



**Northeast Farmers Market Outreach Intern
Community Foodworks
Position Description**

Community Foodworks is a mission-driven 501(c)(3) nonprofit dedicated to creating market opportunities for local farmers and food producers in the Mid-Atlantic Region while increasing access to fresh, nutritious, local food. Community Foodworks operates several farmers markets in the Washington, DC Metro Area and manages a portfolio of food access and education programs that serve thousands of low-income community members.

The Monroe St Farmers Market is an established, family-oriented market that brings local farmers, food producers, musicians, and community organizations together at the center of a vibrant arts community each week. Community Foodworks seeks a part time intern to assist with outreach and communications and general management tasks, offering the opportunity to learn about nonprofit management, the local food system, and access programs in Washington, DC.

The Outreach Intern will be responsible for assisting with and attending market outreach events, drafting, posting social media content, and will report to the Ward 5 Programs Manager.

Intern Responsibilities

- Assist Ward 5 Programs Manager with
 - Outreach centering on low-income access programs and building customer relationships
 - Outreach centering on mixed-income customer building
 - Creation of engaging content for use on social media
- Other market management and development related tasks as assigned
 - Including but not limited to: market setup, vendor and customer relations, and benefit program operations

Qualifications

- Excellent interpersonal, verbal, and written communication skills
- Comfortable working in a socioeconomically diverse environment
- Ability to manage time and work in a self-directed manner
- Familiarity with or interest in creating branded social media content
- Interest in local food systems, community engagement, and social justice
- Ability to work virtually and use a personal computer

Hours

This is a part-time internship, with committed hours flexible between 10 and 15 hours per week, starting before June 2017 and ending in the fall of 2017. There is room for advancement in this position.

Compensation

This is an unpaid position, however, Community Foodworks is a growing organization and job openings may be available. College credit is also possible.

How to Apply

Applications will be accepted on a rolling basis and will be reviewed immediately. Please send a current resume and note describing your interest with the subject line "Northeast Outreach Intern Application - [name]" to msfm@cfwdc.org