



IMPORTANT:

- It is the Seller's responsibility to inform Wendon Co., prior to purchase order acceptance, if not all clauses apply or can be adhered to. Please contact your Buyer with any questions or concerns.
- Failure to comply with Wendon's quality clauses may result in rejected orders, at Wendon's sole discretion.

- 1) **CERTIFICATIONS.**
 - a) Certification is mandatory for this order and must call out all applicable military specifications as called out on purchase order or blue print, must be signed manually in ink by an authorized company officer noting his or her title.
 - b) When applicable a Certificate of Conformance and Traceability (C of CT) must be provided with the order.
- 2) **QUALITY SYSTEMS.**
 - a) During performance of the order, seller's Quality Control of Inspection Systems & Manufacturing process are subject to review, verification and analysis by authorized Government Representatives and/or Wendon customer's representatives. Government Inspection and release of product prior to shipment is not required unless seller is otherwise notified.
 - b) Seller's Quality Control system as a minimum must be in conformance with MIL-I-45208A.
 - c) Seller's Quality Control system must be in conformance with AS5553, Aerospace Standard for Fraudulent/Counterfeit Parts Electronic Parts; Avoidance, Detection, Mitigation & Disposition.
 - d) Seller's Quality Control system in regards to a calibration system must be as a minimum in compliance with MIL-STD-45662.
 - e) Whenever specified in a Purchase Order or Contract, the customer or his representative is afforded the right to verify at source or upon receipt that a purchased product or service conforms to specified requirements.
 - f) Your company has no MRB authority.
- 3) **FAA AUDIT.**
 - a) Product or processes and records of manufacture may be subject to Federal Aviation Administration inspection or audit.
 - b) Suppliers of new FAA parts shall meet FAA FAR 21 requirements.
 - c) All items supplied on this order must be in airworthy condition and eligible for installation on aircraft certified in the United States. All documentation pertaining to the origin, testing, inspection, etc. of this order must remain at your facility for no less than seven (7) years. These documents can be requested at any time by Wendon Co. Inc. The material supplied shall be new and conform to the latest issue of the applicable drawing, specification and/or part number that is in effect on the date of the contract.
 - d) Your company may be subject to FAA surveillance or investigation.
- 4) **RECORD RETENTION.** The supplier shall maintain quality records in accordance with the applicable quality system for a minimum of 7 years from completion of purchase order. Records shall include, but not be limited to:
 - a) Evidence of inspection to assure adherence to applicable drawings or specifications and revisions.
 - b) First Article Inspection/Test Reports.
 - c) Records to indicate control of special tooling and special test equipment.
 - d) Test data records of all qualification and acceptance test performed.
 - e) Raw material and process certifications.
 - f) Records of inspection are required with numerical or statistical values, to be kept on file, available for review.
- 5) **PACKING LIST.** Supplier must provide a packing sheet for each separate shipment and include records of inspection. Packing list must contain, at a minimum, the following:
 - a) Supplier company name and address.
 - b) Purchase order number, line item(s) and part number.
 - c) Wendon dispositioned non-conformance document number(s), as applicable.
- 6) **SHELF LIFE.** Suppliers of Age Sensitive Materials shall provide original manufacturing/cure date, lot number(s) expiration date or length of shelf life (if indefinite, so stated). In addition, forward any special storage/handling instructions. Shelf life items/material will have not less than 80 percent of shelf life remaining at time of receipt by Wendon. Any delivery from a supplier not having at least 80 percent shelf life remaining shall be considered non-conforming.
- 7) **MILL CERTIFICATIONS.**
 - a) Suppliers shall maintain a copy of all supplier procured raw material mill certifications, which must be readily retrievable and shall include material specification, description, alloy and condition, physical properties, chemical analysis and lot number(s).
 - b) Metallic Raw Material Distributors shall include a copy of the original mill's certification with shipment of deliverable material.
- 8) **SUPPLIER SPECIAL PROCESSES.** Supplier shall maintain copies of all subcontracted special processes. Supplier shall also obtain and maintain sub-tier supplier process certifications. No submittal is required unless specifically required per purchase order or other requirement herein. Supplier's material/ special process and sub-tier supplier/processor certification and test results shall be made available upon request.
- 9) **NADCAP.** Special Processors are required to be accredited by the National Aerospace and Defense Contractors Accreditation Program (NADCAP). A processor's approval will be determined based on the Wendon review of the latest NADCAP audit report for those processors with valid NADCAP approvals.
- 10) **FRAUD & FALSIFICATION.** All suppliers agree to include the following statement preprinted on each Certificate of Conformance, Certificate of Analysis, manufacturing, inspection or test record used in conjunction with the subject subcontract:

Note: The recording of false, fictitious or fraudulent statements or entries on this document may be punishable as a felony under Federal Statute.
- 11) **FREE FROM MERCURY.** Suppliers and sub-tier suppliers shall certify that mercury or any of its compounds are not used in the processing and distribution of their products.
- 12) **DFARS 252.225-7014 Domestic Specialty Metals, Alt 1.**
- 13) **COUNTERFEIT PARTS.** Supplier certifies that parts supplied are not counterfeit parts.