

Special Congregational Meeting Minutes
February 26, 2017 @ 12:10PM

The time, date, and purpose of the Special Congregational Meeting were published at least 14 days prior to the meeting. An agenda, the 12/11/16 Special Congregational Minutes, the proposed Mission Statement, the proposed Bylaw changes, and an Absentee Ballot were emailed to Members at least 14 days prior to the meeting and copies were available at the front desk.

Gary Kendrick, President of the Board of Trustees, called the meeting to order.

A count indicated that a quorum (at least 30% of current membership of 162) was present to conduct business. Signatures of those members present were collected; the Board Secretary verified that 62 Members were in attendance.

The purpose of the meeting was to vote to approve the 12/11/16 Special Congregational Minutes, to approve the Mission Statement proposed by the Mission/Vision Task Force, and to approve four proposed Bylaw changes.

A motion to approve the 12/11/16 Special Congregational Minutes was made by Peter Mockridge and seconded by Dave Roberts. There was no discussion. The motion to approve passed unanimously.

President Kendrick introduced David Warinner, leader of the Mission/Vision Task Force. David recognized the members of the Task Force and described the process of developing the mission statement. The proposed Mission Statement was read:

Our Mission, as a welcoming, inclusive community acting from love, compassion and respect, is:

- *to support individual spiritual journeys*
- *to promote social, economic and environmental justice.*

A motion to approve the proposed Mission Statement was made by Carol Moore and seconded by Dave Roberts. Hearing no discussion, the motion to approve passed unanimously.

President Kendrick asked Board Secretary Kay Webb to introduce and explain the four proposed Bylaw changes. They were presented as follows:

1. Page 5, Article VI. Board Member Duties, Section D. Duties of the UUTC Treasurer include: Number 6. - Supervise the *Database Administrator*

Proposed revision: replace "Database Administrator" with "Bookkeeper"

Rationale: there is no longer a position with the title "Database Administrator"; the Treasurer supervises UUTC's bookkeeper.

2. Page 7, Article VIII. Congregational Meetings, Section B. Quorum for Meetings, Number 3. – Decisions will be made by simple majority of the votes cast (in person and by absentee ballot), EXCEPT for matters referred to in Article IV, Section A, Numbers 4, 5, 6, 8, and 10, which decisions shall require no less than two-thirds of the votes cast (in person and by absentee ballot) in order to pass. Article IV, Section A, Number 7 [approve a ministerial candidate to serve as minister] requires a $\frac{3}{4}$ vote in order to pass.

Proposed revision: replace “3/4” in the last sentence with “90%”

Rationale: the “3/4” is in conflict with Article IX. Section C. Number 3, which requires a 90% approval vote for calling/approving a new Minister. We adopted the 90% number at our May 2016 Congregational Meeting.

3. Page 7, Article IX. Minister, Section D. Resignation, Number 2. - Procedures to be followed by the Board and Congregation shall be included in the UUTC *Policy Manual*.

Proposed revision: replace “Policy Manual” with “Board Operating Guidelines”.

Rationale: procedures are lodged in Operating Guidelines not in the Policy Manual.

4. Page 8, Article IX. Minister, Section E. Termination, Number 2. The Board shall act on the petition by calling a Congregational Meeting as prescribed in Article VIII, Section A, 2. Quorum and decision requirements are prescribed in Article VIII, Section B, 1-3 and *Section C, 1-3*. The Minister shall be invited to speak at this meeting.

Proposed revision: replace “Section C, 1-3” in the 2nd sentence with “Section C, 1-2”.

Rationale: there are only 2 parts to Article VIII. Section C; there is no number 3.

After introducing and giving rationale for the four recommended changes, a motion to approve all four proposed changes was made by Jim Null and seconded by Dave Roberts. Hearing no discussion, the motion to approve passed by unanimous vote.

A motion to adjourn the meeting was made by Dave Roberts and seconded by Charlie Williamson. The motion carried and the meeting adjourned at 12:30.

Respectfully submitted,

Kay Webb

Board Secretary