



# DIGITAL PRIVACY POLICY OF THE TASMANIAN CHESS ASSOCIATION (INC.)

Version 2 – 1st of March 2016

## 1. OVERVIEW

This Privacy Policy sets out our commitment to protecting the privacy of your personal information that we collect through our website, social media, or directly from you.

Please read this Privacy Policy carefully and contact us if you have any questions.

You providing us with personal information indicates that you have had sufficient opportunity to access this Privacy Policy and that you have read and accepted it.

If you do not wish to provide personal information to us, then you do not have to do so, but it may affect your use of and/or access to our services.

## 2. TYPE OF PERSONAL INFORMATION COLLECTED

The type of personal information collected by the TCA may include, but is not limited to:

- Name
- Sex
- Date of Birth
- Postal address
- E-mail address
- Phone number
- Photograph(s)
- Video(s)
- Current and historical ACF rating(s)
- Current and historical FIDE rating(s)
- ACF member number
- FIDE member number

If we receive your personal information from third parties, we will protect it as set out in this Privacy Policy.

## 3. USE OF PERSONAL INFORMATION

We collect and use personal information for purposes including to contact and communicate with you, for internal record keeping, for marketing and promoting the sport of chess, and to provide chess ratings services.

## 4. DISCLOSURE OF PERSONAL INFORMATION

We disclose personal information to relevant chess bodies for the purpose of providing our products and services to you, and as required by law.

Relevant chess bodies may include, but are not limited to:

- The Hobart Chess Club (Inc.)
- The Devonport Chess Club
- The Burnie Chess Club
- The Australian Chess Federation (Inc.)

Where we disclose your personal information to third parties for these purposes, we will request that the third party follow this Privacy Policy regarding handling of your personal information, unless superseded by one of their own.

Excepting name, ACF rating, and FIDE rating, we do not publically disclose any personal information collected under any circumstances. However, where consent has been given, photographs, videos, and additional information as appropriate, may be published.

## **5. ACCESS & CORRECTION OF PERSONAL INFORMATION**

You may request details of personal information that we hold about you, in certain circumstances set out in the Privacy Act 1988 (Cth). An administrative fee may be payable for the provision of information. We may refuse to provide you with information that we hold about you, in certain circumstances set out in the Privacy Act.

If you believe that any information we hold on you is inaccurate, out of date, incomplete, irrelevant or misleading, please contact us. We rely in part upon members advising us when their personal information changes. We will respond to any request within a reasonable time. We will endeavour to promptly correct any information found to be inaccurate, incomplete or out of date.

## **6. STORAGE & SECURITY**

Excepting name and e-mail address we do not store personal information online. Where personal information is stored online it is encrypted using SSL protocols.

Where personal information is stored offline we are committed to ensuring its continued security.

## **7. UNSUBSCRIBE**

To unsubscribe, opt out of communications, or if you wish published content to be removed from circulations please contact us. The TCA reserves the right to refuse content removal requests where previous consent has been granted.

## **8. COMPLAINTS ABOUT BREACH**

If you believe that we have breached the Australian Privacy Principles and wish to make a complaint about that breach, please contact us.

Your complaint will be forwarded to the TCA executive who will consider it carefully. An Executive meeting will be called in response to the complaint and a formal response, along with a proposed course of action will be determined at that time. You will be invited to make you case in person at that meeting, and will be advised of the Executive's response in due course.

## **9. CONTACT US**

Tasmanian Chess Association (Inc.)

E-mail: [tasmanianchessassociation@gmail.com](mailto:tasmanianchessassociation@gmail.com)