

2016 Marfa Lights Festival Vendor Booth Application

Application Deadline: July 31, 2016

2016 Marfa Lights Festival Dates and Hours

FRIDAY, September 2nd - 5 pm to 11:30 pm	Vendors may keep their booths open for business later than the official closing time each day.
SATURDAY, September 3rd - 8 am to 11:30 pm	
SUNDAY, September 4th - 10 am to 5 pm	

Name		Booth Name	
Address			
City		State, Zip	
Email		Cell Phone	

BOOTH SPACE: Booths are 12 ft x 12 ft. If your booth is any larger than a 12' x 12' space you must purchase an additional space. Booth spaces will be assigned in the order that applications are received.

LOCATION PREFERENCE: We cannot offer location preference. The stage may be moved this year to the front of the courthouse.

TRASH DEPOSITS: A REFUNDABLE trash deposit is due at check-in. Clean up is a must. Vendors provide for their own trash disposal. Trash barrels located around the Courthouse are NOT for vendor use. Use of the trash barrels by any vendor will result in a forfeit of the trash deposit. Dumpsters will be located around the courthouse grounds for vendor use. Vendors are responsible for the cleanliness of their area and the conduct of their personnel during and after the event. Vendors must bring a container for all the gray water they will use. Trash deposits will only be returned after vendor's space is inspected by a Festival Manager. Deposits will not be returned to any vendor whose space is left in disarray with loose trash or garbage. Deposits will not be returned after September 15, 2016.

ORDINANCES: All vendors must comply with state and local ordinances including state sales tax and health codes.

FOOD PERMITS: All food vendors must include a copy of a valid and current STATE FOOD PERMIT with their application. The permit must be valid 9/2/2016 through 9/4/2016. Permits must be obtained in advance. This is a state government regulation. Permits are not available in Marfa.

EVENT ITEMS: The Marfa Chamber of Commerce has exclusive rights to all items labeled MARFA LIGHTS FESTIVAL OR MARFA LIGHTS. Blackwell Alliance has the exclusive rights to sell alcohol.

ITEMS TO BE SOLD: To help vendors make the most of the weekend. Vendors cannot sell alcohol. We do not give exclusivity to any vendor. LIST ALL ITEMS THAT WILL BE SOLD:

ELECTRICITY: Electricity is provided, one plug per booth. No 220 is available. You must bring your own 8, 10, or 12-gauge extension cords. No 14-gauge is allowed. List everything that draws electricity.

Tent Size: _____ Trailer
 Size: _____

Vendor Type	Description	Fee Per Space	Trash Deposit	Number of Spaces	Total Fee Enclosed
Food Vendor	Any food or snacks. Application must include a valid state food sales permit. Vendors may sell water.	\$300	\$200		
Retail	Any merchandise or crafts bought and resold.	\$100	\$100		
Activities	Jumping balloon, slide, climbing wall, etc. Application must include proof of insurance.	\$100	\$100		
Artisan	Handmade crafts, artists who represent their own work.	\$100	\$100		
Local Artisan	Artisans who live in Marfa (must show PO Box in 79843).	\$50	\$100		
Civic, church, school group, etc.	Non-profit organizations that are not based in Marfa.	\$100	\$100		
Marfa based civic, church, school group, etc.	Non-profit organizations located in Marfa.	\$50	\$50		
Information	No money changes hands at these	\$35	\$50		

Booth	booths.				
LATE FEES	Applications after 7/31/16 - \$50		Applications after 8/15/16- \$100		
TOTAL FEES SUBMITTED					

Email this form to info@marfachamber.org or return this signed form with your check or money order payable to:

Marfa Chamber of Commerce
PO Box 635
Marfa, TX 79843

I have read and understand and agree to abide by all the attached guidelines, rules, and regulations placed upon me by the Marfa Chamber of Commerce. If I fail to abide by these rules and regulations I agree to forfeit all fees paid and the right to participate in any future Marfa Chamber of Commerce events.

Vendor's
Signature: _____ Date: _____

For additional information or questions email info@marfachamber.org.

The Marfa Chamber of Commerce reserves the right to refuse any vendor application.

Food Vendors must include a copy of their Food Permit. The inspector does come on the property.