Friends of Linden Alley Meeting Agenda
July 17, 2018, 12-1pm at 315 Linden St

Attendees: Nancy Kim (Clare V), Kay Geyshan (Aether), Ana Makins-Sagan (315 Linden), Charlie Muller (425 Hayes), Veronika Volok (Proxy), Lloyd Silverstein (Optical Underground), Daniel Clarke (Friends of the Urban Forest), Toral Patel & Brooke Ray Rivera (Place Lab),

I. Updates on the Linden Alley Improvements Project & Timeline

- **Bench 2:** To better meet the needs of Proxy and MMClay, we reconfigured the layout of Bench 2 with creative guidance from Clarke Selman, Douglas Burnham, MaryMar Keenan, Cynthia Silverstein, Kevin Jensen (Public Works), and Kathleen O’Leary (OCB). See attached for revised plans (p. 1-2). The new layout allows more flow and permeability, and has been approved by Public Works.

- **Permitting:** Applying for 6 building permits from the Department of Building Inspection (DBI) has been an extended process. To date, we have received sign-off on the Linden Alley Lights plans from Planning & Preservation, Bureau of Street Mapping, and Structural Building Review. We are currently working on securing the last required approval from the Fire Department. See attached plans (p. 3-4) for needed adjustments to the lighting configuration.

- **Timeline:** Pending further permitting delays, the installation timeline is as follows:
  - String Lights: Aug 20-28
  - Sidewalk Gardens: Sept 5-7
  - Planter Benches: Sept 10-12
  - Lanterns: Sept 24-26

- **Opening Party:** Once the installation is complete, FoLA would like to hold a grand opening party in October. Mary Colvig (Optical Underground) and Tanya Landsberger (315 Linden) were volunteered to help plan this event.

II. Installing Sidewalk Gardens

- **Planting Process & Timeline:** Daniel Clarke from Friends of the Urban Forest (FUF) outlined the process for planting sidewalk gardens on Linden St. Daniel proposed several robust, drought-tolerant plants for consideration. He will solicit input from alley stakeholders before finalizing the list in late August. See attached for detailed timeline and draft planting palette (p. 5-6).

- **Parking Meters:** Becca Homa from SFMTA confirmed that the proposed garden locations do not interfere with the agency’s proposal to introduce parking meters in Hayes Valley (300-block Linden St, Unit block Haight St, 500-block Haight St). The goal is to make parking and loading space more available throughout the neighborhood.
  - To provide input on this proposal, email Becca.homa@sfmta.org or attend a public hearing on Friday, July 20, 10am at City Hall Room 416
III. Ongoing Alley Maintenance

- **Maintenance Needs:** The group agreed the following services and frequencies would be appropriate for Linden Alley’s needs:

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<tr>
<th>Service</th>
<th>Frequency</th>
<th>Cost</th>
<th>Annual Total</th>
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<tbody>
<tr>
<td>1 Gardening</td>
<td>2x week</td>
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<tr>
<td>2 Litter pick-up</td>
<td>Daily</td>
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<td>3 Watering</td>
<td>Weekly thru Dec; then monthly</td>
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<tr>
<td>4 Bench inspection</td>
<td>Monthly</td>
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<td>5 Graffiti removal</td>
<td>As needed</td>
<td></td>
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<tr>
<td>6 Power washing</td>
<td>Monthly</td>
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- **Cost Estimates:** Ana Makins-Sagan, Veronika Volok and Nancy Kim will reach out to their current landscaping providers for cost estimates for services 1-5 outlined above. Toral will reach out to Blue Bottle’s power washing provider for an estimate of alley-wide monthly power washing.

- **Cost Sharing:** At the next meeting, the group will discuss how to share the maintenance costs among alley stakeholders
  - In the interim, everyone will reach out to neighbors and get them involved in FoLA, as current participation is not fully representative of the block. Folks can sign up for the mailing list here: [http://www.placelabsf.org/linden-alley-2](http://www.placelabsf.org/linden-alley-2)
  - Charlie Muller and Lloyd Silverstein will reach out to 425 Hayes St property owner/manager and engage them in FoLA’s trash management strategies

IV. August FoLA Meeting

- Please fill out this poll to help schedule the next FoLA meeting!
Note: Exact locations to be verified in field.
LINDEN ALLEY LIGHTS: PLOT PLAN

CODES
2016 San Francisco Building Code & Amendments
2016 California Building, Electrical, Housing & Plumbing Codes

PROPERTY INFORMATION: 300 LINDEN ST
All Existing & Proposed
Occupancy: R2, M, SB
Use: Apartments
2 stories, 14 units
No horizontal or vertical expansion

SCOPE OF WORK
Bolted anchor on building facade facing Linden St
String lights reinforced by aircraft cable
Maximum weight per string: 80 lbs

LEGEND
- String Lights
- Bolted Anchor

LINDEN STREET
OCTAVIA STREET
GOUGH STREET

7/16/18

DRAWN BY: TORAL PATEL
PLACE LAB 315 LINDEN STREET SAN FRANCISCO CA 94102 T 415 551 7606

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## Linden Alley Sidewalk Landscape Schedule

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<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Description</th>
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| **Tuesday**        |          |                                            | **Marking garden locations in white paint**
| July 16, 2018      | 1 pm     |                                            | Marking garden boundaries on sidewalk in a white, chalk based paint to have utilities checked. Utility service providers will come out and mark their utilities within the white boundaries. |
| **July 17 - August 22** |          | Finalizing garden plans                    | During this time I will be finalizing the garden plans, including plant and materials selection.                                           |
| **Thursday, August 23, 2018** |          | Post street space parking permits           | I will pull street space parking permits for areas adjacent to the garden beds so our concrete contractor can work without blocking the street. Will be active from August 27 - September 7 |
| **Thursday, August 23, 2018** |          | Final location of gardens marked in green paint | After the utilities are checked, I will mark the sidewalk in a green, chalk based paint. This is the signal to our concrete contractor to cut/demo. |
| August 27 - Sept. 4 | 8 am - 6 pm | Concrete removal                           | There will be noise and pedestrian access will be affected while the crews are working. The crews will most likely be out for 2 days within this timeframe. |
| **Wednesday**      |          |                                            | **Delivery and pick up of materials and mulch**
| Sept. 5-6, 2018    | 9:30 am - 1 pm |                                            | FUF staff collect materials and arrange for deliveries to the project site.                                                                 |
| **Friday**         |          |                                            | **Planting Day!**
| Sept. 7, 2018      | 8 am - 1 pm |                                            | Volunteers will prep the gardens beds by turning the soil, adding compost and spreading mulch. We will then plant the gardens.             |
DRAFT Planting Palette for Linden Sidewalk Gardens

Plant Names
(left to right, top to bottom)
- Siskiyou Blue Fescue
- Oscularia
- Aeonium
- California Gray Rush
- Mexican Feather Grass
- Yarrow
- Heuchera
- Sedum
With the goal of making parking and loading space more available, the SFMTA is proposing parking meters on several blocks in Hayes Valley. These blocks include:

- 300 block of Linden Street (between Octavia Street and Gough Street)
- Unit block of Haight Street (between Octavia Street and Gough Street)
- 500 block of Octavia Street (between Hayes Street and Grove Street)

The proposed parking meters would be enforced Monday-Saturday 9AM - 6PM.

If you would like to provide input on this proposal, you can:
- Send an email to Becca Homa at becca.homa@sfmta.com
- Call 415-646-2822
- Attend a Public Hearing on July 20th, 2018, at 10:00 AM, in Room 416 (Hearing Room 4), City Hall: 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102