

**MENON BEARINGS LIMITED**

CIN: L29130PN1991PLC062352

Regd. Office: G-1, MIDC, Gokul Shirgaon, Kolhapur - 416234

Tel.: 0231-2672279, Fax: 0231-2672278,

E-mail: [admin@menonbearings.in](mailto:admin@menonbearings.in), Website: [www.menonbearings.in](http://www.menonbearings.in)**POSTAL BALLOT FORM***(Please read carefully the instructions printed overleaf before exercising the vote)*

Serial No. :

1.	Name(s) of Member(s)/Beneficial owner(s), including joint holders, if any (IN BLOCK LETTERS)	
2.	Registered address of the sole/first named Member(s) /Beneficial owner(s)	
3.	Registered folio No./DP ID No.*/Client ID No.* (*Applicable to investors holding shares in dematerialized form)	
4.	Number of share(s) held	

I/We hereby exercise my/our vote in respect of the resolution to be passed through Postal Ballot for the business stated in the Notice of Postal Ballot issued by the Company dated 14<sup>th</sup> July, 2016 by sending my/our assent or dissent to the said resolution by placing the tick (√) mark at the appropriate box below.

Item No.	Description of the Resolution	No. of Equity share(s)	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
1.	Special Resolution for issue of Bonus Shares in the proportion of 1 (One) Equity Share for every 5 (Five) Equity Shares held by the member of Re. 1/- each through capitalization of free reserves.			

Place :

Date :

\_\_\_\_\_  
(Signature of the Member)**Remote Electronic Voting Particulars**

Remote Electronic Voting Event Number (EVEN)	User ID	Password
104326		

Note: Please send your postal ballot form in the envelope enclosed herewith.



## MENON BEARINGS LIMITED

### **General Instructions**

1. Members have the option to vote either through e-voting i.e. electronic means or to convey assent/dissent in physical form. If a member has opted for Physical Postal Ballot Form, then he/she should not vote by e-voting and vice versa. However, in case Members cast their vote through both physical Postal Ballot form and e-voting, then vote cast through e-voting shall be considered, and vote cast through physical Postal Ballot shall be treated as invalid.
2. The notice of Postal Ballot is dispatched/e-mailed to the members whose names appear on the Register of Members as on Friday, 8<sup>th</sup> July, 2016 and voting rights shall be reckoned on the paid up value of the shares registered in the name of the members as on the said date.
3. Voting through physical Postal Ballot form or e-voting cannot be exercised by a proxy.

### **Instructions for voting physically in Postal Ballot Form**

1. A Member desiring to exercise vote by Assent / Dissent should complete this Form (no other form or photocopy thereof is permitted) and send it to the Scrutinizer, CS Manish L. Ghia, Partner, M/s. Manish Ghia & Associates, Company Secretaries, Mumbai and send the same so as to reach the Scrutinizer at the Registered Office of the Company on or before the close of working hours (i.e. 5.00 p.m.) on Tuesday, 16<sup>th</sup> August, 2016. All Forms received after this date will be strictly treated as if the reply from such member has not been received.
2. This form should be completed and signed by the Member (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
3. In respect of shares held by corporate and institutional members (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant Board Resolution / appropriate authorization, with the specimen signature(s) of the authorized signatory(ies) duly attested.
4. The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark ( ) in the appropriate column in the Form. The assent or dissent received in any other form shall not be considered valid.
5. Members are requested to fill the Form in indelible ink and avoid filling it by using erasable writing medium(s) like pencil.
6. There will be one Postal Ballot Form for every folio / Client ID irrespective of the number of joint holders.
7. A Member may request for a duplicate Postal Ballot Form, if so required, and the same duly completed should reach the Scrutinizer not later than the date specified under instruction No.1 above.
8. Members are requested not to send any other paper along with the Postal Ballot Form. They are also requested not to write anything in the Postal Ballot form except giving their assent or dissent and putting their signature. If any other paper is sent alongwith the form the same will be destroyed by the Scrutinizer.
9. The Scrutinizer's decision on the validity of the Postal Ballot Form will be final and binding. Incomplete, unsigned or incorrectly ticked Postal Ballot Forms will be rejected.