

UUTC Board Meeting Minutes  
May 22, 2018 @ 5:00pm

**Present:** Carol Moore, Dave Roberts, Kay Webb, Cantey Carpenter, Brigid Fox, Rev. Ilene

**Welcome, Check-In, and Opening Words:** The meeting opened with a check-in by Carol and a reading by Cantey.

**Approval of the Minutes:** A draft<sup>2</sup> of the 18.04.24 Board Minutes was distributed to Board members prior to the May meeting. A motion was made by Dave and seconded by Cantey to approve the April minutes as distributed; the April minutes were approved.

**Minister's Report:** The Minister's Report for May was distributed to members prior to the meeting. The report, a review of the highlights of the 2017-2018 church year, was shared with those attending the May 20<sup>th</sup> Congregational Meeting. The report was commended and accepted.

**Treasurer's Report:** The Treasurer's Report for April 2018 was emailed to members prior to the meeting. A motion was made by Kay and seconded by Brigid to accept the Treasurer's Report as presented; the report was discussed and accepted. Two additional financial items, which were distributed to members for review prior to the meeting, required action. 1) Signatures were needed to renew the Line of Credit with Entegra Bank; the Board President, Treasurer and Secretary signed the necessary document. Dave will have the President-Elect sign the document as soon as possible. 2) Approval of the signatories to be named for each of the UUTC accounts with Entegra Bank was necessary. Brigid made a motion to approve the signatories recommended by the Treasurer for UUTC accounts with Entegra Bank; Cantey seconded the motion. The motion was approved. Kay will prepare a letter for Entegra Bank, indicating the transition of officers and the signatories named to each account for 2018-2019.

Signatories for the 2018-2019 fiscal year:

General Fund Cash Management programs – President, President-Elect, Secretary and Treasurer

Lines of Credit – President-Elect, Secretary and Treasurer

General Operating Fund 1 – President, President-Elect, Secretary and Treasurer

Reserve Money Market – President and Treasurer

Ministerial Discretionary Fund 9 – Minister, President and Treasurer

Varsity Fund 3 – President-Elect, Secretary and Treasurer

Sponsored Projects Fund 7 – President-Elect, Secretary and Treasurer

Scholarship Fund 8 – Secretary and Treasurer

Charitable Giving Fund 10 – President, Secretary and Treasurer

Dignity Project Fund 12 – President, Secretary and Treasurer

Sabbatical Fund 13 – Secretary and Treasurer

Safety Deposit Box – Secretary and Treasurer

Rev. Ilene Rachel Gillispie is the current Minister.

2018-2019 Officers, elected at the Annual Congregational Meeting on May 20, 2018, are:

President – Peter Mockridge

President-Elect – Joyce Henneberry

Secretary – Isabel "Gypsy" Richardson

Treasurer – Susan Slocum

**Administration Committee:** There was no report for May.

**Finance Committee:** There was no report for May.

**Property Committee:** Kay distributed a May 3, 2018 email from Property Committee Chair, Margaret Kimble, regarding safety concerns identified by the committee. (See Property Safety Discussion below).

**Advisory Council:** There was no report for May. It was noted that three members of the Council are rotating off and an additional member will need to resign due to election to the Board of Trustees; this leaves four vacancies. There was some discussion regarding the role of the Council in the 2018-2019 organizational year, but no action was taken.

**Board Calendar Review:**

June: June 26 Board Meeting – welcome newly elected Board members  
Audit Report to Board  
Bank Account signature changes

**Property Safety Discussion:** Kay shared the email received from the Property Committee regarding the safety concerns for pedestrians as they approach the UUTC campus from the back parking lot as well as from the two county lots across Varsity Street. She reported that this issue was discussed at a co-meeting of the Facilities Team and the Property Committee and provided some background of those discussions. Acknowledging the need for a safe walking path, Dave recommended that members of the Property Committee provide some solution suggestions with cost estimates, possibly in phases, so that the Board can determine a course of action. It was noted that the razing of the house at #52 Varsity should be completed before a sidewalk along UUTC property across from the county parking lots is constructed. Kay will send a memo to Margaret Kimble; Brigid volunteered to meet with the Property Committee to share details of the Board discussion.

**CARE Coalition Partner Pledge Request:** Carol shared information received from the CARE Coalition requesting that UUTC sign the Partner Pledge, pledging to “embrace our kids’ sense of adventure and support their right to grow up in a safe, healthy Transylvania County, free of substance abuse and underage drinking.” Rev. Ilene reported that she had attended two meetings of the Coalition. While she shared some concern about the focus of one of the presentations she attended, she expressed support for UUTC participating in the pledge and volunteered to sign on behalf of the Congregation. The Board agreed to advertise the June 28<sup>th</sup> screening of “Resilience” at the Rogow Room, sponsored by the CARE Coalition.

**Announcement:** Carol shared that she had received a note of thanks from UUA’s Rev. Mary Katherine Morn for the donation to the Living Tradition Fund in honor of Rev. Ilene’s installation. Like donations were sent to UUTC’s Dignity Project and to Black Lives of UU.

**Adjournment:** The meeting was adjourned by acclamation at 6:50pm.

**Next Board Meeting: June 26 @5pm**

Respectfully submitted,  
Kay Webb,  
Secretary