

Your Role & Expectation as a PFC Volunteer

1. Avoid denominational doctrine unless it is to answer specific questions.
2. As a volunteer, periodically review your call to this ministry with an open mind. There is a maturity process that entails "mountain top and valley experience" that can result in a workable reality of obedient service.
3. Be punctual and regular in attendance as the success of your future endeavor rests greatly on your **credibility, consistency, and integrity**.
4. Dress should be very modest. Gals should wear slacks or skirts at the knee or below. No low cut blouses or sweaters. Jewelry should be at a bare minimum, if any. Men, stylish clothes in our society is appropriate; however, in prison society it may be construed as feminine or homosexual in nature. You are not here to impress people. No sandals or open-toe shoes are allowed, and you must wear socks
5. Keep your word, know the rules and regulations as it relates to the limitations of your ministry. **Do not promise things that you may not be able to follow through on** (for example, if an inmate makes a request, and you are unsure of the rules and regulations bearing on the nature of that request, do not make any commitment before first finding out what you are allowed, or not allowed to do in such a situation).

MORE



Miscellaneous

1. Do not take wallets, purses, keys, or money into the institution. Either leave that material in your locked car, or rent a locker that is provided at many institutions. Remember you will need your driver's license always.
2. If you desire to write an inmate, check with the prison ministry for guidelines to our Pen Pal Program.
3. Become acquainted with the Prisoners For Christ Ministries, a non-denominational ministry designed for support of prisoners and volunteers regarding follow-up programs, Bible studies, Pen Pal Program, etc.
4. Stick with it, constantly pray for the discernment of the Holy Spirit, and above all - BE A FRIEND! **Remember you are Ambassadors of Christ.**

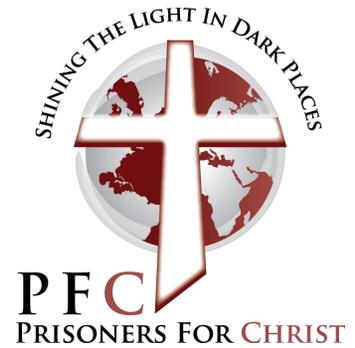
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PRISONERS FOR CHRIST
OUTREACH MINISTRIES

PO Box 1530
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(425) 483-4151
Email: volunteer@pfcom.org
www.prisonersforchrist.org

CODE OF CONDUCT

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Clearance Procedures

1. For entry into the Correctional Facility, have your **driver's license** for I.D. If you forget your license you will not be allowed entry. If you are late and your group enters without you, you will not be allowed to enter. Do not be irresponsible and ask for special privileges from jail and prison staff.
2. All volunteers will be subject to background investigations 7-10 days prior to admittance. No last minute **substitution** will be allowed.

Contraband

1. **No items**, whatsoever, are to be given to inmates or taken from inmates unless approved by the Chaplain prior to admittance. Everything is considered contraband. You are normally allowed a Bible, pen, and scratch pad. **This Is One Rule That Is Punishable By Fine And/Or Imprisonment!!!**
2. Do not send money, stamps, or any other gift to any inmate. Sometimes inmates see the volunteer program as a means to obtain gifts. This is unacceptable and should always be communicated in a loving fashion.

Your Relationship with the Prison Staff

1. Wait patiently for an officer to assist you. Realize that Officers are frequently **very busy** and their priorities must come first. If they are too busy to assist you at a particular time, wait patiently.
2. When passing through gates or doors, always allow inmates or correction officers to go first.
3. Correctional Staff are in control of the security and safety of all volunteers and prisoners. Cooperate with their duties and directions. Practice courtesy with corrections officers and inmates.
4. Bring special problems or difficulties to your group leader, Chaplain, or correctional officer. Experiencing problems does not reflect on your ability to render an effective service in any facility. Report any security violations you may become aware of to the Shift Commander on duty and the Chaplain.

Your Relationship with the Inmate

1. Do not loiter in hallways, doorways, etc., or hold conversations with inmates in walkways.
2. You are here to provide a specific service. Do not become involved in the personal affairs of any prisoners. Do not attempt to accomplish tasks for inmates which fall outside the service. Do not make contact with a prisoner's family, friends, attorneys, or parole officer.

Again, if there is a need, share that need with the Chaplain. The Chaplain is our God ordained authority figure.

3. Remember your mission is to share Jesus Christ. Many inmates are lonely people, and it is easy for them to respond to Christian kindness in the wrong way. If your intentions are made clear from the start, you will be able to avoid misunderstanding.
4. Do not let yourself be drawn into the negative aspects of a person's life. Encourage them to let their **"jail time"** be used by God to help them grow spiritually.
5. Do not let an inmate play on your sympathy, good intentions, or sense of guilt. You are the one directing the content of the correspondence.
6. **Do not ask** about the reason for the person's incarceration. Let him volunteer that information.
7. Meeting with inmates after they're released is beyond the scope of this ministry and is not allowed for beginning volunteers. Inmates are often released in the late hour of the evening. Do not volunteer to pick him up or take him to your home. Instruct him on available missions. Pray for him.