

Marfa Lights Festival 2016 Vendor Rules/Regulations

September 2 - 4, 2016

Fees / Refunds

Fees must be submitted with a vendor booth application by July 31, 2016. Any application postmarked after August 7 must include a \$50 late fee. Applications postmarked after August 15 must include a \$100 late fee. NO EXCEPTIONS. No refunds will be given after August 15. No refunds will be given for inclement weather.

A \$100 REFUNDABLE trash deposit is due at check-in. Details in "Clean Up" section.

Booths

Space is reserved after your application and payment have been received. Vendor booth is a 12' x 12' space. You must provide your own table, chairs, tent, and overhead covering. All of your tables, chairs and merchandise must be contained within your space. No extended seating areas are permitted. All business must be conducted from within your rented space. Walking and selling is not permitted.

The Marfa Chamber of Commerce, the City of Marfa and/or County of Presidio WILL NOT be liable for any theft, damage or vandalism to vendor property. You are responsible for security for your own booth.

Booth Setup & Parking

All vendor booths must set up 5 feet from the curb. You will be asked to move any equipment located within the 5 feet limit. In the event of rain, gutters must not be obstructed.

NO parking will be allowed around the courthouse. After you have unloaded your booth and supplies, you MUST remove your vehicle. All vehicles left at the courthouse will be subject to ticketing and/or towing. Overnight camping is not allowed on the courthouse grounds.

NO support vehicles or generators may be parked near the booths. Please make arrangements to prevent your vehicles from being towed.

Electricity

Each booth is allotted ONE PLUG. You will need at least 100 feet of 12, 10, or 8-gauge extension cord. No 14-gauge cords. No 220-volt hook ups are permitted. Remember to list everything in your booth that draws electricity.

Food Vendor's Note:

We must know in advance what type of equipment you will bring, as there is a limit to what is allowed for available amperage at the courthouse. This information must be provided on your application. Remember a copy of your valid and current State Food Permit must be included with your application.

Clean Up

Clean up is a MUST! Due to the amount of trash generated during the festival, every vendor is responsible for all trash within 5 feet of their booth. Each vendor must pay a refundable \$100 deposit upon check in. The deposit will be returned at the end of the festival after your space has been inspected by a festival staff member.

Vendors must provide their own trash disposal. Trash barrels located around the courthouse are NOT for vendor use. Use of the trash barrels by any vendor will result in a forfeit of the trash deposit. Dumpsters will be located around the courthouse for vendor use. Vendors are responsible for the cleanliness of their area during and after the event. Trash deposits will not be returned to any vendor whose space is left in disarray with loose trash or garbage. Deposits will not be returned after September 15, 2016.

The Marfa Chamber of Commerce hires staff to pick up, carry out and empty trash cans. Staff is paid by the hour so if you ask them to carry out your trash you must pay them.

Booth Merchandise

This is a family oriented function. Please pay attention to the list below of items that are strictly prohibited. If you sell any prohibited items you will be immediately closed down and escorted off the grounds with NO REFUND. The Chamber has the right to confiscate prohibited items:

- Loud stereo equipment
- Cigarette related items
- Anything that stinks (bombs, sprays, etc)
- Fireworks (snap pops, smoke balls, etc)
- Weapons (including but not limited to guns, throwing stars, blow darts, knives)
- Aerosol cans (including but not limited to silly string, hair color, etc)
- Profane or obscene items of any kind
- Drug or gang related items
- Confetti eggs
- Live animals (including aquarium turtles)
- Any toy that projects anything including but not limited to guns, slingshots, soft air guns, paint ball guns, etc.

The Marfa Chamber of Commerce reserves the right to restrict the sale of any item that we deem harmful or inappropriate to the welfare of this event even if it is not specifically listed. All items you intend to sell must be listed on your application or on a separate sheet of paper.

The Chamber of Commerce reserves the right to inspect any vendor's merchandise at any time. Be aware that vendor rules and regulations, city codes and state laws will be strictly enforced. The Marfa Chamber of Commerce reserves the right to refuse any application.

THE MARFA CHAMBER OF COMMERCE HAS EXCLUSIVE RIGHTS TO SELL ALL ITEMS LABELED "MARFA LIGHTS FESTIVAL" OR "MARFA LIGHTS".

The Chamber may NOT have ice on hand. Please contact us in August to confirm ice availability.

THE BLACKWELL ALLIANCE HAS EXCLUSIVE RIGHTS TO SELL ALCOHOLIC BEVERAGES AT THE MARFA LIGHTS FESTIVAL. FAILURE TO COMPLY WITH THESE RULES WILL RESULT IN CLOSURE OF BOOTH SPACE WITH NO REFUND OF VENDOR FEES.

Please sign and return this page with your application. Keep the Rules & Regulations page for your reference.

My signature below guarantees that I have read, understand and agree to abide by the 2016 Marfa Lights Festival Vendor Rules & Regulations. If I fail to abide by the rules and regulations, I agree to forfeit all money paid and the right to participate in any future Marfa Chamber of Commerce event.

Vendor Name: _____

Signature: _____

Booth
Name: _____ Date: _____