

Student Government Constitution

03/26/2018

Article I: Name and Purpose

1. Mission
 - a. We the members of The University of Toledo Student Government, dedicate ourselves to embracing and empowering the student body through the principles of independence. We actively pursue these ideals through:
 - i. Serving as the primary advocate for all students.
 - ii. Fostering a diverse student-centered university.
 - iii. Empowering students to lead their community.
 - iv. Empowering an independent student governance.
2. Name
 - a. The official name of this organization shall be known as The University of Toledo Student Government herein referred to as UTSG.
3. Structure
 - a. UTSG shall consist of three branches: the Executive, the Legislative, and the Judicial.
4. Purpose
 - a. The purpose of UTSG shall be to uphold those values listed in our mission statement. Activities and programs sponsored by this organization shall remain in accordance with the organization's stated objectives.
5. Definitions and Standards
 - a. Quorum shall be defined as more than half of the voting members of the assembly convening.
 - b. Simple majority shall be defined as more than half of the voting members present.
 - c. A two-thirds majority shall be defined as two-thirds of the voting members present.
 - d. UTSG reserves the right to identify as an advocating group or student organization for the purpose of legal structure and precedence in its structure and operations.
 - e. The most current Robert's Rules of Order shall be used for all UTSG operations when operations are not prescribed by the UTSG Constitution, Bylaws, standing rules, and procedural motions.
 - f. Rules and operations not prescribed by the Robert's Rules of Order and our standing documents shall be defined and made by the Speaker of the Senate with objection reserved to Executive Board.
 - g. A session is defined the fall and spring semesters within the same academic year.
6. Discrimination
 - a. UTSG does not categorically deny membership to any individual based on race, creed, ethnic identity, national origin, sex, sexual orientation, color, veterans' status, age, prior conviction, or presence of disability as defined by law.

Article II: Meetings

1. Definitions and Standards
 - a. All meetings within UTSG must have a simple majority of the voting members present to constitute a quorum.

- b. Unlimited debate, secret ballots, and filibustering are not permitted in UTSG meetings and will be moderated by the Speaker of the Senate.
 - c. Vote of no confidence
 - i. A vote of no confidence is a statement that a person in a position of responsibility is no longer deemed fit to hold that position because: they are inadequate in some respect, are failing to complete obligations, or are making decisions that other members are detrimental to the goals of UTSG, and is then therefore removed from their position. Then they will return to either being only a Senator or only a Justice.
 - ii. The goal of a vote of no confidence is to make it possible for the UTSG to remove its members from internally appointed positions while still permitting its members to retain their membership.
 - iii. Position eligible for removal under a vote of no confidence include but are not limited to: Committee Chairs, secretaries, Chief Justice, Associate Chief Justice, any appointments to ad-hoc committees, and UTSG appointments to intra-campus committees.
 - iv. Ineligible positions include President, Vice President, Elected Senators, Appointed Senators, and Justices or any position that requires an impeachment hearing.
 - 1. The claim must be presented in the form of a motion and will be called a “motion of no confidence” and requires a two thirds votes to pass.
 - 2. The passage of the motion will follow the standard legislative procedures required of motions.
 - 3. Following the passage of the vote of no confidence the appointed position specified in the motion will be immediately be vacated.
- 2. Senate Assemblies
 - a. Senate meets weekly during the Fall and Spring semesters, every Tuesday at 8:15 p.m.
 - b. The Speaker of the Senate has the privilege to recognize and overrule motions as seen appropriate.
 - 3. Judicial Council Meetings
 - a. Judicial Council meets weekly during the Fall and Spring semesters, at a time designated by the Chief Justice.

Article III: Membership

- 1. UTSG shall be open to all University of Toledo full-time and part-time students who are registered at the University of Toledo through direct election of the University of Toledo student body, or appointment by the President or Executive Board with the approval of UTSG Senate.
- 2. All members of UTSG shall maintain a cumulative UT GPA of 2.5 or meet other similar academic requirements if they do not receive a traditional grade point average.
 - a. Cumulative GPA’s of membership will be checked once a semester by the UTSG Advisor and once prior to elections for prospective candidates.
 - b. Members found not meeting the GPA requirement will be automatically placed on probation for one semester by the advisor in a way that does not conflict with FERPA. Prospective members will be barred from running in elections and appointments.
 - i. GPA probation shall last until the end of the current semester where the student was found in violation.

- ii. GPA probation removes a member's ability to vote, make motions, make motions of privilege, and speak during senate.
 - c. Members that don't meet UT GPA requirement due to extenuating circumstances may discuss any concerns with the President, Vice President, or Chief Justice for an alternate penalty.
- 3. Both Elected and Appointed Senate members are considered Probationary Senators until they pass an assessment of their knowledge of the UTSG Constitution, The Bylaws, and Robert's Rules of Order as they pertain to UTSG
 - a. Probationary Senators will have three weeks from appointment or election to pass the test. Failure to do so will result in both speaking and voting rights being stripped from them until they do so.
- 4. UTSG reserves the right to deny appointed membership to students on the basis of personal character, student conduct, or other competitive candidates without conflicting with article 1, section 6.
- 5. Types of Membership
 - a. Membership is divided into voting members, non-voting members, and Student Judicial Council members. Voting members are defined as Elected and Appointed Senators. Non-voting members are defined as general members and cabinet members
 - b. Senate membership is divided into Elected Senators, Appointed Senators, and non-voting members. Non-voting members can serve as general members, appointed specialists, or within the President's office as his cabinet.
 - c. Student Judicial Council membership is to the Chief Justice, the Associate Chief Justice, and Justices.

Article IV: The Executive Branch

- 1. President
 - a. Elected by the students alongside the Vice President to serve for one session.
 - b. Serves as the chief spokesperson for UTSG and the student body.
 - c. Represents the student body on major university committees and city groups.
 - d. Holds the primary power of appointment within UTSG unless otherwise stated by the constitution and bylaws.
 - e. Signs legislation passed by the Senate into effect barring a veto.
 - f. Has the power to veto legislation.
 - i. Vetoes can be overridden by a two-thirds majority vote of Senate at the next meeting following the Presidential veto.
 - ii. Vetoes cannot be preemptively overridden by Senate.
 - g. Meeting Responsibilities
 - i. Attends all Senate meetings.
 - 1. The President has speaking rights in Senate Assemblies.
 - ii. Attends weekly meetings with the UTSG advisor.
 - iii. Attends Executive Board meeting.
 - iv. Attends bimonthly meetings with the Cabinet.
 - v. Reserves the right to delegate duties to other members.
 - vi. Reserves the right to appoint non-voting members for specific tasks.
 - vii. Reserves the right to appoint a cabinet with the advice and consent of the Senate.

2. Vice President
 - a. Elected by the students alongside the President to serve for one session.
 - b. Attends all Senate meetings.
 - i. The Vice President has speaking rights in Senate Assemblies.
 - c. Attends weekly meetings with the UTSG advisor.
 - d. Attends Executive Board meeting.
 - e. Attends bimonthly meetings with the Cabinet meetings.
 - f. Votes in the event of a tie in Senate.
 - g. Assists the President in carrying out the powers and duties of UTSG.
 - h. Assumes the office of President in the event of their absence.
3. The Cabinet
 - a. Tasked with providing the President frequent reports on the concerns and desires of the different segments of the student body.
 - b. Appointed by the President, with the advice and consent of Senate, to serve for one session.
 - c. Secretaries should be a member of the student bodies they are tasked to represent.
 - d. Shall be comprised of the following positions:
 - i. Secretary of Athletic Relations
 - ii. Secretary of Adult, Transfer, Online, and Military (ATOM) Student Relations
 - iii. Secretary of Multicultural Student Relations
 - iv. Secretary of International Student Relations
 - v. Secretary of Fraternal and Sororal Relations
 - vi. Secretary of Resident Student Relations
 - e. The President can establish additional cabinet positions.
 - f. General Cabinet Responsibilities
 - i. Each member is responsible for meeting with and building working relationships with applicable faculty groups.
 - ii. Each member is responsible for attending a meeting twice a month with the President and the Vice President.

Article V: Legislative Branch

1. Powers and Responsibilities
 - a. UTSG Senate shall have all legislative powers.
 - b. Only Senators may author legislation.
 - c. UTSG Senate shall oversee all actions pertaining to the University of Toledo.
 - d. UTSG Senate shall establish all rules and procedures for UTSG.
2. UTSG Senate Assemblies
 - a. Senate meetings shall occur weekly every Tuesday.
 - b. Senate meetings must be advertised to the public at least twenty-four hours in advance.
 - c. Senate meetings can be rescheduled when necessary
3. UTSG Senate Membership
 - a. UTSG shall be open to all University of Toledo students through direct election of the University of Toledo student body, or appointment by the Student Body President or Senate Chairs and approval by the UTSG Senate.
 - b. UTSG Senate shall consist of forty voting seats.

- c. Ten seats will be reserved for Appointed Senators at the start of each fall semester.
- d. Thirty voting seats will be reserved for Elected Senators.
- e. Elected Senator seats left vacant may be filled by Appointed Senators.
- f. The process for becoming an appointed senator is as follows, in order:
 - i. The candidate must attend two Senate Assemblies.
 - ii. The candidate must have an interview with the President and or Vice President.
 - iii. Appear before the Senate for questioning.
 - iv. Be approved for admittance by the majority of the Senators present.
 - 1. This candidate will become an active Appointed Senator immediately upon the approval of the Senate.
 - v. Candidates that have already served as a Senator, Elected or Appointed, need only to complete subsections ii, iii and iv.
- g. Elected Senators
 - i. Elected by the students to serve for two sessions.
 - ii. Elected Senators shall:
 - 1. Attend and serve on all UTSG Senate Assemblies.
 - 2. Attend and serve on at least one Senate committee.
 - 3. Satisfy requirements set forth by the bylaws and resolutions approved by the Senate.
 - 4. Uphold the ideals and duties of UTSG.
- h. Appointed Senators
 - i. Appointed by the President to serve for the session they are appointed and shall be approved by a majority vote of Senate.
 - ii. Appointed Senators shall:
 - 1. Attend and serve on all Senate meetings.
 - 2. Attend and serve on at least one Senate committee.
 - 3. Satisfy requirements set forth by the bylaws and resolutions approved by the Senate.
 - 4. Uphold the ideals and duties of UTSG.
 - iii. Appointed Senators shall be required to complete an assessment interview with the President and or Vice President at the end of each semester.
- i. Speaker of The Senate
 - i. Elected by the Senate to serve for one session.
 - ii. Must be a Senator that has been in Student Government for a full session.
 - iii. The Speaker is not a voting member of the UTSG Senate.
 - iv. The Speaker may initiate and preside an executive session as needed.
 - 1. An executive session shall consist of a meeting of the general assembly without the presence of any executive board member.
 - v. The Speaker of The Senate shall:
 - 1. Serve as the chair of the Executive Board.
 - 2. Oversee UTSG Senate Assemblies and moderate debate in an unbiased fashion in accordance to Robert's Rules of Order. The Speaker shall serve as the de facto parliamentarian.
 - 3. Enforce any speaking or voting penalties placed on Senators.

4. Fulfill any other requirements that the Executive Board feels appropriate through either an amendment for permanent additions, or a two thirds majority vote of the Executive Board for temporary roles.
 5. In the event that the Speaker is unable to fulfill their responsibilities then the Chief Justice will serve as the acting Speaker.
 - a. If the Chief Justice is unable to serve as the Speaker then the succession will go to the Associate Chief Justice, then continually to most senior Justice.
 - b. If no Justices are able to preside then there will be no meeting.
 - c. The Speaker is obligated to give the acting Speaker a formal orientation of the Speaker's duties.
- j. Senate Chairs
- i. Nominated and approved by Senate to serve during the session in which they are appointed.
 - ii. Senate chairs must be voting members of Senate to be eligible.
 - iii. Serve as the speaker and coordinator of their respective committee.
 - iv. The Senate chairs shall:
 1. Attend and serve on all Senate Assemblies.
 2. Oversee their committee and any of its sub-committees.
 3. Conduct weekly committee meetings.
- k. Treasurer
- i. Nominated by Senate and approved by a two thirds vote to serve during the session in which they are appointed.
 - ii. The Treasurer must be voting member of Senate to be eligible.
 - iii. The Treasurer shall:
 1. Attend and serve on all Senate Assemblies.
 2. Attend and serve on all Internal Affairs Committee meetings.
 3. Manage the finances of UTSG.
 4. Report on the UTSG budget at every Senate Assembly.
- l. Legislative Secretary
- i. Elected by the Senate.
 - ii. Serve for one session.
 - iii. Secretaries must be members of Senate to be eligible.
 - iv. The Legislative Secretary shall:
 1. Receive, prepare, and finalize legislation for the Executive Board, Senate meetings, and President.
 2. Distribute legislation to the Senate and Student Judicial Council.
 3. Update the constitution, bylaws, and governing documents.
 4. Present legislation during Senate meetings.
- m. Recording Secretary
- i. Elected by the Senate to serve for the session they are appointed for.
 - ii. Secretaries must be members of the Senate to be eligible.
 - iii. The Recording Secretary shall:
 1. Keep detailed minutes of the Senate meetings.

2. Keep detailed minutes of the Executive Board.
 3. Call roll at Senate Assemblies.
 4. Record the results of votes.
 5. Compile records of attendance at Senate Assemblies.
- n. Website Secretary
- i. Elected by the Senate to serve for the session they are appointed.
 - ii. Secretaries must be members of Senate to be eligible.
 - iii. The Website Secretary shall:
 1. Maintain and update the website.
 2. Serve as Legislative or Recording Secretary when either is absent.
4. Senate Committees
- a. The following committees will serve as the permanent committees of the Senate.
 - b. The following committees will be ranked in precedence by the order they are presented in this constitution.
 - c. Committee Structure
 - i. Committees can be structured internally by the chair who leads it.
 1. Committees can be broken into subcommittees.
 2. Individuals within a committee can be given specific duties.
 - ii. Non-voting members can serve and work within committees.
 - iii. Overlapping duties and initiatives between committees can be settled by the chairs or left up to the decision of the.
5. Executive Board
- a. The Executive Board holds executive authority over the Senate committees.
 - b. Executive Board shall:
 - i. Review and approve legislation to be heard at Senate meetings.
 - ii. Form and approve the Senate meeting agenda.
 - iii. Review, approve, and manage Senate membership requirements.
 - iv. Make executive decisions regarding Senate operations.
 - c. Legislation
 - i. Receiving legislation: Executive Board must accept all legislation that is submitted at least twenty-four hours prior to convening.
 - ii. Approving legislation: Executive Board can approve legislation to be on the Senate assembly floor and agenda by a motion without objection or simple majority vote.
 - iii. Tabling legislation: legislation can be tabled for a later meeting or tabled and referred to a Senate committee or the original author for further revisions by a motion without rejection or simple majority vote.
 - iv. Rejecting legislation: legislation can be struck down and all progress by committees halted by a motion without rejection or simple majority vote.
 - v. Tabled or rejected legislation can be overridden by Senate with a two-thirds majority vote Senate.
 - d. Voting membership will be limited to President, Vice President, the Speaker of the Senate, the Treasurer and the remaining three chairs, or the vice chair in case of an absence, of the permanent Senate committees.

- e. Non-voting membership will be limited to the Chief Justice, the Recording Secretary, the Legislative Secretary, the Website Secretary and the UTSG Faculty Advisor but they still retain speaking rights in Executive Board.
 - f. Guests are permitted to attend the meeting upon approval of a simple majority vote by Executive Board voting membership. Otherwise, all Executive Board meetings are closed to the public.
 - g. The chair will be the Speaker of the Senate.
6. Internal Affairs Committee
- a. Internal affairs will preside over all things relating to the internal operation of Senate. In addition, Internal Affairs shall:
 - i. Manage revisions to this constitution and standing documents.
 - ii. Manage the finances and budgets of UTSG and approve expenses.
 - iii. Manage and maintain office furniture, resources, and rules.
 - iv. Manage, plan, and promote new member orientation and training.
 - v. Establish and maintain a mentorship program in order to foster a sense of community and belonging.
 - vi. Manage, plan, and promote UTSG retreats and team building events, and social events.
 - vii. Update and maintain the UTSG handbook sessionally.
 - viii. Establish and oversee a Treasurer position.
 - ix. Serve as the primary historians of UTSG by keeping detailed records.
 - b. Financial procedures
 - i. The President and Vice President shall receive financial support in the form of a work stipend and book allowance.
 - ii. Level One Expenditures - Office Supplies
 - 1. Not to exceed \$200.
 - 2. Require a simple majority vote of Internal Affairs Committee.
 - 3. May only be used from the Office Supplies and Photocopies budget lines.
 - 4. The President can veto level one expenditures.
 - iii. Level Two Expenditures - Minor Allocations
 - 1. Not to exceed \$200.00.
 - ~~2.~~ Requires a resolution that has been approved by Senate.
 - 3. Can allocate funds from any budget line.
 - 4. The President can veto level two (2) allocations.
 - iv. Level Three Expenditures- Major Allocations
 - 1. Exceed \$200.00.
 - 2. Require a bill that has been approved by Senate.
 - 3. Can allocate funds from any budget line.
 - 4. The President can veto level three (3) allocations.
 - v. Emergency Expenditures
 - 1. No cap on allocation value.
 - 2. Applicable only when Senate cannot meet to approve the legislation through regular means due to unexpected restrictions.
 - 3. Must be an emergency without prior Senate consideration.

- 4. Require approval from the President and chair of Internal Affairs.
 - 5. Subject to review and punishment by the Student Judicial Council.
 - vi. Budget Line Reallocations
 - ~~4~~ Require a two-thirds vote of the Executive Board.
 - c. UTSG Fund
 - i. Internal Affairs Committee shall be tasked with managing and raising money for the UTSG fund designed to provide financial support to UTSG programs and operations.
 - ii. A fund manager and subcommittee can be appointed by the President.
 - ~~e~~ Voting membership will be limited to Elected and Appointed Senators.
7. External Affairs Committee
- a. External Affairs shall preside over all things relating to the external operation and promotion of Senate. In addition, external affairs shall:
 - i. Work with the Office of Government Relations to manage and promote relations with the Toledo community, meeting with city councilmen, attending city meetings and events, and forming partnerships with city companies and organizations.
 - ii. Manage and maintain external communication, social media accounts, and releases of UTSG.
 - iii. Manage, plan, and promote the advertising and relations of UTSG.
 - iv. Manage, plan, and promote the community events of UTSG.
 - ~~b~~ Voting membership will be limited to Elected and Appointed Senators.
8. Campus Culture Affairs
- a. Campus Culture Affairs shall preside over all things relating to campus life, its facilities, and accommodations for students. In addition, Campus Culture Affairs shall:
 - i. Manage, plan, and promote changes to academic programs and services.
 - ii. Manage, plan, and promote changes to the Office of Student Involvement and Leadership, student life, and resources provided to student organizations.
 - iii. A member of this committee shall be appointed to become a representative on Faculty Senate.
 - iv. Manage, plan and organize an annual administrative dinner-
 - v. Manage, plan, and promote changes to parking services.
 - vi. Manage, plan, and promote changes and events for campus dining and food services.
 - vii. Manage, plan, and promote campus beautification and facility renovations.
 - b. Voting membership will be limited to elected and appointed Senators.
9. Ad-Hoc Committees
- a. Ad-hoc committees are formed through bills and can absorb the duties of other committees in special circumstances where it is warranted. Examples include constitutional revision committees, bike share committees, or committees on specific initiatives.
 - b. Ad-hoc committees can be chaired by non-voting members but do not supersede the permanent committees and cannot supersede regular voting procedure as determined by the judicial council.
 - c. Ad-hoc committees last until disbandment or at the conclusion of the session they were formed.

Article VI: Judicial Branch

1. Powers and Responsibilities
 - a. Student Judicial Council shall be vested in all judicial power in UTSG.
 - b. Student Judicial Council shall motion and vote on all controversies and interpretations arising under the UTSG Constitution, Bylaws, and governing documents. Questions on constitutionality of member actions or decisions will be the decision of the Student Judicial Council.
 - i. Judicial review can be exercised when there are conflicts, interpretations, and controversial decisions on the UTSG constitution, bylaws, and governing documents and shall be voted on and decided by a simple majority of the Judicial Council.
 - c. Review, conduct, and moderate UTSG impeachments.
 - d. Craft and administer an assessment over the UTSG Constitution, Bylaws, and Robert's Rules of Order as they pertain to UTSG. Student Judicial Council is also responsible for creating a study guide to assist senators
 - i. Must review and refresh the assessment each time the UTSG Constitution is amended.
 - ii. Must keep a record of the senators that have and have not passed the assessment.
 - iii. The test should be of a reasonable length and of reasonable difficulty.
 - iv. The test must be approved two thirds majority by Executive Board.
2. Student Judicial Council Membership
 - a. Student Council shall consist of up to nine members:
 - i. One Chief Justice.
 - ii. One Associate Chief Justice.
 - iii. Seven Justices.
 - b. Chief Justice
 - i. Appointed by the President and confirmed by the Senate.
 - ii. Serve for one session.
 - iii. Serve as the speaker and coordinator of the Judicial Council.
 - iv. Charged with swearing in every Elected and Appointed member of UTSG.
 - v. Must have served as a Judicial Council member prior to appointment
 - c. Associate Chief Justice
 - i. Appointed by the President and confirmed by the Senate.
 - ii. Serve for one session.
 - iii. Assist the Chief Justice in carrying out the powers and duties of the judiciary.
 - iv. Assume the office of Chief Justice in the event of their absence.
 - v. Must have served as a Judicial Council member prior to appointment.
 - d. Justices
 - i. Appointed by the Chief Justice and confirmed by the Senate to serve for one session.
 - ii. Justices shall:

1. Attend and serve on Student Judicial Council meetings and hearings.
 2. Attend and serve on student conduct hearings when called.
 3. Satisfy any and all requirements set forth by the Constitution, Bylaws, and governing documents.
 - iii. Maintain neutrality in all legislative proceedings.
 - iv. Public statements cannot be made on legislation or debates brought before UTSG except on constitutionality.
 - v. Breaching neutrality is grounds for removal by a motion and simple majority vote of the remaining justices.
 - vi. Justices cannot be granted speaking rights in Senate meetings except for points of clarification.
 - vii. Uphold the ideals and duties of UTSG.
3. Student Code of Conduct
- a. Student Judicial Council will review the University of Toledo Student Code of Conduct sessionally with the Dean of Students and Director of Student Conduct and Community Standards.
 - i. Two Justices will be appointed and trained to serve on the University Conduct Board to review Conduct policy, with preference given to the Chief Justice and Associate Chief Justice.
 - b. Student Judicial Council will create a team of peer procedural advocates to advise and assist respondents, complainants, and witnesses in conduct violations outside of the capacity of a lawyer.
 - i. Provide training with the Office of Student Conduct.
 - c. Will select two peer procedural advocates, after one year of advocacy, to become University Conduct Hearing Board members.
 - i. Determine the responsibility of respondent and recommend sanctions.
4. Emergency Meetings
- a. Student Judicial Council and the Executive Board can call for an emergency Senate Assembly for unsettled business in regards to governing documents of UTSG, the election manual, elections, or impeachments.
 - i. Emergency Senate Assemblies initiated by the Executive Board committee must be approved by the judicial council prior to being finalized to the public.
 - b. A minimum of three days must be given before the emergency meeting can convene.
 - c. Failing to attend the meeting will be an impeachable offense for Senators.
 - d. Emergency Senate Assembly dates must be approved by a simple majority vote of the judicial council and senate Executive Board committee or a two-thirds vote of the Student Judicial Council.

VII: Impeachment and Removal

1. Impeachment
 - a. Elected UTSG members may only be removed through an impeachment hearing.
 - b. In the event that UTSG members are not fulfilling their respective duties outlined in this Constitution, Bylaws or other governing documents, then UTSG members have the right to

question the conduct, actions, and work of any elected officer, advisor, committee chairperson, appointed representative or member. A University of Toledo faculty advisor must be present in all impeachment proceedings.

2. Impeachment Process

- a. Members of UTSG must file articles of impeachment to the Student Judicial Council.
 - i. Articles of impeachment must contain:
 1. The name of the member being considered for impeachment.
 2. The name of the member presenting the impeachment.
 3. Three additional UTSG Elected or Appointed Senators sponsoring the impeachment.
 4. Cause for impeachment that coincides with the requirements and clauses of this Constitution, Bylaws, and other governing documents.
- b. Student Judicial Council must approve the articles of impeachment with a simple majority vote. The vote must be conducted at the next available Student Judicial Council meeting.
- c. The respondent must be notified and given at least seven days prior to the hearing to prepare a defense.
- d. The impeachment hearing and coinciding emergency meeting must be conducted within fourteen days of when the articles of impeachment were approved.

3. Impeachment Hearing

- e. The impeachment hearing format will be decided by the Student Judicial Council and broadcast at least seven days prior to the meeting for all UTSG members.
- a. The respondent and petitioner must be given the floor to speak.
- b. Impeachment hearings must be open to the public.
- c. Members of the public who wish to speak on behalf of either party need prior approval from the Student Judicial Council.
- d. A UTSG faculty advisor must be present at all impeachment hearings.
- e. The Chief Justice or Associate Chief justice shall serve as the speaker and moderator of the hearing depending on the decided format.
- f. An impeachment must obtain a two-thirds majority vote of the Senate done by a roll call vote.

4. Removal

- a. Appointed Senators can be removed by a two-thirds ($\frac{2}{3}$) vote of the Executive Board for failure to meet requirements or for creating conflict within the organization.
 - i. Removal from Senate can be appealed to the Student Judicial Council who can overrule the removal and immediately begin the impeachment process for the planned to be removed member.
 - ii. Overturning a removal can only be done if the Student Judicial Council judges there to be grounds for corruption or unfair treatment of the member.

VIII. Legislation

1. Legislation Process

- a. Prospective legislation must be submitted to the Executive Board Committee.
- b. Legislation must have at least one sponsorship from a committee.
- c. Senate Executive Board:

- i. Receiving legislation: Executive Board must accept all legislation that is submitted no later than at least twenty-four prior to convening.
 - ii. Approving legislation: Executive Board can approve legislation to be on the Senate assembly floor and agenda.
 - iii. Tabling legislation: legislation can be tabled for a later meeting, referred back to a committee or the original author for further revisions.
 - iv. Rejecting legislation: legislation can be struck down and all progress by committees halted.
 - v. Tabled or rejected legislation can be overridden by Senate with a two-thirds majority vote during open floor.
 - d. Once approved by Executive Board, prospective legislation is voted on by Senate.
 - e. Prospective legislation must be signed or vetoed within twenty-four hours of it passing in the Senate by the President.
 - i. Legislation that is neither vetoed nor signed with this time is automatically approved and considered to be pocket-passed. Legislation is not voided from a failure to sign.
 - f. Legislation can be found in violation of the Constitution, Bylaws, or governing documents by a simple majority vote of the Student Judicial Council within twenty-four hours of it passing in the Senate. Unconstitutional legislation is automatically voided and cannot be overridden.
 - i. The Student Judicial Council must further provide and present a written statement, with the official vote count, detailing why legislation determined to be unconstitutional at the next Senate Assembly.
 - g. All legislation whether passed, failed, tabled, or otherwise must be made publicly available.
- 2. Resolutions
 - a. Resolutions dictate the opinion, direction, or operation of UTSG.
 - b. Can allocate funds not to exceed \$200 to programs, organizations, and expenditures.
 - c. Cannot create ad-hoc committees and session-long programs.
 - d. Can be voted on during the first appearance at Senate.
 - e. Require a simple majority vote to pass.
- 3. Bills
 - a. Bills dictate the structure, direction, and operation of UTSG programs.
 - b. Can allocate funds exceeding \$200 to programs, organizations, and expenditures.
 - c. Can create ad-hoc committees and session-long programs.
 - d. Can be voted on during the second appearance at Senate.
 - e. Require a simple majority vote to pass.
- 4. Amendments
 - a. Amendments make permanent changes to the UTSG Constitution.
 - b. Can be voted on during the third appearance at Senate.
 - c. Require a two-thirds majority vote.
- 5. Appointments
 - a. Appointments outline the requirements, timeline, duties, and responsibilities of prospective members of UTSG.
 - b. Appointments shall:
 - i. Appoint members to a designated body or committee within UTSG.

- ii. Outline the duties and responsibilities of the prospective appointment.
 - iii. Outline the timeframe for the prospective appointment up to the session they were appointed in unless specified by the Constitution, Bylaws, and governing documents.
 - c. Can be voted on during the first appearance at Senate.
 - d. Require a simple majority vote.
6. Referendum
- a. Referendums create legislation referred to the student body for a vote that dictate the opinion, direction, structure, or operation of The University of Toledo.
 - b. Can be voted on in the second appearance at Senate.
 - c. Require a simple majority vote.
 - i. Upon passage, the referendum must be put up for a vote by students.
 - ii. Require a two-thirds majority of voting students.
 - d. Referendums can be vetoed by the President.
 - e. Referendums cannot be vetoed once up for a vote by the student body.
7. Governing Documents
- a. Governing documents further outline the operations, duties, and responsibilities of UTSG.
 - b. Bylaws shall:
 - i. Set the procedure and operations of UTSG.
 - ii. Expand and interpret the framework of the constitution.
 - iii. Must be voted on no later than the third Senate Assembly of the fall ~~semester~~.

IX: Elections

- 1. Election Timeline
 - a. Conducted each spring semester by the election board.
 - b. Newly elected members take office on the fifteenth week.
 - c. The outgoing Senate shall hold their final meeting on the fourteenth week of the spring semester. Immediately following the adjournment of the outgoing Senate, the newly elected Senate will convene and elect their Committee Chairs and Secretaries.
- 2. Election Board
 - a. Powers and Responsibilities
 - i. Formulate the rules and stipulations of the election by drafting and publishing the election manual.
 - ii. Enforce the election manual.
 - iii. Conduct election hearings and meetings.
 - b. Election Board Membership
 - i. The Election Board shall consist of eight members.
 - 1. At least two of members must be also be Justices.
 - ii. The Election Board members shall be appointed by the President and be approved by the Senate with a simple majority vote.
 - 1. Election Board members are prohibited from running for office in the same session that they serve on the Election Board.
 - iii. The Election Board shall appoint a Chair and Vice Chair from its membership with the advice and consent of Senate.

- iv. The election board chair shall be appointed by the election board members and be approved by the senate with a simple majority vote.
 - 1. The Election Board chair shall not have been part of a contested election the previous session.
 - 2. The Election Board chair shall only vote in the event of a tie in Election Board votes.
- v. The Election Board shall be approved no later than the eighth Senate Assembly of the fall semester.
- vi. No Presidential or Senate candidates may campaign before the passage of the election manual.

X: Amendments

- 1. Amendments
 - a. Any Senator may propose amendments to this Constitution.
 - b. It is further understood that if this organization desires at any time in the future to change in any way the provisions of this charter, that before such action is taken, the organization will submit for approval to the Student Activities Committee and the Office of Student Involvement every detail of the desired changes to be made.
 - c. All approved Constitutional amendments, which shall meet the requirements of Article VIII: Section 4, shall be immediately added to the current version of this Constitution and submitted to The Office of Student Involvement and Leadership (OSIL).
 - i. The approved amendment shall immediately take effect once OSI has confirmed that the latest edition of this constitution is on file.
 - ii. The Internal Affairs Chair, President, and Vice President shall all be responsible for submitting the most currently updated edition of this constitution to OSIL and shall also receive confirmation from OSIL that the most current edition of this constitution is on file.

XI: Advisor

- 1. The UT advisor shall be the Dean of Students and any additional co-advisors for this organization shall be decided upon by President and the Executive Committee.

XIII: Amendments

- 1. Any amendments to this governing document shall be listed below.

Tabled 4/14/15

Approved 1hr and 47 mins 32-1 10:02 pm 40-0 4/21/15

October 20, 2015

Amendment 1002-A-092715

V.6.b

-Changed “allocations” to “expenditures”

-Limited Internal Affairs’ Level One Expenditures

-Laid out reallocation procedure

February 21, 2017

Amendment 2017-A-02.07.06

III.5.d

VI.1.e

-Added a SG knowledge test written by SJC and approved by Executive Board

March 15, 2017

Amendment 2017-A-02.14.02

X.1.b

-Removes “Amendments shall go into effect the following session or year of UTSG.”

March 21, 2017

Amendment 2017-A-02.21.01

IV

- Added the Executive Cabinet

March 21, 2017

Amendment 2017-A-02.21.02

V

-Reorganized legislative branch and added Speaker of the Senate

March 28, 2017

Amendment 2017-A-02.21.03

VI

-Reorganized Judicial branch

April 4, 2017

Amendment 2017-A-03.21.02

IX, Section 2, Clause C

-Introduced caucus system