



1515 Ave S, Suite 200, Grand Prairie, TX 75050  
www.LiveBeyond.org | 615.835.3797

## Development Officer

Open to: all interested candidates, preferably graduates of the Texas A&M University Bush School Masters Certificate for Nonprofit Management

Requirements: 5+ years of experience in fundraising with an NGO, and/or masters level education in nonprofit management or a similar field. Physical, mental, and emotional ability to work in underdeveloped countries. Hard work ethic and team player mentality.

Position: Development Officer

Opening Date: 08 JAN 2018

Location: Grand Prairie, TX

Work Hours: Full time; 40 hours/week

Starting salary: \$50,000

### Major Duties and Responsibilities

Development Officers for LiveBeyond share responsibility for many of the fundraising activities throughout the organization. These activities include follow-up with the 1000+ American team members who volunteer with us in Haiti, maintaining relationships with our vast donor network, organizing and executing our fundraiser events, and recruiting new donors to our cause. Development Officers will also lead the occasional team to Haiti, which occurs every few weeks.

### To Apply:

Please fill out the form at [www.LiveBeyond.org/job-opportunities](http://www.LiveBeyond.org/job-opportunities) to complete your application. Contact David Vanderpool at [david@livebeyond.org](mailto:david@livebeyond.org) with any questions. Please learn more about our work through our website at [www.LiveBeyond.org](http://www.LiveBeyond.org).