

BY-LAWS
SHEVEPORT GEOLOGICAL SOCIETY
AS AMENDED IN 1983

ARTICLE I.
Affiliation

This Society is a non-profit corporation under the provisions of the “Non-profit Corporation Law” of the State of Louisiana, and as such shall be affiliated with the American Association of Petroleum Geologist.

ARTICLE II.
Board of Directors

Section One. A Board of Directors, sometimes herein referred to as the Board, shall be the governing body of the Society. The Board shall consist of nine (9) active members, elected by the membership of the Society to three year terms rotating in such a manner that three vacancies occur regularly each year.

Section Two.

- (a) Nominations of the Board Members at least sixty days prior to the Regular election of the Directors, a Nominating Committee, consisting of three active members in good standing with the Society, one appointed by the President and two elected by the Board, shall recommend two candidates for each regular vacancy on the Board. Such nominations will be made and announced to the Society at a meeting prior to the last meeting before the general election. Nominations for Board Members of the Society may be made from the floor at the last meeting prior to the election. No director may succeed himself.
- (b) Voting
Election of the Board Members shall be conducted by mail ballot. The Secretary shall prepare and distribute the ballots which shall be returned to the Secretary at least ten (10) days prior to the Annual Meeting as set out in the Articles of Incorporation. A plurality of the votes received shall decide the election for each Board Member. In case of a tie, it shall be the duty of the Board to cast the deciding vote. The results of the election shall be announced at the Annual Meeting.

- (c) Vacancies on the Board
Any vacancy on the Board shall be filled by an appointee of the President with the approval of the majority of the Board. The appointee shall have been a candidate for election to the Board of Directors during the last election. If the vacancy occurs within six months of the annual election of Board Members, the vacancy shall be filled at the discretion of the President.
- (d) Election Judges
Prior to the balloting at the election of Board Members, the President shall appoint three election judges from the active members in good standing who are not incumbent Board Members, or candidates for election to the Board. These judges are charged with the secret counting of the ballots and announcing the results. At no time will the actual total vote received by any candidate be divulged and all ballots will be destroyed by the judge.

Section Three.

- (a) Officers of the Society
The three out going Directors shall nominate from the new Board, a nominee for President, two Vice-Presidents, a Secretary and a Treasurer. The new Board shall meet within fifteen days after the election of new Board Members to elect officers. Other Board Members may be nominated for office from the floor by any Board Member at this meeting
- (b) Duties of the Officers
President: The duties of the President shall be to preside at all meetings, call meetings subject to the approval of the Board and appoint all committees. He may at his option serve on any committee. In the temporary absence of any officer of the Society, he shall designate a member to assume that officer's duties pro tempore.

First Vice-President: The First Vice-President shall assume the office of President in the case of vacancy from any cause in that office and shall assume the duties of President in the case of the absence or disability of the latter.

Second Vice-President: The Second Vice-President shall act as chairman of the program committee and shall assume the duties of the First Vice-President in case of the temporary absence or disability of the latter.

Secretary: The Secretary shall assume the duties of the Second Vice-President in case of the temporary absence of the latter. He shall fully and permanently record the minutes of all of the meeting of the Society and all meetings of the Board. He shall, as soon as practicable after the beginning of the fiscal year, prepare and distribute by mail a membership list and committee assignments. He shall prepare all ballots and papers necessary to any Society election. It shall be his duty to prepare and keep in his possession at every meeting a copy of the Articles of Incorporation and By-Laws with all amendments thereto.

Treasurer: The Treasurer shall assume the duties of the Secretary in case of the temporary absence of the latter. He shall have charge of the financial affairs of the Society. He shall submit annual reports and inventories at the annual meeting of members and any other special report upon the request of the President. He shall receive and disburse all monies.

ARTICLE III. Governing Authority

The Board of Directors, in addition to its duties specified in the Articles of Incorporation, shall be the governing body of the Society, and shall meet on call by any member of the Board. A quorum of this Board is and shall consist of a minimum of five (5) members. To conduct business, a majority vote is necessary.

The Board of Directors may report on the financial condition of the Society and make recommendations as to the transfer of funds between "surplus funds" as hereinafter defined, and current operating funds at any meeting of the Society. Such a report and recommendation must be made at least once each year at the first of January; a favorable vote of the majority of the active members in good standing and present shall constitute approval of the recommendation. The Board of Directors shall direct the Treasurer to carry out any approved recommendation.

The Board of Directors shall invest the surplus funds of the Society following the recommendations of the investment committee as approved by the majority of the active members in good standing present at any meeting. Surplus funds are funds which the Board of Directors with the approval of the Society has declared are not needed for the current operations of the Society and are therefore available for investment purposes. These monies must be kept separate from the current operating account.

ARTICLE IV.
Committees

As soon as practicable after taking office, the President shall appoint members of the following standing committees:

- a. Investment Committee
- b. Entertainment Committee
- c. Field Trip Committee
- d. Nomenclature Committee
- e. Program Committee
- f. Library Committee
- g. Auditing Committee
- h. Publication Committee

- a. The Investment Committee shall consist of three active members in good standing; one committeeman shall be appointed by each incoming President at the beginning of his term of office and each regular appointee shall serve overlapping terms of three (3) years; vacancies shall be filled for the unexpired term through appointment by the President. The committee shall make recommendations to the Board regarding the investment of the surplus funds of the Society. The Chairman shall be selected annually by the members of the Committee and his name reported to the President.
- b. The Entertainment Committee shall plan and coordinate any social function of the Society.
- c. The Field Trip Committee shall make and supervise the general plans for the field trips which may be held from time to time at the discretion of the Society.

- d. The Nomenclature Committee shall consist of a minimum of three (3) active members in good standing. This committee shall promptly name any new oil and/or gas field, reservoir, salt dome, and any other geologic feature they deem advisable in North Louisiana and Arkansas. After naming a new discovery, the committee shall immediately notify the Secretary of the Society and such publications and regulatory bodies as they deem necessary. The Secretary of the Society will enter any new names in the minutes and announce them at the next meeting of the Society.
- e. The Program Committee. The Second Vice-President shall serve as Chairman of this committee which shall be composed of a minimum of three (3) active members in good standing of the Society. The program committee shall secure speakers and lecturers to present topics of interest to the Society, shall make all necessary arrangements for presentations, shall notify sufficiently in advance all other committees whose services will be required to implement the meeting, and shall take care of all publicity for all such meetings.
- f. The Library Committee shall consist of three (3) active members in good standing, one to be appointed for a term of one (1) year, one for a term of two (2) years, and one for a term of three (3) years. Each succeeding President shall appoint one member of this committee for a term of three (3) years. A chairman shall be selected by the committee members each year and his name reported to the President. This committee shall represent the Society in any library activities or business, shall supervise the collection and dissemination of library material and shall report to the President.
- g. The Auditing Committee shall be composed of a minimum of three (3) active members in good standing and shall audit the records of the outgoing Treasurer.
- h. The Publication Committee shall consist of the President and six (6) other active members in good standing; two committeemen shall be appointed by the incoming President at the beginning of his term of office and each regular appointee shall serve overlapping terms of three (3) years; vacancies shall be filled for the unexpired terms through appointment by the President. The committee shall supervise any and all matters pertaining to publications which may originate in the Society; it is empowered to expend sums less than \$100.00 of the Society's funds for such purposes at its own discretion; approval of the Society must be obtained before any sum in excess of \$100.00 may be expended on any one project. The Chairman shall be elected annually by a majority vote of the Committee and his name reported to the President. He shall submit in behalf and with the approval of the committee an annual report to the Society.

The committee serving the Shreveport Geological Society (unincorporated) immediately preceding the adoption of these By-Laws shall continue over in the service of this corporation.

ARTICLE V.
Members

All applications for active or associate membership shall be made in writing to the Secretary who must submit the applications to the Board of Directors for acceptance. Acceptance to membership shall be by unanimous vote of the Board of Directors. Upon acceptance by the Board of Directors, the Secretary will announce the new member's name at the next meeting of the Society.

ARTICLE VI.
Meetings

Meetings of the Society shall be called from time to time by the Board of Directors to conduct business or for any other purpose deemed advisable by the Board of Directors, due notice having been given to all members.

Notice of meetings of the Board of Directors shall be given to all members of the Board of Directors by the member thereof who called such meeting.

ARTICLE VII.
Dues

The amount of the annual dues of the Society shall be set at the first meeting of the fiscal year by majority vote of the active members present. The fiscal year of the Society shall be from July 1 to June 30. The dues of the Society are hereby fixed at \$3.00 per year for the remainder of the current fiscal year, provided, however, that all dues paid by members to the Shreveport Geological Society (unincorporated) for the current fiscal year shall be deemed sufficient payment until the beginning of the next succeeding fiscal year.

ARTICLE VIII.
Certificates of Membership

As soon as practicable after the collection of annual dues, the Treasurer shall mail to each member a card or other certificate of membership setting out that member's classification of membership and the fact that his dues have been paid for the current fiscal year.

ARTICLE IX.
Checks

All checks, drafts and notes of the Society shall be signed by such officer or officers or such other person or persons as the Board of Directors may from time to time designate.

ARTICLE X.
Amendments

Amendments to the By-Laws may be made at any business meeting by a two-thirds vote of the active members in good standing present, provided that the amendment has been submitted in writing to the Secretary and entered in the minutes at the previous meeting before being put to a vote.

AMENDMENT TO BYLAWS

Adopted April 16, 2002

ARTICLE II.
Board of Directors

Section Two.

- (a) Nominations of the Board Members
At least sixty days prior to the regular election of the Directors, a Nomination Committee, consisting of three active members in good standing with the Society, one appointed by the President and two elected by the Board, shall recommend three (3) candidates to fill the three vacancies on the Board. Such nominations will be made and announced to the Society at a meeting prior to the last meeting before the general election. Nominations for Board Members of the Society may be made from the floor at the last meeting prior to the election. No director may succeed himself.

- (b) Voting
Election of the Board Members shall be conducted by mail ballot. The Secretary shall prepare and distribute the ballots which shall be returned to the Secretary at least ten (10) days prior to the Annual Meeting as set out in the Articles of Incorporation. If nominations for Board Members are not made from the floor, voting shall be to accept the candidates. A plurality of the votes received shall decide the election if additional nominations for Board Members are made from the floor. In case of a tie, it shall be the duty of the Board to cast the deciding vote. The results of the election shall be announced at the Annual Meeting.

