

**Agenda for UUTC Annual Meeting
May 22, 2016 @ 11:30am
UUTC Sanctuary**

Opening Words

President's Message

Documentation of a Quorum

Approval of 2015 Annual Meeting Minutes

Approval of January 17, 2016 Special Meeting Minutes

Vote on Proposed Changes to By-Laws

Change to Minister Leadership

Changes to Minister Vacancy

Presentation of Slate of Officers for 2016-2017

President – Gary Kendrick

President-Elect – Carol Moore

Secretary – Kay Webb, first year

Treasurer- Dave Roberts, second year

Member-At-Large- Ben Potter, third year

Member-At-Large – Wayne Smith, second year

Member-At-Large- Cantey Carpenter, first year

Vote to Elect Slate of Officers

Presentation of Nominations for Nominating Committee

Isabel Lynch, third year

Carolyn Fredley, second year

Virginia MacDonald, first year

Vote to elect Nominating Committee

Presentation of 2016-2017 Budget

Vote to Approve the Budget

Closing

Motion to Adjourn

UUTC Congregational Annual Meeting 5.31.2015

The UUTC Annual Congregational Meeting on 5.31.2015 was called to order at 12:05.

Peg Hall conducted the meeting. A quorum of 49 was exceeded by 26 with 75 present.

Earle Rabb presented the opening words: Each of us is a rock – to be strong during this transition period we will be building upon this group of rocks.

The Interim Search team members were thanked for their work: Jean Rowe, Ben Potter, Jim Null and Mark Allison. Jean introduced our new Interim Minister, Paula Gable, who introduced herself to the group.

Peg Hall encouraged each of us to “build on what you notice”.

The hymn We Would Be One was sung.

Acceptance of Minutes from May 2014 Annual Meeting was moved, seconded and passed. Acceptance of Minutes from February 2015 Special Congregational Meeting was moved, seconded, and passed.

David Roberts moved that the 2015-2016 budget be approved as distributed. Motion was seconded. Peg reported that 86% of the budget has been met with pledges so far. Ed Carroll expressed confidence from the Finance Committee that the remaining 14% can be met. The budget was approved.

The 2015-2016 Slate of Officers was presented. With the addition of Wayne Smith for 3rd Member-At-Large. Motion to elect the slate as presented was made, seconded and passed.

President: Peg Hall, President Elect: Gary Kendrick, Secretary: Susan Slocum (2nd year) Treasurer: Dave Roberts, At-Large: Karla Maar (2nd year) Ben Potter (2nd year) and Wayne Smith.

Nominations for the Nominating Committee were presented. Motion to elect the slate as presented was made, seconded and passed. Isabel Lynch (2nd year) Dan Carter and Barbara Wolfe.

A motion was made and passed at 12:25 to adjourn.

Respectfully submitted,

Carolyn Fredley, Substitute Secretary

Special UUTC Congregational Meeting

January 17, 2016

President Peg Hall opened the meeting and presided.

Secretary Susan Slocum ascertained Over Quorum with 60 members present.

Proposed members of the Settled Minister Search Task Force were introduced:

Lauren Agrella-Sevilla

Joanna Bliss

Ben Browning

Bruce Kirkman

Earle Rabb

Betty Kendrick

Jim Hardy moved that the slate be approved. Peter Mockridge seconded.

The vote for approval was unanimous.

The question of need for the congregation to nominate and approve a 7th member was put forth. Discussion cleared a concern over possible tie votes.

Peter Mockridge moved that the congregation not nominate a 7th member. Leslie Keir seconded the motion. Approval was unanimous. Other candidates will be asked to fill any vacancies if need arises.

Leslie Keir made the motion to adjourn at 12:25. Cantey Carpenter seconded. Motion passed.

Respectfully submitted,

Susan Slocum

Secretary of the Board of Trustees

Proposed Changes to UUTC Bylaws

Annual Meeting May 22, 2016

IX. MINISTER

- A. LEADERSHIP – UUTC engages a Minister to provide spiritual leadership in keeping with the purpose of this Congregation as set out in Article II. *A full-time minister must be in fellowship with the Unitarian Universalist Association (UUA) and shall adhere to its Code of Professional Practice for the Unitarian Universalist Ministry.* The Minister shall have the freedom of the pulpit as well as freedom to express individual opinion outside the pulpit.

Proposed change to italicized sentence above:

A full-time minister must be in fellowship with or in the process of becoming fellowshiped by the Unitarian Universalist Association (UUA) and shall adhere to its Code of Professional Practice for the Unitarian Universalist Ministry.

IX. MINISTER

- C. Vacancy
1. Whenever a vacancy occurs in the position of Minister, the Board of Trustees shall initiate processes to appoint an interim minister and to search for a new minister. The Board may follow the current procedures recommended by the UUA as a guide.
 2. *Specifics shall be included in the UUTC Policy Manual.*
 3. *An affirmative vote of $\frac{3}{4}$ of those members voting is required to call a new Minister.*

Proposed change to item #2 above:

2. *Specifics shall be included in the UUTC Board Operating Guidelines.*

Proposed change to item #3 above:

3. *An affirmative vote of 90% of those members voting is required to call a new Minister. The quorum for this vote shall be forty (40) percent of the current UUTC membership.*

UUTC Program Budget for FY '16-'17

Projected Revenue from all sources **\$234,900.00**

Total Forecast Budget **\$234,886.00**

Program Expenses

Worship 20%	\$ 47,073.40
Pastoral Care 6.6%	\$ 15,458.90
Fellowship 14.6%	\$ 34,211.85
Adult RE 6.6%	\$ 15,459.85
Children RE 15.3%	\$ 35,875.65
Social Action Outreach 3.9%	\$ 9,065.00
UU Connection 9.5%	\$ 22,388.25
Emerging Ministries 4.4%	\$ 10,389.95
Small Group Ministries 14.9%	\$ 35,064.25
Interim & Settled Searches 4.2%	\$ 9,898.90
TOTAL	\$ 234,886.00

Line Item	Budget
Pastoral Expense	\$ 74,000.00
Facility Expense	\$ 36,355.00
Admin Expense	\$ 69,945.00
Worship	\$ 2,150.00
Fellowship	\$ 2,250.00
Adult RE	\$ 200.00
Children's RE	\$ 25,770.00
Social Action Outreach	\$ 50.00
UU Connections	\$ 15,191.00
Emerging Ministry	\$ -
Sm Grp Ministries	\$ 475.00
Ministry Searches	\$ 8,500.00
TOTAL	\$ 234,886.00

ABSENTEE BALLOT
UUTC ANNUAL MEETING
May 22, 2016

2015 Annual Meeting Minutes*

Vote FOR approval of Minutes Vote AGAINST approval of Minutes

Special Congregational Meeting Minutes*

Vote FOR approval of Minutes Vote AGAINST approval of Minutes

Proposed By-Law Changes*

Vote FOR change to Minister Leadership Vote AGAINST this change
 Vote FOR changes to Minister Vacancy Vote AGAINST these changes

Proposed Slate of Officers for 2016-2017

President – Gary Kendrick
President-Elect – Carol Moore
Secretary – Kay Webb, first year
Treasurer- Dave Roberts, second year
Member-At-Large- Ben Potter, third year
Member-At-Large – Wayne Smith, second year
Member-At-Large- Cantey Carpenter, first year

Vote FOR above slate Vote AGAINST above slate

Proposed Nominating Committee for 2016-2017

Isabel Lynch, third year
Carolyn Fredley, second year
Virginia MacDonald, first year

Vote FOR above slate Vote AGAINST above slate

Proposed Budget for Fiscal year 2016-2017*

Vote for proposed budget Vote AGAINST proposed budget

*These documents were distributed to all members 14 days before the meeting date.

Completed absentee ballots must be in possession of the Board Secretary at the time the Annual Meeting is called to order on May 22, 2016, but may not be counted toward the quorum.

Member Name Printed

Member Signature

Date Signed _____