoccurring sinkhole has been noted since sewer work done. Meeting scheduled this month with Josh Freeman to diagnose and seek resolution.

Painting of classroom, minister's office, sanctuary door and nursery done.

Motion detector light done. Emergency light not done yet.

Old Business

Chalice Lighters presentation – suggested date does not exist, ask Paula to work with Worship Team on scheduling and content

New Business

Board Meeting Dates for better fit with Financial Reports, Finance Committee Meeting, and Not So Dang Long!.....Peg

Keep start at 6:30pm. Possibly Fourth Wednesday after August.

August – Weds. the 19th

September – Weds., the 23rd and possibly every 4th Wednesday beyond. Susan will check with Soup and Soul on fall restart and use of classroom.

Committee Rotations postponed.

Documentation of processing of Ernie's Gift funds:

The gift to Ernie Mills was composed of individual gifts from congregants that were bundled and passed through UUTC to protect the anonymity of the donors and the amounts of their individual gifts.

Vanco update.....Dave

Announcement will be in this coming newsletter that Vanco is updated and ready for new fiscal year pledge payment arrangements. Electronic giving is still to be encouraged as it provides a more reliable cash flow.

ACS Software Recommendation.....Dave

Research on alternative membership and financial software points to a version of ACS as the best option for us. Our bookkeeper already works with this at All Souls and can be much more

efficient. We can mass email through ACS server, bypassing Comporium. With the hosted version, there may be up to 5 simultaneous users. Cost of recommended hosted version and modules for first year is \$4156 and includes no-cost membership conversion and estimated \$200 financial conversion. In house version totals \$5441. Gary made the motion that we purchase the hosted version with Membership, Accounting, and Payroll modules for \$4156. Need for a cap on the financial conversion cost was questioned. The motion was not seconded. Karla would prefer to see comparison in writing of current program costs. Dave will provide by email before an email vote.

Suggestions for Monthly Minister's Report Content.....Peg

All would like to see details of Minister's Discretionary Fund activity each month

Initial assessments and objectives

What help is needed from the Board now and long range?

Perspective and progress on Organizational Structure completion and maintenance

Ongoing assessments, objectives and vision

Statistics on office visits, home visits, hospital visits, team and committee meetings, community and educational activities.

Peg will discuss selections from these suggestions with Paula for August.

Gary shared the Palm Beach UU Newsletter that someone had brought to Men's Group.

Peg will call for additions to the agenda at the beginning of future meetings. Portland GA report next? Board Members encouraged to attend UUTC Retreat.

Dave made the motion and Gary seconded to adjourn at 8:14pm. Motion passed.

Respectfully submitted,

Susan Slocum

Secretary

08/11/2015

Attached:

ACS Software Recommendation

ACS Software Cost Comparison