

**APA Division 48 Executive Committee Meeting  
Summary of Minutes**

August 2, 2016  
Washington, D.C.  
3:00 PM – 6:30 PM

**ExComm Members Present:** Scott (President), Alice (President-Elect), Linden (MAL), Gianina (MAL), Lucia (Program Chair), Henriette (Membership Chair), Julie (Treasurer; Archivist), Robert (Internet Editor), Becky (Newsletter Editor), Angela (Secretary); ExComm Members present for portion of meeting: Frank (Past President), Eduardo (APA Council Representative), Cecilia (APA Council Representative)

**ExComm Members Absent:** Serdar (MAL), Ali

**Others in attendance:** Rachel (Member), Robin (guest)

**Proposed Agenda Items:**

1. Marketing for March Conference/Updates (Gianina)
2. Treasurer Report (Julie)
3. Archives (Julie)
4. Membership Updates (Henriette)
5. Journal/Contract Updates (Scott)
6. Small Grants (Scott/Linden)
7. Extra funding for Serdar (Scott)
8. Handbook/Voting Procedures (Scott)
9. Name of organization (Alice)
10. Fellow requirements (Serdar)
11. Update about Violence Summit (Frank)
12. Updates from COR
13. Unfilled positions: SEC and Membership Chair (Scott)
14. Proposal for funding (Alice)

## Summary of Motions and Action Items

**MOTION 1:** Formal charge for Julie to move forward with strategic financial planning for Division reserves; this must include at least one set of suggestions of only socially responsible options consistent with the ethics and mission of Division 48. This will result in a proposal to be presented to ExComm no later than the March 2018 ExComm meeting. – Julie introduces, Scott moves it.

Yes – 7, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 2:** Requests for division activity and purchase reimbursements will be honored only if all receipts are received by the Treasurer within 60 days of the date of the pertinent event/purchase. The exception to this rule would occur in the case that the individual making the request has prior authorization from the Treasurer. Julie proposes, Scott calls vote.

Yes – 7, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 3:** Request for Julie to negotiate a contract with Swarthmore to archive and house Division 48 materials. The resulting contract will be presented to ExComm for review. Julie introduces, Scott calls vote.

Yes – 7, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 4:** ExComm will budget \$7,000 for the small grants to be awarded in 2018. Linden introduces the motion, Scott calls vote.

Yes – 10, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 5:** ExComm appoints Henriette as interim 2018 Membership Chair until the next election is held. Henriette introduces, motion is called

Yes – 10, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 6:** To increase Serdar's travel allotment through his president-elect, president, and past-president years from \$1,000 to \$3,200 per year.

Yes – 9, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 7:** ExComm approves the appointment of Ashley Hutchinson, nominee for the Division Student/Early Career Chair, effective immediately.

Yes – 9, No – 0, Abstention – 0

**MOTION PASSES**

**MOTION 8:** ExComm authorizes up to \$4,000.00 for Alice to use to provide honorarium to speakers to plan an event, with the option to authorize additional funds as needed through future vote, and following a specific proposal and review of finances.

Yes – 7

No - 1

Abstention – 1

**MOTION PASSES**

**Next Meeting: Before Psychology and Peace Conference, March 2018.**