



Team Leader Checklist (Domestic)

We want you and your team to have the safest trip possible; that's why each trip leader must ensure that every team member completes the following three trip requirements (listed below). Once all of your team members have completed these requirements, please check the boxes, sign this form, scan/e-mail to the Envision Office.

My team members have all completed the following pre-trip requirements:

Background Check Completed for all Team Members

I verify that I have run background checks on all team members (both a National Criminal Check , both state and county, as well as a National Sex Offender Check) and all team members and leaders have clean records. (Please note that background checks can only be run on persons 18 years of age and older.)

Child Safety Training Video Viewed (www.weareenvision.com/registration)

Medical Forms and Releases signed for team (happens automatically when your team members register)

Team Leader (Print Name)

Team Leader Signature

Date

Sending Organization Name (Church, School, Etc.)

Field Destination